



Accessing Canvas from Home

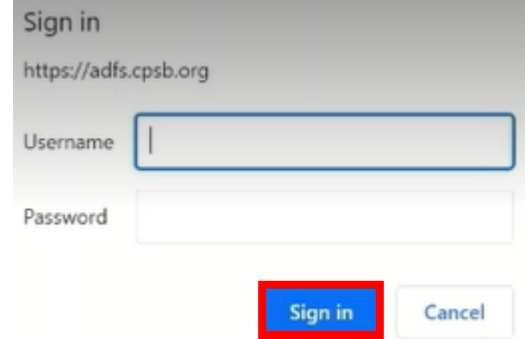
This document provides the steps for students to access Calcasieu Parish resources, such as Canvas from LaunchPad.

<p>1. To access LaunchPad, open the Google Chrome or Microsoft Edge browser.</p> <p><i>Note: LaunchPad works best in Google Chrome.</i></p>	
<p>2. Type www.cpsb.org in the address bar to access the Calcasieu Parish School Board website.</p>	
<p>3. Navigate to the right-hand side menu and click the last link which is LaunchPad.</p>	
<p>4. Click Launch.</p>	

5. You will be prompted to enter your CPSB credentials which is your full email and password used to log into CPSB computers at school. Student emails are first initial + last initial + student ID number + @cpsb.org.

Example: John Smith's student ID number is 123456. Therefore, the email would be js123456@cpsb.org.

Once you have entered your credentials, click **Sign in**.



Sign in
https://ads.cpsb.org

Username

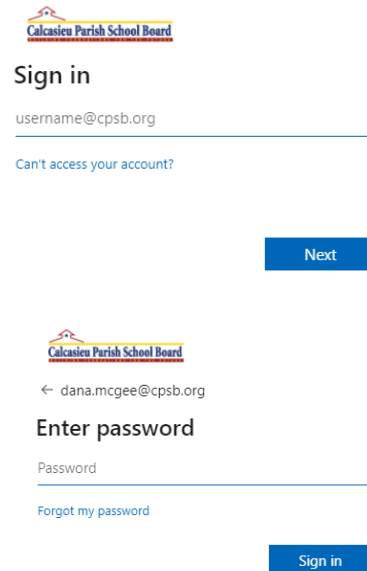
Password

Sign in Cancel

6. Once LaunchPad opens, look for the **Canvas CPSB app** and click to launch it.



7. If you are prompted to sign in again, do so with the same email and password.



Calcasieu Parish School Board

Sign in

username@cpsb.org

[Can't access your account?](#)

Next

Calcasieu Parish School Board

← dana.mcgee@cpsb.org

Enter password

Password

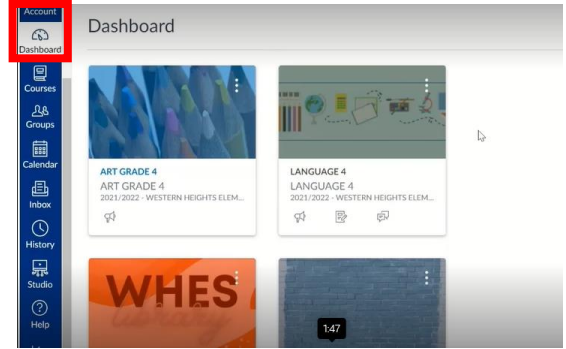
[Forgot my password](#)

Sign in

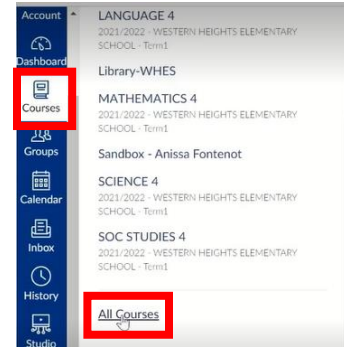


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8. Once Canvas opens, you are on the Canvas Dashboard. From the Dashboard, you can see all Canvas courses that you are currently enrolled in.



9. If you do not see a course that you are currently taking from the Dashboard, you can click **Courses** from the Global Navigation menu. Scroll down and click on **All Courses** to see if the course you are looking for is listed there.



10. If your course is listed here, click on the **title** to open it. If the course is not listed here, reach out to your teacher.

Note: Not all teachers in CPSB are using Canvas.