

## Calcasieu Parish School Board 2023-24 District Charter School Application Process for Schools Opening in the 2025-26 School Year or Beyond

*Forms and Information Needed for Submission of a Type 1 or Type 3 Charter School Proposal*

In compliance with R.S. 17:3982, the Calcasieu Parish School Board is making public through our website, and in printed form upon request, the guidelines for submitting a charter proposal, all forms required for submission of a charter proposal, the timelines established for accepting and reviewing charter proposals, the process that will be used to review charter proposals submitted to the board, and the name and contact information for a primary point of contact for charter proposals.

### I. Charter School Application

Applicants should complete the 2023-24 Common Charter School Application found [here](#).

Applicants should complete the appropriate application based on whether or not they are a New Charter Operator or an Experienced Charter Operator. Virtual operators will complete the addendum based on the type of operator they are applying as.

### II. Charter School Process Schedule

- August 23, 2023: Charter application released
- September 5, 2023: Deadline for districts to post all required information to their websites
- October 27, 2023: Applications due

Applicants should email all application components to [Shannon.lafargue@cpsb.org](mailto:Shannon.lafargue@cpsb.org).

- January 19, 2024: Last day for Calcasieu Parish School Board to make decisions to approve or deny charter applications

### III. Charter Application Review Process

All charter applications will be reviewed by an independent evaluator with educational, organizational, legal, and financial expertise. Applicants will have the opportunity to provide to the evaluator a written response to the independent evaluation of their charter application before the evaluator provides a final recommendation to Calcasieu Parish School Board.

### IV. Charter School Contact Information

Individuals or organizations with questions about the district's charter application process should contact:

Dr. Shannon LaFargue, Superintendent

[Shannon.lafargue@cpsb.org](mailto:Shannon.lafargue@cpsb.org)

337-217-4000