

Director Responsibilities for R3 Zone Schools

Chief Academic Officer	Administrative Directors	Curriculum Directors	R3 Zone Director
<p>Oversight and accountability for Redesign Grant compliance</p> <p>Evaluation of R3 Zone Director</p> <p>Verify completion of Zone Performance Targets yearly</p> <p>Level III hearing officer for expulsion appeals and employee grievances</p> <p>Recommend school staffing and administrator placement to the superintendent.</p>	<p>Provide information pertinent to all principals pertaining to district-wide policies and procedures during monthly principal PLCs.</p> <p>Address parent concerns or appeals dealing with student discipline at all schools</p> <p>Address Risk Management issues including required trainings and needed documentation.</p>	<p>Plan, contract, and deliver PD aligned to Tier I curriculum in all schools in collaboration with the R3 Zone Director.</p> <p>Plan, contract, and deliver PD for implementing effective PLCs in non-zone schools.</p> <p>Address all issues pertaining to student grades, placement, and graduation.</p> <p>Coordinate and oversee testing in all schools.</p> <p>Provide transcript checks for all schools.</p> <p>Provide oversight and PD for Career and Tech initiatives in all schools.</p> <p>Coordinate with the Zone Director to create district SLTs in all schools and grade levels.</p>	<p>Work with Grant Coordinator to oversee implementation of all grants associated with the R3 Zone.</p> <p>Monitor the implementation of Tier I curriculum in zone schools with the help of Curriculum Directors and Content Specialists.</p> <p>Conduct monthly PLCs with zone administrators that focus on zone initiatives.</p> <p>Address all issues pertaining to zone employee behavior and take appropriate disciplinary action.</p> <p>Oversee the full implementation of TAP in zone schools and monitor Leadership and Cluster meetings for effectiveness with the help of Curriculum Directors and Content Specialists.</p> <p>Observe and evaluate EMTs and zone principals.</p> <p>Provide ongoing Transformational Leadership training for zone principals and monitor their progress towards building a positive culture.</p> <p>Make recommendations pertaining to staffing of zone schools to CAO.</p>