REBUILDING FOUNDATIONS FOR THE FUTURE
Frequently Asked Questions – CPSB Families

Note: All prior Covid-19 safety protocols and policies are still in place. Refer to previously sent and posted CPSB documents for details. New procedures are outlined below for opening schools.

This document will be updated frequently, so please check back periodically for additional information.

Virtual Education Overview

Q: How will learning proceed for my child?

A: At this time, all CPSB students have been enrolled in Odysseyware and will begin online learning on September 28.

School sites will be opening face-to-face at different times. While your school site is closed, your child will proceed with learning through the online platform Odysseyware. Because many families have limited internet and technology access, students will not be penalized for not completing assignments. Students will be given an opportunity to complete any missed assignments when they return to school or have the capacity to complete work in Odysseyware. When your child's school opens, traditional academics will proceed, however, students that are unable to attend face-to-face will be allowed to continue with online learning for as long as necessary.

Q: What is Odysseyware?

Odysseyware is a state-approved curriculum that offers courses for all grade levels and meets standards to award high school credits needed for graduation. Odysseyware will provide an online platform for students in grades K-12 with focused lessons that include background knowledge, videos, interactive learning, guided and independent instruction, multiple forms of assessments, and embedded progress monitoring. The platform provides a learning environment that will work for teachers and students who are struggling issues since its preplanned video format is more conducive for self-pacing.

Q: How does my child access Odysseyware?

A: Student Odysseyware help documents can be found at www.cpsb.org by following these clicks: Parent/students, Parent/Student Tech Help, Resources, Odysseyware.
-Odysseyware Web Address: cpsb.owschools.com
-Odysseyware Student Username and Password

USERNAME will be your CPSB computer log in--initials + id# example: jd1234567	PASSWORD will be your first and last name example: janedoe 1. All lowercase • No spaces • No special characters

Q: How do I get my child's student ID?

A: The student ID number can be found in Student Progress Center, on your child's student ID tag, on the high school transcript, on an old report card, or by contacting the school.

Q: My child is in kindergarten. How do I obtain their student ID to access Odysseyware?

A: Your child's teacher will contact you to share this information.

Q: How do I know what classes are scheduled for my student?

A: *Elementary*- Students should see English, math, science, or social studies courses in Odysseyware.

Middle - Students should see English, math, science, and social studies courses in Odysseyware. In addition, students will see any high school elective courses like IBCA and foreign language.

High - Students need to check Student Progress Center to verify their schedule.

If any courses are not showing in Odysseyware, the student needs to check this list of courses to verify that the course should be listed in Odysseyware.

- If the course SHOULD be listed in Odysseyware and does not appear, email virtual@cpsb.org and list "the name of the missing course" in the subject line.
- If the course is NOT listed as an Odysseyware course but shows up on your schedule, you will be contacted by your teacher. Check your CPSB student email.

Q: What if I was not able to complete the district's survey?

A: All students were enrolled in Odysseyware, and it is okay if families were unable to complete the CPSB survey.

Q: What is the expectation for students' learning/login time with Odysseyware?

A: Students do not need to adhere to a set time or schedule to login to complete assignments. One hour/half hour a day per course is the typical student time expectation for success in the program.

Q: Who will my child(ren)'s teacher be?

A: Your child will have the same teacher that he/she was scheduled to have on the first day of school.

Q: What courses will my child be able to take in Odysseyware?

A: For elementary, all core courses (ELA, math, science, or social studies/social living) are available in Odysseyware; non-core courses will not be addressed at this time.

For middle school, all core courses (ELA, math, science, and social studies/social living) are available in Odysseyware. All high credit courses will also be in Odysseyware.

For high school students, all courses must be offered for students to meet graduation requirements. Some CTE, AP, electives, and performance courses are not available in Odysseyware and will be taught through other platforms like blackboard. Teachers of these courses will contact your child about how to proceed.

Q: Will my child be graded in for work completed in Odysseyware?

A: Grades will be taken for work completed in Odysseyware.

Q: What if I my child is unable to complete Odysseyware assignments?

A: Because many families have limited Internet and technology access, students will not be penalized for not completing assignments. Students will be given an opportunity to complete any missed assignments when they return to school or have the capacity to complete work in Odysseyware.

Q: Will attendance be taken in Odysseyware?

A: While daily attendance is not taken, course assignments will be monitored for completion and progress.

Q: Is CPSB providing technology and internet for students to access Odysseyware?

A: We, at CPSB, are not immune to those same issues that many of you are facing. Our districtwide network remains down at this time due to equipment damage sustained by our provider; therefore, we will not be able to provide devices and/or internet for students at this time. As our status changes, we will provide further details.

Q: What type of device do I need to participate in Odysseyware?

A: Odysseyware was designed for Mac or PC (non-touch screen device) usage but can be operated on a cell phone or touchscreen device.

For a list of system requirements click here.

Q: I would like to drop and/or add Odysseyware courses. Am I able to do so?

A: Yes, however, all schedule changes must be made by your student's school counselor. The only change that can occur without the assistance of the school counselor is adding a missing Odysseyware course that is listed on a student's schedule. For additional guidance and/or questions, please send an email to counselors@cpsb.org.

Enrollment/Records

Q: Can I get an Out of Zone to a school that is open if my child's school is not?

A: Our attendance zones are still in effect. Your child will attend the school that they were enrolled to attend on August 24.

Q: I have relocated to another district. How do I get student records?

A: Records requests should be sent to the school. If further assistance is needed, contact virtual@cpsb.org.

If your child has an IEP, please contact Mike Hill at mike.hill@cpsb.org to request records.

Q: I have relocated to another district. What will I need to do to return to our school when it opens?

A: To reenroll at CPSB, you will need to bring records from the previous school so that grades can be recorded and continued for the school year.

Q: My child is new to CPSB and did not register at his/her school. How do I proceed?

A: If your child attends a school in Ward 3 (Lake Charles), then you will need to contact the Child Welfare and Attendance Office to obtain a permit to register. The Child Welfare and Attendance Office will be open beginning Monday, September 28, from 8 a.m. to 1 p.m. After receiving the permit, you will contact the school counselor to be registered at the school and receive a schedule of classes.

If your child does not attend a school in Ward 3, then you will contact the school counselor to obtain information about registering and getting a schedule of courses.

After a student is registered, they will be enrolled in Odysseyware for online learning to begin until the school site opens.

Q: My child was originally enrolled in CPSB Connected Classrooms for this school year. Can I switch them to the face-to-face educational option?

A: Yes. Once your student's school reopens, you can complete a change form in the front office.

Q: The original grace period for switching educational options is over. Are students still able to switch educational options for the semester?

A: Any transfers to or from CPSB Connected Classrooms must be completed through the student's school site within two weeks of the school's official start date for students. For questions regarding CPSB Connected Classrooms, please view more information **here**.

Face-to-Face Plans

Q: How will I know that my child's school is opening?

A: Notification will be provided to families before the students are set to return allowing families time to prepare to return.

Q: Do students need to wear uniforms?

A: We will ask our students to wear school appropriate clothing, but we will not require school uniforms at this time. Contact your school administrator for details.

Special Education

Q: My child has an IEP/IAP/504, will accommodations be met?

A: Current IEPs/IAPs/504 plans will be implemented with fidelity, to the maximum extent possible. Not all accommodations and modification are applicable to every learning environment. (For example: Small group instruction is not applicable in a virtual format).

Link to: SPED guidance for parents & students