How to Check Grades for High School Online Students

1. Using a web browser like Chrome, Edge, or Safari, type cpsb.owschools.com for the web address and click Enter.

2. Log into Odysseyware with your username and password. Your username is first initial + last initial + ID#. (Example John Doe with student id 1234567 would be jd1234567.) Your password is firstnamelastname. (In the above example, the password would be johndoe.) Then Click Ready, Set, Learn.

3. Click Learn and Courses.

4. Select the first course listed and click the arrow.

5. Review Grades and Progress for Each Course.
   - Q1 = 1st 9 Wks, Q2 = 2nd 9 Wks, Q3 = 3rd 9 Wks, Q4 = 4th 9 Wks
   - **SCORE** = Current 9 Weeks Grade ONLY for Assignments Completed
   - **Progress** = % Completed for the Marking Period
6. To see grades for each assignment and to see incomplete/“not started” assignments, click the arrow.

7. This shows a listing of all assignment grades and a list of incomplete/“not started” assignments. 
   -To obtain further details on each assignment, click the arrow by “graded.”

8. Click the back button twice to get back to a listing of all courses. 
   -Repeat steps 4-7 for each course.

-Need additional help with Odysseyware? Click on this link for “How To” documents. https://www.cpsb.org/Page/12996