



**CIRCULAR: 09-08**

TO: All Administrators  
FROM: <sup>KB</sup> Karl Bruchhaus  
DATE: July 17, 2008  
SUBJECT: Equipment (Fixed Asset Thresholds)

The State has revised and the Calcasieu Parish School Board has ratified the definition of equipment (fixed assets) to include those items that cost \$5,000 and above. The former threshold was \$1,000. Any item under \$5,000 will now be considered a supply effective July 1, 2008. Please adjust all budgets accordingly.

**THE BOARD WILL STILL REQUIRE ALL COMPUTERS, MAINTENANCE EQUIPMENT OR OTHER ITEMS WITH A "STREET" VALUE TO BE TAGGED WITH CALCASIEU PARISH SCHOOL BOARD FIXED ASSET TAGS AND RECORDED ON INVENTORIES.**

KB:bjd

*All children are important to us.*