



PARISH SCHOOL SYSTEM
WAYNE SAVOY, SUPERINTENDENT

Charter School Authorizer - Calcasieu Parish School Board as Authorizer - 2011 Application Guidelines and Required Forms for Submission of Charter Proposal

- All charter school applicants, regardless of type being sought, at a minimum, shall follow the guidelines and utilize all forms provided by the Louisiana Department of Education Office of Parental Options.
 - Website: <http://www.louisianaschools.net/1de/uploads/17769.pdf> and <http://www.louisianaschools.net/divisions/charters/rfa.html>
 - Application forms: utilize documents and guidelines provided under the heading of "Request for Applications"
 - Budgetary forms: utilize documents and guidelines provided under the heading of "RFA Standard Budget Forms" and "Per Pupil Funding Estimates - MFP & Federal Grants."
- Timelines for submission shall be followed in accordance with Calcasieu Parish School Board Timelines included in this series of guidelines.
- All applicants shall clearly state in detail how the applicant proposes to serve at-risk students.
- The applicant shall also provide details of how the proposed school will improve pupil behavior, discipline, learning and achievement, increase learning opportunities and access to quality education for pupils, and shall describe the school's different and innovative teaching methods, methods of governance, management and administration which will promote quality education.
- The application must also contain details of proposed methods of assessment and measurement of academic learning skills, as well as accounting for educational results.
- Applications must provide descriptions of professional opportunities for teachers and other school employees and their opportunities to be responsible for the learning program at the school site.

All children are important to us.



PARISH SCHOOL SYSTEM
WAYNE SAVOY, SUPERINTENDENT

Charter School Authorizer - Calcasieu Parish School Board as Authorizer - 2011 Applications
Process Used to Review Charter Proposals

- All charter school applicants, regardless of type being sought, shall follow the guidelines and utilize all forms provided by the Louisiana Department of Education - Office of Parental Options.
 - Website: <http://www.louisianaschools.net/1de/uploads/17769.pdf> and <http://www.louisianaschools.net/divisions/charters/rfa.html>
 - Application forms: utilize documents and guidelines provided under the heading of "Request for Applications"
 - Budgetary forms: utilize documents and guidelines provided under the heading of "RFA Standard Budget Forms" and "Per Pupil Funding Estimates - MFP & Federal Grants."
- Timelines for submission shall be followed in accordance with Calcasieu Parish School Board Timelines that are in accordance with statutory provisions.

Review Process

Selection of Third Party Evaluators/Committee of Charter Proposals

- Superintendent may select a committee of individuals who possess educational, organizational, legal, and financial expertise from the following entities:
 - Representative(s) from McNeese State University; University of Louisiana at Lafayette/College of Education
 - Representative(s) from Louisiana State University at Eunice; and Curriculum & Instruction/Financial District Level Administrative Staff from Parish or City school systems.
- Review process will include the use of NACSA Principles and Standards for Quality Charter School Authorizing and criteria set forth in the Louisiana Charter School Demonstration Programs Law. Other references that may be utilized in the review process include:
 - Louisiana Revised Statutes
 - Promulgated BESE policies/bulletins
 - District board policies

All children are important to us.



PARISH SCHOOL SYSTEM
WAYNE SAVOY, SUPERINTENDENT

Committee may contact charter applicant designee in writing to obtain clarity on any issue or concern with the application, if needed - prior to compiling final report to Superintendent.

- Committee will forward final, written report to Superintendent and Calcasieu Parish School Board prior to applicant interview. Applicant interview will be conducted by the Superintendent and staff.
- Superintendent will recommend to Calcasieu Parish School Board a final decision relative to approval/disapproval at regular or special board meeting.

- Notification of Decision to Approve/Disapprove Charter Proposal by Calcasieu Parish School Board

- Based on third party review information and applicant interview, Superintendent will make a recommendation to Calcasieu Parish School Board for approval/disapproval.

- Charter applicant will then be notified of final decision in writing with explanation of decision. Minutes of board decision will be included in correspondence to charter applicant.

- Name & Contact Information - Primary Point of Contact for Calcasieu Parish School Board

- Superintendent Wayne Savoy (see contact information above)

All children are important to us.



PARISH SCHOOL SYSTEM
WAYNE SAVOY, SUPERINTENDENT

Charter School Authorizer - Calcasieu Parish School Board as Authorizer - 2011 Applications
Timeline

- January 10, 2011 - Charter Applications Accepted [proof of receipt in writing provided to applicant]
- February 28, 2011 - Charter Application Deadline for Submission in accordance with Acts 334 and 722 of 2010 Regular Legislative Session
- From February 28, 2011 through May 29, 2011 [90 day window in accordance with Acts 344 and 722 of 2010 Regular Legislative Session] the following will occur:
 - Technical Review of all Components of Application by independent, third party with educational, legal, financial expertise
 - Applicant Interview upon written notification of Calcasieu Parish School Board Superintendent to applicant
 - Recommendation for approval/disapproval as individual item denoted on Calcasieu Parish School Board Agenda
 - Written notification [accompanied by Calcasieu Parish School Board minutes] provided to charter applicant that includes statutorily required, written explanation of the reasons for approval/disapproval.

All children are important to us.