AGENDA
CALCASIEU PARISH SCHOOL BOARD
3310 BROAD STREET
LAKE CHARLES, LOUISIANA
Tuesday, February 6, 2018

1. Prayer – Ron Hayes

2. Pledge of Allegiance – Ty Royer/DeQuincy High School

3. Roll Call

4. Approval of Minutes
   A. January 18, 2018

5. Presentations
   (None)

6. Superintendent’s Report

7. Executive Session
   (None)

8. Committee Reports
   A. C&I Committee/January 23, 2018/Annette Ballard, Chair
   B. Budget Committee/January 23, 2018/Damon Hardesty, Chair

9. Take Appropriate Action
   A. Approval of revised 2017-2018 calendar (due to inclement weather, adding back
      March 12 In-Service Day as a school day)
   B. Approval of Resolution to retain outside special counsel regarding tax appeal by
      First Flight Holdings, LLC, and CCB Industrial Solutions, LLC

10. Bid Reports
    A. Gillis Elementary Improvements, Phase I, Sales Tax District #3 Funds,
       Bid Number 2018-07PC, Moss Architects, Inc., Designer
    B. College Street Vocational Center Welding Shop Upgrades/Career
Development Grant Funds, Bid Number 2018-09PC
C. College Street Vocational Center Plumbing and Electrical Shop Upgrades, Career Development Grand Funds, Bid Number 2018-08PC
D. Bid #2018-32 Cafeteria Equipment/Food Services Funds

11. **Permission to Advertise**

A. Combre-Fondel Elementary Improvements – Phase I, District #31 Bond Funds
B. Brenda Hunter Head Start Improvements, District #31 Bond Funds
C. Copy Paper for CPSB/General Funds

12. **Correspondence**

A. Change Order Number Nine (9) for the Project, “CPSB Classroom Pods, Phase X,” Project #1715; Champeaux, Evans, Hotard, APAC, Architect; Miller & Associates Dev. Co., Inc., Contractor; *Increase* of $12,506.79 (Riverboat Funds) and *Increase* of Twelve (12) days.

13. **Condolences/Recognitions**

14. **Schedule Committees**

A&P Committee......................................................... February 27, 2018, 5:00 p.m.
Employee Benefits Committee.....................................March 6, 2018, 5:00 p.m.
Budget Committee....................................................March 27, 2018, 5:00 p.m.
C&I Committee (to follow)........................................March 27, 2018

15. **Adjourn Meeting**
January 18, 2018

DATE, TIME, PLACE OF MEETING

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Thursday, January 18, 2018, at 5:00 p.m. Due to inclement weather, this meeting was postponed from the originally scheduled date of Tuesday, January 16, 2018.

The meeting was called to order by Mack Dellafosse, President. The prayer was led by Dean Roberts. The Pledge of Allegiance was led by Cecile Girard, a student at Barbe High School.

Mr. Dellafosse presented a plaque of appreciation to Mr. Hayes, as the outgoing 2017 president.

ROLL CALL

The roll was called by Superintendent Bruchhaus and the following members were present: Billy Breaux, Glenda Gay, John Duhon, Dean Roberts, Fred Hardy, Annette Ballard, Ron Hayes, Eric Tarver, Mack Dellafosse, Damon Hardesty, Alvin Smith, Chad Guidry, and Russell Casilla.

Mr. Williams and Mr. Natali were absent.

APPROVAL OF MINUTES

Mr. Hardy with a second by Mr. Hardesty, offered a motion to approve the Minutes of December 12, 2017. The motion carried on a unanimous vote.

PRESENTATIONS

A. Recognition of Taylor Trahan, Washington-Marion High School, Ethyn Evans, Sulphur High School, Dy’Jah Doucett, Jakylyn Bowers, and Mila’Bradley, LaGrange High School, students chosen to perform at Carnegie Hall.
B. Recognition of Librarians of the Year/Tommy Campbell, CAO: DeQuincey High School, Mrs. Adri LeBlanc, Iowa High School (Middle campus), Mrs. Adrienne Oakley, Dolby Elementary, Mrs. Beth Ferguson. Mrs. Ferguson has is also the overall District Librarian of the Year.

SUPERINTENDENT’S REPORT

Mr. Bruchhaus gave the following report:
January 18, 2018

1. Board Members have received the December 3st school population report.
2. All board members have received the December Head Start Report

**Program Governance**
- Policy Council meeting was held on December 11, 2017. The following items were approved:
  - November 13th Policy Council Minutes
  - November’s Director’s Report
  - November’s Attendance Report
  - November’s Financial Report
  - December Budget Revision
  - New ERSEA Policy
  - 2016-2017 Head Start Annual Report

**Program Operations**
- Enrollment – 458
- 100% of classrooms were observed using the CLASS (Classroom Assessment Scoring System) Tool.
- Several J.D. Clifton Head Start families were adopted by the following partners: Catholic Charities, Mr. Joe Miller Sr., and Community Development City of Lake Charles. Christmas presents were provided for all members in the family.
- Brenda Hunter, J.I. Watson, DeQuincy Primary, and Jake Drost Head Start Programs received Christmas presents from Lydia Holland, Century 21 Bessette Realty, Inc. for all students at their sites.
- The Sulphur Beta Club and Sulphur Twisters read Christmas stories to the children and assisted with a hands-on art activity at Jake Drost Head Start

3. I would like to report our current sales tax numbers for our general fund which show December, 2017, collections at $625,639 or 5.4 % above budget for the sixth month of the 2017-2018 year.
Collections are $636,745 or 5.5 % above collections for the same month last year.
Collections for the 2017-2018 year after six months are $31,654,075 or 42 % over budget and $31,773,746 or 42.2 % over the same time period last year.

4. Board Members requesting to be registered for the LSBA convention in Baton Rouge, February 28-March 2 have received registration information in their packets.

5. It may seem early, but just a reminder to all Board Members that your Louisiana Ethics Administration Annual Financial Disclosure Statement for 2017 is due May 15, 2018.

6. In accordance with state law, we have made the 2018 District Charter School Application Process for Schools Opening in the 2019-2020 school year or beyond available to the public. This document is available on our website and includes the application, the process schedule, details on the review process, and who to contact with questions.
January 18, 2018

7. I am very pleased that the Coats for Kids project by the Kiwanis Club of Lake Charles reported that 1,165 coats were collected this year, their 30th year, their goal being to help one child at a time, one community at a time, in this endeavor.

8. Congratulations to T.S. Cooley Elementary Magnet School for being chosen as one of 6 schools in Louisiana nominated as a National Blue Ribbon School. T.S. Cooley is being nominated as a Blue Ribbon High Performing School. The Secretary of Education will announce the 2018 National Blue Ribbon Schools in September.

9. The weather caused a delay in our usual delivery process for the two committee meetings next Tuesday, so your packets for the Budget Meeting and C&I Committees are at your place tonight.

EXECUTIVE SESSION

On a motion by Mr. Hayes and a second by Mr. Breaux, the Board adjourned on a unanimous vote into Executive Session at 5:27 p.m. The Board reconvened on the same motions at 5:36 p.m.

Mr. Harcy, with a second by Mr. Tarver, offered the motion to approve accident settlement #6028512. The motion carried.

TAKE APPROPRIATE ACTION

Mr. Dellafosse read the following items:

A. Approval of Pupil Progression Plan 2017-2018

The 2017-2018 Pupil Progression Plan was presented to the Board for approval and on a motion by Mr. Breaux and a second by Mr. Duhon, this item was approved and is available for viewing at 3310 Broad Street. It is also posted on the CPSB website at www.cpsb.org.

B. Approval of Resolution cancelling special election in Sales Tax District #3

Lake Charles, Louisiana  
January 16, 2018

The Calcasieu Parish School Board, governing authority of Sales Tax District No. Three of Calcasieu Parish, Louisiana, met in regular public session at 5:00 o'clock p.m., on
January 18, 2018

Tuesday, January 16, 2018, at the regular meeting place of said Board in the Calcasieu Parish School Board Office, 3310 Broad Street, Lake Charles, Louisiana, pursuant to the provisions of written notice given to each and every member thereof and duly posted in the manner required by law.

President Mack Dellafosse called the meeting to order and on roll call, the following members were present:

Annette Ballard, Billy Breaux, Russell Castille, Mack Dellafosse, John Duhon, Glenda Gay, Chad Guidry, Damon Hardesty, Fredman Hardy, Ron Hayes, Dean Roberts, Alvin Smith, Eric Tarver

ABSENT: Aaron Natali, Wayne Williams

The meeting was called to order and the roll called with the above results.

Thereupon, the following resolution was then introduced, and pursuant to motion made by John Duhon and seconded by Damon Hardesty, was adopted by the following vote:

YEAS: 13

NAYS: 0

The resolution was approved and signed by the President, attested by the Secretary, and provides as follows:

RESOLUTION

A RESOLUTION ORDERING CANCELLATION OF A SPECIAL ELECTION IN SALES TAX DISTRICT NO. THREE OF CALCASIEU PARISH, LOUISIANA ON APRIL 28, 2018.

WHEREAS, by resolution adopted on November 14, 2017, the Calcasieu Parish
January 18, 2018

School Board, governing authority of Sales Tax District No. Three of Calcasieu Parish, Louisiana, (the "District"), called an election to be held in the District on April 28, 2018, for the purpose of submitting to the electorate of the District a Sales Tax Proposition (the “Proposition”) for the purpose of acquiring and/or improving land and playgrounds, purchasing, erecting, enlarging and/or improving school buildings and other school related facilities within and for said District, and acquiring the necessary equipment and furnishings thereafter, title to which shall be in the public; and

WHEREAS, the Calcasieu Parish School Board now desires, as the governing authority of the District, to cancel the election called for April 28, 2018, within the District, but reserving the future right to call an election within the District for the same purposes stated within the November 14, 2017, resolution of the Calcasieu Parish School Board;

NOW, THEREFORE, BE IT RESOLVED by the Calcasieu Parish School Board, acting as governing authority of Sales Tax District No. Three of Calcasieu Parish, Louisiana:

SECTION 1. The election called within the District for April 28, 2018, is hereby cancelled and annulled, reserving however the right of the Calcasieu Parish School Board, as governing authority of the District, to call a future election within the District to submit to the District’s electorate a future proposition(s) the purpose of which would be for financial support of the schools within, and those schools to be constructed within, the District, all as described in the Proposition, or otherwise.

SECTION 2. All resolutions, ordinances, or orders in conflict herewith, be, to the extent of such conflict, and they are hereby repealed.

Adopted and approved on this 16th day of January, 2018.
January 18, 2018
/s/ Mack Dellafosse
MACK DELLAFOSS, President

ATTEST:

/s/ Karl Bruchhaus
KARL BRUCHHAUS, Secretary

On a motion to approve by Mr. Duhon and a second by Mr. Hardesty, the motion carried.

C. Approval of Resolution to retain outside special counsel regarding tax appeal by Aspect Energy, LLC

WHEREAS, the Calcasieu Parish School Board administers and collects within the Parish of Calcasieu, sales and use tax both individually and as agent for various political subdivisions;

WHEREAS, a dispute and protest has arisen in connection with an assessment of taxes due by Aspect Energy LLC;

WHEREAS, Aspect Energy LLC has filed a petition with the Board of Tax Appeals in lieu of filing suit;

WHEREAS, there exists a real necessity involving the public interest for the Calcasieu Parish School Board to be represented by special counsel in the appeals petition proceedings and any subsequent litigation; and

WHEREAS, the Calcasieu Parish School Board desires to retain Stutes & Lavergne Law Firm as special counsel for the Calcasieu Parish School Board in connection with the appeals petition proceedings and any subsequent litigation.

NOW, THEREFORE, BE IT RESOLVED, that Stutes & Lavergne Law Firm is hereby retained as special counsel for the Calcasieu Parish School Board in connection with the above appeals petition proceedings and any subsequent litigation, subject to the Attorney General Fee Schedule.

On a motion to approve by Mr. Hardesty and a second by Mr. Duhon, the motion carried.

D. Approval of Head Start ERSEA (Eligibility, Recruitment, Selection,
January 18, 2018

Enrollment, Attendance) Policy

The ERSEA Policy was presented to the Board for approval and on a motion by Mr. Hardesty and a second by Mrs. Ballard, this item was approved and is available for viewing at 3310 Broad Street.

E. Approval of Head Start Annual Report for 2016-2017

The Head Start Annual Report was presented to the Board for approval and on a motion by Mrs. Ballard and a second by Mr. Hardy, this item was approved and is available for viewing at 3310 Broad Street.

PERMISSION TO ADVERTISE

Mr. Dellafosse read the following items. All items were taken on one motion by Mr. Hayes and seconded by Mr. Duhon; all passed unanimously.

A. Janitorial Supplies for 2018-2019/Central Warehouse/General Funds
B. Library Books for 2018-2019/Library Services/General Funds
C. Pre-packaged School Supplies for 2018-2019/Title X, McKinney-Vento
Homeless Student Act/Federal Programs
D. School Uniforms and PE Suits for 2018-2019/Title X, McKinney-Vento Homeless Student Act/Federal Programs
E. Grass Cutting Services for 2018-2019/Maintenance Department/General Funds
School Food Service Funds
G. Waste Disposal Services for 2018-2019/Maintenance Department/General Funds
H. Fire Alarm Inspections for 2018-2019/Maintenance Department/General Funds
I. Hood System Inspections for 2018-2019/Maintenance Department/General Funds
J. Security Guard Services for 2018-2019/General Funds
K. Batteries for 2018-2019/Transportation Department/General Funds
L. Sewer Plant Monitoring, Testing for 2018-2019/Maintenance
Department/General Funds
M. Bulk Oil for 2018-2019/Transportation Department/General Funds
N. Fuel Card Services for 2018-2019/Transportation Department/General Funds
O. Snacks for Head Start for 2018-2019/Early Childhood Department/Federal Funds
P. Cafeteria Equipment for 2018-2019/School Food Service Department/2017

CORRESPONDENCE

Mr. Dellafosse read the following item:
January 18, 2018

A. Change Order Number One (1) for the Project, “Gillis Elementary, Drainage Improvements,” Sales Tax District #3 Funds; Bid #2018-04PC; Sales Tax District #3; Decrease of $19,488.86; Moss Architects, Inc., Designer; Keiland Construction, Contractor.

On a motion to approve by Mr. Duhon and a second by Mr. Hardesty, the motion carried.

B. Change Order Number One (1) for the Project, “Sam Houston High School Demolition of Gym and Associated Spaces,” Project #2018-05PC; Sales Tax District #3; Champeaux, Evans, Hotard, APAC, Architect; Keiland Construction, LLC, Contractor; Increase of $1,679.95.

On a motion to approve by Mr. Duhon and a second by Mr. Hardesty, the motion carried.

C. Change Order Number Eight (8) for the Project, “CPSB Classroom Pods, PhaseX,” Project #1715; Champeaux, Evans, Hotard, APAC, Architect; Miller & Associates Dev. Co., Inc., Contractor; Increase of $29,650.24 ($10,957.67 Sales Tax District #3 and $18,692.57 Riverboat Funds) and Increase of Twenty (20) days.

On a motion to approve by Mr. Duhon and a second by Mrs. Ballard, the motion carried.

CONDOLENCE/RECOGNITION

Mr. Roberts asked for a letter of condolence to the family of Mr. Michael Doise and a letter to the family of Mr. Darren Caillouet.

Mr. Hardy asked for letters of condolence to the following:

The family of Mr. Irving Anderson
The family of Mr. Floyd Doucet
The family of Mrs. Geraldine Spain
The family of Mr. Harry Victorian

Mr. Hayes asked for a condolence letter to the family of Luke Aron Aneulet.

Mr. Hayes and Mrs. Gay commended staff for recent handling of schools and facilities during the recent inclement weather week.

Mr. Hardesty asked for a letter of condolence to Ms. Cheryl Pickard and a letter of condolence to the family of Jalen Handy.

Mr. Breaux commended Tammy Logan in the Risk Management Department.
January 18, 2018

Mrs. Ballard thanked staff for the good news recently received regarding our Partners in Education.

**SCHEDULE COMMITTEES**

January 23, 2018 ..................... C&I Committee, followed by Budget Committee, 5:00 p.m.

**ADJOURN MEETING**

On a motion to adjourn by Mr. Hayes and a second by Mr. Hardy, the meeting was adjourned at 6:33 p.m.

Mack Dellafosse, President                     Karl Bruchhaus, Secretary
MINUTES
CURRICULUM & INSTRUCTION COMMITTEE MEETING
January 23, 2018

The Calcasieu Parish School Board Curriculum and Instruction Committee met Tuesday, January 23, 2018 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana.

Committee Members Present: Annette Ballard; Chair, Fredman Hardy; Vice Chair, Aaron Natali, Glenda Gay, Dean Roberts, Alvin Smith, Russell Castile, Wayne Williams, John Duhon.
Other Board Members Present: Mack Dellafosse, Ron Hayes, Eric Tarver, Damon Hardesty, Chad Guidry, and Billy Breaux.

The C&I Committee Meeting was called to order at 5:00 pm. by Annette Ballard, Chairman. A quorum was present. The prayer was led by Mr. Hayes and Mr. Guidry led the pledge of allegiance.

Mr. Campbell introduced the first item on the agenda, which was a recommendation to create a K-5 STEM Magnet School at E.K. Key Elementary. After a brief description of the events leading up to the recommendation, Mr. Campbell introduced Ms. Laura LeDoux, Principal of E.K. Key Elementary, who then presented a PowerPoint presentation to the committee explaining how the school would be structured and the academic advantages a K-5 STEM Magnet Academy would provide for its students.

Following the presentation, a motion was made by Mr. Guidry and seconded by Mr. Hardy to accept staff’s recommendation to create a STEM magnet school for grades K-5 at E.K. Key Elementary that would serve students meeting the enrollment requirements from all elementary schools that feed Westlake, Sulphur, Vinton, Starks, and DeQuincy High Schools.

After a lengthy discussion, a motion was made by Mr. Dellafosse and seconded by Mr. Duhon to amend the motion as follows:

All students across Calcasieu Parish, provided they meet testing guidelines will be allowed entry into the K-5 Magnet School at E.K. Key. After much discussion, a call for question was asked for by Mr. Dellafosse and seconded by Mr. Tarver. The amendment failed as follows:
YEAS – 6
NAYS – 9

The original staff recommendation to approve the K-5 STEM Magnet School at E.K. Key Elementary was then voted on and was approved by the following margin:
Yeas: 14
Nays: 1
The next item on the agenda called for the approval of a tuition funded option for all ineligible Pre-K applicants for the 2018-2019 school year as well as permission to hire a fiscal officer for collection and recordkeeping of tuition payments. Mr. Campbell gave a brief overview of action taken by the Board pertaining to Pre-K enrollment the previous year and their request for staff to present a tuition-based option for ineligible Pre-K students for the 2018-19 school year. Mr. Campbell then introduced Dr. Joubert, the CPSB Early Childhood Director, who presented a PowerPoint presentation that gave an overall analysis of the current Pre-K enrollment. Dr. Joubert also presented to the Board the cost per classroom to serve ineligible students and the amount of tuition per student it was projected to take to fund a tuition-based program at no cost to the district. The enrollment criteria and procedure for the 2018-2019 school year was also explained as well as the need to hire a fiscal officer for bookkeeping and collections.

A motion was made by Mr. Hayes and seconded by Mr. Dellafosse to approve staff’s proposal to create a tuition funded option for ineligible Pre-K applicants for the 2018-19 school year at a cost of $650 per month and for permission to hire a fiscal officer for collection and recordkeeping of tuition payments.

Public input was then received from the following people through Blue Cards:

Jolene Constance
Emily Dalfrey
Darol King
Kendrea Smith
Tanya Gilley
Leah Mayeaux
Jill Fox
Melisa Crumpler
Erica Kleven
Schuyler Olivier

A motion was then made by Mr. Tarver and seconded by Mr. Guidry to amend the motion by removing the hiring of a fiscal officer. After discussion this amendment passed unanimously.

After much discussion, Mr. Guidry offered an amendment to the original motion to change the tuition from $650 to $400 per month. Mr. Smith seconded the motion.

After a brief discussion, Mr. Breaux made a motion to amend Mr. Guidry’s motion to raise the cost of tuition from $400 to $550 per month and Mr. Hardesty seconded that motion.

After a lengthy discussion, Mr. Guidry said he would like to withdraw his amendment and let Mr. Breaux’s amendment stand. By unanimous consent the Board agreed to withdraw Mr. Guidry’s amendment in favor of Mr. Breaux’s amend to set the tuition at $550 per month.

After a great deal of discussion, a motion was made by Mr. Tarver and seconded by Mr. Dellafosse to further amend the original motion by limiting the number of
ineligible Pre-K students to 400 seats across the district, where room is available with a minimum of 16 students in each classroom. The amendment passed with YEAS – 13
NAYS – 2

The final motion as amended to give the staff permission to create a tuition based program that would serve up to 400 ineligible Pre-K students at a cost to parents of $550.00 per month, pending available classrooms and teachers with a minimum of 16 students per classroom carried unanimously.

Mr. Campbell then presented the Board with the proposed 2018-2019 District School Calendar. A motion to approve the proposed calendar was made by Mr. Dellafosse and seconded by Mr. Hayes.

Public comment was received through Blue Cards from the following people:

Teri Johnson

After a short discussion the committee agreed unanimously to adopt the recommended school calendar for the 2018-19 school year.

There being no further business to discuss, Mrs. Ballard requested a motion to adjourn at 8:37 p.m. which was offered by Mr. Hayes and seconded by Mr. Tarver.

Tommy Campbell
Secretary
MINUTES
BUDGET/FISCAL MANAGEMENT COMMITTEE MEETING
January 23, 2018

The Calcasieu Parish School Board Budget/Fiscal Management Committee met, Tuesday, January 23, 2018, in the Board Room, 3310 Broad Street, Lake Charles, Louisiana. A quorum was present.

Mr. Hardesty called the meeting to order at 8:45 p.m. and Mr. Bourne called roll.

Present: Damon Hardesty - Chairman, John Duhon - Vice Chairman, committee members Annette Ballard, Glenda Gay, Chad Guidry, Fred Hardy, Aaron Natali, Dean Roberts and Secretary, Wilfred Bourne. Other Board members present were Russell Castille, Ron Hayes, Mack Dellafosse, Wayne Williams and Alvin Smith.

Absent: Eric Tarver and Billy Breaux

Mr. Hardesty requested an amendment to the agenda by moving Item #5 to the A/P Committee Meeting on February 27, 2018. On a motion by Mr. Dellafosse, seconded by Mr. Guidry, the agenda item was removed.

Mr. Bourne first presented an extensive review of the Comprehensive Annual Financial Report. The 2017 fiscal year had a General Fund surplus of $20,690,273 after transfers and special items. The General Fund had a total ending fund balance of $92,152,153 with $55,434,701 (16.1%) unassigned. Freddy Smith CPA, Partner, and Don McLean CPA, Audit Manager with Postlethwaite and Netterville our external auditing firm, presented the audit results for the School Board’s CAFR for the fiscal year ending June 30, 2017. The School Board received an unmodified, clean audit opinion with one finding – non financial.

The Comprehensive Annual Financial Report has been submitted to the Association of School Business Officials International and the Government Finance Officers Association for national awards. The report has received certificates of excellence in financial reporting from the Association of School Business Officials International for the past 34 years and certificates of achievement for excellence in financial reporting for the past 29 years from the Government Finance Officers Association.

Mr. Duhon left the meeting at 9:00 p.m.
On motion by Mr. Dellafosse, seconded by Mr. Roberts, the 2016-2017 Comprehensive Annual Financial Report, Single Audit Report, Management Report, and Sales Tax Agency Audit Report were approved as presented.

The next item presented was school audits. Mr. Foster, Internal Auditing Director, briefly discussed several school audits and recommended that the following audits be approved: Bell City High, Brentwood Elementary, Combre-Fondel Elementary, Sam Houston High, Iowa High, J.F. Kennedy Elementary, Moss Bluff Middle, Sulphur High, Extended Day Programs at Cypress Cove Elementary, Henry Heights Elementary and Moss Bluff Elementary. While there were no significant deficiencies noted during the reviews, Internal Control Exception Reports ("ICER") were distributed to the related schools to address exceptions and ensure corrective action.

On motion by Mr. Dellafosse, seconded by Mr. Hayes, the school audits and extended programs reviews were approved as presented.

Mr. Smith left the meeting at 9:05 p.m.

Mr. Bourne then gave a current update on the status of Pod Project 10. Five Pods are near completion, three are currently in progress, one has the slab poured, three have the Pads formed and one will not start until the completion of the first Pod at the same location. This was presented as information only and did not require any action.

Mr. Bourne then discussed the fiscal year 2017 per pupil expenditure analysis for the General Fund. This was presented as information only and did not require any action.

There being no further business to discuss, on motion by Mr. Hardy and seconded by Mr. Hayes the committee adjourned the meeting at 9:38 p.m.

Wilfred Bourne
Secretary
**Reporting Days**
- Students Report: 8/15
- Students’ Last Day: 5/24

**Holidays/Inservices**
- Students Do Not Report on the Following Days
  - School System Offices Closed: 7/4
  - System-wide Inservice: 8/8-9
  - Teacher Inservice: 8/10, 11, 14
  - Paraprofessionals report to work
  - Students First Day of School: 8/15
  - Labor Day: 9/4
  - Teacher Inservice: 10/9
  - Veterans Day: 11/10
  - Thanksgiving: 11/20-24
  - Christmas: 12/20-1/2
  - Teacher Inservice: 1/3
  - MLK Day: 1/15
  - Mardi Gras: 2/12-14
  - Easter Break: 3/30-4/6
  - Last day for students 1/2 day: 5/24
  - Teacher Inservice: 5/25

**Nine Weeks Periods**
- 1st: 10/13
- 2nd: 1/5
- 3rd: 3/14
- 4th: 5/24

**State Testing**
- LEAP ELA/Math/Sci. (3-8)
- EOC Fall CBT
- EOC Spring CBT
- PLAN (10) CBT
- ACT (11) PBT
- LAAT PBT
- ELDA PBT

**Calendar Code**
- Student First Day of School
- School Holiday
- System-wide Inservice
- Teacher Inservice home school
- Nine Weeks Period Ends
- Time Change

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**2017-2018 District Calendar**

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**Karl Bruchhaus, Superintendent**

**Calcasieu Parish School Board**

BUILDING FOUNDATIONS FOR THE FUTURE
TO: Wilfred Bourne, CFO

FROM: Kimberly Tyree, Director of Sales Tax

DATE: January 12, 2018

SUBJECT: Request outside counsel approval

Our office was recently served with a Board of Tax Appeals Petition by First Flight Holdings LLC and CCB Industrial Solutions LLC. In the past, taxpayer’s remedies were either to file suit or have their case heard by an arbitration panel. In July 2014, the legislature passed Act 640 which abolished the arbitration panel and gave taxpayers the right to file a petition for a redetermination of Assessment with the Board of tax Appeals in lieu of filing suit.

The taxpayer filed the petition as a result of an audit. The taxpayer is not in agreement with the audit findings and has elected the option to file a petition. Rusty Stutes has been used by our office in the past as our legal representation, and we would like him to represent us in this matter.

It is customary for us to seek board approval for outside counsel to be engaged in tax office litigation. Therefore, it is requested that such approval be placed upon the next board meeting agenda.

SW

C: Legal File
RESOLUTION

WHEREAS, the Calcasieu Parish School Board administers and collects within the Parish of Calcasieu, sales and use tax both individually and as agent for various political subdivisions;

WHEREAS, a dispute and protest has arisen in connection with an assessment of taxes due by First Flight Holdings LLC and CCB Industrial Solutions LLC;

WHEREAS, First Flight Holdings LLC and CCB Industrial Solutions LLC has filed a petition with the Board of Tax Appeals in lieu of filing suit;

WHEREAS, there exists a real necessity involving the public interest for the Calcasieu Parish School Board to be represented by special counsel in the appeals petition proceedings and any subsequent litigation; and

WHEREAS, the Calcasieu Parish School Board desires to retain Stutes & Lavergne Law Firm as special counsel for the Calcasieu Parish School Board in connection with the appeals petition proceedings and any subsequent litigation.

NOW, THEREFORE, BE IT RESOLVED, that Stutes & Lavergne Law Firm is hereby retained as special counsel for the Calcasieu Parish School Board in connection with the above appeals petition proceedings and any subsequent litigation, subject to the Attorney General Fee Schedule.

Mack DellaFosse, President
Calcasieu Parish School Board

Attest:

Karl Bruchhaus, Secretary
BID REPORT

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

DATE: January 30, 2018

DESCRIPTION:
Gillis Elementary Improvements- Phase 1

Funds: Sales Tax District # 3 Funds

BID NUMBER: 2018-07PC

DESIGNER: Moss Architect, Inc.

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>BASE BID</th>
<th>ALT. # 1</th>
<th>ALT. # 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Civil Construction Company</td>
<td>No Bid</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gunter Construction</td>
<td>$3,597,000.00</td>
<td>$145,950.00</td>
<td>$103,500.00</td>
</tr>
<tr>
<td>John D. Myers</td>
<td>NO Bid</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Keiland Construction</td>
<td>$3,227,000.00</td>
<td>$131,000.00</td>
<td>$100,000.00</td>
</tr>
<tr>
<td>New Start Builders</td>
<td>No Bid</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pat Williams Construction</td>
<td>$3,340,000.00</td>
<td>$131,000.00</td>
<td>$104,000.00</td>
</tr>
<tr>
<td>Shannon Smith Construction</td>
<td>No Bid</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trahan Construction</td>
<td>$3,305,800.00</td>
<td>$127,100.00</td>
<td>$97,900.00</td>
</tr>
<tr>
<td>Central Auction House</td>
<td>No Bid</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The Committee recommends award of the contract to:

Keiland Construction

BASE BID AND ALTERNATE NO. 1 & ALTERNATE 2 IN THE AMOUNT OF:

Three Million Four Hundred Fifty Eight Thousand and no/100

as the lowest qualified bidder meeting specifications.

DESCRIPTION OF ALTERNATES:

ALTERNATE #1: Provide all computer furniture (desk, chairs, & accessories) for computer labs and library furniture as specified

ALTERNATE #2: Provide retractable theater equipment as specified
BID REPORT

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

DATE: January 31, 2018

DESCRIPTION:
College Street Voc Ctr Welding Shop Upgrades

FUNDS: Career Development Grant Funds

BID NUMBER: 2018-09PC

DESIGNER: Brossett Architect LLC

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>BASE BID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gunter Construction, Inc</td>
<td>$382,000.00</td>
</tr>
<tr>
<td>John D. Myers &amp; Associates, Inc.</td>
<td>No Bid</td>
</tr>
<tr>
<td>KT Construction, LLC</td>
<td>No Bid</td>
</tr>
<tr>
<td>Pat Williams Construction, LLC</td>
<td>$375,000.00</td>
</tr>
<tr>
<td>Sam Istre Construction, Inc.</td>
<td>$391,000.00</td>
</tr>
<tr>
<td>Seth Priola Construction, LLC</td>
<td>$363,000.00</td>
</tr>
<tr>
<td>Shannon Smith Construction, LLC</td>
<td>$418,000.00</td>
</tr>
<tr>
<td>Trahan Construction, LLC</td>
<td>No Bid</td>
</tr>
<tr>
<td>Central Auction House</td>
<td>No Bid</td>
</tr>
</tbody>
</table>

The Committee recommends award of the contract to:

Seth Priola Construction LLC

(Base Bid) in the amount of:

Three Hundred Sixty three dollars & no /100

as the lowest qualified bidder meeting specifications.
The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

**DATE:** February 1, 2018

**DESCRIPTION:**
College Street Voc Ctr Plumbing/Electrical Shop Upgrade

**FUNDS:** Career Development Grant Funds

**BID NUMBER:** 2018-08PC

**DESIGNER:** Brossett Architect LLC

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>BASE BID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gunter Construction, Inc.</td>
<td>$111,000.00</td>
</tr>
<tr>
<td>John D Myers &amp; Associates , Inc.</td>
<td>$85,840.00</td>
</tr>
<tr>
<td>KT Construction, LLC</td>
<td>No Bid</td>
</tr>
<tr>
<td>Pat Williams Construction, LLC</td>
<td>$109,000.00</td>
</tr>
<tr>
<td>Sam Istre Construction, Inc.</td>
<td>$79,500.00</td>
</tr>
<tr>
<td>Seth Priola Construction, LLC</td>
<td>$99,500.00</td>
</tr>
<tr>
<td>Shannon Smith Construction, LLC</td>
<td>No Bid</td>
</tr>
<tr>
<td>Trahan Construction , LLC</td>
<td>No Bid</td>
</tr>
<tr>
<td>Central Auction House</td>
<td></td>
</tr>
</tbody>
</table>

Central Auction House

The Committee recommends award of the contract to:

**Sam Istre Construction, Inc.**

(Base Bid) in the amount of:

Seventy-Nine Thousand Five Hundred Dollars & no/ 100

as the lowest qualified bidder meeting specifications.
TO: WILFRED BOURNE
    PEGGY CARLILE
    SHANNON LAFARGUE
    DENNIS BENT

FROM: JENNIFER HAGAN, PURCHASING SUPERVISOR

RE: BIDS FOR FEBRUARY 2018

---

**BID REPORTS:**

ALL BIDS WERE POSTED ON [WWW.CENTRALBIDDING.COM](http://WWW.CENTRALBIDDING.COM) AND [WWW.CPSB.ORG](http://WWW.CPSB.ORG)

**BID 2018-32 CAFETERIA EQUIPMENT** was opened on February 6, 2018 @ 10:00AM
EQUIPMENT ASSISTANCE GRANT

BIDS WERE SENT TO THE FOLLOWING:

- ALACK REFRIGERATION
- ASSOCIATED FOOD EQUIPMENT
- LAFAYETTE RESTAURANT
- NOLA RESTAURANT SUPPLY
- SW BAR NEEDS

BID RESULTS AS FOLLOWS:

---

THIS BID OPENS TUESDAY, FEBRUARY 6, 2018--- RESULTS WILL BE AVAILABLE PRIOR TO BOARD MEETING
REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description:  Combre-Fondel Elementary Improvements - Phase 1

Funds: School Board District # 31 Bond Funds

Designer: Moss Architects, Inc.

Advertise: to be determined

Karl Bruchhaus, Secretary
Calcasieu Parish School Board

Cc: Bourne, Brown, Bruchhaus, Heath, Trahan, Grigg
REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description: Brenda Hunter Head Start

Funds: School Board District # 31 Bond Funds

Designer: Moss Architects, Inc.

Advertise: to be determined

Karl Bruchhaus, Secretary
Calciasieu Parish School Board

Cc: Bourne, Brown, Bruchhaus, Heath, Trahan, Grigg
TO: WILFRED BOURNE  
    PEGGY CARLILE  
    SHANNON LAFARGUE  
    DENNIS BENT  
FROM: JENNIFER HAGAN, PURCHASING SUPERVISOR  
RE: BIDS FOR FEBRUARY 2018  

PERMISSION TO ADVERTISE  
COPY PAPER  
GENERAL FUNDS
CHANGE ORDER

Change Order No.: 09
Date: January 30, 2017
Contract Date: April 24, 2017

Project: Calcasieu Parish School Board
Classroom Pods – Phase X

Project No.: Calcasieu Parish School Board - Project No. 201705Pc
Champeaux Evans Hotard - Project No. 1715

To: Miller & Associates Development Co., Inc.
P. O. Box 700
Iowa, LA 70647

You are directed to make the following change(s) in this Contract:
(Attach Itemized Breakdown)

The Original Contract Sum $13,495,000.00
Net Change by Previous Change Order $753,367.58
Contract Sum Prior to this Change Order $14,248,367.58
Contract Sum will be increased by this Change Order $12,506.79
New Contract Sum Including this Change Order $14,260,874.37

Contract Time will be increased by: 12 days
Revised Contract Completion Date: November 28, 2019

RECOMMENDED
Champeaux Evans Hotard, APAC (ARCHITECT)
702 Dr. Michael DeBakey Dr.
Lake Charles, LA 70601

ACCEPTED
Miller & Associates Development Co., Inc. (CONTRACTOR)
P. O. Box 700
Iowa, LA 70647

APPROVED
Calcasieu Parish School Board (OWNER)
P. O. Box 800
Lake Charles, LA

By: ____________________________ By: ____________________________ By: ____________________________
Dated: _________________________ Dated: _________________________ Dated: _________________________
Date: January 30, 2018
To: Calcasieu Parish School Board
Planning & Construction Department
Attn.: Harold Heath, Construction Manager
From: Champeaux Evans Hotard, APAC
Brad Evans
Re: CEH Project # 1715
Calcasieu Parish School Board
Classroom Pods – Phase X

Change Order No. 9 – Recap

Change Order Request No. 60
All 12 Schools (13 Buildings) – Remove and replace (4) data/network racks at Iowa High School, Iowa Middle School, LeBleu Settlement Elementary School, and Positive Connections #1. Modify the installation to accommodate (2) small data cabinets at each building, in lieu of (1) large rack, due to head clearance requirements, in accordance with applicable codes. Modify rough-ins to accommodate (2) racks – 1 for data/network and 1 for CCTV at each building. Remove, replace, and relocate data cabinets. Remove, reinstall, reconnect, and retest all low voltage wiring connections. Make similar changes at (8) other schools (9 buildings) not yet roughed-in. (Refer to supporting documentation, attached hereto.)

| Amount Requested: | ADD | $12,506.79 |
| Days Requested:   | ADD | 5 days     |

Weather-Related Delays
Weather-related delays documented for the following months, less days allowed for by the Contract Documents. (Refer to supporting documentation, attached hereto.)

<table>
<thead>
<tr>
<th>Month</th>
<th>Documented Weather Related Delays</th>
<th>Weather-Related Days Allowed (8 days)</th>
<th>Additional Days Granted</th>
<th>Amount Requested:</th>
<th>Days Requested:</th>
</tr>
</thead>
<tbody>
<tr>
<td>December, 2017</td>
<td>15 days</td>
<td></td>
<td>7 days</td>
<td>ADD $0.00</td>
<td>ADD 7 days</td>
</tr>
</tbody>
</table>

Total Contract Amount modification recommended for Change Order No. 9
ADD $12,506.79

Total Contract Time modification recommended for Change Order No. 9
ADD 12 days
Construction Contract Change Order

SUMMARY

FIELD ORDER NO: 60
RFI No. (or COR, CPR, etc.)
Date: 1/16/2018

Project No: 2017-05PC
Project Name: Classroom Pods - Phase X

Contractor Name: Miller & Assoc. Dev. Co., Inc.
Description of Work: Change CCTV Cabinets per Brad Evans

General Contractor Direct Costs - Breakdown No. 1
(See attached breakdown)
Total General Contractor Cost
(General Contract Direct Cost plus OH&P)

<table>
<thead>
<tr>
<th>Subcontractor Name</th>
<th>Breakdown No.</th>
<th>A Direct Cost</th>
<th>OH&amp;P (Max 15%)</th>
<th>Total A+B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Premier Painting</td>
<td>2</td>
<td>$954.00</td>
<td>15%</td>
<td>1,097.10</td>
</tr>
<tr>
<td>A. K. Newlin/National Networks</td>
<td>3</td>
<td>$8,300.00</td>
<td>15%</td>
<td>9,545.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subcontractor Direct Costs Total</td>
<td></td>
<td>$9,254.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Subcontractor Direct Costs + Subcontractor OH&P
(Sum column C)

General Contractor OH&P on Subcontractor Direct Cost at
(Sum column A times General Contractor OH&P rate.)

Total Subcontractor Costs
(Subcontractor Direct Costs + OH&P + General Contractor OH&P)

Change Order Subtotal
(Sum of Total General Contractor Costs and Total Subcontractor Costs)

Performance and Payment Bond at
(Change Order Subtotal times Performance and Payment Bond rate)

Amount will be  ■ increased  □ decreased  □ unchanged by
(Sum of Change Order Subtotal and Performance and Payment Bond)

Days will be  ■ increased  □ decreased  □ unchanged by
(Attach supporting data such as meteorological reports)
### Construction Contract Change Order
#### BREAKDOWN

**FIELD ORDER**
- Breakdown No.: 60
- Item No.: 1
- RFI No. (or COR, CPR, etc.): 1
- Date: 1/16/2018

**Project No.:** 2017-05PC  
**Project Name:** Classroom Pods - Phase X

---

**Contractor/Subcontractor Name:** Miller & Assoc. Dev. Co., Inc.

---

### Direct Cost of Work:

#### A. Labor

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Check here if expained out the Comment Sheet</th>
<th>Hourly Wage Rate</th>
<th>Hours</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>(1) Carpenter</td>
<td></td>
<td>22.00</td>
<td>10.00</td>
<td>220.00</td>
</tr>
<tr>
<td>2</td>
<td>(1) Laborer</td>
<td></td>
<td>15.50</td>
<td>10.00</td>
<td>155.00</td>
</tr>
</tbody>
</table>

Add Labor Burden @ 42.00% % 157.50

---

**LABOR TOTAL**  532.50

#### B. Material

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit Price</th>
<th>Unit</th>
<th>Qty.</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mortar</td>
<td>11.00</td>
<td>bag</td>
<td>8</td>
<td>88.00</td>
</tr>
<tr>
<td>2</td>
<td>Sand</td>
<td>25.00</td>
<td>yd</td>
<td>1</td>
<td>25.00</td>
</tr>
</tbody>
</table>

Add Tax @ %

**MATERIAL TOTAL**  113.00

#### C. Equipment

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit Rate</th>
<th>Unit</th>
<th>Qty.</th>
<th>Total Cost</th>
</tr>
</thead>
</table>

Add Tax @ %

**EQUIPMENT TOTAL**

---

**TOTAL DIRECT COST FOR THIS BREAKDOWN:**

(Sum A, B & C)  645.50
### Construction Contract Change Order

#### BREAKDOWN

<table>
<thead>
<tr>
<th>Field Order</th>
<th>60</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakdown No.</td>
<td>2</td>
</tr>
<tr>
<td>Item No.</td>
<td>1</td>
</tr>
<tr>
<td>RFI No. (or COR, CPR, etc.)</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>1/16/2018</td>
</tr>
</tbody>
</table>

**Project No:** 2017-05PC  
**Project Name:** Classroom Pods - Phase X

**Contractor/Subcontractor Name:** Premier Painting

### Direct Cost of Work:

#### A. Labor

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Hourly Wage Rate</th>
<th>Hours</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Painting labor</td>
<td>44.00</td>
<td>16.00</td>
<td>704.00</td>
</tr>
</tbody>
</table>

Add Labor Burden @ __ ___ %

**LABOR TOTAL:** 704.00

#### B. Material

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit Price</th>
<th>Unit</th>
<th>Units</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Paint/Misc.</td>
<td>250.00</td>
<td>Is</td>
<td>1</td>
<td>250.00</td>
</tr>
</tbody>
</table>

Add Tax @ __ ___ %

**MATERIAL TOTAL:** 250.00

#### C. Equipment

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit Rate</th>
<th>Unit</th>
<th>Units</th>
<th>Total Cost</th>
</tr>
</thead>
</table>

Add Tax @ __ ___ %

**EQUIPMENT TOTAL:**

**TOTAL DIRECT COST FOR THIS BREAKDOWN:**

(Sum A, B & C) 954.00
## Construction Contract Change Order

### BREAKDOWN

**Project No:** 2017-05PC  
**Project Name:** Classroom Pods - Phase X  
**Contractor/Subcontractor:** Nam A. K. Newlin/National Networks

### Direct Cost of Work:

#### A. Labor

<table>
<thead>
<tr>
<th>Item</th>
<th>Hours</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Iowa HS</td>
<td>16.00</td>
<td>1,040.00</td>
</tr>
<tr>
<td>2 Iowa MS</td>
<td>16.00</td>
<td>1,040.00</td>
</tr>
<tr>
<td>3 LeBleu Settlement</td>
<td>16.00</td>
<td>1,040.00</td>
</tr>
<tr>
<td>4 Positive Connections</td>
<td>16.00</td>
<td>1,040.00</td>
</tr>
</tbody>
</table>

Add Labor Burden @ 25.00% = 1,040.00

#### LABOR TOTAL: 5,200.00

#### B. Material

<table>
<thead>
<tr>
<th>Item</th>
<th>Unit Price</th>
<th>Unit</th>
<th>Units</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 2ft Network Cabinet</td>
<td>675.00</td>
<td>ea</td>
<td>4</td>
<td>2,700.00</td>
</tr>
<tr>
<td>2 4x4 Backerboard</td>
<td>100.00</td>
<td>ea</td>
<td>4</td>
<td>400.00</td>
</tr>
</tbody>
</table>

Add Tax @ %

MATERIAL TOTAL: 3,100.00

#### C. Equipment

<table>
<thead>
<tr>
<th>Item</th>
<th>Unit Rate</th>
<th>Unit</th>
<th>Units</th>
<th>Total Cost</th>
</tr>
</thead>
</table>

Add Tax @ %

EQUIPMENT TOTAL: 8,300.00

---

**TOTAL DIRECT COST FOR THIS BREAKDOWN:** 8,300.00

(Sum A, B & C)
Linda Newlin <lulabelle@suddenlinkmail.com>  
To: Sam Cavys <sam@millerandassoc.com>

From: Marcus Edwards [mailto:medwards@nationalnetworks.com]  
Sent: Thursday, January 11, 2018 10:57 AM  
To: Linda Newlin; kersey2@suddenlinkmail.com  
Subject: CPSB Phase X Pods  
Importance: High

Linda, I recently emailed you a change order for the cost to replace the network cabinet, backboard, and re-terminate all of the cabling at Iowa HS, Iowa MS, Lebleu Settlement, and Positive Connections #1.

At these locations we have already purchased and installed the network cabinets, cable managers, backboards, and terminated the cabling. I can't return the cabinets and managers to the vendor and I will have to re-terminate and test all of the cabling. So the change order I sent is for new cabinets and backboards and the labor to install it and re-terminate and test the cabling; there is no credit to give for this work and material.

Marcus Edwards, RCDD  
National Networks  
Infrastructure Manager  
337-474-4249  
medwards@nationalnetworks.com
January 2, 2018

Champeaux Evans Hotard Architects
702 Dr. Michael DeBakey Dr.
Lake Charles, LA 70601

RE: Calcasieu Parish Pods X (MA# 1701)

Rain Delay Request

Days of Inclement or Weather Impact

For the Month(s) of: December 2017

December 2017: 5, 6, 7, 8, 9, 17, 18, 19, 20, 21, 23, 26, 27, 28 and 30: 15 days total

Inclement Days: 15
Days Allowed: -8
Days Requested: 7

**Explanation of the Preliminary Monthly Climate Data (F6) Product**

These data are preliminary and have not undergone final quality control by the National Climatic Data Center (NCDC). Therefore, these data are subject to revision. Final and certified climate data can be accessed at the NCDC - [http://www.ncdc.noaa.gov](http://www.ncdc.noaa.gov).

**WFO Monthly/Daily Climate Data**

<table>
<thead>
<tr>
<th>STATION: LAKE CHARLES</th>
<th>MONTH: DECEMBER</th>
<th>YEAR: 2017</th>
<th>LATITUDE: 30° 7' N</th>
<th>LONGITUDE: 93° 13' W</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>TEMPERATURE IN °F</th>
<th>:PCPN:</th>
<th>SNOW</th>
<th>WIND</th>
<th>:SUNSHINE:</th>
<th>SKY</th>
<th>:PK WND</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 2 3 4 5 6A 6B 7 8 9 10 11 12 13 14 15 16 17 18</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| 12Z AVG MX 2MIN | DY MAX MIN AVG DEP HDD CDD WTR SNW DPHT SPD SPD DIR MIN PSBL S-S WX SPD DR |
|------------------|-----------------|------------|------|------------|------|-------|
| 1 2 3 4 5 6A 6B 7 8 9 10 11 12 13 14 15 16 17 18 | | | | | | |
| 1 2 3 4 5 6A 6B 7 8 9 10 11 12 13 14 15 16 17 18 | | | | | | |
| 1 2 3 4 5 6A 6B 7 8 9 10 11 12 13 14 15 16 17 18 | | | | | | |
| 1 2 3 4 5 6A 6B 7 8 9 10 11 12 13 14 15 16 17 18 | | | | | | |
| 1 2 3 4 5 6A 6B 7 8 9 10 11 12 13 14 15 16 17 18 | | | | | | |
| 1 2 3 4 5 6A 6B 7 8 9 10 11 12 13 14 15 16 17 18 | | | | | | |
| 1 2 3 4 5 6A 6B 7 8 9 10 11 12 13 14 15 16 17 18 | | | | | | |
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| SM 1952 1378 | 367 24 4.90 2.1 237.2 | M | 168 |

| AV 63.0 44.5 | 7.7 FASTST | M | 5 | MAX(MPH) |
NOTES:
# LAST OF SEVERAL OCCURRENCES

COLUMN 17 PEAK WIND IN M.P.H.

PRELIMINARY LOCAL CLIMATOLOGICAL DATA (WS FORM: F-6), PAGE 2

STATION: LAKE CHARLES
MONTH: DECEMBER
YEAR: 2017
LATITUDE: 30 7 N
LONGITUDE: 93 13 W

[TEMPERATURE DATA] [PRECIPITATION DATA] SYMBOLS USED IN COLUMN 16

AVERAGE MONTHLY: 53.7 TOTAL FOR MONTH: 4.90 1 = FOG OR MIST
DPTR FM NORMAL: -0.1 DPTR FM NORMAL: 0.22 2 = FOG REDUCING VISIBILITY
HIGHEST: 81 ON 5 GRTST 24HR 1.07 ON 17-17 TO 1/4 MILE OR LESS
LOWEST: 29 ON 9 SNOW, ICE PELLETS, HAIL 3 = THUNDER

SNO, ICE PELLETS, HAIL 4 = ICE PELLETS
TOTAL MONTH: 2.1 INCHES 5 = HAIL
GRTST 24HR 2.1 ON 8-8 6 = FREEZING RAIN OR DRIZZLE
GRTST DEPTH: 0 7 = DUSTSTORM OR SANDSTORM:
VSBY 1/2 MILE OR LESS
8 = SMOKE OR HAZE
9 = BLOWING SNOW
X = TORNADO

[NO. OF DAYS WITH] [WEATHER - DAYS WITH]

MAX 32 OR BELOW: 0 0.01 INCH OR MORE: 11
MAX 90 OR ABOVE: 0 0.10 INCH OR MORE: 9
MIN 32 OR BELOW: 4 0.50 INCH OR MORE: 5
MIN 0 OR BELOW: 0 1.00 INCH OR MORE: 1

[HDD (BASE 65)]
TOTAL THIS MO. 367 CLEAR (SCALE 0-3) 11
DPTR FM NORMAL 0 PTCLDY (SCALE 4-7) 10
TOTAL FM JUL 1 515 CLOUDY (SCALE 8-10) 10
DPTR FM NORMAL -59

[CDD (BASE 65)]
TOTAL THIS MO. 24
DPTR FM NORMAL 4 [PRESSURE DATA]
TOTAL FM JAN 1 3183 HIGHEST SLP 30.55 ON 31
DPTR FM NORMAL 374 LOWEST SLP 29.95 ON 21

[REMARKS]
#FINAL-12-17#
RECOMMENDATION OF ACCEPTANCE

Dated: January 23, 2018

Project No.: CPSB Project No. 2018-05PC
Champeaux Evans Hotard - Project No. 1724-D

Project Name: Sam Houston High School
Demolition of Gym and Associated Spaces

Architect: Champeaux Evans Hotard,
702 Dr. Michael DeBakey Drive
Lake Charles, LA 70601

Contractor: Keiland Construction, L.L.C.
600 Bayou Pines East, Suite G
Lake Charles, LA 70601

Owner: Calcasieu Parish School Board
c/o Planning & Construction Department
3800 Mallard Cove Drive
Lake Charles, LA 70615

I hereby certify that, to the best of my knowledge and belief, this project is complete or substantially complete, in accordance with the plans and specifications to a point that it can be used for the purpose intended, and I hereby recommend that this project be accepted.

Date of Acceptance by Architect: January 23, 2018

Contract Date of Completion: February 15, 2018

Number of Days Over-Run / Under Run: 23

Liquidated Damages Per Day Stipulated in Contract: $250.00 / day

Value of Punch List (Itemized List Attached): $1,600.00

Was Part of the Project Occupied Prior To Acceptance: No

Portion Occupied Prior To Acceptance (Attach Beneficial Occupancy Forms): Not Applicable

Accepted: Champeaux Evans Hotard, APAC

For Use By Owner:

I concur in the Acceptance of this project:

Calcasieu Parish School Board

Recommendation Of Acceptance - 1
Sam Houston High School
Demolition of Gym and Associated Spaces
Substantial Completion Punch List
Tuesday, January 23, 2018

In Attendance: 1/23/2018  Brad Evans, CEH
                Kenny Brown, CPSB
                Mitch Trahan, CPSB
                Shannon Foolkes, SHHS
                David Poole, SHHS
                John Gratz, Keiland Construction

General Items
$100  • Coordinate with Owner for installation of CPSB Cat30 locks on all (3) site access gates.
$0    • Coordinate with Owner for access to Site, for removal and relocation of (4) trash cans.
$150  • Fill / grade area where sewer force main line was repaired. [Photo 1]
$250  • Sand, prep, and paint aluminum panel installed where conduit penetrations to Cafeteria building was removed to match MBCI “Sierra Tan” color.
$500  • Fine Grade site (when weather allows site to sufficiently dry)
$500  • Fill / grade ruts and low spots at various locations to eliminate standing water.
        --- South end of site, East and West of existing catch basin [Photo 2]
        --- Southwest Corner of site. [Photo 3, 4]
        --- West side of site [Photo 5]
        --- Northwest corner of site [Photo 6]
        --- East side of site [Photo 7, 8]
$100  • Remove miscellaneous debris from site [Photo 4, 6]

$1,600  Total of Outstanding Items on Punch List