



TO: Members, Calcasieu Parish School Board

FROM: Robert Barrentine, Chief Operations Officer
Human Resources/Auxiliary Services

DATE: August 21, 2019

SUBJECT: Administrative and Personnel Committee Meeting

Mr. Eric Tarver, Chairman, has called an Administrative and Personnel Committee Meeting for **Tuesday, August 27, 2019 immediately to follow the C&I Committee** Meeting in the Board Room at 3310 Broad Street, Lake Charles, Louisiana.

AGENDA

1. Special Education Advisory Council - ID DFA
2. Service Animals - ID DFB
3. Behavioral Health Services for Students - JGCF
4. Immunizations - JGCB
5. Zero Tolerance Checklist – JD-R-AP
6. Student Possession or Use of an Electronic Smoking Device -JCDA A-AP

Administration and Personnel Committee Members:

Eric Tarver, Chair	Fred Hardy, Vice Chair
Russell Castille	Bliss Bujard
Desmond Wallace	Mack Dellafosse
John Duhon	Alvin Smith
Annette Ballard	Dean Roberts
Aaron Natali	

Other Board Members:

Billy Breaux
Glenda Gay
Damon Hardesty
Ron Hayes

Agenda Item #1

Special Education Advisory Council - ID DFA

This new policy addresses provisions of Act 274 which mandates that no later than January 1, 2020, the Superintendent shall create a Special Education Advisory Council to provide advice and feedback regarding special education policies, procedures, resources, and engage in outreach activities to the community. The Act specifies that:

1. Fifty percent of the council shall be parents or legal guardians of students with an exceptionality, other than gifted and talented, who are enrolled in a school of the public school governing authority.
2. Twenty - five percent of the membership shall be teachers, principals, or para-professionals.
3. Twenty - five percent of the membership shall be other special education stakeholders.

This necessitates a minimum of four members. A larger council would need to be a multiple of four to maintain the appropriate percentages. There are not any specific term limits, but parents serving on the council would only be able to serve if they have a child with an exceptionality enrolled in the school system. The Special Education Advisory Council meetings are to be held at least three times per year and a required written report from the Council is to be submitted to the Superintendent in May of each year. As a subdivision of the School Board that provides an advisory function, the Special Education Advisory Council is subject to the same policies and requirements of the open meetings law as the School Board and its committees. All meetings shall be open to the public, except as allowed by law, and minutes shall be kept of the proceedings. The superintendent shall determine any specific procedures needed for implementation of the Act.