



Brentwood Elementary School

2018-2019

Balanced Score Card for School Improvement

Julee Spann

Mission: Building Foundations for the Future

Vision: High Academic Achievement

GOALS:

- 1 Improve student achievement
- 2 Promote a safe and nurturing environment
- 3 Provide strong leadership for effective and efficient processes
- 4 Enhance teacher capacity through professional development
- 5 Strengthen collaboration with stakeholders
- 6 Increase parent and community satisfaction

BALANCED SCORE CARD CATEGORIES

1	High Academic Achievement
2	Safe Productive Environment
3	Stakeholder Satisfaction
4	Operational Efficiency

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Strategic Objectives for High Academic Achievement	Lead Person(s)	Measures	Funding Source	2017-2018 Historical Data (h)	2018-2019 Target	BSC #1	BSC #2	BSC #3
1.1 To increase % of students scoring proficient in ELA, K-5.	Admin Team, Lead Teacher, Instructional Coach, Teachers	Elementary DCAs and LEAP 2025		<p>% of students that met target on 2017-18 SLT.</p> <p>K- 36/43 Total= 84% Met Target</p> <p>1- 29/31 Total= 94 % Met Target</p> <p>2- 19/33 Total= 58 % Met Target</p> <p>(This historical data was based on a 50% attainment and 15 points growth in all grade levels.)</p> <p>2018 LEAP Scaled Score Average</p> <p>3- 4- 5-</p> <p>(Available on the LEAP School Roster report, and also sent by Judy Vail.)</p>	<p>Target Score-</p> <p>K-81% 1-84% 2-67%</p> <p>OR</p> <p>Growth Target</p> <p>K-37% 1-21% 2-21%</p>	<p>% of students meeting target on DCA Pretest</p> <p>K- 0/54 Total= 0% Met Target</p> <p>1. 1/46 Total= 0 % Met Target</p> <p>2- 3/34 Total= 0% Met Target</p> <p>% of students are fully prepared for grade level content (Use DCA or LEAP 360 Diagnostic data for gr. 3)</p> <p>3- 23% 4-19% 5-17%</p> <p>Brief Narrative about readiness for grade level based on *Diagnostic Assessments: 3rd through 5th grade students showed a</p>	<p><i>Use this space to write a brief narrative about how students are progressing towards their goals based on data from the tools your teachers are using to monitor their progress. (A sample narrative can be found in the one-page BSC Guide.)</i></p>	<p>% of students meeting target from Pretest to DCA Posttest</p> <p>K- ___# / ___ Total= ___% Met Target</p> <p>1- ___# / ___ Total= ___% Met Target</p> <p>2- ___# / ___ Total= ___% Met Target</p> <p>Brief Narrative about readiness for LEAP (Use Progress Monitoring data for these grades):</p> <p>3- 4- 5-</p>

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						trend of being well below grade level in written expression. The overall % is 20%		
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* The LEAP 360 **Diagnostic** assessments evaluate the full scope of standards needed to begin the school year to help educators identify prerequisite skills for success in that grade level.

<p>1.2 To increase % of students scoring proficient in MATH.</p>	<p>Admin Team, Lead Teacher, Instructional Coach, Teachers</p>	<p>Elementary DCAs and LEAP 2025</p>		<p>% of students that met target on 2017-18 SLT.</p> <p>K - 40/43 Total= 93 % Met Target</p> <p>1- 29/32 Total= 91 % Met Target</p> <p>2- 23/33 Total= 70% Met Target</p> <p>(This historical data was based on a 50% attainment and 15 points growth in all grade levels.)</p> <p>2018 LEAP Scaled Score Average.</p> <p>3- 4- 5-</p>	<p>Each grade level and subject has specific targets, which are found on the SLT templates.</p> <p>K-82%</p> <p>1-86 %</p> <p>2-81%</p> <p align="center">OR</p> <p>Growth Target</p> <p>K-36%</p> <p>1-35%</p> <p>2-30%</p>	<p>% of students meeting target on DCA Pretest</p> <p>K- 0/54 Total= 0% Met Target</p> <p>1- 0/46 Total= 0% Met Target</p> <p>2- 0/34 Total= 0% Met Target</p> <p>% of students are fully prepared for grade level content (Use DCA or LEAP 360 Diagnostic data for gr. 3)</p> <p>3- 44%</p> <p>4-41%</p> <p>5-30%</p> <p>Brief Narrative about readiness for grade level based on *Diagnostic Assessments:</p>	<p><i>Use this space to write a brief narrative about how students are progressing towards their goals based on data from the tools your teachers are using to monitor their progress. (A sample narrative can be found in the one-page BSC Guide.)</i></p>	<p>% of students meeting target from Pretest to DCA Posttest</p> <p>K- ___#/___ Total= ___% Met Target</p> <p>1- ___#/___ Total= ___% Met Target</p> <p>2- ___#/___ Total= ___% Met Target</p> <p>Brief Narrative about readiness for LEAP (Use Progress Monitoring data for these grades):</p> <p>3- 4- 5-</p>
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				(Available on the LEAP School Roster report, and also sent by Judy Vail).		3rd through 5th grade students scored below grade-level in mathematical practices which is an indication of their ability to respond to reasoning and modeling type items from the previous grade level content.		
<i>(1.3 and 1.4 do not pertain to Elementary Schools. See the District BSC for information regarding these two objectives.)</i>								

* The LEAP 360 **Diagnostic** assessments evaluate the full scope of standards needed to begin the school year to help educators identify prerequisite skills for success in that grade level.

1.5 To decrease the number of student absences	Admin Team	School Attendance Report <i>Screen Shot in JCampus w/Directions and guidance in BB under August Prin. PLC in BSC folder</i>		# of students missing 10 or more days in 2017-18. 103 students Grades K-5 Only	Target: Decrease of 5% from 2017-2018 EOY data. Ex) 67 students X.05=3.35 so you would want to decrease by four students for the end of the year.	# of students missing 10 or more days Actual # to this point (From August 14 to BSC #1 date): 7	# of students missing 10 or more days Actual # to this point (From August 14 to BSC #2 date): _____	# of students missing 10 or more days Actual # to this point (From August 14 to BSC #3 date): _____ Overall decrease in student absences for 2018-2019 was _____.
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					97 students			
1.6 Reduce the number of students identified as At Risk for RTI	Admin Team, RTI Committee, Counselor	RTI Tracking <i>RTI team tracks number of referrals or Counselor could for academics</i> <i>Assistant Principal/PBIS Team could for behavior</i>		# of students identified for Academic Interventions: <i>Overall K-5 numbers at the end of the 2017-18 School Year</i> 63 ELA 25 Math	Target: Decrease of 5% from 2017-2018 EOY data <i>Ex) 75 students X.05=3.75 so you would want to decrease by four students by the end of the year.</i> 63 x .05 = 3.1 25 x .05 = 1.25 59 ELA 23 Math	Current # of students identified for Academic Interventions: Actual: 78 ELA Tier II: 42 Tier III: 36 25 Math Tier II: 3 Tier III: 22	Current # of students identified for Academic Interventions: Actual: ____ ELA ____ Math	Current # of students identified for Academic Interventions: Actual: ____ ELA ____ Math

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				<p># of students identified for Behavioral Interventions:</p> <p><i>Overall K-5 numbers at the end of the 2017-18 School Year</i></p> <p>8 students</p>	<p>Target: Decrease of 5% from 2017-2018 EOY data Ex) 12 students $X.05 = .6$ so you would want to decrease by one student for the end of the year.</p> <p>$.05 \times 8 = .4$ Target = 7 students</p>	<p>Current # of students identified for Behavioral Interventions:</p> <p>Actual: 15 students</p>	<p>Current # of students identified for Behavioral Interventions:</p> <p>Actual: _____ students</p>	<p>Current # of students identified for Behavioral Interventions:</p> <p>Actual: _____ students</p>
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Strategic Objectives for Safe Productive Environment	Lead Person(s)	Measures	Funding Source	2017-2018 Baseline	2018-2019 Target	BSC #1	BSC #2	BSC #3
2.1 To increase positive behavior through monitoring school-wide results in PBIS	Admin Team, PBIS Committee	*School-wide Plans w/ documentation *PBIS walk-through, District or external assessments		Total number of referrals (ODRs) for 2017-2018. 601 referrals	Target: Decrease of 10% from 2017-18 EOY Ex) 77 referrals $X.10 = 7.7$ so you would want to decrease by eight referrals for the end of the year. Target = 540 referrals	Actual: 55 total referrals to this point (From August 14 to BSC #1 date)	Actual: _____ total referrals to this point (From August 14 to BSC #2 date)	Actual: _____ total referrals to this point (From August 14 to BSC #3 date)

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<p>2.2 To reduce the number of missed days of instruction due to ISS/OSS</p>	<p>Admin Team PBIS Team Teachers</p>	<p>WebPams Documentation</p>		<p>Total missed days of instruction in 2017-2018 due to ISS/OSS:</p> <p>ISS: 47</p> <p>OSS: 82</p>	<p>Target: Decrease of 10% from 2017-18 EOY data</p> <p>Ex) 77 days X.10=7.7 so you would want to decrease by eight days for the end of the year.</p> <p>ISS: 44</p> <p>OSS: 77</p>	<p>Actual:</p> <p><u>2</u> total ISS to this point (From August 14 to BSC #1 date)</p> <p><u>3</u> total OSS to this point (From August 14 to BSC #1 date)</p>	<p>Actual:</p> <p>_____ total ISS to this point (From August 14 to BSC #2 date)</p> <p>_____ total OSS to this point (From August 14 to BSC #2 date)</p>	<p>Actual:</p> <p>_____ total ISS to this point (From August 14 to BSC #3 date)</p> <p>_____ total OSS to this point (From August 14 to BSC #3 date)</p>
<p>2.3 To ensure technology users will abide by the mandates and are aware of the consequences of utilizing network resources and electronic communications with students</p>	<p>Leaders</p>	<p>AUP & Electronic Communications Policy signed by all technology users</p>		<p>100% of users in 2017-2018</p>	<p>Target: 100%</p>	<p>Actual: 100%</p> <p>List the names and reasons of the personnel that have NOT signed AUP here.</p>	<p>Actual:</p>	<p>Actual:</p>

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Strategic Objectives for Safe Productive Environment	Lead Person(s)	Measures	Funding Source	2017-2017 Baseline	2018-2019 Target	BSC #1	BSC #2	BSC #3
2.4 To maintain a safe, orderly, civil, and positive learning environment so that students and employees do feel safe while at school or school-related activities	Leaders	The following policy signed and dated as required: *Bullying and Hazing Policy *Mandated Bullying Training *Sexual Harassment *Employee Code of Conduct *Child Abuse Policy & Mandated In-service Training *Employee Alcohol, Drug and Substance Abuse Training		100% of school staff completed required training in 2017-2018	<u>Target: 100%</u>	<u>Actual: 100%</u> List the names and reasons of the personnel that have NOT signed mandated policies here.	<u>Actual:</u>	<u>Actual:</u>
2.5 To preserve the public trust, personal and institutional integrity, all CPSB employees will be informed of the expectations and legalities of professional and ethical behavior.	Leaders	# of certificates submitted by staff as evidence of completing Ethics Training		100% of school staff completed required training in 2017-2018	<u>Target: 100%</u>	No reporting is necessary at this point.	<u>Actual:</u>	

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Strategic Objectives for Stakeholder Satisfaction	Lead Person(s)	Measures	Funding Source	2017-18 Baseline	2018-19 Target	BSC #1	BSC #2	BSC #3
3.1 To improve communication methods with stakeholders	Chief Academic Officer Public Information Officer	*Stakeholder Satisfaction Surveys *Parents Registered on JCampus *Website *Community Meetings *Web Postings *Daily interaction with media outlets *Focus Group Sessions Community Forums		Current Methods: CPSB website , social media (Facebook, Twitter), School Messenger , SHARE newsletter, school newsletters , press releases, FYIs, KPLC breakfast bar, informational fliers	Target: * weekly take home (signed papers) *school-wide calendar or newsletters- (minimum monthly) * 15 school messengers p/yr. * 15 CPSB website updates/Black Board announcements * 15 social media (Facebook, Twitter), SHARE newsletter, school and district press releases, informational fliers, public committees, video publications	Actual # to this point (From August 14 to BSC #1 date): <u>6</u> Signed papers <u>3</u> Sch.calendars/newsletters <u>8</u> Sch. Mess.(5) <u>16</u> Website/Bb Updates (5) <u>28</u> Social media or press releases(5)	Actual # to this point (From August 14 to BSC #2 date): ___Signed papers ___Sch.calendars/newsletters ___Sch. Mess.(10) ___ Website/Bb Updates (10) ___Social media or press releases(10)	Actual # to this point (From August 14 to BSC #3 date): ___Signed papers ___Sch.calendars/newsletters ___Sch. Mess.(15) ___Website/Bb Updates (15) ___Social media or press releases(15)
3.2 To host family involvement activities focused on increasing student achievement. *ACADEMIC FOCUS	Family Involvement Coordinator ATP Committee Admin Team	Calendars or Similar Documentation to C & I Administrative Directors		Actual # of activities for 2017-18: 6	Target: 6 activities (Minimum of 2)	Actual # of activities to this point (From August 14 to BSC #1 date): 2 Meet & Greet Open House	Actual # of activities to this point (From August 14 to BSC #2 date): _____	Actual # of activities to this point (From August 14 to BSC #3 date): _____

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Strategic Objectives for Stakeholder Satisfaction	Lead Person(s)	Measures	Funding Source	2017-18 Baseline	2018-19 Target	BSC #1	BSC #2	BSC #3
3.3 Increase Employee Capacity and Leadership **School Data** <i>Please keep all Plus/Delta and Staff Survey Information on file at the school that pertains to job related training.</i>	CAO Departments C & I Principals	List all of the PD opportunities for teachers and paraprofessionals in the appropriate BSC periods that promote professional growth and help to build a pipeline of teacher leaders.				Spheros Teacher Leader Summit Understanding Poverty Coding Socratic Seminar TAP SRCL Lab Leader New Teacher Mentors New Teacher Academy Guidebook IMPACT Epiphany Little Bits Culturally Relevant Teaching Culturally Relevant Leadership Whole Brain PBIS Data Based Decision Making DIG Model Lesson PBIS Booster Discipline Issues & ATP SWLA Resource Info Workshop August and after school SPED workshops		

Strategic Objectives for Operational Efficiency	Lead Person(s)	Measures		2017-18 Baseline	2018-19 Target	BSC #1	BSC #2	BSC #3
4.1 To decrease the number of days teachers absent from school	Admin Teams	Aesop Data TEACHER Absences OTHER than school-related, professional		Total number of days from final 2017-18 BSC. 184 days missed	Target: Decrease of 5% from 2017-2018 EOY data	Actual # of absences to this point (From August 14 to BSC #1 date): 24	Actual # of absences to this point (From August 14 to BSC #2	Actual # of absences to this point (From August 14 to BSC #3

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		development, and sabbatical (Feel free to explain any excessive absences in the BSC period as needed.)			Ex) 98 days X.05=4.9 so you would want to decrease by five days for the year.		date): _____	date): _____
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Strategic Objectives for Operational Efficiency	Lead Person(s)	Measures	Funding Source	2017-18 Baseline	2018-19 Target	BSC #1	BSC #2	BSC #3
<i>(The district tracks data for 4.2 and 4.3. See the District BSC for information regarding these objectives.)</i>								
4.2 To increase the number of personnel participating in health events sponsored by Risk Management	Risk Management	Risk Management Data		Wellness Fair 6 5K 6 Preventive Care 1				
4.3 To increase the student: computer ratio.	Technology Center	<ul style="list-style-type: none"> IMPACT trained personnel Ratios provided by Tech Center # AIR participants 						

Strategic Objectives for Operational Efficiency	Lead Person(s)	Measures	Funding Source	2017-18 Baseline	2018-19 Target	BSC #1	BSC #2	BSC #3
<i>(The district tracks data for 4.4 and 4.5. See the District BSC for information regarding these objectives.)</i>								

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4.4 To improve teacher and leader effectiveness.	C & I CAO Principals	% of teachers scoring proficient and highly effective on Compass evaluations						
		% of leaders scoring proficient and highly effective on Compass evaluations						
4.5 Improve recruitment and retention of quality staff	District Personnel C&I Principals	# of teacher positions vacant Novice classroom teachers (0-3 yrs.) retained, excluding subs and termination						