

ATHLETIC ADMISSION SALES REPORT
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PRESALE TICKETS

_____ v. _____ Date: _____
 Home School Opponent

All presale tickets must be accounted for on this form.

Opposing School:

Total number of tickets sent to opposing school*: _____
 Beginning # _____ Ending # _____
 Less: Complimentary tickets _____
 Less: Tickets returned _____
 Total tickets sold by opposing school: _____
 Multiplied by price: X _____
 Total collected from opponent: _____

Home School:

Tickets sold*:

<u>Begin #</u>	<u>End #</u>	<u># Sold</u>	<u>x Ticket Price</u>	=	<u>\$ Tickets Sold</u>
_____	_____	_____	_____		_____
_____	_____	_____	_____		_____
_____	_____	_____	_____		_____
_____	_____	_____	_____		_____
_____	_____	_____	_____		_____
Total (Value of Tickets Sold)				\$	_____

Complimentary tickets*:

<u>Begin #</u>	<u>End #</u>	<u>Number Given</u>
_____	_____	_____

Cash per deposit \$ _____

* To determine the actual number of tickets sold (or given out), take the actual ending ticket number (the number of the last ticket sold or given out), subtract the actual beginning ticket number and add 1 to the total. Trust us, this works!

Signature of Preparer: _____ Date: _____

