

CPSB
C **CONNECTED** 
C **CLASSROOMS**



2020-2021

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Welcome

The Calcasieu Parish School Board Connected Classroom is part of the Calcasieu Parish School Board's program offerings and is available to all students in grades Pre-K through 12 for the upcoming school year. This program provides students with:

- Certified, CPSB Virtually/Online trained teachers/instructors
- High quality curriculum (mirroring the same standards as face-to-face instruction)
- Consistent, daily schedule for parents and students to follow
- Structured learning environment
- Appropriate pacing for digital learning
- Daily office hours for communicating with teachers
- Student Tech Help
- Tuition Free

What are the advantages of enrolling in CPSB online school versus a home study program or an online vendor?

- State-Approved credits that meet Louisiana graduation requirements.
- Your child will have a certified counselor creating his/her Individual Graduation Plan and yearly schedule of coursework to ensure all Louisiana graduation requirements are met.
- Your child will earn credits from a state-approved high school, and these credits are transferable.

- Home study credits and many online vendors are not state-approved, so these credits do not automatically transfer. Frequently, students must “start over” with all credits earned from any unapproved school or home study program.

What Makes a Successful Online Student?

- The student has had previous success in an on-line class or transitioned well to on-line learning at the end of the 2019-2020 school year.
- The student can communicate via writing.
- The student is self-motivated and self-disciplined.
- The student is willing to ask questions if problems arise.
- The student has good time-management skills.
- The student is persistent.
- The student has a good study environment.

Technology Requirements

Courses in this program are web-based and will be accessed via Blackboard for students in PreK to 8th grade while students in Grades 9-12 will have coursework in Odysseyware. Students will need access to the following to be successful:

- Internet Availability
- Pre-K-2: iPad, Laptop, Tablet or Desktop
- Grades 3–12: Laptop, Tablet or Desktop

Enrollment Guidelines/Policies

- The enrollment period for the 2020-2021 school year will be open July 08 – July 17, 2020. To register visit:
 - For students not enrolled in CPSB in 2019-2020: <https://bit.ly/3iyCrR4>.
 - For students enrolled in CPSB in 2019-2020: <https://bit.ly/3e37psh>
- Your child will be contacted by his/her teacher by August 10, 2020 with details about their virtual classes.
- There will be a two-week grace period after the semester begins for those students who enroll in this program but would like to transfer back to the face-to-face instruction. The deadline for this decision is September 4, 2020 through notification at the student’s assigned 2020-2021 school. Commitment to the virtual program is for the entire semester starting September 4, 2020 and ending January 8, 2021. The last date to transfer back to face-to-face instruction for the second semester of the 2020-2021 school year is January 8, 2021. There will be no grace period for the second semester.

Student Account Agreement

- Students must read and understand these CPSB Connected Classroom Guidelines and Policies as well as the [CPSB Acceptable Use Policy](#) and discuss them with their parents/guardians. Student who are enrolled in this program must agree to the student guidelines in the section below. Any violation of the rules may result in the student account being terminated and student may face disciplinary action.
- CPSB and its personnel will not be held liable for any claims and damages of any nature arising from the student's use or misuse of the Internet while online in the Connected Classroom Program courses.

Student Guidelines

- **PreK-8 students will follow these guidelines:**
 - Students will meet daily with teacher/s online for 2 hours (120 minutes).
 - Students will complete all assignments and submit all work by timelines given by teacher.
 - Students will save all work in OneDrive.
 - Students will use CPSB email to communicate with assigned teacher.
 - Students will contact teacher via email when extra help is needed, or questions arise.
 - Students will check email at least once every 24 hours.
 - Students will follow online etiquette as well as copyright policy.
 - Students will be considered truant if they fail to login and engage in learning for more than 10 unapproved/non-medical days per semester. All truant students will be investigated by the Office of Child Welfare and Attendance.
 - If your child is sick or having technical issues, contact must be made with the CPSB instructor.
- **High school students will follow these guidelines:**
 - Students will be expected to login and engage in learning during all CPSB school days.
 - Students will be expected to check their CPSB email daily and use CPSB email to correspond with online teachers.
 - Students will be considered truant if they fail to login and engage in learning for more than 10 unapproved/non-medical days per semester. All

truant students will be investigated by the Office of Child Welfare and Attendance.

- If your child is sick or having technical issues, contact must be made with the CPSB instructor.

Student Sample Schedules

- The following is a sample schedule for students in PreK-8:

7:30	Get Ready – dress, eat breakfast, brush teeth
8:15	Turn on computer/device, log in to CPSB email
8:30	Review daily email announcements from teacher(s) and gather necessary materials (books, workbooks, etc.)
8:45	Engage in first virtual session/direct online session (30 minutes) or video tutorial or whatever the topic is for the day
9:15	Begin assignments
10:00	Take quick stretch and nutrition break
10:15	Engage in second virtual session/direct online session (30 minutes) or video tutorial or whatever the topic is for the day
10:45	Check CPSB email for any additional announcements
11:00	Lunch and movement (Take a walk. Dance. Do jumping jacks. Run. Follow an online workout routine/GoNoodle. Just move!)
11:30	Engage in third virtual session/direct online session (30 minutes) or video tutorial or whatever the topic is for the day
12:00	Return to assignments
12:45	Take quick stretch and nutrition break
1:00	Return to assignments
1:30	Engage in fourth virtual session/direct online session (30 minutes) or video tutorial or whatever the topic is for the day
2:00	Return to assignments
3:00	Summarize your learning in whatever way your teacher(s) have requested, and submit your evidence online
	Self-Care Online with Teacher Independent Work

- The following is a sample schedule for students in High School (9-12):

7:30	Check CPSB email for feedback from teachers and submit questions to teachers
8:00	Log into <i>Odysseyware</i> and Check Messages
8:15	Work on 1 st Course
9:00	Work on 2 nd Course
9:45	Work on 3 rd Course
10:30	Work on 4 th Course
11:15	Lunch Break
11:45	Work on 5 th Course
12:30	Work on 6 th Course
1:15	Work on 7 th Course
2:00	Check CPSB email for feedback from teachers and submit questions to teachers

FAQ'S

- **How does a student register for the *CPSB Connected Classroom* program?**

Use the following link to register your student/s:

- For students **not** enrolled in CPSB in 2019-2020: <https://bit.ly/3iyCrR4>
- For students enrolled in CPSB in 2019-2020: <https://bit.ly/3e37psh>

- **Is there a registration deadline?**

Yes, due to the logistics of staffing, all prospective students **must be registered by 4:00pm on July 24, 2020** to participate in the *CPSB Connected Classroom* program.

- **Who will the instructors be in this program?**

Certified Calcasieu Parish teachers have been trained in online instruction delivery and best practices in digital learning.

- **What curriculum will be used in this program?**

Curriculum in *CPSB Connected Classroom* Program will mirror the face-to-face instruction for grades PreK-8. *Odysseyware* mirrors Carnegie Unit expectations for grades 9-12 courses.

- **Will there be a set schedule for the virtual setting?**

Yes, for PreK-8, there will be 2 hours of online, direct instruction per day, along with independent coursework to be completed offline. For grades 9-12, students are expected to work on each course daily. If more assistance is needed, teachers will be available during scheduled office hours.

- **Can students in the *CPSB Connected Classroom* switch to face-to-face instruction?**

Yes, there will be a two-week grace period after the semester begins for those students who enroll in this program but would like to transfer back to the face-to-face instruction. The deadline for this decision is September 4, 2020 through notification at the student's assigned 2020-2021 school. Commitment to the *CPSB Connected Classroom* program is for the entire semester starting in August and ending January 2021. The last date to transfer back to face-to-face instruction for the second semester of the 2020-2021 school year is January 8, 2021. There will be no grace period for the second semester.

- **How does grading work?**

Assignments will be turned in to the teacher. There will be a minimum of 7 grades per content area, per nine weeks.

- **What does a family need at home to participate in CPSB Connected Classroom program?**

Students will need the following to successfully complete online coursework:

- Grades PreK–2nd: iPad, Laptop, Tablet or Desktop Computer
- Grades 3-12: Laptop, Tablet or Desktop Computer
- Internet availability
- Quiet space to work

- **Are devices available to those students in need?**

Yes, devices are available. Contact your child's home school for more information if needed.

- **Will the same classes be offered virtually as they would be face-to-face?**

- Students in grades PreK-8 will be provided with courses from the four core content areas below:
 - Math
 - English Language Arts
 - Science
 - Social Studies/Social Living
 - **Note: No special programs will be offered within this program (example: FK White TELC, T. S. Cooley Magnet or Immersion programs)**
- Students in grades 9–12 will earn Carnegie Unit credits in *Odysseyware*. *Odysseyware* offers courses for a student to earn a TOPS University diploma or a Jump Start diploma with limited pathway options. A student may work from any location that has an internet connection but **may** need to report to LCBA to take quarterly exams and/or required testing.

- **What if a family needs internet access?**

Parents should contact their child's home school for more information, if needed.

- **Can virtual program students participate in school events/activities?**

Students will not be allowed to participate in any extracurricular activities being held at their home school while in CPSB Connected Classrooms.

- **Is Tech Support available for families?**

A student tech help desk is available for students to submit tickets for support of CPSB devices as well as technology access and can be accessed via:

www.cpsb.org/studenttechhelp.

- **Will SPED/504 accommodations be met for virtual students?**

The Calcasieu Parish School Board will use researched strategies that align with a student's IEP/IAP to accommodate each virtual student. The same CPSB

personnel that serve our students face-to-face will be available to assist virtually with their education process in most instances.

- **If parents select CPSB Connected Classrooms, how will supports be provided for students with an IEP or 504 plan, as well as English Learners?**

Students with disabilities or limited English attending or participating in CPSB Connected Classrooms will have access to accommodations and services that naturally occur in the traditional setting. However, specific supports will be determined by the student's IEP or Section 504 plan or English Learner Accommodation Plan and take into consideration the unique nature of a virtual setting. Please note that some accommodations and services will have to be highly modified to adapt to the online educational setting. Some services may not be applicable to an online setting at all. Related services will be provided as indicated on each student's IEP.

Schools will establish a line of communication with students and their families to regularly review assignments, curriculum, and other updates to ensure that student needs are being met. Translation technology and interpretation services for families will be in place for CPSB Connected Classrooms where needed. The district will assess the accessibility needs of learning platforms and resources for parents and students (language, hardware, internet access, etc.), and provide necessary guidance, instructions, and support to students and their families in their home language, when possible. Students receiving supports through English Learners programming will be provided daily opportunities to speak and be formatively assessed throughout their virtual participation regardless of the platform. These opportunities may be provided over the phone with the educator, remote interactions with classmates, and other forms of communication. Models will be provided to demonstrate clear criteria for success.

- **Will my child be required to participate in state testing?**

Yes, your child will participate in all state testing for the 2020-2021 school year. Details on the testing location and procedures will be provided prior to each test administration.

- **Will my child be required to pay school registration fees?**

Yes, the online learning registration fee is \$25.00 for K-12. PreK students will have a \$10.00 fee.

- **Will my child be able to participate in graduation ceremonies?**

Yes, your child will be able to participate in his/her 2020-2021 enrolled school's

graduation ceremony.

- **How will attendance be handled?**

Your child will be expected to login and engage in learning during all CPSB school days. Students will be considered truant if they fail to login and engage in learning for more than 10 days per marking period. All truant students will be investigated by the Office of Child Welfare and Attendance.

- **How will my high school student get his/her schedule?**

Your child will attend his/her school's registration in August. During this time, the school counselor will assist with creating and/or finalizing your child's schedule.

For further questions, please email: info@cpsb.org