

PBIS OFFICE EXPECTATIONS

T – THINK RESPONSIBLY

- Have a signed agenda from your teacher in order to enter the office
- Only use the phone if given permission by staff with a 2 minute time limit

O – ORGANIZE YOURSELF

- Remain QUIET for ID rental or replacement and have money available

Rental = \$1.00

Replacement = \$5.00

- Medical excuses are to be given exchanged for an Excused Form by staff at the beginning of school

R – RESPECT YOURSELF & OTHERS

- Wait patiently and quiet until acknowledged by staff
- Waiting for discipline, have a seat and wait silently until called by staff or administrator

S – STAY SAFE

- Stay safe by following the uniform policy, ID and signed agenda at all times
- Stay safe by only allowing the nurse or staff to administer medicine



