

## CPSB Network Software, Server, Device or Service Evaluation Form

As per district memo, schools or departments seeking to purchase any software, server, device or service that will use the CPSB network must submit a Network Evaluation Form to the Tech Support/Network Department to determine network compatibility.

In order to evaluate the purchase and to determine whether it is compatible with current CPSB network standards and support capabilities, the following information should be provided by the vendor and submitted to the CPSB Tech Support Center by fax at (337) 217-4111.

School / Department: \_\_\_\_\_

School / Department Contact: \_\_\_\_\_

Item(s) to be purchased: \_\_\_\_\_

### A. Server Information

1. Will a server be needed for the network application?	YES	NO	N/A
2. Will the application require a dedicated server?	YES	NO	N/A
3. Will the brand of the dedicated server be Dell, Compaq or HP?	YES	NO	N/A
4. Will the dedicated server operating system be Windows Server 2000 / 2003?	YES	NO	N/A
5. If an existing server will be used, indicate which one here and attach the hardware specs that the server must have in order to run the application:			
6. Will a multi-year service contract for application support be purchased for the product?	YES	NO	N/A
7. Will the vendor require administrator access to the server to maintain it?	YES	NO	N/A
8. If a service contract for support is not purchased, please write the name(s) of your staff who will be responsible for maintaining and troubleshooting any application problems.			
9. Will the application have a database component requiring data entry?	YES	NO	N/A
10. If data entry is required for the application, please write the name(s) of your staff who will be entering data and maintaining the database.			
11. If user authentication is needed, is the application Microsoft Active Directory/LDAP compliant?	YES	NO	N/A
12. If the application is not Microsoft Active Directory/LDAP compliant, please write the name(s) of your staff who will be entering user names and passwords and maintaining the access control database.			

### B. Workstation Client Information

1. Does the workstation require a client be installed to access the application?	YES	NO	N/A
2. Can the client be installed on the workstation by the end user?	YES	NO	N/A
3. Does the client software write to the workstation's registry at all?	YES	NO	N/A

### C. Workstation Browser Information

1. Does the workstation require a browser to access the application?	YES	NO	N/A
2. Will the Internet Explorer browser be compatible with the application?	YES	NO	N/A
3. Will any browser plug-ins need to be installed for the application to work?	YES	NO	N/A
4. Can the required browser plug-ins be installed by the end user?	YES	NO	N/A
5. Will Java be needed on the browser for the software to work?	YES	NO	N/A
6. If Java is needed, will it work with the latest version from Sun?	YES	NO	N/A

#### D. Workstation Bandwidth Information

1. Will the application be used only on the LAN at a single site?	YES	NO	N/A
2. Will the application be sending data within the district WAN?	YES	NO	N/A
3. Will the application be sending data back and forth to the Internet?	YES	NO	N/A
4. If the application will be accessing the Internet, are certain ports required to be open?	YES	NO	N/A
5. If ports are required to be open, list the ports here:			
6. Enter the approximate number of workstations that will be accessing the application:			
7. Enter the required network bandwidth needed by each workstation for the application:			

#### E. Wireless Networking Information

1. Does the application utilize wireless networking?	YES	NO	N/A
2. Does the server/device have its own wireless access point?	YES	NO	N/A
3. If the device has its own access point, is it Radius compliant?	YES	NO	N/A
4. Will workstations access the application using wireless networking?	YES	NO	N/A
5. Are there existing, approved CPSB access points in place for workstations?	YES	NO	N/A
6. What are the wireless bandwidth requirements for workstation access the application:			

#### Application/Device Demonstration Requirement

If the application/device meets the initial CPSB network requirements, a working model of the product must be made available to the network department for final testing for compatibility. The applicant and the vendor should be ready to provide such resources when requested as part of this process.

#### Additional Information

If the software, server, device or service is not addressed by the questions above or if there is additional information you would like to include, please write it here or attach it to this form.

#### Vendor Contact Information

Vendor Name: \_\_\_\_\_

Vendor Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Vendor Website: \_\_\_\_\_

Email Address: \_\_\_\_\_

**FOR QUESTIONS, PLEASE CONTACT THE CPSB TECH SUPPORT CENTER AT  
(337) 217-HELP (4357) OR BY EMAIL AT TECH.HELP@CPSB.ORG**