DATE, TIME, PLACE OF MEETING

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on February 14, 2017, at 5:00 p.m.

The meeting was called to order by Ron Hayes, President. The prayer was led by Ron Hayes. The Pledge of Allegiance was led by William Groves, a student at Barbe High School.

On a motion by Mr. Dellafosse and seconded by Mr. Guidry, Item 6.A. was moved to become Item 2.A and Item 9. A was moved to follow Approval of Minutes, Item 6. The motions carried unanimously.

A plaque of appreciation was presented by Mr. Bruchhaus to Carl Vincent for his service on the Board. Attorney Greg Belfour administered the Oath of Office to new District 12 Board Member Russell Castille. Mr. Castille introduced his family.

ROLL CALL

The roll was called by Superintendent Bruchhaus and the following members were present: Alvin Smith, Mack Dellafosse, Dean Roberts, Chad Guidry, John Duhon, Fredman Hardy, Glenda Gay, Annette Ballard, Ron Hayes, Damon Hardesty, Russell Castille, and Wayne Williams.

APPROVAL OF MINUTES

Mr. Dellafosse, with a second by Mr. Guidry, offered a motion to approve the Minutes of January 10, 2017. The motion carried.

Item 9.A. Resolution Authorizing Issuance, Sale, and Delivery of Fifteen Million Dollars/Excess Revenue Certificates (Riverboat)

Attorney Jay Delafield answered questions. On a motion to approve by Mr. Dellafosse and a second by Mrs. Ballard, the motion carried.

The Parish School Board of Calcasieu Parish, Louisiana, met in regular public session at 5:00 o’clock p.m. on Tuesday, February 14, 2017, at the regular meeting place of said Board in the Calcasieu Parish School Board Office, Lake Charles, Louisiana, pursuant to
the provisions of written notice given to each and every member thereof and duly posted in the manner required by law.

President, Ron Hayes, called the meeting to order and on roll call, the following members were present:

Fredman Hardy, Glenda Gay, Annette Ballard, Dean Roberts, Mack Dellafosse, Damon Hardesty, Alvin Smith, Chad Guidry, Russell Castille, Wayne Williams, John Duhon and Ron Hayes

ABSENT: Aaron Natali, Billy Breaux, Eric Tarver

The meeting was called to order and the roll called with the above results.

Thereupon, the following resolution was introduced, and pursuant to a motion made by Mack Dellafosse and seconded by Annette Ballard, was adopted by the following vote:

YEAS: Mr. Hardy, Mrs. Gay, Mrs. Ballard, Mr. Roberts, Mr. Dellafosse, Mr. Hardesty, Mr. Alvin Smith, Mr. Guidry, Mr. Castille, Mr. Williams and Mr. Duhon

NAYS: None

ABSENT: Mr. Natali, Mr. Breaux and Mr. Tarver

NOT VOTING: President Hayes

CERTIFICATE RESOLUTION

A RESOLUTION AUTHORIZING ISSUANCE, SALE AND DELIVERY OF FIFTEEN MILLION AND NO/100 ($15,000,000) DOLLARS EXCESS REVENUE CERTIFICATES OF INDEBTEDNESS OF THE CALCASIEU PARISH SCHOOL BOARD, SERIES 2017, CONFIRMING THE SALE, PRESCRIBING THE FORM AND FIXING THE DETAILS THEREOF; PROVIDING FOR SECURITY AND PAYMENT OF SAID CERTIFICATES IN PRINCIPAL AND INTEREST; AND CERTAIN OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, it is projected that the general fund budget of the Calcasieu Parish School Board, Lake Charles, Louisiana (the “Issuer”) for the fiscal year ending June 30, 2017, will show an estimated excess of revenues over statutory, necessary and usual charges and all other expenses for such fiscal year in the total amount in excess of $2,397,890, as will more fully appear by reference to said budget;

WHEREAS, after carefully investigating and studying the actual revenues and expenditures and all matters in connection therewith for that portion of the fiscal year ending
June 30, 2017, the Issuer has found and does hereby find and determine that the actual surplus for said fiscal year will, in all probability, be in excess of the amount reflected in the aforesaid budget;

WHEREAS, the estimates contained in the aforesaid budget are also deemed reasonable and conservative in view of the operating experience over the past several years, as reflected by the official audits, over the general fund revenues and expenditures;

WHEREAS, Sections 2922 to 2923, inclusive, of Title 33 of the Louisiana Revised Statutes of 1950, as amended, the (the “Act”) authorize the Issuer to make and enter into contracts dedicating the excess of annual revenues of subsequent years above statutory, necessary and usual charges to the payment of that portion of the cost of public improvements which is to be borne by the Issuer under such contacts, provided all such dedications do not exceed the estimated excess of revenues over said statutory, necessary and usual charges of the year in which the contract is made;

WHEREAS, the Issuer desires to incur debt and issue not exceeding FIFTEEN MILLION AND NO/100 ($15,000,000) DOLLARS in Excess Revenue Certificates of Indebtedness in the manner authorized and provided by the Act and as hereinafter provided, to provide ready funds to pay the costs of construction of additional classrooms in various Calcasieu Parish, Louisiana schools, title to which shall be in the public;

WHEREAS, it has been determined by the Issuer that after meeting statutory, necessary and usual charges, there will remain ample undedicated funds to pay debt service on the Excess Revenue Certificates of Indebtedness herein authorized;

WHEREAS, the Issuer acquired approval of the Louisiana State Bond Commission on December 15, 2016, for approval of the issuance, sale and delivery of not to exceed FIFTEEN MILLION AND NO/100 ($15,000,000) DOLLARS of Excess Revenue Certificates of Indebtedness of the Issuer, to be used for the purpose of financing the costs of construction of additional classrooms in various Calcasieu Parish, Louisiana schools, and which Certificates are to be secured by and payable from the excess of annual revenues
accruing to the budget of the Issuer for the ten (10) year period during which the Certificates are outstanding, above statutory, necessary and usual charges;

WHEREAS, sale of the Certificates, dated the date of delivery thereof, has been negotiated with Stifel, Nicolaus & Company, Incorporated, Baton Rouge, Louisiana, at a price of 99.2% of par and accrued interest to date of delivery; and

WHEREAS, the Issuer now desires to provide for issuance of the Certificates in the original principal amount of FIFTEEN MILLION AND NO/100 ($15,000,000) DOLLARS of its Excess Revenue Certificates of Indebtedness, Series 2017 (the “Certificates”) to finance the costs of construction of additional classrooms in various Calcasieu Parish, Louisiana schools, said Certificates to be secured by and payable from the excess of annual revenues accruing to the budget of the Issuer for the ten (10) year period during which the Certificates are outstanding, above statutory, necessary and usual charges;

NOW THEREFORE, BE IT RESOLVED by the Calcasieu Parish School Board, as follows:

SECTION 1. Definitions. As used herein the following terms shall have the following meanings, unless the context otherwise requires:

“Agreement” means the agreement to be entered into between the Issuer and the Paying Agent pursuant to this Resolution.


“Bond Register” means the record kept by the Paying Agent at its principal corporate office in which registration of the Certificates and transfers of the Certificates shall be made as provided herein.
“Business Day” means a day of the year other than a day on which banks in the city in which the Paying Agent is located are required or authorized to remain closed or the New York Stock Exchange is closed.

“Calcasieu Parish School System” means the public school system available to the members of the general public at large, administered and maintained by the Governing Authority.

“Certificate” means any Series 2017 Certificate of Indebtedness of the Issuer authorized to be issued by this Resolution, whether initially delivered or issued in exchange for, upon transfer of, or in lieu of any certificate previously issued.

“Certificates” means the Calcasieu Parish School Board Excess Revenue Certificates of Indebtedness, Series 2017, authorized by this Resolution, in the total aggregate principal amount of Fifteen Million Dollars ($15,000,000).


“Defeasance Obligations” shall mean (a) cash, or (b) non-callable Government Securities.

“Executive Officers” means, collectively, the President, Secretary, and Chief Financial Officer of the Governing Authority.

“Federal” means the United States of America.

“Governing Authority” means the Calcasieu Parish School Board.

“Government Securities” means direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by the United States of America,
which are non-callable prior to their maturity, and may be United States Treasury obligations such as the State and Local Government Series and may be in book-entry form.

“Interest Payment Dates” means February 1 and August 1 in each year commencing August 1, 2017.

“Issuer” means the Parish School Board of Calcasieu Parish, Louisiana.

“Outstanding” when used with respect to the Certificates means, as of the date of determination, all Certificates theretofore issued and delivered under this Resolution, except:

1. Certificates theretofore cancelled by the Paying Agent or delivered to the Paying Agent for cancellation.

2. Certificates for which payment or redemption sufficient funds have been theretofore deposited in trust for the Owners of such Certificates, provided that, if such Certificates are to be redeemed, irrevocable notice of such redemption has been duly given or provided for pursuant to this Resolution or waived.

3. Certificates in exchange for or in lieu of which other Certificates have been registered and delivered pursuant to this Resolution.

4. Certificates alleged to have been mutilated, destroyed, lost, or stolen, which have been paid as provided in this Resolution or by law.

5. Certificates for the payment of principal (or redemption price, if any) of and interest on which money or Government Securities or both are held in trust with the effect specified in this Resolution.

“Owner” or “Owners” or “Registered Owner” when used with respect to any Certificate means the Person in whose name such Certificate is registered in the Bond Register, as herein provided.
“Paying Agent” means Whitney Bank, in the City of Baton Rouge, Louisiana, until a successor Paying Agent shall have been appointed pursuant to the applicable provisions of this Resolution, and thereafter “Paying Agent” shall mean such successor Paying Agent.

“Person” means any individual, corporation, partnership, joint venture, association, joint-stock company, trust, unincorporated organization, or government or any agency or political subdivision thereof.

“Project” means (i) paying the costs of construction of additional classrooms in various Calcasieu Parish, Louisiana schools, and (ii) paying the costs of issuance of the Certificates.

“Qualified Investments” means (i) cash, (ii) Government Securities, and (iii) time certificates of deposit of state banks organized under the laws of the State and national banks having their principal office in the State which are fully collateralized by government securities as provided by Louisiana law, or any other investment security which may be permitted by Louisiana law.

“Record Date” for the interest payable on any Interest Payment Date means the 15th calendar day of the month next preceding an Interest Payment Date, whether or not such day is a Business Day.

“Resolution” means this Resolution authorizing issuance of the Certificates.

“Sinking Fund” shall have the meaning ascribed to such term in Section 15 hereof.

“State” means the State of Louisiana.

SECTION 2. Authorization of Certificates; Maturities. In compliance with and under the authority of the provisions of Sections 2922 to 2923, inclusive, of Title 33 of the Louisiana Revised Statutes of 1950, as amended (the “Act”), and constitutional and statutory authority supplemental thereto, and pursuant to proceedings regularly and legally taken by the Issuer, there is hereby authorized the creation of an indebtedness of not exceeding FIFTEEN MILLION AND NO/100 ($15,000,000) DOLLARS, for, on behalf of and in the name of the Issuer, to be represented by Excess Revenue Certificates of Indebtedness of the Issuer, for the purpose of paying the costs of construction of additional classrooms in various Calcasieu Parish, Louisiana schools. To represent said indebtedness, there be and there is hereby authorized issuance of negotiable interest bearing, fully registered Excess Revenue Certificates of Indebtedness of the Calcasieu Parish School Board, Series 2017, in the aggregate principal amount of FIFTEEN MILLION AND NO/100 ($15,000,000) DOLLARS (the “Certificates”), which Certificates shall be in the denomination of $5,000 each and any integral multiple of $5,000 in excess thereof, within a single maturity, shall be numbered consecutively commencing with number R-0001, shall be dated the date of their delivery, and shall bear interest at the rate or rates hereinafter specified, payable February 1 and August 1 of each year beginning August 1, 2017, both principal and interest being payable at the principal corporate office of Whitney Bank, Baton Rouge, Louisiana, and shall mature serially on February 1 of each year and shall bear interest as follows:

<table>
<thead>
<tr>
<th>MATURITY DATE (Feb. 1)</th>
<th>PRINCIPAL AMOUNT</th>
<th>INTEREST RATE PER ANNUM</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>1,320,000</td>
<td>2.000%</td>
</tr>
<tr>
<td>2019</td>
<td>1,295,000</td>
<td>2.000%</td>
</tr>
<tr>
<td>2020</td>
<td>1,320,000</td>
<td>3.000%</td>
</tr>
<tr>
<td>2021</td>
<td>1,360,000</td>
<td>5.000%</td>
</tr>
<tr>
<td>2022</td>
<td>1,425,000</td>
<td>5.000%</td>
</tr>
<tr>
<td>2023</td>
<td>1,500,000</td>
<td>5.000%</td>
</tr>
<tr>
<td>2024</td>
<td>1,575,000</td>
<td>5.000%</td>
</tr>
<tr>
<td>2025</td>
<td>1,650,000</td>
<td>5.000%</td>
</tr>
<tr>
<td>2026</td>
<td>1,735,000</td>
<td>5.000%</td>
</tr>
<tr>
<td>2027</td>
<td>1,820,000</td>
<td>5.000%</td>
</tr>
</tbody>
</table>

The principal of the Certificates, upon maturity or redemption, shall be payable at the principal corporate trust office of the Paying Agent, upon presentation and surrender thereof, and interest on the Certificates shall be payable by check mailed by the Paying Agent to the
Registered Owner at the address shown on the Bond Register. The person in whose name any Certificate is registered at the close of business on the Record Date with respect to an Interest Payment Date (unless such Certificate has been called for redemption on a redemption date which is prior to such Interest Payment Date) shall be entitled to receive the interest payable with respect to such Interest Payment Date notwithstanding the cancellation of such Certificate upon any registration of transfer or exchange thereof subsequent to such Record Date and prior to such Interest Payment Date. Each Certificate delivered under this Resolution upon transfer of or in exchange for or in lieu of any other Certificate shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Certificate, and each such Certificate will bear interest (as herein set forth) so that neither gain nor loss interest shall result from such transfer, exchange or substitution.

No Certificate will be entitled to any right or benefit under this Resolution, or be valid or obligatory for any purpose, unless there appears on such Certificate a certificate of registration, substantially in the form provided in this Resolution, executed by the Paying Agent by manual signature.

SECTION 3. Redemption Provisions. Those Certificates maturing in the years 2018 to 2022, inclusive, shall not be subject to redemption prior to maturity. Those Certificates maturing February 1, 2023 and thereafter shall be callable for redemption by the Issuer in full at any time on or after February 1, 2022, or in part in the inverse order of their maturities, and if less than a full maturity then by lot within such maturity, on any Interest Payment Date on or after February 1, 2022, at the principal amount thereof, plus accrued interest from the most recent Interest Payment Date to which interest has been paid or duly provided for to the date fixed for redemption.

In the event a Certificate to be redeemed is of a principal amount denomination larger than $5,000, a portion of such Certificate ($5,000 principal amount or any multiple thereof) may be redeemed. Any Certificate which is to be redeemed only in part shall be surrendered at the principal corporate office of the Paying Agent and there shall be delivered to the Owner of such Certificate a new Certificate or Certificates of the same maturity and
of any authorized denomination or denominations as requested by such Owner in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal amount of the Certificate so surrendered.

In the case of any redemption of Certificates, the Issuer shall give written notice to the Paying Agent of the election so to redeem and the redemption date, and of the principal amounts and numbers of the Certificates or portions of Certificates of each maturity to be redeemed. Such notice shall be given at least forty-five (45) days prior to the redemption date. Official notice of such call of any of the Certificates for redemption will be given by the Paying Agent by means of first class mail, postage prepaid, by notice deposited in the United States mail not less than thirty (30) days prior to the redemption date, addressed to the Owner of each Certificate to be redeemed as shown on the Bond Register. Failure to give such notice by mailing to any Owner, or any defect therein, shall not affect the validity of any proceedings for the redemption of other Certificates.

SECTION 4. Exchange of Certificates; Persons Treated as Owners. The Issuer shall cause books for registration and for transfer of the Certificates (the “Bond Register”), as provided in this Resolution to be kept at the principal office of the Paying Agent, and the Paying Agent is hereby constituted and appointed the Registrar for the Certificates. At reasonable times and under reasonable regulations established by the Paying Agent said list may be inspected and copied by the Issuer, or by the Owners (or a designated representative thereof) of 15% of the outstanding principal amount of the Certificates.

The Certificates may be transferred, registered and assigned, at the expense of the Issuer, only upon the Bond Register upon surrender thereof at the principal office of the Paying Agent and by execution of the assignment form on the Certificates or by other instrument of transfer and assignment in such form as shall be satisfactory to the Paying Agent. A new Certificate or Certificates will be delivered by the Paying Agent to the last assignee (the new registered owner) in exchange for such transferred and assigned Certificates within three (3) business days after receipt of the Certificates to be transferred in proper form. Such new Certificate or Certificates must be in the principal amount
denomination of $5,000 or any integral multiple thereof within a single maturity. Neither the Issuer nor the Paying Agent will be required to issue, register the transfer of or exchange any Certificate during a period beginning (i) at the opening of business on the Record Date, or (ii) with respect to any Certificate called for redemption prior to maturity during a period beginning at the opening of business fifteen (15) days before the date of mailing of a notice of redemption of such Certificate and ending on the date of such redemption. The execution by the Issuer of any fully registered Certificate shall constitute full and due authorization of such Certificate and the Paying Agent shall thereby be authorized to authenticate, date and deliver such Certificate; provided, however, that the principal amount of outstanding Certificates of each maturity authenticated by the Paying Agent shall not exceed the authorized principal amount of Certificates for such maturity less previous retirements, subject to the provisions of Section 24 hereof. The Issuer is authorized to prepare, and the Paying Agent shall keep custody of, multiple Certificate blanks executed by the Issuer for use in the transfer and exchange of Certificates.

All Certificates delivered upon any registration of transfer or exchange of Certificates shall be valid obligations of the Issuer, evidencing the same debt and entitled to the same benefits under this Resolution as the Certificates surrendered. Prior to due presentment for registration of transfer of any Certificate, the Issuer and the Paying Agent, and any agent of the Issuer, or the Paying Agent may deem and treat the person in whose name any Certificate is registered as the absolute owner thereof for all purposes, whether or not such Certificate shall be overdue, and shall not be bound by any notice to the contrary.

SECTION 5. Registered Owner. As to any Certificate, the Person in whose name the same shall be registered as shown on the Bond Register required by Section 4, shall be deemed and regarded as the absolute Owner thereof for all purposes, and payment of or on account of the principal of and premium, if any, and interest on any such Certificate shall be made only to or upon the order of the Registered Owner thereof or his legal representative, and the Issuer and the Paying Agent shall not be affected by any notice to the contrary. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Certificate, including the interest thereon, to the extent of the sum or sums so paid.
SECTION 6. Form of Certificates. The Certificates and the endorsements to appear thereon will be in substantially the following form, to-wit:

(FACE OF CERTIFICATE)

UNITED STATES OF AMERICA
STATE OF LOUISIANA
PARISH OF CALCASIEU

REGISTERED
NO. R-_______

CALCASIEU PARISH SCHOOL BOARD
EXCESS REVENUE CERTIFICATE OF INDEBTEDNESS
SERIES 2017

DATED DATE: MATURITY DATE: INTEREST RATE: CUSIP NO.
_______ , 2017

The Calcasieu Parish School Board, Calcasieu Parish, Louisiana (the “Issuer”) for value received, hereby acknowledges itself indebted and promises to pay to

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

or registered assigns, on the maturity date set forth above, the principal amount set forth above, together with interest thereon from the dated date, said interest payable on February 1 and August 1 of each year, commencing August 1, 2017, at the interest rate per annum set forth above until said principal sum is paid, unless this Certificate has been previously called for redemption and payment shall have been duly made or provided for. The principal of this Certificate upon maturity or redemption is payable in lawful money of the United States of America at the principal corporate trust office of Whitney Bank located in Baton Rouge, Louisiana (the Paying Agent/Registrar), or successor thereto, upon presentation and surrender hereof. Interest on this Certificate is payable by check mailed on each Interest Payment Date by the Paying Agent/Registrar to the registered owner (determined as of the 15th calendar day of the month next preceding said Interest Payment Date) at the address, as shown on the books of the Paying Agent/Registrar.

Certificates maturing in the years 2018 to 2022, inclusive, shall not be subject to redemption prior to maturity. Those Certificates maturing February 1, 2023 and thereafter shall be callable for redemption by the Issuer in full at any time on or after February 1, 2022, or in part in the inverse order of their maturities, and if less than a full maturity then by lot within such...
maturity, on any Interest Payment Date on or after February 1, 2022, at the principal amount thereof, plus accrued interest from the most recent Interest Payment Date to which interest has been paid or duly provided for to the date fixed for redemption.

REFERENCE IS MADE TO THE FURTHER PROVISIONS OF THIS CERTIFICATE SET FORTH ON THE REVERSE HEREOF WHICH SHALL FOR ALL PURPOSES HAVE THE SAME EFFECT AS THOUGH FULLY SET FORTH HEREIN.

This Certificate shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Certificate Resolution (defined hereinafter) until the certificate of registration hereon shall have been signed by the Paying Agent/Registrar.

IN WITNESS WHEREOF, the Calcasieu Parish School Board has caused this Excess Revenue Certificate of Indebtedness to be executed in its name by the facsimile signatures of the duly authorized President and Secretary of the Calcasieu Parish School Board, and the seal of said Issuer to be impressed or imprinted hereon, and this Certificate to be dated March 2, 2017.

CALCASIEU PARISH SCHOOL BOARD

SECRETARY

______________________________

PRESIDENT

[SEAL]

(LOWER LEFT)

PAYING AGENT/REGISTRAR'S CERTIFICATE OF REGISTRATION

This Certificate is one of the Certificates referred to in the within mentioned Certificate Resolution.

Whitney Bank in the City of Baton Rouge, Louisiana, as Paying Agent/Registrar

By:

Date of Authentication:

(REVERSE OF CERTIFICATE)

ADDITIONAL PROVISIONS
This Certificate is one of an issue, the Certificates of which are all of like date, tenor and effect, except as to the number, maturity and rate of interest, aggregating in principal the sum of FIFTEEN MILLION AND NO/100 ($15,000,000.00) DOLLARS; said Certificates to mature annually, issued pursuant to a Certificate Resolution adopted on February 14, 2017, by the Calcasieu Parish School Board, under the provisions of Sections 2922 and 2923, *et seq.*, of Title 33 of the Louisiana Revised Statutes of 1950, as amended, for the purpose of paying the cost of construction and installation of additional classrooms in various Calcasieu Parish, Louisiana schools.

This Certificate and the other Certificates of this issue are secured by and payable in principal and interest from the irrevocable pledge and dedication of the excess of annual revenues of the Issuer in the Fiscal Year Beginning July 1, 2016, and ending June 30, 2017, and subsequent years above statutory, necessary and usual charges as well as those funds and monies of the Issuer budgeted, allocated, available, dedicated, set aside or otherwise to be utilized to fund or make debt service payments on the outstanding Certificates. The Issuer is obligated to budget annually a sufficient sum of money to pay said Certificates and the interest thereon as they respectively mature, and to levy and collect taxes and other revenues in each year, within the limits prescribed by law, sufficient to pay the principal of and interest on all outstanding certificates of indebtedness, after payment in such years of all statutory, necessary and usual charges. For a more complete statement of the revenues from which and conditions under which this Certificate is payable, and the general covenants and provisions pursuant to which this Certificate is issued, reference is hereby made to the aforesaid Certificate Resolution adopted on February 14, 2017.

At the option of the Issuer, Certificates of this issue maturing in the years 2023 to 2027 shall be callable for redemption prior to their stated dates of maturity in inverse order of their maturities, and if less than a full maturity, then by lot within such maturity on any interest payment date on or after February 1, 2022, at a price of par of the face value thereof and accrued interest to the redemption date. Notice of call for redemption of any of the Certificates shall be given not less than thirty (30) days prior to the redemption date by means of registered or certified mail by notice deposited in the United States Mail addressed to the registered owner of each Certificate to be redeemed at his address as shown on the registration books of the Paying Agent/Registrar. In the event a Certificate is of a denomination larger than $5,000 a portion of such Certificate ($5,000 or any multiple thereof) may be redeemed.

IT IS CERTIFIED that this Certificate is authorized by and is issued in conformity with the requirements of the Constitution and Statutes of the State of Louisiana. It is further certified, recited and declared that all acts, conditions and things required to exist, to happen and to be performed precedent to and in the issuance of this Certificate and the issue of which it forms a part, necessary to have the same constitute legal, binding and valid obligation of the Issuer, have existed, have happened and have been performed in due time, form and manner, as required by law, and that this Certificate and the issue of which it forms a part do not exceed any limitation prescribed by the Constitution and Statutes of the State of Louisiana.
It is also certified, recited and declared that this Certificate is negotiable paper under the Law Merchant, and it shall not be invalid for any irregularity or defect in the proceedings provided for its issuance and that it shall be incontestable in the hands of bona fide purchasers thereof for value.

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned, hereby sells, assigns and transfers unto the within Certificate and all rights thereunder, and hereby irrevocable constitutes and appoints ________________________________, attorney or agent to transfer the within Certificate on the books kept for registration thereof, with full power of substitution in the premises.

Dated: __________________________

NOTICE: The signature to this assignment must correspond with the name as it appears on the face of the within Certificate in every particular, without alteration or enlargement or any change whatever.

(Form of Legal Opinion Certificate - to be printed on all certificates)

I, the undersigned Secretary of the Calcasieu Parish School Board, Calcasieu Parish, Louisiana, do hereby certify that the following is a true copy of the complete legal opinion of Joseph A. Delafield, A Professional Corporation, the original of which was manually executed, dated and issued as of the date of payment for and delivery of the original Certificates of the issue described therein and was delivered to Stifel, Nicolaus & Company, Incorporated, representing the original purchasers thereof.

Secretary

SECTION 7. Execution of Certificates. The Certificates shall be signed by the Executive Officers of the Issuer for, on behalf of, in the name of and under the corporate seal of the Issuer, and the Legal Opinion Certificate shall be signed by the Secretary of the Governing Authority, which signatures and corporate seal may be either manual or facsimile and the delivery of any Certificate so executed at any time thereafter shall be valid although, before the date of delivery, the persons signing the Certificates cease to hold office.
SECTION 8. Reserved.

SECTION 9. Reserved.

SECTION 10. Obligations of the Issuer. The Certificates of Indebtedness herein authorized shall be secured by and payable in principal and interest from the irrevocable pledge and dedication of the excess of annual revenues of the Calcasieu Parish School Board in the fiscal year beginning July 1, 2016 and ending June 30, 2017, and subsequent years above statutory, necessary and usual charges. Until said Certificates herein authorized shall have been paid in full in principal and interest, the Issuer does hereby obligate itself to budget annually a sufficient sum of money to pay said Certificates and the interest thereon as they respectively mature, and to levy and collect taxes and other revenues in each year, within the limits prescribed by law, sufficient to pay the principal of and the interest on all outstanding Certificates, after payment in such years of all statutory, necessary and usual charges. It shall be specifically understood and agreed, however, and this provision shall be made a part of this contract, that after the funds have actually been set aside out of the revenues of any year sufficient to pay the principal of and the interest on said Certificates for that year and such funds have been deposited in a Sinking Fund, then any excess of annual revenues remaining in that year shall be free for expenditure by the Issuer for other lawful purposes.

The governing authority of the Issuer does hereby obligate itself and is bound under the terms and provisions of law, that so long as any of the Certificates herein authorized are outstanding, it will, in each year, maintain efficiency and economy, together with sufficient rates, fees and charges in the operation of the Calcasieu Parish School System together with taxes levied and collected each year sufficient to meet debt service requirements on all outstanding excess revenue certificates of indebtedness, including the present issue, after payment of all statutory, necessary and usual charges of the Issuer for the current year, and said obligation shall be irrevocable until the Certificates have been paid in full as to both
principal and interest, and this Resolution imposing said obligation shall not be subject to amendment in any manner which would impair the rights of the holders from time to time of the Certificates herein authorized or which would in any way jeopardize the prompt payment of principal thereof and interest thereon. This Certificate Resolution shall be and remain irrepealable until the Certificates and the interest accruing thereon shall have been fully paid, satisfied, and discharged, as herein provided.

**SECTION 11. Application of Certificate Proceeds; 2017 Excess Revenue Project Fund.** Neither the purchaser of the Certificates nor the holder of any of them shall in any way be responsible for the application of the proceeds of said Certificates by the Governing Authority or any of its officers. The Executive Officers are hereby empowered, authorized and directed to do any and all things necessary and incidental to carry out all of the provisions of this Resolution. The proceeds derived from the sale of the Certificates, other than accrued interest upon the Certificates to be deposited into the 2017 Excess Revenue Certificate Sinking Fund in accordance with the provisions of Section 15 hereof, shall be deposited into a fund separate and apart from the general funds of the Governing Authority, namely, the “2017 Excess Revenue Project Fund” (the “2017 Excess Revenue Project Fund”) hereby created, and disbursements shall be made from the 2017 Excess Revenue Project Fund solely and only for the purposes for which the Certificates are being issued and for which the principal proceeds are hereby appropriated.

Earnings, if any, upon the invested proceeds of the Certificates within the 2017 Excess Revenue Project Fund shall be maintained within the 2017 Excess Revenue Project Fund and utilized solely and only for (i) the purposes for which the Certificates are being issued and/or (ii) payment of any required rebate of excess arbitrage profits to the United States Treasury.

**SECTION 12. Additional Certificates.** All of the Certificates of a series (including the Series 2017 Certificates) shall enjoy complete parity of lien on the excess revenues of the Issuer despite the fact that any of the Certificates may be delivered at an earlier or later date than any other of the Certificates.
The Issuer may issue other certificates or obligations payable from or enjoying a lien on its excess revenues on a parity with the Certificates, so long as the Issuer’s excess revenues during the most recently completed fiscal year for which audited financial statements are available are not less than 1.15 times the maximum annual debt service requirements for all of the Issuer’s outstanding debt secured by excess revenues. For purposes of performing such calculation, non-recurring expenses, including but not limited to supplement payments to employees and capital outlay expenditures, shall be executed.

It is specifically understood that after funds have been set aside out of the revenues of any year sufficient to pay the principal of and the interest on the Certificates for the then current year and such funds have been deposited in the 2017 Excess Revenue Certificate Sinking Fund, then any excess of annual revenues remaining in that year will be free for expenditure by the Issuer for any other lawful purpose.

SECTION 13. Payment of Certificates. Pursuant to this Resolution there is irrevocably and irrepealably pledged and dedicated an amount sufficient for payment of the Certificates in principal and interest as they shall respectively become due and payable, after payment of all statutory, necessary and usual charges of the Issuer for the current year.

SECTION 14. Annual Budget. Until said Certificates shall have been paid in full in both principal and interest, the Governing Authority of the Issuer shall prepare a budget at the beginning of each fiscal year and furnish a copy of such budget within thirty (30) days after its preparation to the Paying Agent/Registrar for the Certificates.

SECTION 15. Sinking Fund. The Issuer covenants to duly and punctually pay or cause to be paid (but solely from the sources provided in the Resolution) the principal of every Certificate and the interest thereon, and premium, if any, on the dates and at the places and in the manner stated in the Certificates according to the true intent and meaning thereof. In order that the said principal, interest and premium, if any, due upon the Certificates will
be paid in accordance with their terms and for the other objects and purposes hereinafter provided, the Issuer hereby further covenants that it shall create and maintain a Sinking Fund to be designated the **2017 Excess Revenue Certificates Sinking Fund** (the “2017 Excess Revenue Certificate Sinking Fund”), to be held by the regularly designated fiscal agent of the Issuer, into which shall be deposited monies sufficient in amount to pay promptly and fully the principal of, interest on, and premium, if any, of the Certificates herein authorized, as they severally become due and payable.

At least one (1) business day prior to any date on which the principal of or interest on any of the Certificates is due to be paid to the Owners thereof, the Issuer shall furnish to the Paying Agent/Registrar funds fully sufficient to pay promptly the principal and interest so falling due on such date. Such funds shall be used by the Paying Agent/Registrar solely for the purpose of paying the principal of, premium, if any and interest on the Certificates in accordance with their terms and the provisions of this Resolution. Monies held in the **2017 Excess Revenue Certificate Sinking Fund** may be invested and reinvested upon the written direction of the Issuer in such investments which are authorized by the law of the State of Louisiana for municipal investments, provided, however, that such investments mature at such time or times which will not impede or interfere with the payments required to be made under and pursuant to this Resolution to the Paying Agent/Registrar for the Certificates.

**SECTION 16.** Reserved.

**SECTION 17.** Legality of Proceedings; Enforceability. The Issuer covenants that it is duly authorized under all applicable laws to authorize and issue the Certificates and to adopt this Certificate Resolution and to pledge the excess of annual revenues of the Governing Authority above statutory, necessary and usual charges, to be pledged in the manner and to the extent provided in this Resolution. The Certificates and the provisions of this Resolution are and will be the valid and legally enforceable special obligations of the Issuer in accordance with their terms, subject to bankruptcy, insolvency and other laws
affecting creditors’ rights generally. The Issuer shall at all times, to the extent permitted by
law, defend, preserve and protect the pledge of the excess of annual revenues in the fiscal
year beginning July 1, 2016 and ending June 30, 2017, and subsequent years above
statutory, necessary and usual charges, and all the rights of the owners of the Certificates
under this Resolution against all claims and demands of all persons whomsoever. The Issuer
has obligated itself and is bound under the terms and provisions of this Resolution to budget
annually, until all of the Certificates have been retired as to both principal and interest, a
sufficient sum of money to pay the Certificates and the interest thereon as they mature and
come due, and to levy and collect taxes and other revenues in each year, within the limits
prescribed by law, sufficient to pay the principal of and the interest on its outstanding
Certificates, after payment in such years of all statutory, necessary and usual charges.
Nothing contained in this Resolution, however, shall be construed to prevent the Issuer from
altering, amending or repealing from time to time, as may be necessary, the resolutions and
ordinances adopted by the Governing Authority providing for the levying, imposition and
collection of taxes, service charges and other revenues, said alterations, amendments or
repeals to be conditioned upon the continued preservation of the rights of the Owners of the
Certificates. The obligation of the Governing Authority to continue to levy and collect taxes
and other revenues and to apply the revenues therefrom in accordance with the provisions
of this Resolution, shall be irrevocable until the Certificates have been paid in full as to both
principal and interest, and shall not be subject to amendment in any manner which would
impair the rights of the owners from time to time of the Certificates, or which would in any
way jeopardize the prompt payment of principal thereof and interest thereon.

SECTION 18. Certificates Legal Obligations. The Certificates shall constitute
legal, binding and valid obligations of the Issuer, and shall be the only representations of
the indebtedness as herein authorized and created.

SECTION 19. Resolution a Contract. The provisions of this Resolution and the
Certificates shall constitute a contract between the Issuer, or its successor, and the Owner
or Owners from time to time of the Certificates and any such Owner or Owners may at law
or in equity, by suit, action, mandamus or other proceedings, enforce and compel the performance of all duties required to be performed by this Governing Authority or the Issuer as a result of issuing the Certificates.

No material modification or amendment of this Resolution, or of any resolution amendatory hereof or supplemental hereto, may be made without the consent in writing of the Owners of two-thirds (2/3) of the aggregate principal amount of the Certificates then outstanding; provided, however, that no modification or amendment shall permit a change in the maturity or redemption provisions of the Certificates, or a reduction in the rate of interest thereon, or in the amount of the principal obligation thereof, or affecting the obligation of the Issuer to pay the principal of and the interest on the Certificates as the same shall come due from the revenues pledged and dedicated to the payment thereof by this Resolution or reduce the percentage of the Owners required to consent to any material modification or amendment of this Resolution, without the consent of all of the Owners of the Certificates then outstanding.

SECTION 20.  Recital of Regularity.  This Governing Authority having investigated the regularity of the proceedings had in connection with issuance of the Certificates herein authorized and having determined the same to be regular, the Certificates shall contain the following recital:

“It is certified that this Certificate is authorized by and is issued in conformity with the requirements of the Constitution and statutes of the State of Louisiana.”

SECTION 21. Effect of Registration. The Issuer, the Paying Agent, and any agent of either of them may treat the Owner in whose name any Certificate is registered as the Owner of such Certificate for the purpose of receiving payment of the principal (and redemption price) of and interest on such Certificate and for all other purposes whatsoever, and to the extent permitted by law, neither the Issuer, the Paying Agent, nor any agent of either of them shall be affected by notice to the contrary.
SECTION 22. Notices to Owners. Wherever this Resolution provides for notice to Owners of Certificates of any event, such notice shall be sufficiently given (unless otherwise herein expressly provided) if in writing and mailed, first class postage prepaid, to each Owner of such Certificates, at the address of such Owner as it appears in the Bond Register. In any case where notice to Owners of Certificates is given by mail, neither the failure to mail such notice to any particular Owner of Certificates, nor any defect in any notice so mailed, shall affect the sufficiency of such notice with respect to all other Certificates. Where this Resolution provides for notice in any manner, such notice may be waived in writing by the Owner or Owners entitled to receive such notice, either before or after the event, and such waiver shall be the equivalent of such notice. Waivers of notice by Owners shall be filed with the Paying Agent, but such filing shall not be a condition precedent to the validity of any action taken in reliance upon such waiver.

SECTION 23. Cancellation of Certificates. All Certificates surrendered for payment, redemption, transfer, exchange or replacement, if surrendered to the Paying Agent, shall be promptly cancelled by it and, if surrendered to the Issuer, shall be delivered to the Paying Agent and, if not already cancelled, shall be promptly cancelled by the Paying Agent. The Issuer may at any time deliver to the Paying Agent for cancellation any Certificates previously registered and delivered which the Issuer may have acquired in any manner whatsoever, and all Certificates so delivered shall be promptly cancelled by the Paying Agent. All cancelled Certificates held by the Paying Agent shall be disposed of as directed in writing by the Issuer.

SECTION 24. Mutilated, Destroyed, Lost or Stolen Certificates. If (1) any mutilated Certificate is surrendered to the Paying Agent, or the Issuer and the Paying Agent receives evidence to its, satisfaction of the destruction, loss or theft of any Certificate, and (2) there is delivered to the Issuer and the Paying Agent such security or indemnity as may be required by them to save each of them harmless, then, in the absence of notice to the Issuer or the Paying Agent that such Certificate has been acquired by a bona fide purchaser,
the Issuer shall, under the authority of Part XI of Chapter 4 of Title 39 of the Louisiana Revised Statutes of 1950, as amended, execute, and upon its request the Paying Agent shall register and deliver, in exchange for or in lieu of any such mutilated, destroyed, lost or stolen Certificate, a new Certificate of the same maturity and of like tenor, interest rate and principal amount, bearing a number not contemporaneously outstanding. In case any such mutilated, destroyed, lost or stolen Certificate has become or is about to become due and payable, the Issuer in its discretion may, instead of issuing a new Certificate, pay such Certificate. Upon issuance of any new Certificate under this Section, the Issuer may require the payment by the Owner of a sum sufficient to cover any tax or other governmental charge that may be imposed in relation thereto and any other expenses (including the fees and expenses of the Paying Agent) connected therewith. Every new Certificate issued pursuant to this Section in lieu of any mutilated, destroyed, lost or stolen Certificate shall constitute a replacement of the prior obligation of the Issuer, whether or not the mutilated, destroyed, lost or stolen Certificate shall be at any time enforceable by anyone and shall be entitled to all the benefits of this Resolution equally and ratably with all other outstanding Certificates. Any additional procedures set forth in this Resolution, shall also be available with respect to mutilated, destroyed, lost or stolen Certificates. The provisions of this Section are exclusive and shall preclude (to the extent lawful) all other rights and remedies with respect to the replacement and payment of mutilated, destroyed, lost or stolen Certificates.

**SECTION 25. Discharge of Resolution; Defeasance.** The Certificates or any part thereof, including interest and redemption premiums thereon, if any, may be refunded and the refunding certificates or bonds so issued shall enjoy complete equality of lien with the portion of the Certificates which is not refunded, if there be any, and the refunding certificates or bonds shall continue to enjoy whatever priority of lien over subsequent issues that may have been enjoyed by the Certificates refunded.

If the Issuer shall pay or cause to be paid, or there shall otherwise be paid to the Owners, the principal of and interest on the Certificates, at the times and in the manner stipulated in this Resolution, then the pledge of the money, securities, and funds pledged
under this Resolution and all covenants, agreements, and other obligations of the Issuer to the Owners of the Certificates shall thereupon cease, terminate, and become void and be discharged and satisfied, and the Paying Agent shall pay over or deliver all money held by it under this Resolution to the Issuer.

Principal or interest installments for the payment of which money shall have been set aside and shall be held in trust (through deposit by the Issuer of funds for such payment or otherwise) at the maturity date thereof shall be deemed to have been paid within the meaning and with the effect expressed above in this Section. Certificates shall be deemed to have been paid, prior to their maturity, within the meaning and with the effect expressed above in this Section if they have been defeased pursuant to Chapter 14 of Title 39 of the Louisiana Revised Statutes of 1950, as amended, or any successor provisions thereto.

No defeasance shall be effective unless the Paying Agent/Registrar shall be provided with a copy of an independent certified public accountant’s verification as to the adequacy of the amounts so deposited to pay when due the principal and all accrued interest, together with an opinion of Bond Counsel, addressed to the Issuer and the Paying Agent, that the Certificates are no longer Outstanding under this Resolution and the laws of the State. In connection with the defeasance of any of the Certificates, the escrow agreement shall provide that no substitution of any defeasance obligation shall be permitted except with other qualifying defeasance obligations and upon delivery of a new accountant’s verification and opinion of Bond Counsel.

**SECTION 26. Paying Agent; Paying Agent Agreement.** The Issuer will at all times maintain a Paying Agent meeting the qualifications hereinafter described for the performance of the duties hereunder for the Certificates. The designation of Whitney Bank, in the City of Baton Rouge, Louisiana, as the initial Paying Agent is hereby confirmed and approved. Every Paying Agent appointed hereunder shall at all times be a bank or trust company in good standing, located in the State, organized and doing business under the laws of the United States of America or of any state, authorized under such laws to serve as
Paying Agent, and subject to supervision or examination by Federal or State authority. The Executive Officers are hereby authorized and directed to execute an appropriate Agreement with the Paying Agent for and on behalf of the Issuer in such form as may be satisfactory to said officers, the signatures of such officers on such Agreement to be conclusive evidence of the due exercise of the authority granted hereunder.

The Issuer reserves the right to appoint a successor Paying Agent by (a) filing with the Person then performing such function a certified copy of a resolution giving notice of the termination of the Agreement and appointing a successor and (b) causing notice to be given to each Owner. Any successor Paying Agent shall (i) be a trust company or bank in good standing, located in or incorporated under the laws of the State, duly authorized to exercise trust powers, (ii) have a combined capital, surplus and undivided profits of at least $30,000,000, or assets under management of at least $25,000,000, and (iii) be subject to supervision or examination by Federal or state authority. No resignation or removal of the Paying Agent shall become effective until a successor has been appointed and has accepted the duties of Paying Agent.

SECTION 27. Non-Arbitrage Representations, Warranties and Covenants. The Governing Authority of the Issuer certifies and covenants that so long as the Certificates remain outstanding, moneys on deposit in any fund in connection with the Certificates, whether or not such moneys were derived from the proceeds of the sale of the Certificates or from any other sources, will not be used in a manner which will cause such Certificates to be “arbitrage bonds” within the meaning of Section 148 of the Code or ruling or regulations promulgated thereunder.

The Governing Authority hereby authorizes the Executive Officers of the Issuer to be responsible for issuing the Certificates to make such further covenants and certifications as may be necessary to assure that the use thereof will not cause the Certificates to be arbitrage bonds and to assure that the interest on the Certificates will be excludable from
gross income for purposes of federal income taxation. In connection therewith, the Issuer and the Governing Authority further agree:
(a) through the Executive Officers to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Certificates and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Certificates; (d) to file such forms, statements and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by the Executive Officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the Issuer in such compliance.

The Issuer covenants that principal proceeds from sale of the Certificates shall be devoted to and used with due diligence for completion of the Project for which the Certificates are hereby authorized to be issued. The Issuer represents and certifies that:

(1) there are no moneys, funds or accounts other than those described in Section 15 hereof that the Issuer expects to be available to pay debt service on the Certificates;

(2) no portion of the proceeds of the Certificates will be used as a substitute for other funds which will be used to acquire directly or indirectly securities producing a yield in excess of the yield on the Certificates;

(3) the Issuer has heretofore incurred (or expects within six months after date of the Certificates to incur) a substantial binding obligation with respect to the Project approved in the Certificate Resolution in the amount of not less than 2-1/2% of the estimated total cost of financing the costs of construction of additional classrooms in various Calcasieu Parish, Louisiana schools;

(4) the Issuer expects that 100% of the net proceeds of the Certificates, including any reasonably required retainage (not exceeding 5% of the net proceeds of the issue) will be expended on or before February 1, 2020 for the purpose of paying the costs of the Project, said date being within three years following the date of issue of the Certificates;

(5) work on the Project is expected to proceed with due diligence to completion;

(6) the Project has not been and is not expected to be sold or otherwise disposed of in whole or in part prior to the last maturity of the Certificates;
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(7) all of the principal proceeds of the Certificates are needed for the purpose stated in the form of Certificates above set out, including expenses incidental to such purpose and to the issuance of the Certificates; and

(8) to the best of the knowledge and belief of the Issuer, there are no facts, estimates or circumstances that would materially change the conclusions and representations set out in this Section.

The Issuer will keep such separate records as are necessary to segregate or otherwise designate the original and investment proceeds of the Certificates and nonpurpose investments acquired with such proceeds for a period of at least six (6) years after retirement of the Certificates.

SECTION 28. Printing and Delivery of Certificates. The Executive Officers of the Issuer are hereby empowered, authorized and directed to cause the necessary Certificates to be printed or lithographed, and they are hereby further empowered, authorized and directed to sign, execute and seal all of the Certificates as herein provided all in accordance with the provisions of law and this Resolution.

SECTION 29. Preliminary Official Statement. The distribution of the disclosure material in the Preliminary Official Statement in connection with the Certificates is hereby ratified and confirmed in all respects by this Governing Authority, and the Issuer and the Governing Authority hereby certify that such disclosure material is deemed final by the Issuer and Governing Authority as of its date for purposes of Rule 15c2-12 of the Securities Exchange Act of 1934.

SECTION 30. Publication. A copy of this Resolution shall be published immediately after its adoption in one (1) issue of the official journal of the Issuer. For a period of thirty (30) days from the date of such publication, any person in interest shall have
the right to contest the legality of this Resolution and of the Certificates to be issued pursuant hereto and the provisions hereof securing the Certificates. After the expiration of said thirty (30) days, no one shall have any right of action to contest the validity of the Certificates or the provisions of this Resolution, and the Certificates shall be conclusively presumed to be legal and no court shall thereafter have authority to inquire into such matters.

SECTION 31. Savings Clause. In case any one or more of the provisions of this Certificate Resolution or of the Certificates issued hereunder shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution or of the Certificates, but the Resolution and the Certificates shall be construed and enforced as if such illegal or invalid provisions had not been contained therein. Any constitutional or statutory provision enacted after the date or dates of this Resolution and of the Certificates which validates or makes legal any provision of this Resolution or the Certificates which would not otherwise be valid or legal, shall be decreed to apply to this Resolution and to the Certificates.

SECTION 32. Bank Qualification. The Issuer has determined that the Certificates will not be designated as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Code.

SECTION 33. Continuing Disclosure Agreement. Executive Officers are hereby authorized and directed to execute and deliver a Continuing Disclosure Agreement pursuant to Section (d)(2) of the Securities and Exchange Commission Rule 15c2-12 (the “Continuing Disclosure Agreement”) in the form attached to the Preliminary Official Statement. The Issuer, acting through the Governing Authority, hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing
Disclosure Agreement. Notwithstanding any other provision of this Resolution, failure of the Issuer or the Governing Authority to comply with the Continuing Disclosure Agreement shall not be considered a default hereunder. However, any Participating Underwriter, as defined in the Continuing Disclosure Agreement, or any Certificate Owner may take such actions under Louisiana law as may be necessary and appropriate, including seeking a mandatory injunction, writ of mandamus or other order or judgment for specific performance by court order to cause the Issuer and/or the Governing Authority to comply with its obligations under the Continuing Disclosure Agreement and this Section and the provisions of this Resolution heretofore adopted authorizing the Continuing Disclosure Agreement.

SECTION 34. Events of Default. If one or more of the following events (“Events of Default”) shall happen, that is to say:

(1) if default shall be made in the due and punctual payment of the principal of any Certificate when due and as the same shall become due and payable, whether at maturity or upon call for redemption, or otherwise; or

(2) if default shall be made in the due and punctual payment of any installment of interest on any Certificate when and as such interest installment shall become due and payable; or

(3) if default shall be made by the Issuer in the performance or observance of any other of the covenants, agreements or conditions on its part in this Certificate Resolution, any supplemental resolution or in the Certificates contained, and such default shall continue for a period of thirty (30) days after written notice thereof to the Issuer by the Paying Agent/Registrar or by the Owners of not less than 25% of the outstanding Certificates; or

(4) if the Issuer shall file a petition or otherwise seek relief under any Federal or State bankruptcy law or similar law; then, upon the occurrence and the continuance of any Event of Default the owners of the Certificates, or the Paying Agent/Registrar on their behalf, shall be entitled to exercise all rights and powers authorized under the provisions of law,
then, upon the happening and continuance of any Event of Default, the Owners of the Certificates shall be entitled to exercise all rights and powers for which provision is made under Louisiana law. Under no circumstances may the principal or interest of any of the Certificates be accelerated. The Issuer shall notify the Paying Agent/Registrar immediately upon the occurrence of any Event of Default. All remedies shall be cumulative with respect to the Paying Agent and the Owners; if any remedial action is discontinued or abandoned, the Paying Agent and the Owners shall be restored to the former positions.

SECTION 35. Reserved.

SECTION 36. Beneficiaries of the Resolution. The provisions of this Resolution are for the sole benefit of the Owners of the Certificates and beneficial owners of the Certificates, and nothing contained herein, express or implied, shall give any benefit or any legal or equitable right, remedy, or claim hereunder to any other person. The Issuer undertakes to provide only the financial information, operating data, financial statements, and notices which it has expressly agreed to provide pursuant to this Resolution, and does not hereby undertake to provide any other information that may be relevant or material to a complete presentation of the Issuer's financial results, condition, or prospects or hereby undertake to update any information provided in accordance with this Resolution or otherwise, except as expressly provided herein. The Issuer does not make any representation or warranty concerning such information or its usefulness to a decision to invest in or sell the Certificates at any future date.

UNDER NO CIRCUMSTANCES SHALL THE ISSUER BE LIABLE TO OWNERS OF THE CERTIFICATES OR BENEFICIAL OWNERS OF ANY CERTIFICATE OR ANY OTHER PERSON, IN CONTRACT OR TORT, FOR DAMAGES RESULTING IN WHOLE OR IN PART FROM ANY BREACH BY THE ISSUER, WHETHER NEGLIGENT OR WITHOUT FAULT ON
ITS PART, OF ANY COVENANT SPECIFIED IN THIS RESOLUTION, BUT EVERY RIGHT AND REMEDY OF ANY SUCH PERSON, IN CONTRACT OR TORT, FOR OR ON ACCOUNT OF ANY SUCH BREACH SHALL BE LIMITED TO AN ACTION FOR MANDAMUS OR SPECIFIC PERFORMANCE.

No default by the Issuer in observing or performing its obligations under Section 33 shall constitute a breach of or default under this Resolution.

SECTION 37. Section Headings. The headings of the various sections hereof are inserted for convenience of reference only and shall not control or affect the meaning or construction of any of the provisions hereof.

SECTION 38. Repealer. All resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed, and this Resolution shall be in effect from and after its passage.

SECTION 39. Effective Date of Resolution. This Resolution shall become effective immediately upon its adoption.

SECTION 40. Parity Certificates. The Certificates will be secured on a pari passu basis as to the Issuer’s excess revenues with (i) the Issuer’s $5,000,000 Qualified School Construction Bonds Program (Taxable Certificates of Indebtedness) Series 2009 issued pursuant to a resolution adopted by the Issuer on December 1, 2009 and (ii) the Issuer’s $690,900 Revenue Bonds (School Transportation Facilities Project), 2014 Series A and the Issuer’s $954,100 Taxable Revenue Bonds (School Transportation Facilities Project, 2014 Series B, issued pursuant to a general bond resolution adopted by the Issuer on September 9, 2014, as supplemented by a supplemental bond resolution adopted October 7, 2014, and
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as further supplemented by a second supplemental bond resolution adopted November 18, 2014.

SECTION 41. Ratification of Execution of the Certificate Purchase Agreement. The prior execution and delivery of the Certificate Purchase Agreement by the Executive Officers of the Issuer is hereby approved, confirmed and ratified.

This Resolution adopted and passed on this 14th day of February, 2017.

/s/ Ron Hayes
RON HAYES, President

ATTEST:

/s/ Karl Bruchhaus
KARL BRUCHHAUS, Secretary

SUPERINTENDENT’S REPORT

Mr. Bruchhaus gave the following report:

All board members have received their January school population report.
All board members have received the January Head Start Report

Program Governance

• Calcasieu Head Start Policy Council conducted a meeting on January 23, 2017.

Program Operations

• Enrollment – 452

• J.D. Clifton Head Start showcased Mr. Joe Miller, Sr.’s 90th birthday with singing and cards on Jan. 24th. Lake Charles American Press did a piece on his contributions to the school for the past 9 years and KPLC did a story on his commitment and dedication to J.D. Clifton Head Start.
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Our congratulations to Annette Ballard on her being named the LSBA board representative for District 3 at the annual LSBA convention last week in New Orleans.

I would like to report our current sales tax numbers for our general fund which show January, 2017, collections at $1,022,900 or 7.4% above budget for the seventh month of the 2016-2017 year.

Collections are $785,099 or 5.6% above collections for the same month last year.

Collections for the 2016-2017 year, after seven months, are $4,368,469 or 5.1% over budget and $3,020,480 or 3.5% over the same time period last year.

I am pleased to report that the Louisiana Department of Education has nominated Vincent Settlement Elementary School as one of six schools in Louisiana that are being nominated as a Blue Ribbon School. Congratulations to Principal Julee Spann. They earned the National Blue Ribbon School achievement in 2008 and still display that seal on their front door and are hoping to find out in September if they have earned the recognition a second time.

Please notice that you have your packet at your place tonight for the C&I Meeting for Tuesday, February 21.

We want to recognize our school counselors during National School Counselor Week. We know we have some of the best who work above and beyond and we want to thank them for the work they do daily for our students and our system.

Teacher Tyrella Bushnell and her JAG (Jobs for America’s Graduates) Program produced a video about obstacles that today’s students find in their path toward graduation. The video has been posted on the CPSB website for several months and now has 56,000 views.
with 1009 shares and an estimated 75,000 reached. It is about 4 minutes long, but I think it is worth showing it to you now.

COMMITTEE REPORTS

Budget Committee, January 24, 2017/Mack Dellafosse, Chair

Mr. Dellafosse gave the following report:

The Calcasieu Parish School Board Budget/Fiscal Management Committee met at 5:00 p.m., Tuesday, January 24, 2017 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana. A quorum was present. Mr. Smith led the prayer and Mr. Tarver led the pledge of allegiance.

Mr. Dellafosse requested a change in the agenda moving item 4 in regards to Athletic Training Services to item 1. The Committee voted and it passed unanimously. Mr. Dellafosse then called the meeting to order and Mr. Bourne called roll.

Present: Mack Dellafosse - Chairman, Alvin Smith - Vice Chairman, committee members Annette Ballard, John Duhon, Glenda Gay, Damon Hardesty, Aaron Natali, Dean Roberts, Eric Tarver, Wayne Williams and Secretary, Wilfred Bourne. Other Board members present were Billy Breaux and Ron Hayes.

Absent: Fred Hardy and Carl Vincent

Mr. Bourne invited Skylar Giardina, Risk Manager, to speak on the Athletic Training Services contract. Staff proposed to renew the Athletic Training Services contract for 4 years with Lake Charles Memorial Hospital including added provisions.

On motion by Ms. Ballard, seconded by Mr. Duhon, and approved, it was recommended to renew the Athletic Training Services Contract from 8/1/2017-7/31/2021 with Lake Charles Memorial Hospital Sports Medicine including the following provisions: LCMH Sports Medicine will accept all forms of reimbursement from the athlete’s payer source, including Medicaid and an
athletic trainer will be responsible for providing and maintaining an AED (Automated External Defibrillator).

On behalf of the committee, Mr. Dellafosse offered the motion to approve the committee recommendation. A second was not necessary. The motion carried on a vote, with Mr. Hardy recusing himself from the vote.

Dr. Brett Cascio and LCMH Director of Sports Medicine Jamey Rasberry thanked the Board.

Mr. Bourne then presented an extensive review of the Comprehensive Annual Financial Report. The 2016 fiscal year had a General Fund surplus of $16,779,791 after transfers and special items. The General Fund had a total ending fund balance of $71,461,880 with $51,529,521 (15.3%) unassigned. Don McLean CPA, Audit Manager with Postlethwaite and Netterville our external auditing firm, presented the audit results for the School Board’s CAFR for the fiscal year ending June 30, 2016. The School Board received an unmodified, clean audit opinion with no findings. The Comprehensive Annual Financial Report has been submitted to the Association of School Business Officials and the Government Finance Officers Association for national awards. The report has received certificates of excellence in financial reporting from the Association of School Business Officials International for the past 33 years and certificates of achievement for excellence in financial reporting for the past 28 years from the Government Finance Officers Association.

On motion by Mr. Tarver, seconded by Mr. Smith the 2016-2017 Comprehensive Annual Financial Report, Single Audit Report, Management Report, and Sales Tax Agency Audit Report were approved as presented.

On behalf of the committee, Mr. Dellafosse made a motion to approve; a second was not needed. The motion carried on a vote.
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The next item presented was school audits. Mr. Foster, Internal Auditing Director, briefly discussed several school audits and recommended that the following audits be approved: S.P. Arnett Middle, College Oaks Elementary, DeQuincy Elementary, Dolby Elementary, A.A. Nelson Elementary. Also discussed were Extended Day Programs at Prien Lake Elementary, St. John Elementary, T.S. Cooley, W.T. Henning Elementary, and LeBleu Settlement and Athletic Event Field Reviews at Sam Houston High, and Barbe High. While there were no significant deficiencies noted during the reviews, Internal Control Exception Reports (“ICER”) were distributed to the related schools to address exceptions and ensure corrective action.

Also audited was Fairview Elementary School for the period of June 1, 2012-May 31, 2016. The school had significant deficiencies and received an overall audit grade of “Unsatisfactory”. Due to missing support documentation for 2013-2014, an acceptable level of assurance could not be attained for the statements of cash receipts and disbursements. School personnel have been counseled and policies have been added to the internal controls to properly safeguard school financial documentation and assets.

On motion by Ms. Ballard, seconded by Mr. Duhon, the school audits, extended programs and athletic field events reviews were approved as presented.

**On behalf of the committee, Mr. Dellafosse made a motion to approve; a second was not needed. The motion carried on a vote.**

Mr. Bourne then discussed the per pupil expenditure analysis for the General Fund and General Fund combined with All Other Funds. This was presented as information only and did not require any action.

There being no further business to discuss, on motion by Ms. Ballard and seconded by Mr. Hayes, the committee adjourned the meeting at 6:42 p.m.

Wilfred Bourne
Secretary

**A&P Committee, January 24, 2017/Eric Tarver, Chair**
February 14, 2017

Vice-Chair Chad Guidry gave the following report:

The Calcasieu Parish School Board Administration and Personnel Committee met Tuesday, January 24, 2017 in the Board room at 3310 Broad Street, Lake Charles, Louisiana following the Budget and Fiscal Management Committee meeting. A quorum was present.

Present: Eric Tarver, Chair, Committee members, Annette Ballard, John Duhon, Glenda Gay, Damon Hardesty, Dean Roberts, Alvin Smith, Wayne Williams and Shannon LaFargue, Secretary. Other Board Members present Billy Breaux, Mack Delfosse, Ron Hayes and Aaron Natali.

Absent: Chad Guidry and Fred Hardy

Mr. Tarver called the meeting to order. Dr. LaFargue discussed Policy GBN Termination of Support Personnel not governed by RS 17:441 (Teachers) & RS 17:491 (Bus Drivers).

Currently the superintendent provides written notice of the charges to the employee and a written recommendation of termination to the school board. The employee is not entitled to a hearing, but is entitled to address the Board on the agenda item as a member of the public. We are asking the Board to change the policy to reflect that the superintendent not provide a written recommendation of termination to the board.

There was much discussion on the subject.

Below is the recommended change to Policy GBN – Dismissal of Employees

The Superintendent may terminate the employment of any school employee whose dismissal is not governed by the provisions of La. Rev. Stat. Ann. §§17:441-446, or by the provisions of La. Rev. Stat. Ann. §§17:491-494, or other school board policy, after providing such employee with the written reasons therefor and providing the employee the opportunity to respond. The employee shall have ten (10) days from the date of the superintendent’s written reasons for termination to respond, and such response shall be included in the employee’s personnel file. If the employee chooses to respond, the Superintendent shall make a final determination regarding dismissal and will send notice thereof to the employee. If no response is received by the superintendent within ten days from the date of the superintendent’s written reasons for termination, the Superintendent’s action shall be considered final with no further review or notice to the employee. If circumstances require immediate removal of an employee from employment the
superintendent may terminate employment without following the above procedure, but the employee will as soon as practicable thereafter be informed of the reasons for termination and be given an opportunity to respond. Such employee may file a request for review of the termination by the superintendent within ten days from the date of termination. The request shall provide the employee’s response to the reasons for termination given by the superintendent. The superintendent will respond to the request in writing, and if the employee is fully reinstated, the employee may in the discretion of the superintendent be paid for work time during which he or she was removed from the employment. No employee who is terminated pursuant to the provisions of this paragraph shall be entitled to a hearing before the school board.

On motion by Mr. Dellafosse and seconded by Mrs. Gay, it was recommended to approve Policy GBN change as presented.

**On behalf of the committee, Mr. Guidry offered the motion to approve; a second was not needed. The motion carried on a vote.**

Next, Dr. LaFargue discussed Policy DIEA-AP Preservation of School Board Records Due to Litigation.
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Superintendent shall develop a form of notice to be provided to School Board personnel which shall advise them of their responsibility to preserve records. The Superintendent shall determine and communicate to affected personnel when a Litigation Records Preservation Order has been terminated.

On motion by Mr. Dellafosse and seconded by Mr. Breaux, it was recommended to approve Policy DIEA-AP as presented.

On behalf of the committee, Mr. Guidry offered the motion to approve; a second was not needed. The motion carried on a vote.

Next, Jacqueline Richard, SFS Director, presented an update on Smoothie Program. The program has had an increase participation of 20%. With this increase in volume, there have been some challenges in cafeteria flow. The program has gone over so well the schedule had to be changed from once a week to every other week for middle and high schools. She also discussed the nutritional value and needing a grain and protein option with the smoothie. This was information only and no action required.

Next, Dr. LaFargue discussed the addition of a Field Manager for School Food Services. Staff is requesting the addition of a Field Manager Position for School Food Services.

We currently fall short on the recommended administrative staff as we have one director and two field managers. By adding the field manager/supervisory position, our SFS department would then have the recommended three supervisors for a school system of our size.

On motion by Mr. Breaux and seconded by Mr. Hayes, it was recommended to add a Field Manager for School Food Services.

On behalf of the committee, Mr. Guidry offered the motion to approve; a second was not needed. The motion carried on a vote.

Each policy was presented regarding changes that were the result of legislative
action. Dr. LaFargue presented **Policies DJE, Purchasing, EBBH, Use of Automated External Defibrillator (AED), GBA, Contracts and Compensation, IDDF, Education of Students with Exceptionalities, DJA, Authorized Signatures, JBC, School Admission, JBCC, Student Assignment, JCDAB, Dangerous Weapons, JGCD, Administration of Medication and JQE, Expectant and Parenting Students.** There were minor revisions to the language.

**FILE: DJE**

Cf: DI, DJE-AP, DJED

**PURCHASING**

Purchases of supplies, equipment, services and major repairs, including construction/ renovation public works contracts, shall adhere to rules and regulations set forth in applicable Louisiana Revised Statutes.

It shall be the policy of the School Board that all purchasing for the school system to be paid from School Board funds shall be made by the Superintendent or his/her designee in conformance with existing regulations and procedures of the School Board and the laws pertinent to state and federal agencies. All purchase orders shall be properly signed by the Superintendent or his/her designee.

Purchases shall be made at the lowest possible cost to the school system consistent with the system specifications of quality and service.

Each principal shall assure that purchases by the individual school shall be made in accordance with regulations and procedures developed by the Superintendent and staff, and as further detailed in the School Board’s handbook, *School Activity Funds, Principles and Procedures.*

No employee, officer or agent of the Calcasieu Parish School Board shall participate in the selection, award, or administration of a contract if a conflict of interest, real or apparent would be involved. Such a conflict would arise when:

1. The employee, officer or agent;
2. Any member of their immediate family;
3. His or her partner or business associate;
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4. An organization which employs, or is about to employ any of the above, has a financial or other interest in the firm selected for award.

The Calcasieu Parish School Board's employees shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subagreements.

FINANCING PURCHASES

The School Board may finance the purchase of equipment or other movable property to be used by the School Board by entering into an installment sale, lease, or similar agreement with any lender or other person. Such agreement shall be subject to approval of the State Bond Commission in accordance with statutory provisions. No individual school or employee shall obligate the School Board without proper school system personnel knowledge and approval.

QUALIFIED GROUP PURCHASING ORGANIZATIONS

A qualified group purchasing organization means an organization, whether for profit or not for profit, of which two (2) or more public school districts are members and which solicits proposals or bids from vendors of services, materials, equipment, or supplies of the type and nature as may be purchased by a public school district or public school.

The School Board enter into an agreement with: (A) one or more School Boards to form a qualified group purchasing organization; or (B) one or more qualified group purchasing organizations for the purchase of services, materials, equipment, and supplies, including installation thereof. Any such agreement shall require that the qualified group purchasing organization submit a price list for those materials and supplies offered by it and that the prices quoted on the list remain in effect for a stated period of time of not less than three (3) months. Any such price list shall be considered, for all purposes, to be a valid and binding bid by the qualified group purchasing organization during the effective period of the agreement, and no additional bid by the qualified group purchasing organization is necessary.

The School Board may purchase equipment from a qualified group purchasing organization if the price for such equipment is less than that for the same or substantially similar equipment on the state bid list.
COMPETITIVE ONLINE SOLICITATION

The School Board may use a reverse auction or competitive online solicitation process on the Internet for the purchase of equipment, supplies, and other materials in lieu of the more formal bid process when the School Board’s procurement officer determines that the electronic bidding is more advantageous and in the best interests of the School Board.

Prior to the use of a competitive online solicitation process, the School Board may require that:

1. Vendors register before opening dates and time, and as part of the registration, require that the vendors agree to any terms and conditions and other requirements of the solicitation.

2. Vendors be prequalified prior to placing bids and allow only bidders who are prequalified to submit bids.

3. The solicitation shall designate an opening date and time and the closing date and time. The closing date and time may be fixed or remain open depending on the structure of the item being bid.

4. At the opening date and time, the School Board shall begin accepting online bids and continue accepting bids until the bidding is officially closed. Registered bidders shall be allowed to lower the price of their bid below the lowest bid posted on the Internet until the closing date and time.

5. Bidders’ identities shall not be revealed during the bidding process; only the successively lower prices, ranks, scores, and related bid details shall be revealed.

6. All bids shall be posted electronically and updated on a real-time basis.

7. The School Board shall retain the right to cancel the solicitation if it determines that it is in the School Board’s best interest.

8. The School Board shall retain its existing authority to determine the criteria that will be used as a basis for making awards.
Adequate public notice for purchases using a reverse auction or competitive online solicitation process shall be given as follows:

1. The advertisement or notice shall be published two (2) times in a newspaper in the locality, the first advertisement to appear at least fifteen (15) days before the opening date of the reverse auction. In addition to the newspaper advertisement, the School Board may also publish an advertisement by electronic media available to the general public.

2. The first publication of the advertisement shall not occur on a Saturday, Sunday, or legal holiday.

Revised: June, 2010
Revised: November, 2011
Revised: February 10, 2015
Revised: September, 2016


FILE: EBBH
Cf: JGFG

USE OF AUTOMATED EXTERNAL DEFIBRILLATOR (AED)

The Calcasieu Parish School Board directs that if funding is available, each high school shall have an Automated External Defibrillator (AED) on its premises. Each high school shall have the authority to accept donations of AEDs or funds to acquire AEDs.

In schools which have an AED on site, any expected AED user (those designated by the Superintendent or principal to render emergency care at that school) shall receive appropriate training in the use of AEDs from any nationally recognized course in cardiopulmonary resuscitation (CPR) and AED use. All training of personnel in the use of AEDs shall be fully documented.

The School Board shall notify a local provider of emergency medical services (such as a 911 service, local ambulance service, or fire department) of the acquisition, location, and type of any AED device.
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This policy shall not create an obligation to use an AED, nor is it intended to create any expectation that an AED will be present or that a trained employee will be present and/or able to use an AED, if a condition arises making the use of an AED beneficial.

In addition to the civil immunity provided to persons rendering emergency assistance as provided by law, any person or entity which provides training in CPR and in the use of an AED and any expected AED user shall not be liable for any civil damages arising from any act or omission of acts related to the operation of or failure to operate an AED that do not amount to willful or wanton misconduct or gross negligence.

New policy: November, 2012
Revised: September, 2016

FILE: GBA
Cf: GBD, GBN
Cf: GBO, GBQ

CONTRACTS AND COMPENSATION

CONTRACTS

Contracts of employment between eligible employees and the Calcasieu Parish School Board shall be executed for a specified period of time and compensation in accordance with state law. Unless otherwise stipulated, all employees shall meet all stated position qualifications and/or certification requirements before any contract shall become valid. Renewal or issuance, when possible, of contracts of employment, as well as dismissal or nonrenewal of contract notices, with the exception of performance contracts, shall be issued on or before the last day of each school year, whenever possible.

The execution of an employee contract between the School Board and employee shall be legally binding upon both parties. Teachers without tenure shall be required to have a written contract. Teachers who have gained tenure may not be required to sign a written contract each scholastic year, but shall be required to sign such employment contracts at intervals determined by the School Board. The failure of a non-tenured teacher to sign a contract for the ensuing school session within the specified time, when required, shall be considered as voluntary termination of employment on the part of the teacher, unless under extenuating circumstances, an extension is granted by the Superintendent. Any subsequent
resignation or termination of said contract for reasons other than extreme emergencies, as determined by the School Board, shall constitute a breach of contract against which legal action may be taken by the School Board and the employee dealt with accordingly. The Superintendent shall receive, finalize and accept all resignations of all employees. However, the Superintendent at the next available meeting shall report said resignations to the School Board.

The Superintendent shall sign each teacher contract.

Performance Contracts

Administrative and supervisory personnel in positions that require certification shall be hired under the terms of a performance contract of not less than two (2) nor more than four (4) years, except when such employment is for a temporary position. The School Board shall make the final decision regarding the length of any such performance contract. Prior to the School Board’s approval of any initial or subsequent contract which involves an employee being or having been promoted to a position with a higher salary, the Superintendent shall disclose all terms of the contract to the School Board.

Termination or nonrenewal of any performance contract shall be governed by the terms of the contract and applicable law.

COMPENSATION

Salary Schedules

The salaries of all personnel shall be established by the School Board upon a recommendation of the Superintendent. The salaries of all personnel are generally based upon an established salary schedule; provided, however, that salaries may be stated in and controlled by an employment contract. The salaries as provided in any salary schedule shall be considered as full compensation for all work required and performed within each employee’s prescribed scope of duties and responsibilities.

Salary schedules established for teachers, administrators, and other certified school personnel shall be based upon the following criteria, with no one criterion accounting for more than fifty percent (50%) of the formula used to compute such employees’ salaries:

Demand, inclusive of area of certification, particular school need, geographic area, and subject area, which may include advanced degree levels.

Experience.

No teacher or administrator who is rated *ineffective* pursuant to the School Board’s performance evaluation program shall receive a higher salary in the year following the evaluation than the teacher/administrator received in the year of the evaluation.

The amount of the annual salary paid to any employee in any school year shall not be reduced below the amount of such salary paid during the previous school year, nor shall the amount of the annual salary paid to any employee be reduced at any time during an academic year. The limitations on the reduction in the amount of the annual salary paid to any employee shall not be applicable to:

1. The correction of any accounting errors or to a reduction necessitated by the elimination of a state program or state funding;

2. The reduction of any local salary supplement funded, in whole or in part, from a revenue source requiring voter approval, when such voter approval has not been obtained;

3. An employee who has been promoted and subsequently demoted to a lower position. In this case, the employee’s salary shall return to the salary previously received in the lower position from which promoted; or

4. The elimination, discontinuance, or reorganization of the position to which the employee is assigned that results in the employee working fewer hours, days, or months. In such case, the employee’s salary for that academic year shall not be reduced. After that year, the employee’s salary shall be determined in accordance with the applicable salary schedule for the employee’s position.

Ordinarily, no teacher shall be placed on the payroll of the school district unless the teacher holds a valid certificate as required by law, and a copy of the teacher's
contract has been filed with the Superintendent. Exceptions may be made only when qualified teachers with valid certification are not available for employment.

Experience Credit

A year of teaching experience is defined as each scholastic year of employment as a certified teacher in public schools within any of the fifty states of the United States of America, or within any of its territorial possessions; or as a teacher in a private or parochial school, as an employee in a state department of education, or as an instructor in an institution of higher learning. All such experience must have been as a teacher in an institution or school accredited by one of the recognized regional accrediting agencies in the United States of America (e.g., SACS). Experience outside the United States of America, its territories or possessions must be in an institution or school accredited by an accrediting agency recognized by the United States of America.

A year of teaching experience shall be granted if the person was employed for at least ninety-one (91) instructional days during one scholastic year, excluding holidays, as verified by the Superintendent. However, not more than one (1) year of experience will be granted for a period inclusive of twelve (12) consecutive calendar months. All experience must have been on a full-time basis.

Any teacher holding a valid Louisiana teaching certificate in the public school system of Louisiana who has transferred to Louisiana from a public school system of another state and who, at the time of such transfer, held a valid teacher’s certificate from that state, shall be given full credit under the salary schedule for the years of satisfactory teaching service previously rendered in the public school system of that state. Credit for previous teaching experience shall also be granted to anyone employed who holds a valid Louisiana teaching certificate and is employed or has been employed by another public school system in the state.

Advanced Degree

When a teacher earns additional college credit, is awarded an advanced degree, or receives additional training that would result in an increase in salary, said teacher shall be paid for the advanced degree or training beginning with the next school payroll period following after all necessary documentation has been received from the Louisiana Department of Education. It shall be the responsibility of the employee to assure proper notification is given to the
Superintendent or designee in the form of a certified copy of his/her transcript verifying the successful completion of the degree or proof of advanced certification from the Louisiana Department of Education.

The change in pay status of an individual attaining a higher degree will not be permanent until a copy of his/her teacher's certificate is received from the Louisiana Department of Education reflecting the higher degree. Should it be determined at a later date that the hours completed do not qualify for the degree reported, all pay received on the basis of the higher degree will be refunded to the Calcasieu Parish School Board.

**Retirees**

The salary of any retiree who is reemployed as a full-time teacher shall be based on the salary schedule which accounts for all prior years of teaching service and pertinent experience. The status of any retiree who is reemployed shall be the same as a full-time active employee, subject to all applicable rules, procedures, policies, and statutes that apply to all such full-time active employees.

The retirement of an employee prior to his/her re-employment as a retiree shall constitute a break in his/her service with the School Board for purposes of tenure and sabbatical leave. The retiree shall not be allowed to carry forward annual leave days accumulated by him/her as of the date of his/her retirement, but he/she may carry forward accumulated sick leave days provided that he/she has returned to employment within five (5) years of his/her last employment as a teacher within the school system. A retiree shall have the right to earn additional sick leave and annual leave, if applicable, on the same basis as other similarly situated newly hired employees while a retiree.

**School Employees**

Compensation for all non-certified employees shall be based on applicable salary schedules or hourly rates established by the Calcasieu Parish School Board, with the exception that no employee shall receive less than the minimum established by state or federal law.

For the purpose of this subsection, *school employee* shall mean any employee of the School Board that is not required to hold a teacher's certificate as a condition of employment, including but not limited to, bus operator, food service worker,
paraeducator, custodian, and maintenance personnel.

Principals shall not be permitted to supplement employees’ salaries from any school or school related funds.

Revised: June, 1991
Revised: December, 1992
Revised: October, 2001
Revised: July 11, 2006
Revised: June, 2012
Revised: February 5, 2013
Revised: September 9, 2014
Revised: September, 2016


FILE: IDDF

EDUCATION OF STUDENTS WITH EXCEPTIONALITIES
The Calcasieu Parish School Board shall make available a free appropriate public education in the least restrictive educational environment to each student with an exceptionality, ages three through twenty-one, who is a resident of the geographical boundaries of the school district. Special education and related services may be provided by the School Board to eligible children with exceptionalities under three years of age. Generally, identified children shall be screened and evaluated to determine eligibility to receive special education and related services. If it is determined through the evaluation process that a child has a disability and, by reason thereof, needs special education and related services, then the child is classified in accordance with Louisiana’s Pupil Appraisal Handbook, Bulletin 1508, and becomes eligible to receive special education services. All special education services shall be provided to eligible students with exceptionalities in accordance with the regulations outlined in Regulations for the Implementation of the Exceptional Children’s Act, Bulletin 1706 and all other applicable federal and state regulations. The School Board shall establish and maintain policies and procedures in accordance with federal and state laws and regulations to ensure that students
with exceptionalities and their parents are provided the necessary procedural safeguards with respect to the provision of free appropriate public education by the School Board.

SECLUSION AND RESTRAINT

The School Board recognizes that, in order for students to receive a free appropriate public education, a safe learning environment needs to be provided. In doing so, the School Board also recognizes that there are circumstances in school under which reasonable and appropriate measures and techniques will need to be employed in dealing with students with exceptionalities who pose an imminent risk of harm to self or others.

The School Board fully supports the use of positive behavior interventions and support when addressing student behavior. The School Board reserves its right, however, to use physical restraint and/or seclusion consistent with state law to address the behavior of a student with an exceptionality when school personnel reasonably believe the behavior poses an imminent risk of harm to the student or others. The School Board shall not preclude the use of physical restraint and/or seclusion performed consistent with the requirements of a student’s Individualized Education Program (IEP) or behavior intervention/management plan.

The provisions regarding seclusion and restraint shall not be applicable to a student who has been deemed to be gifted or talented under Bulletin 1508, unless the student has been identified as also having a disability under Bulletin 1508.

Definitions

Imminent risk of harm shall mean an immediate and impending threat of a person causing substantial physical injury to self or others.

Seclusion shall mean a procedure that isolates and confines a student in a separate room or area until he or she is no longer an immediate danger to self or others.

Seclusion room means a room or other confined area, used on an individual basis, in which a student is removed from the regular classroom setting for a limited time to allow the student the opportunity to regain control in a private setting and from which the student is involuntarily prevented from leaving.

Mechanical restraint means the application of any device or object used to limit a person’s movement. Mechanical restraint does not include: (1) A protective or stabilizing device used in strict accordance with the manufacturer’s instructions for proper use and which is used in compliance with orders issued by an appropriately licensed health care provider; and (2) Any device used by a duly licensed law enforcement officer in the execution of his/her official duties.

Physical restraint means bodily force used to limit a person’s movement. Physical restraint does not include: (1) Consensual, solicited, or unintentional contact; (2)
Momentary blocking of a student’s action if the student’s action is likely to result in harm to the student or other person; (3) Holding of a student, by one school employee, for the purpose of calming or comforting the student, provided the student’s freedom of movement or normal access to his or her body is not restricted; (4) Minimal physical contact for the purpose of safely escorting a student from one area to another; (5) Minimal physical contact for the purpose of assisting the student in completing a task or response.

Positive behavior interventions and support means a systematic approach to embed evidence-based practices and data-driven decision making when addressing student behavior in order to improve school climate and culture. School employee means a teacher, paraprofessional, administrator, support staff member, or a provider of related services.

Documentation and Notification
The parent or other legal guardian of a student who has been placed in seclusion or physically restrained shall be notified as soon as possible. The student’s parent or other legal guardian shall also be notified in writing, within twenty-four (24) hours, of each incident of seclusion or physical restraint. Such notice shall include the reason for such seclusion or physical restraint, the procedures used, the length of time of the student’s seclusion or physical restraint, and the names and titles of any school employee involved.

The director or supervisor of special education shall be notified any time a student is placed in seclusion or is physically restrained. A school employee who has placed a student in seclusion or who has physically restrained a student shall document and report each incident. Such report shall be submitted to the school principal not later than the school day immediately following the day on which the student was placed in seclusion or physically restrained and a copy shall be provided to the student’s parent or legal guardian.

The guidelines and procedures regarding seclusion and restraint maintained by the Superintendent and staff shall be provided to the Louisiana Department of Education (LDE), all school employees, and every parent of a student identified with a disability under Bulletin 1508.

All instances where seclusion or physical restraint is used to address student behavior of students with disabilities under Bulletin 1508 shall be reported, in accordance with the Louisiana Board of Elementary and Secondary Education (BESE) policy, by the School Board to the LDE.

Guidelines and Procedures
The School Board shall require the Superintendent and staff to maintain adequate written guidelines and procedures governing the use of seclusion and physical restraint of students in accordance with federal and state law, as well as
regulations and guidelines promulgated by BESE. The School Board shall approve written guidelines and procedures regarding appropriate responses to student behavior that may require immediate intervention using seclusion and/or restraint. The written guidelines and procedures shall be provided to all school employees and every parent of a student with an exceptionality and shall include reporting requirements and follow-up procedures, including notification requirements for school officials, notification to the student’s parent or legal guardian, and reporting of seclusion and restraint incidents to the LDE. The written guidelines and procedures shall be posted at each school under the jurisdiction of the School Board, and on the School Board’s website.

Follow-Up
Following any situation resulting in the use of seclusion or restraint of a student, a Functional Behavioral Assessment (FBA) should be considered. If a student subject to the use of seclusion or physical restraint is involved in five (5) such incidents in the school year, the student’s Individualized Education Program (IEP) team shall review and revise the student’s Behavior Intervention Plan (BIP) to include any appropriate and necessary behavioral supports. Thereafter, if the student’s challenging behavior continues or escalates, requiring repeated use of seclusion or physical restraint practices, the special education director or supervisor or his/her designee shall review the student’s plans at least once every three (3) weeks.

Employee Training Requirements
The Superintendent or his/her designee shall be responsible for conducting or obtaining appropriate training programs for school personnel designed to address the use of seclusion and restraint techniques with students with disabilities. In addition, positive behavioral intervention strategies, crisis intervention, and de-escalation, as well as other procedures, may also be included in any training.

Charter Schools
Notwithstanding any state law, rule, or regulation to the contrary and except as may be otherwise specifically provided for in an approved charter, a charter school established and operated in accordance with State law, including its approved charter and the school’s officers and employees, shall be subject to the School Board’s policy and written procedures and guidelines regarding the use of seclusion and restraint with students with exceptionalities.

Revised: December, 2008
Revised: December, 2011
Revised: February, 2012
Revised: October 8, 2013
Revised: September, 2016
February 14, 2017


FILE: DJA
Cf: BBBD, DH, DJA-AP

AUTHORIZED SIGNATURES

CHECKS
The Calcasieu Parish School Board shall require, in accordance with state law, the President and Superintendent, as secretary-treasurer, or any two (2) officers or persons designated by the School Board, to review all expenditures and sign any and all checks issued in payment of said expenditures. The School Board authorizes the use of a facsimile signature device for those persons designated to sign checks. The Superintendent shall establish and maintain appropriate procedures for assuring the proper issuance of all checks.

GENERAL CONTRACTS
Contracts obligating the School Board or school district shall be countersigned by the President of the School Board, the treasurer, and/or appropriate personnel. Any person purporting to enter into any contract on behalf of the School Board, school district, or any school under the School Board’s jurisdiction, including but not limited to contracts with vendors or contracts of membership in any private or quasi-public entity, shall do so in compliance with policies adopted by the School Board and administrative procedures in effect at the time the contract is executed.

BILLS, INVOICES, STATEMENTS
The School Board directs that only authorized school employees shall sign bills, invoices, or statements in accordance with pertinent accounting procedures.

TEACHER CONTRACTS
The Superintendent shall sign each teacher contract.

SCHOOL CHECKING ACCOUNTS
The School Board authorizes principals to open bank accounts for their schools and related clubs and organizations. The use of checking accounts at schools shall be in accordance with appropriate accounting regulations and procedures maintained by the Superintendent or his/her designee.
The Superintendent shall be given authority to make changes on school checking accounts as each school principal or school administrator changes, or at any other time deemed necessary, without the necessity of any additional resolution being adopted by the School Board. School Board personnel shall monitor the appropriateness of each checking account and shall be authorized to recommend to the Superintendent the closure of any account deemed necessary.

Revised and recoded from DJAA: December, 2016


FILE: JBC
Cf: IDCH, JBCBB
Cf: JDE, JGCB

SCHOOL ADMISSION
The School Board shall grant admission or readmission to school to any person who meets all of the following criteria:

1. Resides within the geographic boundaries of the school system.

2. Meets the eligibility requirements for school entrance pursuant to statutory provisions

3. Is nineteen (19) years of age or younger on September 30th of the calendar year in which the school year begins or is twenty (20) years of age on September 30th of the calendar year in which the school year begins and has sufficient course credits that he/she will be able to graduate within one (1) school year of admission or readmission.

4. Has not received a high school diploma or its equivalent.

5. Is otherwise eligible for enrollment in a public school pursuant to state law and the policies of the School Board and the Louisiana Board of Elementary and Secondary Education.

If a person meets all of the criteria stated above, the School Board shall not deny admission or readmission based on any of the following characteristics:

1. The person voluntarily withdrew from school.
2. The person is pregnant.

3. The person is a parent.

4. The person is married.

The admission or readmission of a person who will be twenty (20) years of age on September 30th of the calendar year in which the school year begins shall be limited to grade twelve (12).

The admission or readmission of a person with an exceptionality shall be subject to federal and state law governing the age of eligibility for services for students with exceptionalities.

No child shall be admitted to school for the first time until his/her parents do the following:

1. Obtain a Permit to Register form from the Office of Child Welfare and Attendance.

2. Present to school officials an official birth certificate. A short-form birth certification card shall be acceptable. Only records from the local or state registrar of vital statistics shall be accepted for children born in Louisiana, except as otherwise provided herein. Children born in Louisiana shall be given a fifteen (15) day grace period to secure a copy of their birth record. Children born out of Louisiana shall be given thirty (30) days grace in which to produce a copy of their birth record. In cases where birth certificates and/or birth verification forms cannot be obtained, the school principal may accept whatever positive proof of age, race and parentage is available. It shall be left to the discretion of the Superintendent or designee as to whether or not a child shall continue in school upon failure to comply herewith.

3. Present to school officials satisfactory evidence of immunity to or immunization against vaccine-preventable diseases according to the age appropriate schedule approved by the Office of Public Health, Department of Health and Hospitals.

4. Present to school officials all official school records of school previously
attended or information needed to access such records when transferring from another school to one inside the School District, including necessary authorization to obtain and/or access any and all records of the enrolling student.

5. Present to school officials as a prerequisite to enrolling in the first grade, evidence of having attended at least a full-day public or private kindergarten for a full school year; or satisfactorily passed academic readiness screening administered by the school system prior to the time of enrollment in first grade.

6. Present to school officials evidence of being bona fide residents of the school district, with limited exception. However, children temporarily residing within the jurisdiction of the School Board who have no permanent address, who have been abandoned by their parents, or who are in foster care shall be admitted to school, except as may be allowed by statute.

ADMISSION OF EXPELLED STUDENTS

No student who has been expelled in accordance with state law from any school in the state shall be admitted to any school in the school system except upon the review and approval of the School Board.

No student who has been expelled from any school outside the state of Louisiana or any nonpublic school within Louisiana for committing any of the offenses enumerated in state law shall be admitted to any school in the school system except upon the review and approval of the governing body of the admitting school.

ADMISSION FROM UNAPPROVED SCHOOLS AND HOME STUDY

Students requesting admission from an unapproved school or home study program shall meet all admission requirements specified by state and local statutes and policies.

ADMISSION OF STUDENTS WHO COMMIT A FELONY

The conviction of any student of a felony or the incarceration of any student in a juvenile institution for an act, whether committed in Louisiana or any other state or country, which had it been committed by an adult would have constituted a felony in Louisiana, may be sufficient cause for the Superintendent to refuse admission of the student to any school in the school district, except upon review and approval of a majority of the elected members of the School Board when a request for admission has been made to the School Board.

ADMISSION OF HOMELESS STUDENTS

Except as provided above with regard to students who have been expelled, no provision in this or any other Calcasieu Parish School Board policy shall be interpreted to impede the immediate or continued enrollment of homeless youth, as addressed in policy JBCBB, Homeless Students.

ADMISSION OF STUDENTS WITH SPECIAL NEEDS
Neither the School Board nor any public school shall require the parent or legal guardian of any student to disclose the student’s medical information or special education needs prior to enrolling the student in a public school, unless otherwise specifically required by law.

Nothing herein shall prohibit a public school from providing an enrollment preference to a student with special needs when the student’s parent or legal guardian has voluntarily provided the school with information regarding such needs.

Revised: November, 1993 Revised: June 3, 2003
Revised: December, 1995 Revised: August 5, 2008
Revised: December, 1995 Revised: October 5, 2010
Revised: March, 1999 Revised: February 10, 2015
Revised: August, 2000 Revised: December, 2016

Ref: 42 USC 11431 et seq. (Stewart B. McKinney Homeless Assistance Act);
17:238, 17:416, 17:391; Singleton v. Jackson Municipal Separate School District,
419 F. 2d 1211 (5th Cir., 1970); Louisiana Handbook for School Administrators,
Bulletin 741, Louisiana Department of Education; Board minutes, 4-3-01, 6-3-03,
8-5-08, 10-5-10, 2-10-15.

FILE: JBCC
Cf: JBCC-AP, JBCD

STUDENT ASSIGNMENT
ATTENDANCE ZONE REQUIREMENTS
The Calcasieu School Board shall have authority and responsibility for the assignment, placement, transfer, and continued education of all students attending schools within its jurisdiction. The School Board shall require a student to attend the appropriate school as determined by the residence (domicile) of the student or the parent, legal guardian, or if he/she is eighteen years old or has been emancipated by a court order, by the student's own domicile. However, the School Board reserves the authority and responsibility to assign and/or transfer a student to any of the public schools within its jurisdiction, if circumstances warrant. The parent or legal guardian of a pupil may file in writing to the School Board an objection to the assignment of the pupil, in which case the School Board shall review the assignment and investigate the circumstances in order to render a decision.

The School Board, by statute, shall be required to assign a student to attend any public school requested by a parent or other legally responsible person when the requested school has space available and is of suitable grade level, and the child
resides not more than one (1) mile from such school. Such assignment shall be made if not specifically contrary to the provisions of law, rule, regulation, or an order of a court of competent jurisdiction. Assignment shall also be made without regard to parish boundaries.

*Legal custody* is defined as the legal status created by a court order which establishes in a custodian the right to have physical custody of the child or minor.

The school principal or designee shall be responsible for monitoring the school enrollment list and shall immediately terminate and/or transfer an unauthorized student.

Any child temporarily residing within the district who has no permanent address, or who has been abandoned by his/her parent, or who is in foster care, shall be enrolled and allowed to attend school in the zone appropriate to the special circumstance of the child. Surrogate parents may be appointed when appropriate for special needs students.

**Elementary Child Care Hardship**

A parent or guardian of a child enrolled in elementary grades may request permission for the child to attend school out-of-zone due to child care needs. (An example of a child care hardship case would include the case of a single working parent with limited income who is dependent on a relative for assistance in caring for a child while the parent works.) Requests based on child care needs may be made as the need arises and will be approved based on the merits of the individual case. Transportation to an out-of-zone school for child care purposes shall be the responsibility of the parent or legal guardian.

**Requests Due to Changes in Residence**

A student whose parents or legal guardian move to another school zone during the course of a semester may request permission to remain at the initial school until the end of the semester. If the student is a graduating senior, he/she may request permission to remain at the initial school until the end of the school term. However, no out-of-zone permit shall be issued to a student whose legal domicile changed prior to the beginning of a school term. Transportation for students requesting to remain at their initial school after a change in residence shall be the responsibility of the parent or legal guardian.

**VERIFICATION OF RESIDENCE**

The School Board shall require verification of residence of those students whose residence is suspected to be outside the attendance zone of the school the student is attending. When investigating the residence of a student, the School Board shall attempt to verify the primary place of residence of the legal parent or legal guardian. Such verification of residence shall be based on such items as the following:
1. Voter registration card of parent or custodian, or
2. Property tax statement of parent or custodian showing homestead exemption, or
3. Certified copy of any judicially ordered tutorship, custody or guardianship of any minor child student not domiciled or in the custody of their natural and/or legal parents. Verification of the physical residency of the legal custodian, tutor/tutrix or nonparent shall also be required, or
4. Any other documentation as may be stipulated by the School Board.

ASSIGNMENT OF STUDENTS WITH EXCEPTIONALITIES

Unless the Individualized Education Program (IEP) of a student with an exceptionality, except a gifted and talented student, requires some other arrangement, the School Board shall require the student with such an exceptionality to be educated in the school that the student would attend if he/she did not have an exceptionality. However, if the educational needs of the student cannot be achieved satisfactorily in a regular class setting, the student may be placed in an educational environment designed to meet the appropriate needs of the student, as determined by the IEP committee.

However, a student with an exceptionality, except a gifted and talented student, shall be assigned to a school as requested by the parent, in accordance with La. Rev. Stat. Ann. §17:1944, if all the following conditions are met:

1. The parent submits a written request to the School Board responsible for the student and the respective School Board having jurisdiction over the school being requested, by not later than April first of the school year preceding the school year for which the parent is requesting the school assignment. The request shall include a recommendation from at least two (2) licensed physicians who have treated the student during the year prior to the submission of the request.
2. The School Board responsible for the student and the respective School Board having jurisdiction over the school being requested by the parent enter into an agreement for the assignment of the student to the requested school.
3. The requested school is located at least ten (10) miles from the school to which the student is assigned, in accordance with applicable school attendance zone requirements.
4. The requested school is located at least fifteen (15) miles from the student's home.
5. The requested school is not located in a public school district in which fifty percent (50%) or more of the public schools in the district are charter schools and fifty percent (50%) or more of the public schools in the district participate in a single application and enrollment process for public school enrollment.
CLASSROOM ASSIGNMENT
Generally, student assignments in K through 8 will be made by the principal of the school. However, in some cases schools may be structured so that students in higher grades may select classes and courses of study. The placement of a student shall be based on grades, achievement test scores, and participation in special programs.
Selection of classes and courses of study in grades 9 through 12 shall be uniformly made by individual students. Assistance in planning course of study and selection of classes shall be provided by teachers, counselors, and administrators. Each student shall be furnished a schedule of classes offered and requirements for graduation. Some classes may have prerequisites for enrollment.
In grades kindergarten through second grade, the parent of twins, triplets, etc. (more than one child at a single birth event) may request that their children be placed initially in the same, or separate, classrooms, if the children are in the same grade at the same school. Such a request shall be presented to the Superintendent or his/her designee no later than fourteen (14) days either after the first day of the school year or after the first day of attendance if the child enrolls after the fourteenth day of the school year. Notwithstanding any law, rule, regulation, or School Board policy to the contrary, the request of the parent for initial placement shall be granted subject to further review.
As soon as possible after the end of the student’s first grading period, the Superintendent or his/her designee shall review the initial placement of the child. If the Superintendent or his/her designee, in consultation with the school principal, the child’s(ren’s) teacher(s), and the parent, determines that the initial placement of the children is disruptive to the school or is not in the best educational interests of the child(ren), the initial placement of the child shall be modified, and the child(ren) shall be placed in accordance with School Board policy otherwise applicable to the child(ren).
Revised: September, 1992
Revised: December, 1992
Revised: November, 1993
Revised: January, 2004
Revised: September, 2008
Revised: December, 2009
Revised: December, 2016
DANGEROUS WEAPONS

The Calcasieu Parish School Board shall authorize the principal of each school to automatically suspend, and recommend expulsion for, any student found in possession of a dangerous weapon on the school grounds, on school buses and/or at any school-sponsored event, at any time, during or after regular school hours, with limited exception, as permitted by state law. A dangerous weapon means any gas, liquid, or other substance or instrumentality, which in the manner used, is likely to produce death or great bodily harm. When the student is found in possession of a weapon, the Superintendent shall be immediately notified and the principal shall take appropriate disciplinary action.

If a student is detained for carrying, or the principal or designee confiscates or seizes a firearm or concealed dangerous weapon from a student while on school property, on a school bus, or at a school function, the principal or school official shall immediately report the detention of the student or seizure of the firearm or weapon to the police department or sheriff's office where the school is located and shall deliver any firearm or weapon seized to that agency.

Failure to report the detention of the student or seizure of a firearm or concealed weapon by a principal or school official to a law enforcement agency within seventy-two (72) hours may result in a misdemeanor offense with a fine of up to $500 or a sentence of up to forty (40) hours of community service, or both.

If a student is detained for carrying a concealed weapon on campus, the principal shall immediately notify the student's parents.

FIREARM-FREE ZONES

It is unlawful for a student or nonstudent to intentionally possess a firearm or dangerous weapon on school property at a school sponsored function or within 1000 feet of school property or while on a school bus at any time. The area surrounding the school campus or within 1000 feet of any such school campus, or within a school bus shall be designated firearm-free zones, wherein the possession of firearms is prohibited, except as specifically set forth in La. Rev. Stat. Ann. §§14:95.2 and 14:95.6. The School Board, in cooperation with local governmental agencies, and the Louisiana Department of Education, shall designate and mark firearm-free zones which surround all schools and school property.

Revised: November, 1989
Revised: December, 2016
Revised: December, 1992
Revised: November, 1993
ADMINISTRATION OF MEDICATION

It is the policy of the Calcasieu Parish School Board that the administration of medication to students at school shall meet the following conditions and limitations. As used in this policy, the term medication shall include all prescription and non-prescription drugs.

1. WRITTEN ORDERS, APPROPRIATE CONTAINERS, LABELS, AND INFORMATION

   A. Medication shall not be administered to any student without a completed Medication Order from a physician or dentist licensed to practice medicine in Louisiana or an adjacent state, or any other authorized prescriber authorized in the state of Louisiana to prescribe medication or devices, and a letter of request and authorization from the student's parent or guardian. The following information shall be included:
      1) the student's name
      2) the name and signature of the physician/dentist/other authorized prescriber
      3) physician's/dentist's/other authorized prescriber's business address, office phone number, and emergency phone numbers
      4) relevant diagnosis
      5) name, amount of each school dose, time of school administration, route of medication, and reason for use of medication
      6) a written statement of the desired effects and the child specific potential adverse effects

   B. Medication shall be provided to the school by the parent/legal guardian in the container that meets acceptable pharmaceutical standards and shall include the following information:
      1) name of pharmacy
      2) address and telephone number of pharmacy
      3) prescription number
      4) date dispensed
      5) name of student
      6) clear directions for use, including the route, frequency, and other as indicated
Labels of prepackaged medications, when dispensed, shall contain the following information in addition to the regular pharmacy label:

1) drug name
2) dosage form
3) strength
4) quantity
5) name of manufacturer and/or distributor
6) manufacturer's lot or batch number

2. ADMINISTRATION OF MEDICATION: GENERAL PROVISIONS
   A. Once trained, the school employee who administers medication may not decline to perform such service at the time indicated, unless exempted in writing by the MD or RN.
   B. During the period when the medication is administered the person administering medication must be relieved of all other duties. This requirement does not include the observation period required in 2.-F below.
   C. Except in the case of a trained unlicensed diabetes care assistant administering diabetes medications (if applicable) or in life-threatening situations, trained unlicensed school personnel may not administer injectable medications.
   D. All medications must be stored in a secured locked area or locked drawer with limited access except by authorized trained school personnel.
   E. Only oral, inhalant, topical ointment for diaper rash, and emergency medications may be administered at school by unlicensed, but trained, school personnel. Under special circumstances, other medications not mentioned above may be administered as necessary, as approved by the school nurse.
   F. Each student must be observed by a school employee for a period of 45 minutes following the administration of medication. This observation may occur during instruction time.
   G. School medication orders shall be limited to medication which cannot be administered before or after school hours.

3. PRINCIPAL
   The principal shall designate at least two (2) employees to receive training and administer medications in each school.

4. TEACHER
   The classroom teacher who is not otherwise previously contractually required
shall not be assigned to administer medications to students. A teacher may request in writing to volunteer to administer medications to his/her own students. The administration of medications shall not be a condition of employment of teachers employed subsequent to July 1, 1994. A regular education teacher who is assigned an exceptional child shall not be required to administer medications.

5. SCHOOL NURSE
   A. The school nurse, in collaboration with the principal, shall supervise the implementation of the school policies for the administration of medications in schools to ensure the safety, health and welfare of the students.
   B. The school nurse shall be responsible for the training of non-medical personnel who have been designated by each principal to administer medications in each school. The training must be at least six (6) hours and include but not be limited to the following provisions:
      1) Proper procedures for administration of medications including controlled substances
      2) Storage and disposal of medications
      3) Appropriate and correct record keeping
      4) Appropriate actions when unusual circumstances or medication reactions occur
      5) Appropriate use or resources

6. PARENT/LEGAL GUARDIAN
   A. The parent/legal guardian who wishes medication administered to his/her child shall provide the following:
      1) A letter of request and authorization that contains the following information:
         a. the student's name;
         b. clear instructions for school administration;
         c. prescription number, if any;
         d. current date;
         e. relevant diagnosis;
         f. name, amount of each school dose, time of school administration, route of medication, and reason for use of medication;
         g. physician's/dentist's/other authorized prescriber's name;
         h. the parent's/legal guardian's printed name and signature;
         i. parent's/legal guardian's emergency phone number;
         j. statement granting or withholding release of medical information;
      2) A written order for each medication to be given at school, including annual renewals at the beginning of the school year. The new orders dated
before July of that school year shall not be accepted. No corrections shall be accepted on the physician's Medication Order form. Alteration of this form in any way or falsification of the signature is grounds for prosecution. Orders for multiple medications on the same form, an incomplete form, or a form with a physician's/dentist's/other authorized prescriber's stamp shall not be accepted. Fax orders may be accepted; original orders must be received within five (5) business days.

3) A prescription for all medications to be administered at school, including medications that might ordinarily be available over-the-counter. Only the physician/dentist/other authorized prescriber or his/her staff may write on the Medication Order form. This form must be signed by the physician/dentist/other authorized prescriber.

4) A list of all medications that the student is currently receiving at home and school, if that listing is not a violation of confidentiality or contrary to the request of the parent/legal guardian or student.

5) A list of names and telephone numbers of persons to be notified in case of medication emergency in addition to the parent/legal guardian and licensed physician/dentist/other authorized prescriber.

6) Arrangements for the safe delivery of the medication to and from school in the properly labeled container as dispensed by the pharmacist; the medication must be delivered by a responsible adult. The parent/legal guardian will need to get two (2) containers for each prescription from the pharmacist in order that the parent/legal guardian, as well as the school, will have a properly labeled container. If the medication is not properly labeled and does not match the physician's order exactly, it will not be given.

B. All aerosol medications shall be delivered to the school in pre-measured dosage.

C. Provide no more than a thirty-five (35) school day supply of medication in a properly labeled container to be kept at school.

D. The initial dose of a medication shall be administered by the student's parent/legal guardian outside the school jurisdiction with sufficient time for observation for adverse reactions.

E. The parent/legal guardian shall work with those personnel designated to administer medication as follows:

1) Cooperate in counting the medication with the designated school personnel who receives it and sign the Drug Receipt form.

2) Cooperate with school staff to provide for safe, appropriate administration of medications to students, such as positioning, and suggestions for liquids or foods to be given with the medication.
3) Assist in the development of the emergency plan for each student.
4) Comply with written and verbal communication regarding school policies.
5) Grant permission for school nurse/physician/dentist/other authorized prescriber consultation.
6) Remove or give permission to destroy unused, contaminated, discontinued, or out-of-date medications according to the school guidelines.
7. STUDENT SELF-MEDICATION
   Only those medical conditions which require immediate access to medications to prevent a life threatening or potentially debilitating situation shall be considered for self administration of medication. Compliance with the school policy for a drug-free zone shall also be met if possible.
   If a child has a known problem that is potentially serious and there is a method of helping the child and the school is denied an opportunity to help the child because the necessary materials are not made available, then the school cannot be held responsible to assist the child. Therefore, the child should be excluded from the school until said materials are made available.
   Asthma, Diabetes, or the Use of Auto-Injectable Epinephrine
   Self-administration of medications by a student with asthma or diabetes or the use of auto-injectable epinephrine by a student at risk of anaphylaxis shall be permitted by the School Board, provided the student’s parent or other legal guardian provides the school in which the student is enrolled with the following documentation:
   A. Written authorization for the student to carry and self-administer such prescribed medications.
   B. Written certification from a licensed medical physician or other authorized prescriber that the student:
      1) has asthma, diabetes, or is at risk of having anaphylaxis
      2) has received instruction in the proper method of self-administration of the student’s prescribed medications to treat asthma, diabetes, or anaphylaxis
   C. A written treatment plan from the student’s licensed physician or authorized prescriber for managing asthma, diabetes, or anaphylactic episodes. The treatment plan shall be signed by the student, the student’s parent or other legal guardian, and the student’s physician or other authorized prescriber. The treatment plan shall contain the following information:
      1) The name, purpose, and prescribed dosage of the medications to be self-administered.
      2) The time or times the medications are to be regularly administered and under what additional special circumstances the medications are to be
administered.
3) The length of time for which the medications are prescribed.
D. Any other documentation required by the School Board.
The required documentation shall be maintained in the office of the school nurse or other designated school official.
The School Board shall inform the parent or other legal guardian of the student in writing that the school and its employees shall incur no liability as a result of any injury sustained by the student from the self-administration of medications used to treat asthma, diabetes, or anaphylaxis. The parent or other legal guardian of the student shall sign a statement acknowledging that the school shall incur no liability and that the parent or other legal guardian shall indemnify and hold harmless the school and its employees against any claims that may arise relating to the self-administration of medications used to treat asthma, diabetes, or anaphylaxis.
A student who has been granted permission to self-administer medication by the School Board shall be allowed to carry and store with the school nurse or other designated school official an inhaler, auto-injectable epinephrine, or insulin, at all times.
Permission for the self-administration of asthma or diabetes medications or use of auto-injectable epinephrine by a student shall be effective only for the school year in which permission is granted. Permission for self-administration of asthma or diabetes medications or the use of auto-injectable epinephrine by a student shall be granted by the School Board each subsequent school year, provided all of the requirements of this part of the policy are fulfilled.
Upon obtaining permission to self-administer asthma or diabetes medication or to use auto-injectable epinephrine, a student shall be permitted to possess and self-administer such prescribed medication at any time while on school property or while attending a school sponsored activity. A student who uses any medication permitted by this policy in a manner other than as prescribed shall be subject to disciplinary action; however, such disciplinary action shall not limit or restrict such student’s immediate access to such prescribed medication.
Auto-injectable epinephrine means a medical device for the immediate self-administration of epinephrine by a person at risk for anaphylaxis.
Glucagon means a hormone that raises the level of glucose in the blood. Glucagon, given by injection is used to treat severe hypoglycemia.
Inhaler means a medical device that delivers a metered dose of medication to alleviate the symptoms of asthma.
Insulin Pen means a pen-like device used to put insulin into the body.
Insulin Pump means a computerized device that is programmed to deliver small, steady, doses of insulin.
Other Permitted Medications
Self administration of other medications by a student may be permitted by the School Board, provided that:
A. Medication Order from the physician or authorized prescriber and from the student's parent or guardian shall be on file and communication with the prescriber has been established.
B. The school nurse has evaluated the situation and deemed it to be safe and appropriate, and has developed a medical administration plan for general supervision. The administration plan may include observation of the procedure, student health counseling and health instruction regarding the principles of self-care.
C. The principal and appropriate staff are informed that the student is self-administering the prescribed medication.
D. The medication is handled in a safe, appropriate manner.
E. The school principal and the school employed registered nurse determine a safe place for storing the medication. The medication must be accessible if the student's health needs require it; this information is included in the medication administration plan.
F. Some medication should have a backup supply readily available.
G. The student records the medication administration and reports unusual circumstances (as a general rule the student must record all dates and times he/she is self-medicating during school hours. The medication log shall be kept in the main office where the student shall record this information unless otherwise noted on the student's Individual Administration Plan).
H. The school employed registered nurse, and/or the designated employee monitors the student.

8. ACCEPTABLE SCHOOL MEDICATIONS
   School medication orders shall be limited to medication which cannot be administered before or after school hours. Parents may come to school and administer medication to their children at any time during the school day.
   Medications which may be considered as acceptable under this policy:
A. Medication to modify behavior (e.g., Ritalin, when the sustained action form of this medication is not effective.)
B. Severe allergic reactions - must have specific written instructions from a physician.
C. Anticonvulsive medication.
D. Medication for asthma or diabetes.
E. Medication given in extenuating circumstances.
F. Non-prescription (over-the-counter) drugs will only be given if medical
certification of extenuating circumstances and prescription is obtained.

G. Antibiotics and other short-term medications will not be given at school, unless so ordered by a physician, dentist, or authorized prescriber.

H. The school nurse or trained school employee shall have the authority to administer auto-injectable epinephrine, as defined elsewhere in this policy, to a student who the school nurse or trained school employee believes is having an anaphylactic reaction, whether or not the student has a prescription for epinephrine. At least one employee at each school shall receive training from a registered nurse or licensed medical physician in the administration of epinephrine.

I. Other specific illnesses that require medication.

9. DIABETES

Each student with diabetes who seeks care for his/her diabetes while at school or while participating in a school-related activity shall submit a diabetes management and treatment plan on an annual basis. Such plan shall be developed by a physician licensed in Louisiana or adjacent state, or other authorized health care prescriber licensed in Louisiana who is selected by the parent or legal guardian to be responsible for such student’s diabetes treatment. School-related activities include, but are not limited to, extracurricular activities and sports.

A student’s diabetes management and treatment plan shall be kept on file in the school in which the student is enrolled and shall contain:

A. A detailed evaluation of the student’s level of understanding of his/her condition and his/her ability to manage his/her diabetes.

B. The diabetes-related healthcare services the student may receive or self-administer at school or during a school-related activity.

C. A timetable, including dosage instructions, of any diabetes medications to be administered to the student or self-administered by the student.

D. The signature of the student (if age appropriate), the student’s parent or legal guardian, and the physician or other authorized health care prescriber responsible for the student’s diabetes treatment.

The parent or legal guardian of a student with diabetes shall annually submit a copy of the student’s diabetes management and treatment plan to the principal or appropriately designated school personnel of the school where the student is enrolled. The plan shall be reviewed by appropriate school personnel either prior to or within five (5) days after the beginning of each school year, or upon enrollment if the student enrolls after the beginning of the school year or as soon
as practicable following the student being diagnosed with diabetes, or as warranted by changes in the student’s medical condition.

Upon receipt of the student’s diabetes management and treatment plan, the school nurse shall conduct a nursing assessment of the student’s condition and develop an *Individualized Healthcare Plan* (IHP). The school nurse shall be given not less than five (5) school days to develop the IHP and shall implement the IHP within ten (10) school days of receipt of the diabetes treatment plan. The school nurse must assess the stability of the student’s diabetes both at home and in the school setting prior to the development of the IHP for care in the school setting.

The parent or legal guardian shall be responsible for all care related to the student’s diabetes management and treatment plan until the IHP is developed, the parents or legal guardian have agreed to and signed the IHP, and the diabetes management and treatment plan is put into place by the school nurse.

The School Board may utilize an unlicensed diabetes care assistant to provide appropriate care to a diabetic student, or assist a student with self-care of his/her diabetes, in accordance with the student’s diabetes management and treatment plan, the student’s IHP, and regulations contained in *Health and Safety*, Bulletin 135. An *unlicensed diabetes care assistant* is defined as a school employee who is not a healthcare professional, who is willing to complete training requirements established by BESE, and is determined competent by the school nurse to provide care and treatment to students with diabetes. An *unlicensed diabetes care assistant* also means an employee of an entity that contracts with the school or school system to provide school nurses who are responsible for providing health care services required by law or the Department of Education.

In accordance with the student’s diabetes management and treatment plan, the student shall be permitted to self-manage his/her diabetes care as outlined in the student’s management and treatment plan.

With written permission of a student’s parent or legal guardian, a school may provide a school employee with responsibility for providing transportation for a student with diabetes, or supervising a student with diabetes with an off-campus activity. An information sheet with pertinent information about the student’s condition and contact information in cases of emergency shall be provided the employee.

10. **ADMINISTRATION OF MEDICATION ON FIELD TRIPS AND OTHER EXTRA-CURRICULAR ACTIVITIES**

    If a student with an identified medical need is to attend a field trip or other school-sponsored activity, the parents shall be notified to ascertain if any medication
must be administered on the field trip or school-sponsored activity away from school. If so, the parent/legal guardian shall accompany the student to the activity to administer any medication. If the parent/legal guardian cannot attend the field trip/activity with his/her child, the parent/legal guardian shall request in writing that the medication be administered on a pending field trip/activity by a non-School Board employee designated by the parent, or another trained person designated by the School Board. Such request shall include supporting documentation as outlined in this policy. The request shall state that the parent/legal guardian gives permission for the designee or another trained person to administer the medication. If the parent does not designate a non-School Board employee to attend the field trip/activity, once the proper documentation has been submitted, the School Board shall assign a trained School Board employee to accompany the student on the field trip or other school-sponsored activity. The Protocol on Field Trips for Students with Diabetes shall be followed for students with diabetes.

11. EXTENDED DAY CARE
In the event that a student attends extended day care and requires medication outside school hours (before or after school), medication orders that include the dosage(s), time(s), and medication(s), shall be obtained from the physician/dentist/other authorized prescriber before any administration of medication may be administered by properly trained personnel.

12. STUDENT CONFIDENTIALITY
All student information shall be kept confidential. The parent/legal guardian shall be required to sign the Authorization for Release of Confidential Information form, so that health information can be shared between the School Board and health care providers, such as hospitals, physician, service agency, school nurse, and/or other health provider.

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Revised: February, 1996
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Revised: September, 2009


FILE:  JQE
IDDC

EXPECTANT AND PARENTING STUDENTS

The Calcasieu Parish School Board is cognizant of the problems of marriage, pregnancy and parenthood among students prior to their graduation from high school. The School Board authorizes the Superintendent to assure that such students have the opportunity to earn the education which they deserve.

It is recommended that a pupil who becomes pregnant notify the principal in writing immediately upon knowledge of the condition. Pregnant pupils will be permitted to continue in school in all instances when continued attendance has the sanction of the expectant mother’s physician. A physician’s statement shall be submitted stating the pupil’s medical condition, approval for continued attendance, and activities in which the pupil may not participate. The student shall keep the school administration continually apprised of her progress. The school shall not be held responsible for any medical problems that may arise with a pregnant pupil while she is in school.

Should the student need to be absent from school for a prolonged period of time, the student may enroll in the School Board’s homebound instruction program until released by her physician to return to regular classes. Any student who is not able to return to regular classes shall be encouraged to enroll in an appropriate alternative education program.

Marital, maternal, or paternal status shall not affect the rights and privileges of pupils to receive a public education nor to take part in any extracurricular activity offered by the schools.

After delivery, the student shall be permitted to return to school as soon as she is physically able, upon certification by her physician.

In regard to each expectant and parenting student, each school and the Calcasieu Parish School Board shall:

1. Maintain confidentiality in regard to the student;
2. Ensure a safe and supportive learning environment for the student;
3. Promote academic success for the student;
4. Utilize sensible attendance policies, taking into account all necessary factors; and,
5. Provide a supportive school environment that promotes high school graduation.

Revised: December, 2016

On motion by Mr. Dellafose and seconded by Mr. Breaux it was recommended to accept Policies DJE, EBBH, GBA, IDDF, DJA, JBC, JBCC, JCDAB, JGCD, JQE, as presented.

On behalf of the committee, Mr. Guidry offered the motion to approve; a second was not needed. The motion carried on a vote.

There being no further business to discuss, on motion by Mr. Hayes and seconded by Mr. Dellafose the committee adjourned the meeting at 8:09 p.m.

Shannon LaFargue
Secretary

**TAKE APPROPRIATE ACTION**

Mr. Hayes read the following item:

B. Approval of 2017-2018 calendar

On a motion to approve by Mr. Dellafose and a second by Mr. Guidry, the motion carried.
**February 14, 2017**

**Reporting Days**
Students Report ......................... 8/15
Students’ Last Day ......................... 5/24

**Holidays/Inservices**
Students Do Not Report on the Following Days
School System Offices Closed .......... 7/4
System-wide Inservice ................... 8/8-9
Teacher Inservice ...................... 8/10, 11, 14
Para-professionals report to work
Labor Day .................................. 9/4
Teacher Inservice ...................... 10/9
Veterans Day ............................... 11/10
Thanksgiving ............................. 11/20-24
Christmas ................................ 12/20-1/2
Teacher Inservice ...................... 1/3
MLK Day .................................. 1/15
Mardi Gras ................................. 2/12-14
Teacher Inservice ...................... 3/12
Easter Break .............................. 3/30-4/6
Last day for students 1/2 day ....... 5/24
Teacher Inservice ...................... 5/25

**Nine Weeks Periods**
1st ............................................ 10/13
2nd ........................................... 1/5
3rd ............................................ 3/14
4th ............................................ 5/24

**State Testing**
LEAP ELA/Math/Sci (3-8) ............
EOC Fall CBT ..............................
EOC Spring CBT ..........................
PLAN (10) CBT ............................
ACT (11) PBT ..............................
LAAS PBT ................................
ELDA PBT .................................

**Calendar Code**
【Reporting Periods】
【School Holiday】
【System-wide Inservice】
【Teacher Inservice home school】
【Nine Weeks Period Ends】
【Time Change】

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**Draft 2017-2018 District Calendar**

- **July 2017**
- **August 2017**
- **September 2017**
- **October 2017**
- **November 2017**
- **December 2017**
- **January 2018**
- **February 2018**
- **March 2018**
- **April 2018**
- **May 2018**
- **June 2018**

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**Calcasieu Parish School Board**
**Building Foundations for the Future**
Karl Bruchhaus, Superintendent

- 173 Instructional Days
- 182 Teacher Work Days
- 3 Emergency Days
- Total Instructional Minutes 64,875 (63,720 min. required)
BID REPORTS

Mr. Hayes read the following items:

A. Library Books Renewal#2/Mackin/General Funds,$353,359.00

   LIBRARY BOOKS RNL #2 - TO MACKIN IN THE AMOUNT OF $353,359.00 (GENERAL FUNDS)

On a motion to approve by Mr. Dellafosse and a second by Mr. Hardesty, the motion carried.

B. Pre-Packaged School Supplies Renewal#2/Teachers Pet/$18.50 per pkg., PreK, $31.00 per pkg., KN-Elem, $28.50 per pkg., Middle-High/Title X McKinney-Vento Funds

   PRE-PACKAGED SCHOOL SUPPLIES RNL #2 – TO TEACHERS PET IN THE AMOUNT OF $18.50/PKG (pre-k) $31.00/PKG (Kind/Elem) and $28.50/PKG (Mdl/High) (TITLE X MCKINNEY VENTO FUNDS)

On a motion to approve by Mr. Dellafosse and a second by Mr. Williams, the motion carried.

C. School Uniforms & PE Suits Renewal#1/Educational Products and Surplus Uniforms, Title X McKinney- Vento Funds

   SCHOOL UNIFORMS & PE SUITS RNL #1 – TO EDUCATIONAL PRODUCTS INC AND SURPLUS UNIFORMS (TITLE X MCKINNEY VENTO FUNDS)

On a motion to approve by Mr. Dellafosse and a second by Mr. Duhon, the motion carried.

D. Grass Cutting Renewal#2/Titan Sales and Service, $167,800 and Smith’s Lawn Service/$84,520, General Funds

   GRASS CUTTING SERVICES RNL #2 – TO TITAN SALES & SERVICE IN THE AMOUNT OF $167,800.00 AND SMITH’S LAWN SERVICE IN THE AMOUNT OF $84,520.00 (GENERAL FUNDS)
On a motion to approve by Mr. Dellafosse and a second by Mr. Duhon, the motion carried.

E. Fire Alarm Inspections Renewal#2/Allied Systems, $48,760, General Funds

**FIRE ALARM INSPECTIONS RNL #2 – TO ALLIED SYSTEMS IN THE AMOUNT OF $48,760.00 (GENERAL FUNDS)**

On a motion to approve by Mr. Dellafosse and a second by Mr. Duhon, the motion carried.

F. Hood System Inspections Renewal#2/Fire & Safety, $19,153, General Funds

**HOOD SYSTEM INSPECTIONS RNL #2 – TO FIRE & SAFETY IN THE AMOUNT OF $19,153.00 (GENERAL FUNDS)**

On a motion to approve by Mr. Dellafosse and a second by Mr. Duhon, the motion carried.

G. Security Guard Services Renewal#2/Lofton Security, $69,214, General Funds

On a motion to approve by Mr. Dellafosse and a second by Mr. Duhon, the motion carried.

**SECURITY GUARD SERVICES RNL #2 – TO LOFTON SECURITY SERVICES IN THE AMOUNT OF $69,214.00 (GENERAL FUNDS)**

H. Sprinkler System Inspections Renewal#1/Hagemeyer/Vallen, $12,500, General Funds

**SPRINKLER SYSTEM INSPECTIONS RNL #1 – TO HAGEMEYER/VALLEN IN THE AMOUNT OF $12,500.00 (GENERAL FUNDS)**

On a motion to approve by Mr. Dellafosse and a second by Mr. Duhon, the motion carried.

I. Discharge Monitoring Renewal#2/Hoh-Pak, $16,648, General Funds

Discharge Monitoring Renewal #2 – TO HOH-PAK IN THE AMOUNT OF $16,648.00 (GENERAL FUNDS)

On a motion to approve by Mr. Dellafosse and a second by Mr. Duhon, the motion carried.

J. Approval of E-Rate Bids/Year 20 (2017-2018)
February 14, 2017

Technology Department is requesting for approval for E-Rate Yr. 20 (17-18) on the following bids:

<table>
<thead>
<tr>
<th>320-C</th>
<th>Cellular</th>
<th>Proposals were received from Sprint, Verizon, AT&amp;T, and T-Mobile</th>
<th>Bid awarded to Sprint for lowest price meeting specifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>320-E</td>
<td>POTS - DeQuincy Area</td>
<td>Proposals were received only from Centurylink</td>
<td>Bid awarded to Centurylink for lowest price meeting specifications</td>
</tr>
<tr>
<td>320-A</td>
<td>POTS - (plain old telephone service)</td>
<td>Proposals were received from AT&amp;T and Suddenlink</td>
<td>Bid awarded to AT&amp;T for lowest price meeting specifications</td>
</tr>
<tr>
<td>320-W</td>
<td>POTS - Carlyss Area</td>
<td>Proposals were received only from Cameron Communications</td>
<td>Bid awarded to Cameron Communications for lowest price meeting specifications</td>
</tr>
<tr>
<td>320-SIP Trunking</td>
<td>SIP Trunking</td>
<td>Proposals were received only from AT&amp;T, Suddenlink, and Converged Networks, LLC</td>
<td>Bid awarded to Suddenlink for lowest price meeting specifications</td>
</tr>
<tr>
<td>320-P</td>
<td>PRI</td>
<td>Proposals were received only from AT&amp;T, AT&amp;T (state), and Suddenlink</td>
<td>Bid awarded to AT&amp;T (state) for lowest price meeting specifications (month-to-month)</td>
</tr>
</tbody>
</table>

On a motion to approve by Mr. Dellafosse and a second by Mr. Duhon, the motion carried.

**PERMISSION TO ADVERTISE**

Mr. Hayes read the following item:
A. Magazines for Libraries/General Funds

On a motion to approve by Mr. Dellafosse and a second by Mr. Duhon, the motion carried.
February 14, 2017

CORRESPONDENCE

Mr. Hayes read the following items:

A. Change Order Number One (1) for the Project, “Canopy for Prien Lake Elementary,” Gunter Construction, Contractor; C.R. Fugatt, AIA, Designer; Increase of $8,395.00.

On a motion to approve by Mrs. Ballard and a second by Mr. Duhon, the motion carried.

B. Recommendation of Acceptance/Covered Play Areas at Fairview, T.H. Watkins, Ralph Wilson, Kaufman, Positive Connections

On a motion to approve by Mr. Dellafosse and a second by Mr. Duhon, the motion carried.

EXECUTIVE SESSION

The Board adjourned into Executive Session on a unanimous vote, following motions by Mr. Dellafosse and Mr. Duhon at 5:58 p.m. Regular Session resumed on the same motions at 6:23 p.m.

TAKE APPROPRIATE ACTION

A. Worker Compensation Claim #3899237/Attorney Kevin Koenig

Mr. Hardy, with a second by Mr. Duhon, made a motion to settle Worker Compensation Claim #3899237. The motion carried.

B. Discussion on Employee Termination/Cafeteria Technician

Mr. Dellafosse, with a second by Mr. Williams, made a motion to on the employee termination recommendation by staff.

CONDOLENCE/RECOGNITION

Mr. Williams recognized Principal Dinah Robinson regarding being named an Unsung Hero during the recent Martin Luther King program. A 5th grade student,
Courtney French, won $500 for first place in the literary essay contest. Ms. Robinson was in attendance along with several faculty and staff members from John F. Kenney Elementary.

Mr. Williams and Mr. Hardy congratulated them for John F. Kennedy Elementary having an assessment score of B.

Mr. Williams also mentioned that Mrs. Janie Williams had taken 4 students from LaGrange (Alexis Malveaux, Jatylyn Bowers, Richard Wylie and Mila Bradley) to Carnegie Hall and out of 76 students, Mila Bradley was selected for a solo with the National Honor Chorus.

Mr. DellaFosse recognized Ms. Davis from the Kennedy faculty as his 6th grade teacher.

Mr. Guidry asked for a letter of condolence to the family of Nora Royer.

Mr. Hayes and Mr. Hardy asked for a letter of condolence to the family of John Land.

Mr. Duhon asked for a letter of condolence to the family of Ann Guidry.

Mr. Hayes congratulated Mrs. Bellard on her recent election to the LSBA Board for District 3.

Mr. DellaFosse wished everyone a Happy Valentine’s Day.

**SCHEDULE COMMITTEES**

Budget Committee…………………………………………February 21, 2017, 5:00 p.m.
C&I Committee (to follow)
Employee Benefits Committee………………………………March 7, 2017, 5:00 p.m.
C&I Committee………………………………………………March 28, 2017, 5:00 p.m.
Budget Committee (to follow)

**ADJOURN MEETING**

On a motion to adjourn by Mr. DellaFosse and a second by Mr. Hardy, the meeting was adjourned at 6:35 p.m.
February 14, 2017

Ron Hayes, President

Karl Bruchhaus, Secretary