



Sam Houston Beta Club Constitution

Chapter of the National Beta Club
2019-2020

"Let Us Lead by Serving Others"

I. Membership Requirements to Join SHHS Beta

- A. A student must have a cumulative GPA of 3.5 (weighed on the 5-point scale for Advanced Placement courses) to join SHHS Beta.
- B. A student and at least one parent/guardian should attend the parent meeting on Thursday, August 22, 2019 at 6:00 P.M. in the cafeteria.
- C. A student must not have had any out-of-school suspensions during the year prior to joining SHHS Beta.
- D. A student must pay dues online or in person **and** turn in the registration form by Wednesday, September 5, 2019 by 2 P.M.
- E. All members **must attend** the Back-2-Beta Planning event on September 7, 2019 from 5:00 - 9:00 P.M. in the cafeteria.

II. Requirements to Maintain SHHS Beta Membership

- A. A member must earn a minimum GPA of 3.5 (weighed on the 5-point scale for Advanced Placement courses) each semester. GPAs will be checked at the end of each grading period. Members must show their report card to the sponsor within two days of the end of the grading period.
- B. A member must not receive an out-of-school suspension while a member of SHHS Beta.
- C. A student must pay dues online or in person **and** turn in the registration form by Wednesday, September 5, 2019 by 2 P.M.
- D. A member must earn a minimum of 30 Service Hours with the SHHS Beta Club by April 3, 2020.

III. Reasons for Dismissal

- A. Earning less than a 3.5 GPA (weighed on the 5-point scale for Advanced Placement courses) in a semester
- B. Receiving an out-of-school suspension
- C. Failure to pay dues online or in person **or** turn in the registration form by Wednesday, September 5, 2019 by 2 P.M.
- D. Failure to earn a minimum 30 SHHS Beta Club Hours by April 3, 2020.
- E. Disrespect to the SHHS Beta Club sponsors, officers, or fellow members
- F. Disrespect to any SHHS faculty member, administrator, counselor, or staff member

- G. Failure to display good citizenship as determined by the SHHS Beta Club sponsors

IV. Service Hours

A. Requirements

1. All members are required to earn a minimum 30 Service Hours each year. At least 50 SHHS Beta Club Hours will be offered each year.
2. The 30 Service Hours must be achieved as a minimum of 15 hours of direct (hands-on, physical, presence) and no more than 15 hours of indirect (donations) hours to complete the year successfully.
3. Attending a SHHS Beta Club meeting will count as 1/2 hour of direct service towards the minimum of 30 Service Hours. The sign-in sheet will be removed at the announced meeting time, and no one who arrives after the announced meeting time will receive credit for attending. Members must sign in as they enter the meeting to receive credit for attending.

B. Rules

1. Not hearing the announcements is no excuse for missing meetings, service projects, and events. Signing up for the Beta Club Remind is highly encouraged as much information will be given this way.
2. If a member misses a meeting, it is the member's responsibility to see the Beta Club board to receive the agenda and any important information. Be sure to see a sponsor if there are any questions or concerns.
3. Only SHHS Beta Club-sponsored events are recognized and count toward the minimum 30 SHHS Beta Club Hours. Members are responsible for logging all hours and demerits on their Beta Hours Record.
4. Members must sign the sign-in sheet at every meeting and every event to receive SHHS Beta Club Hours. Members may never sign in for a friend.
5. Members are responsible for transportation to and from Beta Club-sponsored service projects and events.

C. Demerits

1. If a member signs up for an event and is unable to attend, the member must let an officer know at least 24 hours before the event or find another Beta member to fill the spot. In case of emergency, members are required to contact an officer or sponsor immediately. The officer or sponsor will make sure that the volunteer spot is covered.
2. If a member does not contact an officer or sponsor as required, we will deduct an hour from the overall total Beta hours for every hour the member promised to attend but did not.

V. Events

A. State Convention

1. All SHHS Beta Club Members are encouraged to attend State Convention. Those who attend State Convention will be required to pay an additional cost prior to the event to cover costs associated with attending. A minimum of 10 Beta Service Hours must be achieved by

the State Convention registration deadline for a member to be eligible to attend State Convention.

2. Attending National Convention will only be available to members who attended the State Convention.
3. Participation in Convention contests is required for a member to attend State Convention. Projects for competition will be prepared from convention to convention.

B. Beta Club Banquet

1. In late spring, the SHHS Beta Club will host a reception or dinner for club members and the parents of senior and officer members. Awards will be given out at this time in formal presentation.
2. Senior stoles will be presented at this time and are to be worn at the graduation ceremony. Stoles will be collected and kept in the counselor's office until graduation. Beta stoles are the only club award that can be worn for the graduation ceremony as they are an academic honor.

C. Back-2-Beta Planning Workshop

1. Early each school year, the SHHS Beta Club will host a workshop for members to bond with their Beta Service Krewes, plan events for the upcoming school year including convention, and complete at least one service project.
2. Attendance at the Back-2-Beta Planning Workshop is **mandatory**. If any member misses this activity it is an automatic 4 hour demerit against their hour count for the school year.

D. Other Events

1. Other activities, projects, and events may be planned throughout the year and may have an additional cost associated with the event.
2. Members are encouraged to attend as many events as possible to get the best Beta experience.

VI. Awards

A. Graduation Awards

1. SHHS Beta Club Members will receive a Beta Club graduation stole and diploma seal upon successful completion of their junior and senior years as a Beta Club member and payment of graduation fees prior to graduation.
2. Successful completion of a Beta year is earning a minimum of 30 service hours as outlined above by the due date and maintaining membership eligibility for the year.
3. The Service Diploma Endorsement is offered by the Louisiana State Department of Education and is awarded to graduating seniors who meet the requirements:

Grade	Minimum Hours
9	10
10	20
11	25
12	25
Total	80

B. Member Awards

1. Initial SHHS Beta Club Members will receive a National Beta Club Certificate and Beta Membership Pin upon their first year of successful completion.

2. All SHHS Beta Club Members will receive a Beta Club Certificate for each year of successful completion.
 3. All SHHS Beta Club Members who attend State Convention will receive additional recognition.
 4. All SHHS Beta Club Members who place in competition at State Convention will receive additional recognition.
 5. SHHS Beta Club Members who successfully complete 3 and 4 years will receive plaques or similar awards.
 6. The Beta Service Krewe with the most combined hours of service from its members will receive additional recognition.
- C. Outstanding Beta Club Service Awards and Officer Awards
1. The freshman, sophomore, junior, and senior club member with the highest number of Beta Club Hours will receive the Outstanding Beta Club Service Award.
 2. All club members who earn at least 100 service hours will receive the Beta 100 Plaque.
 3. Beta Club Officers will receive Officer Medals upon successful completion of the year in office.

VII. Officer Elections

- A. Elections will be held in the spring of each year for the offices of President, Vice-President, Secretary, and Historian.
- B. All SHHS Beta Club members who have attended the State Convention that school year are eligible to run but must be able to schedule a Leadership class hour in their school schedule.
- C. Each candidate for office must complete an Officer Candidate Form by the announced deadline to be included on the ballot.

VIII. Officer Duties

- A. All SHHS Beta Club officers are required to fully participate in the Beta Leadership Class and to command a Beta Service Krewe.
- B. All SHHS Beta Club officers are required to maintain contact with the members and sponsors of the club.
- C. All SHHS Beta Club officers are required to cooperate with the members and sponsors of the club to ensure success of projects and initiatives undertaken by the club.
- D. All SHHS Beta Club officers are required to attend all Beta events held. For any event which an officer is unable to attend, the officer must provide a written, parent-signed excuse to sponsors before the event is held.
- E. All SHHS Beta Club officers are required to work closely with the sponsors and other officers to plan events and keep the club running smoothly.
- F. All SHHS Beta Club officers are required to encourage and support all members to participate in the club's activities.
- G. All SHHS Beta Club officers are required to encourage all members to exhibit the four pillars of Beta: Service, Leadership, Character, and Achievement.

- H. All SHHS Beta Club officers are required to complete the officer duties assigned in a competent manner as deemed by the sponsors.

IX. Presidential Duties

- A. The president is required to call each meeting to order and dismiss members from each meeting at conclusion.
- B. The president is required to be a fully informed resource and point-of-contact for all members.
- C. The president is required to carry the SHHS Beta Club Banner during the opening ceremony of State Convention.
- D. The president must compete in at least three events at State Convention.
- E. The president with the aid of other officers is responsible for the completion of each month's agenda and the submission of the agenda to the sponsor for approval within two days of the meeting.

X. Vice-Presidential Duties

- A. The vice-president is required to assist in leading each meeting.
- B. The vice-president is required to fulfill the role of the president as needed.
- C. The vice-president is required to compete in at least three events at State Convention.
- D. The vice-president is required to ensure the maintenance of the Beta Board and social-media accounts.

XI. Secretarial Duties

- A. The secretary is required to log and maintain the Beta Hours Record accurately and in a timely manner and post the Beta Hours Record to the Beta board at least once a month.
- B. The secretary is required to organize and file all forms into the Beta binder.
- C. The secretary is required to oversee the creation and saving of documents digitally in the Beta hard drive.
- D. The secretary is required to compete in the Spotlight on Service contest at State Convention.

XII. Historian Duties

- A. The historian is required to create and maintain files of evidence from each service project held.
- B. The historian is required to assist the secretary in maintaining the Beta Hours Record, Beta binder, and Beta hard drive.
- C. The historian is required to compete in the Scrapbooking competition at State Convention.
- D. The historian is required to create memos and reminders for the members and ensure that all officers are sending these out to their Beta Service Krewe.

