

Gale Databases

1. Go to www.cpsb.org > Parents and Students > Digital Media Resources > Gale Databases.
2. You can search two ways:
 - a. Type your topic in the find window and click search or press enter. This way allows you to search all databases at once.
 - b. Click on a specific database and then type your topic in the find window and click search or press enter. This way allows you to search a specific database.
3. Once you have begun your search, you can click on the article that you would like to review.
4. Open information by clicking *full text* on the left hand side of the screen and then you can view your article.
5. You can click *print* or *citation tools* on the right hand side once you have gathered the information for your research.

Important Note: Click on the *Tools* button at the top of the page in order to utilize the dictionary or change the database you are searching.