When you respond to any adult, you must answer by saying "Yes Ma'am" or "No Sir". Nodding or shaking your head is unacceptable.

Make eye contact. When someone is speaking, keep your eyes on him/her! Turn and face anyone who makes a comment.
If someone in the class wins a game or does something well, we should acknowledge it and genuinely praise them.

During discussions, respect other students’ comments and opinions. When possible, make statements like, “I agree/disagree with John because…”
If you win, don’t brag. If you lose, don’t throw a fit. Do not show sarcasm like, “I wasn’t playing hard anyway.” This behavior shows weakness.

If you’re asked a question in conversation, ask a question in return. It’s polite to show others that you are interested in them.

#BeHumble

#LoveOthers
If you sneeze or burp, it is appropriate to turn your head away from others and cover your mouth. Afterward, always say, “excuse me”.

Do not use body language to show disrespect. Ex.) Rolling your eyes, smacking your lips, “tsk-ing”, etc.

Show kindness + maturity with your gestures.

#BePolite

#Selfcontrol
Always say, “thank you” when you’re given something. There’s no excuse for not showing appreciation.

When someone gives you something, never insult the person by making negative comments about the gift. Never insinuate that it’s not appreciated.
Surprise others with your kindness. Plan to surprise someone with a generous act at least once a month.

Pay careful attention when grading someone else’s paper. When you give someone an incorrect grade (higher or lower), the difference from the actual grade will be deducted from your paper.

#SpreadSmiles

#Honesty
When we read together in class, you must follow along. When you’re called on to read, you should know where we are and begin reading immediately.

Answer all questions in a complete sentence. This applies in the classroom and in conversation. For example, “How are you today?” Do not answer, “Fine.” Say, “I’m doing fine today, how are you?”

#PayAttention
#BeInteresting
Never ask for a reward. Do your best because you’re trying to better yourself, not because you are anticipating a reward. If you ask for a reward, no one will receive one.

Homework is not optional. No exceptions.

#Humility

#NoExcuses
When we are in transition from one subject/topic to another, the change will be swift and orderly. Get supplies, clean your area, and move to the next topic quickly and quietly.

Make every effort to be as organized as possible. Organization will make your life easier.
When classwork or homework is assigned to you, there should be no complaining. This will result in doubled assignments.

When you are with a substitute teacher, you will follow ALL of the same rules and procedures that I expect of you.
We will follow certain protocols. We will be organized, efficient, and on-task. Do not leave your seat without permission unless you are sick. Do not speak unless I call on you.

You may bring a bottle of water and leave it on your desk. Because of this, do not ask me to go get water while I’m teaching a lesson.

#ExpectExcellence

#StayInClass
Quickly learn the names of other teachers and administrators in the building. Greet and/or compliment teachers by their name. For example, “Good morning, Ms. Meyer!”

Flush the toilet and wash your hands after using the restroom. Always keep areas neat and tidy.
When we have visitors coming to our classroom, I will send two students to greet the person and bring them to our room. When the visitor arrives you should shake their hand, introduce yourself, and welcome them to our school.

Do not “save seats” at lunch or in a classroom. Do not try to exclude anyone. We are a family and everyone should feel welcomed.
If I or another teacher is speaking to/disciplining another student, do not look at that student or make a comment. You wouldn’t want someone staring at you, so don’t stare at them. Let me know if someone violates this rule and I will handle it.

If you have a question about homework, you may e-mail me. I will reply ASAP. Be sweet with your message.
Use good manners when eating. Do not smack your food. Do not talk with your mouth open. Do not lick your fingers. ALWAYS treat waiters or waitresses with respect and kindness.

After we eat, we will clean up after ourselves. Do not leave anything on the floor or table. You are responsible for your trash no matter where you are.

#BeALady/Gentleman

#KeepItClean
When riding on a bus, sit facing forward. We will never stick anything in between the seats or out of the windows. When we leave the bus, we will always thank the bus driver.

Remembering names is super important. If I introduce you to someone, make sure that you remember their name. Use it to say, “Nice to meet you, Mr. Carter.”

#StaySeated

#BeImpressive
Whenever you are offered food, whether it be a treat in class or a buffet, never take more than your fair share. It is disrespectful to others when you do not leave enough for them.

If someone drops something, pick it up and hand it back to them. Even if they are closer to the object, it is polite to make the gesture of bending down to retrieve the item.
If you approach a door and someone is behind you, hold the door for them. Stand to the side and let the person pass through the door before closing it.

If we visit another place, always compliment the host. Make people feel at ease when you visit them. Example, “I love your blue curtains!” or “This facility is very nice.”
During any type of assembly, do not try to get your friend’s attention. Stay calm and collected. We have an image to uphold that shows we have our act together.

If someone bumps into you, say “excuse me” even if it’s not your fault.
Enter public buildings quietly. This especially counts if we go on a field trip!

When answering the phone at home or in a classroom, speak in an appropriate manner.
When returning from a trip, shake the hand of every chaperone and thank them. It is appropriate to show appreciation when someone has gone out of his/her way to help you.

On escalators, stand to the right so that other people can pass on the left if they are in a hurry.
When walking in a line, keep your arms by your sides and your hands to yourself.
Stay quiet.

Never cut in line. If someone cuts in line, let me know and I will handle it.
Do not talk during a movie. This is rude toward the other people who are trying to listen and learn.

Do not bring Doritos into the school building.
If anyone is bullying you, let me know. We are a family and I am here to look after you and protect you. Let me deal with it.

Stand up for what you believe in.
Be positive and enjoy life. Keep everything in perspective and focus on the good things in your life.

If there’s something that you want to do, do whatever is necessary in order to live that dream.
Accept that you’re going to make mistakes. Learn from them and move on.

No matter the circumstance, always be honest. I always respect honesty.
Carpe Diem

Be the best person you can be.