Student of the Year
Application Checklist

In order to maintain a fair and consistent selection process, the following guidelines should be followed:

❑ All pages of the application must be typed.

❑ Only the requested information should be included in the application.

❑ Application should include one picture (no larger than 5x7) of the candidate. This picture should be clipped to the application. Please copy the picture for each application.

❑ Awards, certificates, etc. should not be submitted at this level of the selection process. The school should maintain all supporting documents. Parish winners will be required to submit this information for regional and state competition.

❑ The Academic Achievement form must be completed by the school counselor and approved by the principal. Please ensure the Principal and Counselor signatures are included.

❑ Elementary candidates must include the current reported grades from grades 2, 3, 4 and 5 (JCampus). Middle School candidates must include a photocopy of the cumulative card, including current semester grades. High School candidates must include a transcript.

❑ Application must include the candidate’s 2018 and 2019 LEAP Scores. High School applications must include ACT Scores.

❑ The C&I Department will assist parish level winners in compiling a complete portfolio to be submitted to regional competition.

❑ All applications must be submitted to the appropriate C&I Department (Elementary, Middle School or High School) by 4:00 P.M. Friday, December 6, 2019. Applications should be submitted with the original application and photo plus 5 additional copies.

If you have any questions, please contact:

Elementary............ Aphra Kingsley.................. 217-4140 ext. 1607
Middle School........ Carolyn Thomas-Clark....... 217-4150 ext. 2444
High School............ Angela Trahan.................. 217-4160 ext. 1304