



To: Curriculum & Instruction Committee:

Annette Ballard, Chair
Eric Tarver
Alvin Smith
Dean Roberts

John Duhon, Vice Chair
Bliss Bujard
Fred Hardy
Damon Hardesty

From: Tommy Campbell, CAO
Secretary, C&I Committee

Date: Jan 15, 2019

RE: C&I Committee Meeting

A meeting of the Calcasieu Parish School Board Curriculum and Instruction Committee is scheduled for **January 29th at 5:00 p.m.** in the CPSB Board Room at 3310 Broad Street, Lake Charles, Louisiana.

AGENDA

1. Approval of the 2019-20 District School Calendar

Future Items:

1. Revisions to the Student Code of Conduct

TC/mr

Building Foundations for the Future

Tommy Campbell Chief Academic Officer

Administrative Offices 3310 Broad Street Lake Charles, LA 70615 Phone 337.217.4005 Fax 337.217.4012

Recommended Calendar

182 Teacher Work Days

172.5 Instructional Days/65,550 minutes (63,720 required)

4 Emergency Days



Calcasieu Parish School Board

BUILDING FOUNDATIONS FOR THE FUTURE

Karl Bruchhaus, Superintendent

Reporting Days

Students' First Day.....8/13

Students' Last Day.....5/21

Holidays/In-services

Students Do Not Report
on the Following Days

School System Offices Closed.....7/4

System-wide In-service.....8/6-8/7

Targeted District/School PD.....8/8

School Level In-service.....8/9 & 8/12

Paraprofessionals report to work 8/8

Labor Day.....9/2

Teacher In-service.....10/14

Veterans Day.....11/11

Thanksgiving11/25-11/29

Christmas.....12/23-1/4

Targeted District/School PD.....1/6

MLK Day.....1/20

Mardi Gras.....2/24-2/26

Teacher In-service.....3/16

Easter Break.....4/10-4/17

Teacher In-service.....5/22

2019-20 District Calendar

July 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Nine Weeks Periods

1st.....10/11

2nd.....12/20

3rd.....3/11

4th.....5/21

Calendar Code

- Students' First Day/Last Day
- School Holiday
- System-wide In-service
- Teacher In-service home
- Targeted District / School PD
- Nine Weeks Period Ends
- Time Change

January 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



Calcasieu Parish School Board

BUILDING FOUNDATIONS FOR THE FUTURE

Karl Bruchhaus, Superintendent

2019-20 School Calendar Committee Meeting January 11th, 2019

Shaunna Burkhead	Principal, Moss Bluff Elementary	
Owen Clanton	Principal, F.K. White Middle School	
Ronnie Harvey	Principal, Washington Marion High	
Renee Lejeune	Assistant Principal, S.J. Welsh Middle	
Beth Hooper	Assistant Principal, R.W. Vincent Elem.	
Zach Jones	Assistant Principal, DeQuincy High	
Jowanna Bellow	Counselor, Oak Park Elementary	
Madeline Carter	Secretary, Kennedy Elementary	
Brook Blank	Teacher, Barbe High School	
Tiffani Carlin	Teacher, Brentwood Elementary	
Lacey Blocker	Teacher, Maplewood Middle School	
Hope Berry	Teacher, Bell City High School	
Lisa Chaisson	Teacher, Positive Connections	
Domonica Fresch	Teacher, Ralph Wilson Elementary	
Daren Dotson	Teacher, Molo Middle School	
Ashley Simmons	Master Teacher, Fairview Elementary	
Heather Tregle	Master Teacher, LaGrange High	
Shelley Ellender	Librarian, S.P. Arnett Middle School	
Kacie Pugh	Elementary Curriculum Specialist	
April Gonzales	Middle School Curriculum Specialist	
Shavela Harvey	High School Curriculum Specialist	
Rico Guillory	Sped. Supervisor Middle & High School	
Dr. Michelle Joubert	Director of Early Childhood	
Dr. Marylou Caldarera	Assessment Coordinator	
Dr. Shannon Lafargue	Chief Operations Officer	
Tommy Campbell	Chief Academic Officer	

Building Foundations for the Future

Tommy Campbell Chief Academic Officer

Administrative Offices 3310 Broad Street Lake Charles, LA 70615 Phone 337.217.4005 Fax 337.217.4012

District Calendar Committee Guidelines

Required by law or policy:

1. Calendars must contain 182 teacher work days.
2. Bulletin 741 requires that a minimum of 63,720 instructional minutes be provided to students each school year. The number of school days and the length of each day is left up to each individual LEA as long as the 63,720-minute requirement is met.
3. The fall semester must end on the last day of school in December for personnel and LHSAA reasons.

Things that are taken into consideration:

1. The number of instructional days required to be scheduled in the calendar is driven by the school in the district with the lowest number of instructional minutes in their school day. CPSB requires that schools schedule at least 380 instructional minutes each day. That number is used to decide the number of instructional days needed in our calendar.
2. Each year we build 3-4 emergency days into our calendar to offset minutes that are missed as a result of things such as weather, loss of power or water, major equipment failures, homecoming activities, athletic events, and festivals.
3. The difference between instructional days and the required 182 teacher work days usually allows for nine days to be scheduled for professional development. In recent years we have frontloaded the majority of this PD prior to school starting. This allows our teachers to begin the school year with valuable information and training that they and their students can benefit from the whole school year and prevents us from breaking up more instructional weeks throughout the school year.

Traditionally:

1. From feedback we have received, we do our best to carve out the 182 teacher work days by starting no earlier than the second week in August and ending prior to Memorial Day in May.
2. The last instructional day has always been a half day for students.
3. We have traditionally observed Labor Day, Veterans' Day, MLK Day, Mardi Gras, Election Day, Thanksgiving, Christmas, and a Spring Break that is tied to Good Friday and Easter.
4. Normally the District Calendar is adopted by the Board at their February Board Meeting.