



	PK	K	1	2	3	4	5
<b>9. Parts of a book:</b> ELA-5-E1; ILS 2, 3, & 4; FS 1							
A. Cover		I	O	O	M		
B. Front/back		I	O	O	M		
C. Spine		I	O	O	M		
D. Book jacket		I	O	O	M		
E. Title		I	O	O	M		
F. Author		I	O	O	M		
G. Illustrator		I	O	O	M		
H. Call number		I	O	O	M		
I. Title page		I	O	O	M		
J. Table of contents			I	O	M		
K. Page numbers			I	O	M		
L. Publishers			I	O	O	M	
M. Place of publication			I	O	O	M	
N. Copyright date			I	O	O	M	
O. Index			I	O	O	M	
P. Glossary				I	O	M	
Q. Appendix (es)					I	M	
R. Dedication Page				I	O	M	M
<b>10. Periodicals and newspapers</b> ELA-1-E2; ILS 2, 3, & 4; FS 1		I	O	O	O	O	O
<b>11. Reference works</b> ILS 2, 3, 4, & 8; FS 1							
A. Encyclopedia ITBS			I	O	O	O	O
B. Dictionary ELA-5-E1; ITBS		I	O	O	O	O	O
1. Picture Dictionary ITBS; ILS 2, 3, & 4; FS 1		I	O	M			
2. Special Dictionary					I	O	O
C. Atlas(es) ELA-5-E6; ITBS					I	O	O
D. Almanac ELA-5-E1; ITBS					I	O	O
E. Thesaurus ELA-5-E1; ITBS						I	O
<b>12. Computer/Card Catalog</b> ITBS; ILS 2, 3, & 4; FS 1			I	O	O	O	O
<b>The learner will:</b>							
<b>A. Identify the basic types of search screen/card catalog</b>							
1. Author screen/ card				I	O	O	O
2. Title screen/card				I	O	O	O
3. Subject screen/card				I	O	O	O
4. Keyword screen				I	O	O	O
5. Illustrator screen/card				I	O	O	O
<b>B. Identify the parts of the search computer/card catalog</b>							
1. Call number				I	O	O	O
2. Author				I	O	O	O
3. Title				I	O	O	O
4. Illustrator				I	O	O	O
5. Publisher					I	O	O
6. Copyright date					I	O	O
7. Number of pages					I	O	O
<b>C. Alphabetize</b> ELA-1-E1							
1. Alphabetize by first letter in a word or author's last name			I	M			

	P K	K	1	2	3	4	5
2. Alphabetize by second and third letter in a word or author's last name			I	O	O	O	O
<b>D. Locate materials using call number</b>			I	O	O	O	O
<b>13. Dewey Decimal System</b> ELA-5-E2							
A. Identify as a system for arranging nonfiction books in subject areas				I	O	O	O
<b>B. Recognize arrangement of ten main classes</b>				I	O	O	O
<b>C. Recognize and locate books and materials using Dewey Decimal System</b>				I	O	O	O
<b>14. Internet</b> ELA-5-E2; T-4-G							
Identify the Internet		I	O	O	O	O	O
<b>SELECTION</b> ELA-5-E1; ITBS				I	O	O	O
<b>The learner will:</b>							
<b>1. Use the search computer/card catalog for book selection</b>							
<b>2. Select materials of personal interest appropriate to his/her ability</b>							
A. Easy books	I	O	O	O	M		
B. Nonfiction				I	O	O	O
C. Fiction				I	O	O	O
D. Biography				I	O	O	O
E. Periodicals/Newspapers			I	O	O	O	O
<b>3. Select and match audio visual materials</b> ELA-5-M1; T-6-A; T-6-C							
A. Cassette with tape recorder		I	M				
B. Computer program with computer		I	M				
C. Compact disc/player		I	M				
<b>4. Select and match reference works</b> ELA-5-E1; ITBS							
A. Encyclopedia							
1) Select volumes by using letters or numbers on the spine				I	M		
2) Find and use various types of information				I	O	O	O
B. Dictionary							
1) Match words with pictures in dictionary			I	M			
2) Select a dictionary appropriate to his/her reading ability			I	O	O	O	O
3) Find the meaning of a word				I	O	O	O
C. Special references-atlases, almanacs, special dictionaries and thesauruses					I	O	O
<b>5. Select a book on his/her reading level</b> ILS 2, 3, & 4; FS 1			I	O	O	O	O
<b>COMPREHENSION, UTILIZATION, APPLICATION</b>							
<b>The learner will:</b>							
<b>1. Operate correctly: Audio Visual</b> T-6-A; ILS 2, 3, & 4; FS 1							
A. Cassette tape recorder			I	O	O	O	O
B. Listening station			I	O	O	O	O
C. Computer		I	O	O	O	O	O
D. Compact disc player		I	O	O	O	O	O

<b>Comprehension, Utilization, Application</b>	<b>P</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>2. Describe parts of a book</b> ELA-5-E1; ILS 2, 3, & 4; FS 1; ITBS							
A. Front/Back		I	O	M			
B. Spine		I	O	M			
C. Author		I	O	M			
D. Title		I	O	M			
E. Illustrator		I	O	M			
F. Call Number			I	O	M		
G. Title page			I	M			
H. Page number				I	M		
I. Copyright date				I	M		
J. Publisher				I	O	M	
K. Glossary				I	O	M	
L. Appendix					I	M	
M. Dedication Page				I	O	O	O
<b>3. Use the parts of a book to locate information</b> ELA-5-E1;				I	O	O	O
<b>4. Use Reference works</b>							
A. Dictionary/Encyclopedia ELA-5-E1; ILS 2, 3, & 4; FS 1; ITBS; LEAP							
1) Use Picture Dictionary ITBS			I	M			
2) Distinguish between dictionary and encyclopedia				I	O	M	
3) Understand general encyclopedia is arranged in alphabetical order				I	O	O	O
4) Understand the organization of a encyclopedia					I	O	O
5) Use index volume of encyclopedia					I	O	O
B. Determine reference source most appropriate for a specific purpose					I	O	O
<b>5. Use the search computer/card catalog</b> ELA-5-E1; ITBS; LEAP			I	O	O	O	O
A. Understand the search computer/card catalog as the index to library collection							
B. Interpret information on search screen/card catalog				I	O	O	O
C. Use alphabetical order to find information on search screen/ card catalog					I	O	O
D. Understand and use computer/card catalog to identify and locate specific materials				I	O	O	O
E. Know that information on a search screen/card catalog describes a library collection				I	O	O	O
F. Differentiate between author, title, illustrator, subject, and keyword search				I	O	O	O
G. Uses the search computer independently				I	O	O	O
<b>6. Use periodicals and newspapers</b> ELA-5-E1, E2							
A. Know that periodicals are a source of current information				I	O	O	O
1. Children's Magazine Guide							I
2. Reader's Guide to Periodical Literature							I
B. Understand the organization of the newspaper					I	O	O
<b>7. Understand the arrangement of books</b> ELA-5-E1, E2							
A. Understand that easy books are arranged by author's last name			I	O	M		

