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Pursuant to LRS 42:19A (1)  
any matter not on the published agenda may  
be taken up by board only upon unanimous  
approval of the members present.  
An individual wishing to place a matter on  
the agenda shall submit a request to the  
Superintendent at least eight (8) days prior  
to the meeting date, stating the nature of the  
matter and the time required to present it.  
(CPSB Policy File: BCBI)

**AGENDA  
CALCASIEU PARISH SCHOOL BOARD  
3310 BROAD STREET  
LAKE CHARLES, LOUISIANA  
Tuesday, May 6, 2014**

- I. Prayer—** Clara Duhon
- II. Pledge of Allegiance-** Dandre Matthews/Washington- Marion High School
- III. Roll Call**
- IV. Approval of Minutes**
  - A. Calcasieu Parish School Board Meeting of April 8, 2014
- V. Presentations**
  - A. 2013-2014 Calcasieu Parish Students of the Year**  
Edwina Hall, Elementary Consultant
  - B. Varsity Quiz Bowl Top Scorers for Calcasieu Parish**  
Tonya LeBlanc, Parish Quiz Bowl Coordinator
  - C. Presentation to Children's Miracle Network from Calcasieu Parish Wellness Warriors**  
Skylar Giardina, Risk Manager
  - D. NAEA 2014 National Secondary Art Educator of the Year, Bobbi Yancey**  
Dr. Dan Vidrine, Art Supervisor K-12
- VI. Superintendent's Report**
- VII. Committee Report**
  - A. Superintendent Search Committee, May 1, 2014/*R.L. Webb, Chair*  
(Minutes available prior to board meeting)
- VIII. Executive Session**
  - A. Discuss character and professional competence of applicants for the superintendent position
- IX. Take Appropriate Action**

- A. Approval of Proces Verbal and Resolution promulgating the results of a Special Election held on May 3, 2014
- B. Receive and take appropriate action on survey results, as prepared by MSU and the Chamber Southwest
- C. Consider and take appropriate action to select the candidates the board will interview for the superintendent position
- D. Take action regarding letter from Chennault International Airport Authority
- E. Approval of District Technology Plan 2014-2017
- F. Approval of Calcasieu Child Care Resource and Referral Services Grant
- G. Approval of CPSB/Early Childhood Department Resolution
- H. Consider and take appropriate action to select the candidates the board will interview for the superintendent position
- I. Approval of 2013-2014 Pupil Progression Plan Addendum

#### **X. Bid Reports**

- A Bid 2015-01 Janitorial Supplies/General Funds/CPSB Warehouse
- B. Bid 2015-14 Pest Control/General Funds
- C. RFP 2015-15 Plumbing Contract Services/General Funds
- D. RFP 2015-27 Electrical Contract Services/General Funds
- E. RFP 2015-28 General Contract Services/General Funds
- F. Iowa Middle School, District 25 Bond Funds; Bid #2014-06PC
- G. Construction of Covered Walkway and Drop Off Area at Moss Bluff Middle School/Sales Tax District 3 (Bid opening May 6, figures will be available at board meeting)
- H. Phase I- Building Renovations Vinton Middle School/District 26 Vinton Bond Funds

#### **XI. Correspondence**

- A. Change Order Number One (1), for the Project, "JI Watson New Middle School Site Preparation," Project MA1310A; Moss Architects, Inc., Designer; McManus Construction, LLC, Contractor; *Increase* of thirty two (32) days.

#### **XIII. Condolences/Recognitions**

#### **XIV. Committee Agenda Items**

#### **XV. Schedule Committees**

- Budget Committee, 4:45, May 27, 2014

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**ITEM IV A****DATE, TIME, PLACE OF MEETING**

The Calcasieu Parish School Board met in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Tuesday, April 8, 2014, at 4:45 p.m. The meeting was called to order by Annette Ballard, President. The prayer was led by Joe Andrepont; the Pledge of Allegiance was led by John Morgan Portie, a student at Bell City High School.

**ROLL CALL**

The roll was called by Superintendent Savoy and the following members were present: Joe Andrepont, Annette Ballard, Billy Breaux, Randy Burleigh, Mack Dellafosse, Clara Duhon, Fred Hardy, Bill Jongbloed, Jim Karr, Bryan LaRocque, Jim Schooler, Roman Thompson, and R. L. Webb.

Absent: Chad Guidry, Dale Bernard

**APPROVAL OF MINUTES**

Mr. Karr made a motion to approve the Minutes of the CPSB meeting of March 11, 2014 and with a second by Mr. Burleigh, the motion carried. Mr. Dellafosse made a motion to approve the Minutes of the CPSB meeting of March 25, 2014 and with a second by Mr. Burleigh, the motion carried. Mr. Karr made a motion, seconded by Mr. Hardy, to amend the agenda to add an item regarding Starks High School. The motion failed on a vote.

**SUPERINTENDENT'S REPORT****Mr. Savoy gave the following report:**

1. All board members have received their school population reports, as of March 31, 2014.
2. All board members have received their March, 2014 Headstart report:
  - Funded enrollment – 450 – Actual Enrollment – 454
  - Waiting List – 142 - Disabilities – 33 and 36 additional evaluations in process

- Head Start is collaborating with Child Cares in the State Department's Community Network Pilot to provide informational sessions and services for families of children birth -5
- J. D. Clifton Head Start celebrated literacy by celebrating Dr. Seuss week during the week of March 3<sup>rd</sup> with exciting dress-up activities and every child received "The Cat in the Hat" book.
- J. D. Clifton Head Start's Dads in Action had a workshop opportunity on making healthy choices with a guest speaker from LSU Ag, Ms. Dondia Rodriguez.
- DeQuincy Primary Head Start held their monthly Parent Activity. Parents assisted their children with activities centered on the themes, "Under the Sea" and "Life Cycle of a Butterfly".
- Jake Drost Head Start Krewe of Literacy Parent Child Activity: Students and staff members dressed up as story book characters. Sulphur librarians read to the students and the Revelers (Mardi Gras Krewe) came and participated in a literacy activity with the students.

3. Continuing with our renewed efforts to keep the Board informed on financial matters, I would like to report our current sales tax numbers for our general fund show March, 2014 collections at \$153,238.00 over budget for the month. For the 2013-2014 year, collections are \$1,631,426 over budget. Collections for the first nine months of the year are \$1,537,610 over the same nine months last year.

#### 4. TESTING WEEK UPDATE

### **COMMITTEE REPORT**

#### **A&P Committee, March 25, 2014**

R.L. Webb, *Chair*

### **Mr. Webb gave the following report:**

The Calcasieu Parish School Board Administration and Personnel Committee met Tuesday, March 25, 2014 at 4:55 P.M. in the Board room at 3310 Broad Street, Lake Charles, Louisiana. A quorum was present. The prayer and Pledge of Allegiance were said at the previous meeting.

Present: R L Webb, Chair, Committee members Bryan LaRocque, Billy Breaux, Randy Burleigh, Mack Dellafosse, Chad Guidry, Fred Hardy and Gary Anderson, Secretary. Other Board members present were Joe Andrepoint, Clara Duhon, Annette Ballard, Jim Karr, Dale Bernard, Roman Thompson, School Schooler and Bill Jongbloed.

Mr. Webb called the meeting to order. He requested that each policy be voted on separately.

Mr. Anderson presented the first policy **JBCD, Student Transfer and Withdrawal**. He said that the biggest change to the policy will be that parents will not have to file an out of zone request each year unless they are transitioning to another school.

On motion by Mr. Dellafosse, seconded by Mr. Burleigh and approved, to accept Policy JBCD as presented.

**On behalf of the committee, Mr. Webb made a motion to accept the recommendation. A second was not needed and on a vote, the motion carried.**

The policy states:

**FILE: JBCD  
Cf: JBA, JBCC  
Cf: JBCD-AP**

### **STUDENT TRANSFER AND WITHDRAWAL**

No Calcasieu Parish school shall accept a student from another parish school who has not properly withdrawn from the previous school and has a completed transfer form at the time of the transfer. In addition no transfer student shall be accepted at a parish school without a Permit to Register Form issued by the Office of Child Welfare and Attendance.

### **OUT-OF-ZONE TRANSFER REQUESTS**

Students shall be required to attend the school in the attendance area in which their residence is located. Students who wish to attend a school other than the one designated for their resident attendance zone may apply for transfer when circumstances warrant. All requests for transfer shall be in writing, and shall include reasons for the transfer as well as other pertinent information that the Calcasieu Parish School Board may require.

The Superintendent shall consider for approval all requests for student transfer if such transfer is determined to be in the best interests of the student and the school system. No school shall accept a student who does not reside in that school's attendance zone unless the student has an approved out-of-zone transfer request on file or is a special education assignment to that school. Out-of-zone requests shall be approved on a space available basis. **Out of Zone**

**requests will be approved one time for each grade level transition or when requesting to change schools. Example: Pre-K to Kindergarten, Elementary School to Middle School and Middle School to High School.** ~~for only one year with the exception of magnet school requests.~~ Any decision made by the Superintendent regarding the transfer of a student may be appealed to the School Board for a final determination in accordance with state law.

If a special education student is transferring from one Calcasieu school to another, the initial school shall immediately notify the Department of Special Education of the transfer. Special education records shall be transferred immediately upon request by the receiving school.

**Students with an extensive history of discipline and/or attendance issues that have not improved after documented interventions by the school system shall not be considered for an Out of Zone transfer.** ~~Any student suspended three (3) or more times during any school session shall not be considered for an out-of-zone transfer unless the request is approved by the appropriate assistant superintendent.~~

#### Magnet School Program Requests

Any Calcasieu Parish student may request permission to attend a magnet school program. The deadline for magnet school requests shall be announced yearly by the Calcasieu Parish School Board. Applications for each magnet school program will be approved on a first-come, first-served basis. A magnet school request shall be approved for as long as the student continues to meet the attendance and academic requirements of the program. A student who elects to attend a magnet school program shall provide his/her own transportation.

#### Majority-to-Minority Transfer Requests

Any student whose race is in a majority at a school may request a transfer to school where his/her race is a minority. Majority-to-minority transfers will be honored at schools dependent on available classroom space and staffing. Under no circumstances will majority-to-minority transfers be continued once the former minority racial composition of the school equals fifty percent (50%) of the enrollment.

The deadline for applications for majority-minority transfer requests will be established yearly by the Calcasieu Parish School Board. A student for whom a majority-to-minority request has been approved must remain at the school for the duration of the school year for which the request has been approved. Transportation will be furnished by the Calcasieu Parish School Board for each student who qualifies for a majority-to-minority transfer if the student enrolls in the school nearest to his/her home in which his/her race is in the minority. Otherwise transportation shall be the responsibility of the parent or legal guardian.

**In the event an Out of Zone permit is revoked during the school year by the Superintendent or at the request of the parent/guardian, the student is ineligible for another Out of Zone transfer that school term.**

#### WITHDRAWAL

Students shall be required to attend school in accordance with statutory provisions. Students may be permitted to withdraw from school however, if approved by the Superintendent and Board. Such withdrawal must be in accordance with such rules and regulations as may be prescribed by the Board.

Students withdrawing from a school shall return all school-owned property in good condition and pay all outstanding fees and debts before receiving a withdrawal form. Upon completion of the withdrawal process, the student shall be given a copy of the completed withdrawal form, a copy of his/her health record, a copy of withdrawal grades and attendance for the portion of the six weeks completed and a copy of his/her report card to take to the receiving school.

Revised: September, 2008

Revised: December, 2008

Revised: August, 2010

Ref: La. Rev. Stat. Ann. §§17:81, 17:104.1, 17:105, 17:106, 17:108, 17:109, 17:111, 17:221, 17:226, 17:227

Louisiana Handbook for School Administrators, Bulletin 741, Louisiana Department of Education

Board minutes, 10-7-08, 4-21-09, 10-5-10

Calcasieu Parish School Board

The second policy Mr. Anderson presented was **Student Tobacco/Smoking Use, Policy JCDA A**. No tobacco of any kind will be allowed on school property including electronic cigarettes and similar devices.

On motion by Mr. Guidry, seconded by Mr. Dellafosse and approved, to accept policy JCDA A as presented.

**On behalf of the committee, Mr. Webb made a motion to accept the recommendation. A second was not needed and on a vote, the motion carried.**

The policy states:

FILE: JCDA

**STUDENT TOBACCO/SMOKING USE**

Students shall not be permitted to have tobacco, including electronic cigarettes and similar devices, in their possession or to smoke on the school grounds, or in school facilities during the school day, or at school activities held in school facilities after school hours, or when riding school buses to and from school or a school function away from school. Parental permission to smoke or use other tobacco products does not exempt a student from this policy. Violations shall subject the student to appropriate disciplinary action.

Revised: January, 2010

Ref: La. Rev. Stat. Ann. §17:416, 40:1300.253, 40:1300.256  
Board minutes, 1-12-10

Calcasieu Parish School Board

Next, Mr. Anderson presented **Policy EB, Buildings and Grounds Management**. He requested that a partial statement be deleted in the section under *Smoking/Tobacco Use on School Board Property* since CPSB no longer provides any area for smoking.

On motion by Mr. Guidry, seconded by Mr. Dellafosse and approved, to accept policy JCDA as presented.

**On behalf of the committee, Mr. Webb made a motion to accept the recommendation. A second was not needed and on a vote, the motion carried.**

The policy states:

**FILE: EB**  
**Cf: EB-AP, EBCA**  
**Cf: EBG, ECF, GAMA**

**BUILDINGS AND GROUNDS MANAGEMENT**

It shall be the policy of the Calcasieu Parish School Board to require that school properties be maintained in good physical condition. The Board, therefore, shall instruct the Superintendent to assure that all normal building



and grounds maintenance, repairs and improvement functions are an integral part of the administration of the school system, including the regular evaluation for any safety hazards.

The Superintendent shall be vested with a broad range of administrative and supervisory authority relative to the school system's buildings and grounds program. Annual reports shall be made available to the Board relative to maintenance needs, safety, utility and attractiveness of school plants and grounds within the school system.

The Board shall not be held responsible for any personal items stolen or damaged on school premises. The Board shall require principals and/or persons in charge of public school property to prohibit the use, sale, or possession of alcoholic beverages on public school property.

#### VACANT AND/OR UNOCCUPIED BUILDINGS

Vacant and/or unoccupied premises owned by the School Board shall be properly secured and maintained to prevent unauthorized trespass or injury to the general public. It shall be the responsibility of the Superintendent or his/her designee to assure that any vacant and/or unoccupied property of the School Board has limited access for authorized personnel only and the grounds are maintained regularly.

#### SMOKING/TOBACCO USE ON SCHOOL BOARD PROPERTY

Smoking, carrying a lighted cigar or cigarette, pipe or any other form of smoking object or device, including electronic cigarettes and similar devices, or possessing any lighted tobacco product or any other lighted combustible plant material shall be prohibited in any elementary or secondary school building, on the campus of any elementary or secondary school, any building on the campus, and on all school buses. Smoking, carrying a lighted cigar or cigarette, pipe or any other form of smoking object or device, including electronic cigarettes and similar devices, shall be prohibited in buildings and on the grounds of any other School Board property ~~except in outdoor areas specifically designated as smoking areas by the building administrator.~~

Chewing or otherwise consuming any tobacco or tobacco product ~~in any elementary or secondary school building, or any building located on the property of the Calcasieu Parish School Board~~ any elementary or secondary school, or on any school bus transporting students shall be strictly prohibited.

Violators may be subject to appropriate disciplinary action by the Board.

Revised: June, 2002

Revised: September, 2006

Ref: 20 USC 7183 (*NCLB Nonsmoking policy for children's services*)  
La. Rev. Stat. Ann. §§14:91.7, 17:87.6, 17:151, 17:240, 17:416, 40:1300.251,  
40:1300.252, 40:1300.253, 40:1300.256, 40:1300.261, 40:1563, 40:1578.6,  
40:1583  
Board minutes, 9-17-02, 2-6-07

Calcasieu Parish School Board

There being no further business to discuss, a motion was made by Mr. Andrepont, seconded by Ms. Duhon and approved. The meeting was adjourned at 5:10 p.m.

**Superintendent Search Committee, March 25, 2014**  
R.L. Webb, *Chair*

## **Mr. Webb gave the following report:**

### **DATE, TIME, PLACE OF MEETING**

The Superintendent Search Committee of the Calcasieu Parish School Board met in the Board Room located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Tuesday, March 25, 2014, at 5:14 p.m. The meeting was called to order by R.L. Webb, Chair. The prayer and pledge were led by Bryan LaRocque at the 4:45 Special Called Board Meeting; all Board Members were present and remained for this meeting.

### **TAKE APPROPRIATE ACTION**

#### **A. Discuss and Approve Interview Protocol**

##### **1. Number of candidates to be interviewed**

After discussion, it was decided to postpone this item until the application deadline ends. There was no motion made.

##### **2. Open or closed interviews**

Mr. Andrepont made a motion for the board to be given the discretion to ask one set of questions to the interviewees in open session and also ask a special set of appropriate questions in private session. Mrs. Duhon seconded the motion.

Mr. Belfour stated that executive session questions would be appropriate regarding

character and professional competence. Also, to a limited extent, questions about physical and mental health within the confines of the Americans with Disabilities Act.

On a vote, the motion carried.

**On behalf of the committee, Mr. Webb made a motion to accept. A second was not needed and on a vote, the motion carried.**

### 3. Order of candidate interviews

Mrs. Ballard made a motion to have the names drawn from a box, with a second by Mr. LaRocque.

Mr. Andrepont offered an amended motion, that the names of the local candidates be drawn first, then the out of town candidates. It was later clarified that out of town meant out of state. He wanted to interview local candidates first, then move to those from out of state. Mr. Duhon seconded the motion. There was much discussion and on a vote, the amended motion failed.

Mrs. Ballard suggested having the current Principals of the Year pull the names. On a vote for the original motion, the motion carried. Regarding who would pull the names from the hat (box), Mr. LaRocque made a motion, seconded by Mr. Schooler, that the person closest to the hat would pull the names.

**On behalf of the committee, Mr. Webb made a motion to accept. A second was not needed and on a vote, the motion carried.**

### 4. Length of candidate interviews

After discussion, it was decided to postpone this item until the application deadline ends. There was no motion made.

### 5. Notification of interview questions and protocol

On a motion by Mr. Dellafosse to not send questions to prospective candidates and a second by Mr. Guidry, the motion passed.

Mrs. Duhon made a motion, with a second by Mr. Andrepont, to reconsider the decision and send five general questions that are chosen by the board. On a vote, the motion carried.

**On behalf of the committee, Mr. Webb made a motion to accept. A second was not needed and on a vote, the motion carried.**

Mr. Jongbloed made a motion, with a second by Mr. Andrepont, to limit the number of questions in open session to two questions per board member and no limit in executive session.

Mr. Hardy offered an amendment to the motion to have two questions and two follow up questions per board member. The motion failed with no second.

On a vote for the original motion, the motion carried.

**On behalf of the committee, Mr. Webb made a motion to accept. A second was not needed and on a vote, the motion carried.**

6. Payment of interview candidate's travel and expenses

Mrs. Duhon made a motion to reimburse travel expenses for invited candidates and per diem allowance, all based on the CPSB travel policy. With a second by Mr. Hardy, the motion carried.

**On behalf of the committee, Mr. Webb made a motion to accept. A second was not needed and on a vote, the motion carried.**

7. Decision on second interview for final candidate selection

After discussion, it was decided to postpone this item until the application deadline ends. There was no motion made.

**B. Discuss and Approve Voting Protocol**

Mr. Andrepont made a motion to use the same voting system as was used with the last superintendent selection process, which was to put the applicants on a list and board members voted for one less than the candidates available. The candidate with the least number of votes was eliminated. With a second by Mr. Breaux, the motion carried.

**On behalf of the committee, Mr. Webb made a motion to**

**accept. A second was not needed and on a vote, the motion carried.**

**C. Discuss and Take Appropriate Action on Remaining Issues Regarding Selection of Superintendent**

Mr. Webb asked the board if they would like to consider using an employment agency. There was discussion about the fees connected to using a recruiting service.

Mr. Andrepont asked if Kirby Smith could bring information to the board at the next scheduled board meeting regarding different fees from different companies.

Mr. Andrepont offered a motion that we pursue the services of a recruiting service, with recommendations from the staff. Mr. Dellafosse seconded the motion. After much discussion, Mr. Karr called the question, with a second by Mr. Bernard. On a vote, the motion carried to cease discussion.

Mr. Webb then re-read the motion, to have Ms. Smith bring back a list of recruiting services and what they would charge us and what they would provide. On a vote, the motion failed to have Ms. Smith bring back that information.

**Mr. Webb mentioned a business that called and offered to put the advertisement in the Gonzales, Plaquemines, and Donaldsonville newspapers, asking to advertise for \$330 and also put on their website for thirty days. No action was taken on this item.**

**Mr. Webb mentioned that he was called and asked if the finalists could meet the public and allow the public to ask questions before the board asks their questions. No action was taken on this item. Mr. Webb stated that the May 1, 2014 committee meeting is designed to allow the public to express their desires with respect to the selection of the next superintendent.**

On a motion to adjourn by Mr. LaRocque and a second by Mr. Dellafosse, the meeting was adjourned at 6:19 p.m.

**TAKE APPROPRIATE ACTION**

**Mrs. Ballard read the following items:**

A. Approval to change the CPSB meeting dates for November and December: November 4 to November 18, due to Election Day on November 4 and Veteran's Day on November 11 and extending the date for the December 2 meeting to December 9.

On a motion to approve by Mr. Dellafosse and a second by Mrs. Duhon, the motion carried.

B. Approval for LaGrange High School Gator Band to travel to Dallas, Texas/April 25-27, 2014

Calcasieu Parish Schools

## Item VIII B

Request for Board Approval of Band, Vocal, or Marching Unit Trips

School: LaGrange High School Date: 02/18/2014

Unit Requesting Trip:

LaGrange High School Gator Band

Destination:

Dallas, TX

Justification for

Trip: Participation in "Trills and Thrills" Music Festival, a  
one-day performance festival being held in Dallas, TX, on  
Saturday, April 26, 2014.

Benefits to School and School System:

Students get to experience the rigors of public performance  
before both an unfamiliar audience and a nationally-known  
panel of music adjudicatorsSchedule of Activities: Festival performance, Sat. morning, April 26  
Enjoy remainder of day at Six Flags Over Texas

(Proposed agenda attached)

Length of Trip (#of days) 3 days (Fri., April 25 - Sun., April 27) No class time missedList of Local Activities participating in: Dinner Friday evening at either Magic  
Time Machine or Head Rock Cafe.Mode of Transportation: Charter bus (Sun Travel) 38-passenger coach

Budget:

Lodging: \$1,694.00Entry Fee: \$1,695.00

Other:

Total: \$8,424.00

Source of Funds:

(1) Fund Raising Projects: \$6,674.00(2) Student Contributions: 1,750.00TOTAL 8,424.00Neil R. Quinn

SIGNATURE OF DIRECTOR OF SPONSOR

Rene Gullery

APPROVAL OF PRINCIPAL

On a motion to approve by Mr. Dellafosse and a second by Mr. Hardy, the motion carried.

C. Approval for W.W. Lewis Middle School Band and Chorus to travel to Kemah, Texas/May 10, 2014

## Calcasieu Parish Schools

## Request for Board Approval of Band, Vocal, or Marching Unit Trips

Item VIII C

School: WW Lewis Middle Date: 5/10/14  
 Unit Requesting Trip: WW Lewis Middle Band & Chorus  
 Destination: Kemah, Texas  
 Justification for Trip: Band and Chorus Spring Trip

Benefit to School and School System: Reward Trip for 8th grade Band and Chorus students to promote retention in the Lewis music programs

Schedule of Activities: 8:00 AM - Depart Lewis - Saturday, May 10  
10:30 Arrive at Kemah Boardwalk - 11:01 - 5:00 pm.  
eat and enjoy rides along the Boardwalk  
5:00 - Depart for home - 9:00 pm arrive back at Lewis  
 Length of Trip: (# of days) 1

List Local Activities participating in: Pep rally's, Christmas concerts  
Performing at Fadden Schools, Puer Lake Mall performance  
Holiday House Performance, Veterans Day Program  
Solo and Ensemble Festival, District & State Festival, Spring Concert

Mode of Transportation: School Bus

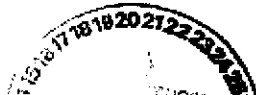
BUDGET: \$1290.00 Travel: 300.00  
 Lodging: - Food: Students purchase  
 Entry Fee: 990.00 (16.50 per student) Entry Fee: -  
 Other: -  
 TOTAL: \$1290.00

## Source of Funds:

(1) Fund Raising Projects: \$1000.00  
 (2) Student Contributions: 690.00  
 (3) School Contributions: -  
 TOTAL \$ 1290.00

Kevin Stephens  
 SIGNATURE OF DIRECTOR OR SPONSOR

Robert Breaux  
 APPROVAL OF PRINCIPAL



Charlotte Ballenger

On a motion to approve by Mr. Andrepont and a second by Mr. Breaux, the motion carried.

D. Approval for sale of old cold storage facility property



TO: Board Members  
 FROM: Karl Bruchhaus  
 DATE: April 1, 2014  
 RE: Sale of Old Cold Storage Facility Property

Bids were received on Tuesday, April 1, 2014 for the sale of Old Cold Storage Facility Property.

Listed below is the only bid received:

<u>Bidder</u>	<u>Amount</u>
Telcom Properties, LLC, Perry D. Vincent	\$15,000

Staff recommends accepting the bid from Telcom Properties, LLC as presented.  
 KB/pb

After discussion, Mr. Burleigh made a motion to approve. Mr. Webb seconded the motion and on a vote, the motion carried. There was one nay vote.

## **BID REPORTS**

### **Mrs. Ballard read the following items:**

A Bid 2014-07/Copy paper for CPSB/Warehouse Inventory/General Funds

BID 2014-07 COPY PAPER was opened on March 25, 2014 @ 10:00 am

BIDS WERE MAILED TO THE FOLLOWING VENDORS:

CONTRACT PAPER GROUP  
 ECONOMICAL JANITORIAL  
 SAMS CLUB  
 UNISOURCE  
 UNITY EDUCATION

BID RESULTS AS FOLLOWS:	<u>8-1/2 X 11</u>	<u>8-1/2 X 14</u>
CONTRACT PAPER GROUP	\$24.80 rejected (DNMS)	\$42.60
COSTCO	\$24.59 rejected (DNMS)	\$ NB
ECONOMICAL	\$25.77	\$32.50
SAMS CLUB	\$24.25 rejected (DNMS)	\$33.78
UNISOURCE	\$26.25	\$35.85

THE STAFF RECOMMENDS AWARDING BOTH ITEMS TO ECONOMICAL JANITORIAL IN THE AMOUNT OF \$370,920.60 AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

On a motion to approve by Mr. Dellafosse and a second by Mr. Hardy, the motion carried.

**B.Bid 2014-08/Food & Supplies/School Lunch Funds**

BID 2014-08 FOOD & SUPPLIES was opened on March 18, 2014 @ 10:00 am.

**BIDS RESULTS AS FOLLOWS:**

CALICO	\$ 532.80
CHANNEL FISH	\$ 22,021.80
DAXWELL	\$ 3,962.20
DIAMOND FOODS	\$ 375,663.54
ECONOMICAL	\$ 73,402.61
FLOWERS BAKING	\$ 164,831.50
M&B	\$ 69,756.96
NARDONE	\$ 152,661.20
OAK FARMS	\$1,339,060.00
PON FOODS	\$ 360,187.06
REINHART (N.O.)	\$ 273,733.80
REINHART (SHREVE)	\$ 25,472.71
WILLIAM GEORGE	<u>\$ 248,471.00</u>
TOTAL	\$3,109,757.19

THE STAFF RECOMMENDS AWARDDING AS INDICATED ABOVE AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDERS.

On a motion to approve by Mr. Dellafosse and a second by Mr. Karr, the motion carried.

**C.Bid 2014-23/Large Equipment for Food Service Department/School Lunch Funds**

BID 2014-23 LARGE EQUIPMENT FOR FOOD SERVICE DEPARTMENT was opened on March 26, 2014 @ 11:00 am.

**BIDS WERE SENT TO THE FOLLOWING VENDORS:**

AMERICAN COOK SYSTEMS  
C&C AUDIO  
CARY COMPANY  
CAYARDS  
DOUGLAS EQUIPMENT  
ECONOMICAL  
ISI COMMERCIAL  
LAFAYETTE RESTAURANT  
LOUISIANA FOOD SERVING

**BID RESULTS AS FOLLOWS:**

AMERICAN COOK SYSTEMS	\$11,600.00
C&C AUDIO	\$ 1,853.00
ECONOMICAL	\$ 3,219.58
LOUISIANA FOOD	<u>\$ 841.00</u>
TOTAL	\$17,513.58

THE STAFF RECOMMENDS AWARDDING AS INDICATED ABOVE IN THE AMOUNT OF \$17,513.58 AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDERS.

On a motion to approve by Mr. Burleigh and a second by Mr. Dellafosse, the motion carried.

**PERMISSION TO ADVERTISE**

**Mrs. Ballard read the following items:**

A. Stadium Improvements, Sulphur High School/District #30 Bond Funds

On a motion to approve by Mr. Andrepont and a second by Mr. Breaux, the motion carried.

B. Construction of Covered Walkway and Drop Off Area, Moss Bluff Middle School/District 3 Sales Tax

On a motion to approve by Mr. LaRocque and a second by Mr. Webb, the motion carried.

C. Welding Shop and Dressing Room Renovations at Starks High School/District 27 Bond Funds

On a motion to approve by Mr. Karr and a second by Mr. Burleigh, the motion carried.

Blue card: Tony O'Banion thanked the board members for approval of the welding shop and renovations Starks High School.

D. Cameras and Related Camera Equipment for District Wide Camera Installations/Various Funds

On a motion to approve by Mr. Dellafosse and a second by Mr. Karr, the motion carried.

**CORRESPONDENCE**

**Mrs. Ballard read the following item:**

A. Change Order Number One (1), for the Project, "CPSB T&I Renovations PH 2B," CDBG Funds; Brossett Architect, LLC, Designer; Shannon Smith Construction, Contractor; *Increase* of \$29,390 and *Increase* of Fourteen (14) days.

On a motion to approve by Mr. Dellafosse and a second by Mr. Webb, the motion carried.

**CONDOLENCES/RECOGNITIONS**

Mr. Andrepont asked for a letter of recognition to Chris Miller, regarding his participation in the Salvation Army fundraiser, "Empty Bowl" and the Barbe High School Show Choir performance at the United Way annual banquet.

Mr. Webb recognized Public Information Officer Kirby Smith for the SHARE publication. He asked for a letter of condolence to the family of Pat Gardner.

Mr. Hardy asked for a letter of condolence to the following:

The family of Brantley Cagle

The family of Pat Gardner

The family of Edna Jones Hardy

Mr. Jongbloed asked for a letter of condolence to the family of Beverly Captain.

Mr. Breaux asked for a letter of condolence to Charlene Chiasson, at the recent loss of her grandchild.

Mr. Savoy informed the board that Mr. LaRocque had recently lost his father-in-law, Mr. Mathis.

Mr. Thompson asked for a letter of condolence to the family of Richard Brown.

**COMMITTEE AGENDA ITEMS**

Mr. Thompson asked for a list of supervisors.

Mr. Breaux asked for someone to look into letting substitute teachers have access to Black Board.

Mr. Hardy asked for a report on out of zone policies and how they are written. He asked for a report on the closing of Reynaud and whether there was information from the Hammond Sills Law Firm regarding the Desegregation Order and the closing of the school.

Mr. Schooler asked for discussion on USDA regulations on fundraisers and federal guidelines on food served and sold.

Mr. Andrepont reminded the board that their Louisiana Board of Ethics Financial Reporting was due by May 15. He asked for the number of computers that were pulled from the school due to the expiration of XP.

Mr. Webb asked if CPSB was recognizing the Day of Silence on April 11.

**SCHEDULE COMMITTEES**

Superintendent Search Committee.....May 1, 2014

On a motion to adjourn by Mr. Karr and a second by Mr. LaRocque, the meeting adjourned at 5:46 p.m.

\_\_\_\_\_  
Annette Ballard, President

\_\_\_\_\_  
Wayne Savoy, Secretary

Calcasieu Parish School System

2013-2014

ITEM V A

# Students of the Year

## **Elementary Division Winner**

Emma Kathryn Klenke  
Vincent Settlement Elementary School

## **Elementary Runner Up**

Sabrina Nicole Griffin  
Dolby Elementary School

## **Middle School Division Winner**

Kaylee Charlene Cormier  
J.I. Watson Middle School

## **Middle School Runner Up**

Mekenzie Marie Peshoff  
F.K. White Middle School

## **High School Division Winner**

Alexandra Jacqueline Quigley DeFelice  
Sam Houston High School

## **High School Runner Up**

Blane Elizabeth Edwards  
Barbe High School

## ITEM V B

Student	School
Phillip Comeaux	Sam Houston High School
Britt Qualls	Sulphur High School
Maxwell Reeser	Westlake High School
Monica Nguyen	Vinton High School

## ITEM V D

Bobbi Yancey NAEA 2014 National Secondary Art Educator of the Year Award recognition:

The National Art Education Association has named Bobbi Yancey, art specialist at Lake Charles Boston Academy, as the 2014 National Secondary Art Educator of the Year. This prestigious award, determined through a peer review of nominations, recognizes the exemplary contributions, service, and achievements of one outstanding NAEA member annually at the National level within their division.

NAEA President, Dennis Inhulsen states, "This award is being given to recognize excellence in professional accomplishment and service by a dedicated art educator. Bobbi Yancey exemplifies the highly qualified art educators active in education today: leaders, teachers, students, scholars, and advocates who give their best to their students and the profession."



## ITEM VIII A

### PROCES VERBAL

BE IT KNOWN AND REMEMBERED that on this 6<sup>th</sup> day of May, 2014, at 4:45 o'clock p.m., in accordance with a resolution of the Calcasieu Parish School Board (the "Board"), adopted on January 14, 2014, and recorded in the records of said Board, notice of which meeting was issued and published according to law, the undersigned members of the Board, being a quorum thereof, met at the regular meeting place of the Board, and according to law examined the tabulation blanks, certificates and statements which were received from the Commissioners and Commissioners-in-Charge of the election held in Calcasieu Parish, Louisiana on May 3, 2014, in accordance with said resolution, together with the transcription of the totals made by the Clerk of Court and Ex-Officio Parish Custodian of Voting Machines in and for Calcasieu Parish to determine the following propositions:

#### MAINTENANCE MILLAGE RENEWAL PROPOSITION

Shall the Parish School Board of the Parish of Calcasieu, State of Louisiana, under the provisions of Article 8, Section 13(C)(Third) of the Constitution of 1974 of the State of Louisiana, La. R.S. 39:701, *et seq.*, and other constitutional and statutory authority supplemental thereto, continue to levy and collect each year for a period of ten years beginning January 1, 2015, a special tax of 3.50 mills on the dollar of all property subject to taxation in the Parish of Calcasieu, Louisiana, with collections from the levy of the tax estimated to be \$5,916,000 for one entire year for the purpose of providing additional support for maintenance and operation of the public schools of Calcasieu Parish?

#### SALES TAX RENEWAL PROPOSITION

Shall the Calcasieu Parish School Board, Calcasieu Parish, Louisiana, under the provisions of Article 6, Section 29 of the Constitution of 1974 of the State of Louisiana, La. R.S. 47:338.54, and other constitutional and statutory authority supplemental thereto, extend for a period of ten years beginning October 1, 2015, and be authorized to continue to levy and collect, and adopt an ordinance providing for such levy and collection, a tax of one-half of one percent ( $\frac{1}{2}$  of 1%), with collections from the tax estimated to be \$22,570,000 for one entire year, currently being collected upon the sale at retail, the use, the lease or rental, the consumption

and storage for use or consumption of tangible personal property and on sales of services in Calcasieu Parish, Louisiana, all presently or hereafter defined in La. R.S. 47:301 through La. R.S. 47:317, with the proceeds of the tax to be dedicated exclusively for supplementing the salaries of teachers and other employees of the Calcasieu Parish School Board?

We therefore ascertained that the majority of qualified electors of Calcasieu Parish, Louisiana qualified to vote under the Constitution and laws of the State of Louisiana voting in said election voted in favor of the maintenance millage renewal proposition.

At the same time and place, we did examine and canvass the returns as evidenced by said tabulation blanks, certificates, and statements received from the election Commissioners and Commissioners-in-Charge, the correctness of which were sworn to by the election Commissioners-in-Charge and Commissioners according to law, and our finding was that the returns indicated a majority voted in favor of said maintenance millage renewal proposition.

The results of said election on the Sales Tax Renewal Proposition proved to be as follows:

We therefore ascertained that the majority of qualified electors of Calcasieu Parish, Louisiana qualified to vote under the Constitution and laws of the State of Louisiana voting in said election voted in favor of the sales tax renewal proposition.

At the same time and place, we did examine and canvass the returns as evidenced by said tabulation blanks, certificates, and statements received from the election Commissioners and Commissioners-in-Charge, the correctness of which were sworn to by the election Commissioners-in-Charge and Commissioners according to law, and our finding was that the returns indicated a majority voted in favor of said sales tax renewal proposition.

Therefore, we declare that the result of said election is in favor of the Maintenance Millage Renewal Proposition and the Sales Tax Renewal Proposition as stated above.

In accordance with law, a resolution promulgating the aforesaid results was adopted, and the Secretary of the Board was ordered to have a copy of said resolution signed by the President and published in one issue of the *Lake Charles American Press*, a newspaper published in Calcasieu Parish and of general circulation in said Calcasieu Parish, Louisiana.

We did, likewise, order that one copy of this proces verbal be sent to the Secretary of State to be recorded in the archives of the State of Louisiana, and that one copy be sent to the Clerk of the District Court of Calcasieu Parish to be recorded in the mortgage records of said Parish and that one copy be filed in the archives of this Board.

The following resolution was thereupon introduced, and pursuant to a motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_, was adopted by the following vote:

#### RESOLUTION

A RESOLUTION PROMULGATING THE RESULTS OF A  
SPECIAL ELECTION HELD IN CALCASIEU PARISH,  
LOUISIANA ON MAY 3, 2014.

WHEREAS, on May 3, 2014, an election was held in Calcasieu Parish, Louisiana, to determine the propositions hereinafter set out;

WHEREAS, the returns of said election were canvassed by the Board according to law and notice duly given as provided by law, and the result of said election was declared to be in favor of said propositions;

NOW, THEREFORE, BE IT RESOLVED by the Parish School Board of Calcasieu Parish, Louisiana, as follows:

SECTION 1. An election was held in Calcasieu Parish, Louisiana, on May 3, 2014, to determine the propositions hereinafter set out; that said election was duly and properly called by the Board by a resolution adopted on January 14, 2014, and recorded in the records of

said Board, that notice of said election embracing all matters required by law to be contained therein was given by publication in the *Lake Charles American Press*, a newspaper published in Lake Charles, Louisiana, and of general circulation in Calcasieu Parish, Louisiana, on February 17, February 24, March 3, and March 10, 2014; that this Board did in said resolution designate the polling places for said election and did provide for the use of voting machines in the conduct of said election; that election officials were duly selected; that each election official received the certificate of instruction of the use of the voting machines and his duties in connection therewith as required by law; that the State Custodian of Voting Machines and the Clerk of Court and Ex-Officio Parish Custodian of Voting Machines of Calcasieu Parish made available on the day of the election at the polling places designated for the conduct of said election the necessary voting machines and all necessary equipment and paraphernalia required by law in connection with the use of voting machines at elections; that the Registrar of Voters and the Clerk of Court of Calcasieu Parish furnished to the election Commissioners and Commissioners-in-Charge copies of the precinct registers for each precinct or ward entitled to vote at such polling places; that the Louisiana Secretary of State prepared and certified the ballot used in the voting machines as required by law; that the proposition voted on in said election and as it appeared in said voting machine was in due form provided by law and the resolution adopted by this Board on January 14, 2014, calling said special election; that the results of said election were written on a large sheet of paper at said polling places, which sheet of paper was signed by each of the election officials designated to conduct such election at said polling places and which sheet was thereupon posted in public view at the polling places in accordance with law; that only qualified electors under the Constitution and laws of the State of Louisiana voted at said election; that the officials who served at said election were duly and properly appointed; that the places of all absent election officials were properly filled in accordance with law; that before opening the polls all election officials were properly sworn in accordance with law; that the polls at the voting places were opened at 7:00 a.m. and remained open and until not later than 8:00 p.m.; that after the closing of the polls the votes for and against the proposition were properly counted and tallied and the necessary tabulation blanks, certificates and statements were made by the election officials in accordance with law and the voting machines delivered to the Clerk of Court and Ex-Officio Custodian of Voting Machines in and for Calcasieu Parish, Louisiana, and a copy of the results of said election delivered to the Clerk of the District Court of Calcasieu Parish as

required by Louisiana law; that on May 6, 2014, that being the third day after said election the Clerk of Court and Ex-Officio Custodian of Voting Machines, after breaking the seals and opening the voting machines used in said election did transcript the totals for the proposition voted upon at said election; and that

all things whatsoever required by law to be done in connection with the holding of said election were properly and duly performed in manner and form as required by Part IV of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 39:701, *et seq.*), and the general election laws of the State of Louisiana.

SECTION 2. In said election the following propositions were approved by a majority of the electors qualified to vote and voting in said election in Calcasieu Parish, Louisiana:

#### MAINTENANCE MILLAGE RENEWAL PROPOSITION

Shall the Parish School Board of the Parish of Calcasieu, State of Louisiana, under the provisions of Article 8, Section 13(C)(Third) of the Constitution of 1974 of the State of Louisiana, La. R.S. 39:701, *et seq.*, and other constitutional and statutory authority supplemental thereto, continue to levy and collect each year for a period of ten years beginning January 1, 2015, a special tax of 3.50 mills on the dollar of all property subject to taxation in the Parish of Calcasieu, Louisiana, with collections from the levy of the tax estimated to be \$5,916,000 for one entire year for the purpose of providing additional support for maintenance and operation of the public schools of Calcasieu Parish?

#### SALES TAX RENEWAL PROPOSITION

Shall the Calcasieu Parish School Board, Calcasieu Parish, Louisiana, under the provisions of Article 6, Section 29 of the Constitution of 1974 of the State of Louisiana, La. R.S. 47:338.54, and other constitutional and statutory authority supplemental thereto, extend for a period of ten years beginning October 1, 2015, and be authorized to continue to levy and collect, and adopt an ordinance providing for such levy and collection, a tax of one-half of one percent ( $\frac{1}{2}$  of 1%), with collections from the tax estimated to be \$22,570,000 for one entire year, currently being collected upon the sale at retail, the use, the lease or rental, the consumption and storage for use or consumption of tangible personal property

and on sales of services in Calcasieu Parish, Louisiana, all presently or hereafter defined in La. R.S. 47:301 through La. R.S. 47:317, with the proceeds of the tax to be dedicated exclusively for supplementing the salaries of teachers and other employees of the Calcasieu Parish School Board?

SECTION 3. The results of said election shall be promulgated by publication of this resolution of promulgation one time in the *Lake Charles American Press*, a newspaper published in Lake Charles, Louisiana, the official journal of the Board and of general circulation in Calcasieu Parish, Louisiana.

ADOPTED AND APPROVED this 6<sup>th</sup> day of May, 2014.

/s/ Annette Ballard  
ANNETTE BALLARD, President  
Calcasieu Parish School Board

ATTEST:

/s/ Wayne R. Savoy  
WAYNE R. SAVOY, Secretary  
Calcasieu Parish School Board

## Item VIII B

### **Summary Report**

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Calcasieu Parish School Board  
Superintendent Search  
Community Input Questionnaire

Prepared by:

Dr. Dustin Hebert  
*McNeese State University*

Mr. Richard Smith  
*Southwest Louisiana  
Economic Development  
Alliance*

Dr. V. Faye White  
*McNeese State University*

April 29, 2014

## Introduction

This report presents a summary of the qualitative findings from the Community Input Questionnaire (CIQ; Appendix 1) relevant to the 2014 superintendent search. The CIQ was created by the Calcasieu Parish School Board members and/or staff and disseminated in both electronic and hard copy forms by Board staff and the Southwest Louisiana Economic Development Alliance.

The electronic form was made available on April 1, 2014, at 1 a.m. Hard copy forms were available shortly thereafter at the school system's Broad Street location and at the Southwest Louisiana Entrepreneurial and Economic Development (S.E.E.D.) Center on the McNeese State University campus. The submission period for both forms closed April 17, 2014, at 12 p.m.

Drs. Dustin Hebert and V. Faye White, McNeese State University, conducted a general analysis of responses and prepared the initial report. Mr. Richard Smith, Southwest Louisiana Economic Development Alliance, served as an editor and external reviewer of the report. The final draft was submitted by request to Ms. Annette Ballard, Board president, and Mr. Gregory Belfour, Board attorney.

## Submissions

A total of 1,394 submissions were received. Because the CIQ was an open, public survey, no measures were available to prevent a single individual from submitting multiple CIQs. Thus, while 1,394 submissions were received, that total may not represent 1,394 different individuals. Additionally, not all submissions included responses to each question. The numbers of responses per question are included in the summaries by question that follow.

## Definitions of Terms

Listed below are terms used in this analysis with definitions that are unique to this analysis. This is provided to ensure the audience understands references made in the report.

*Response:* A response to a question on the CIQ

*Phrase:* A phrase of no more than seven words that was included in at least three responses per CIQ question

*Theme:* A main idea used to label or classify a group of phrases per question



### Analysis Procedures

Information in this report is organized, primarily, by question. For reference, the four questions included on the CIQ were:

- Question 1: Are you a resident of Calcasieu Parish?
- Question 2: What are the overall goals and objectives that you would like for the school district?
- Question 3: What do you want a new superintendent of schools to accomplish?
- Question 4: What personality traits and type of person would you like to see in the new superintendent of schools for the Calcasieu Parish Public School System?

To ensure a succinct presentation of the findings, this report highlights the "top five" themes that emerged from responses to Questions 2, 3, and 4. To conserve pages in this report, full-text responses from the CIQ are not included in the report; however, a separate document with the full-text responses accompanies the submission to the Board.

*WordStat* software was used to analyze the responses. This software application was configured to scan the responses and identify phrases of up to seven words that appeared at least three times in the body of responses per question. Once those phrases were identified, the application provided a report of the phrases, the number of occurrences of each phrase, and each phrase's occurrence percentage as compared to the whole. The complete *WordStat* reports are included for Questions 2, 3, and 4 in Appendix 2.

Generally, phrases in qualitative data that are repeated with great frequency are considered the most significant, and this principle was applied in this analysis. To focus the analysis, a cut-off percentage of 1.0 was used in determining each question's "top five" themes. This means that a thematic analysis was conducted on phrases comprising at least 1.0% of the total phrases identified by question. To determine themes, responses related to the most frequently occurring phrases above the cut-off percentage were reviewed, critiqued, and grouped. Each group of responses was reviewed and critiqued, and this process was repeated until responses were classified into one of five groups. Each group was then assigned a theme based on the main idea was common among the responses within the group.

Note: In the summaries that follow, *n* represents the number of responses.

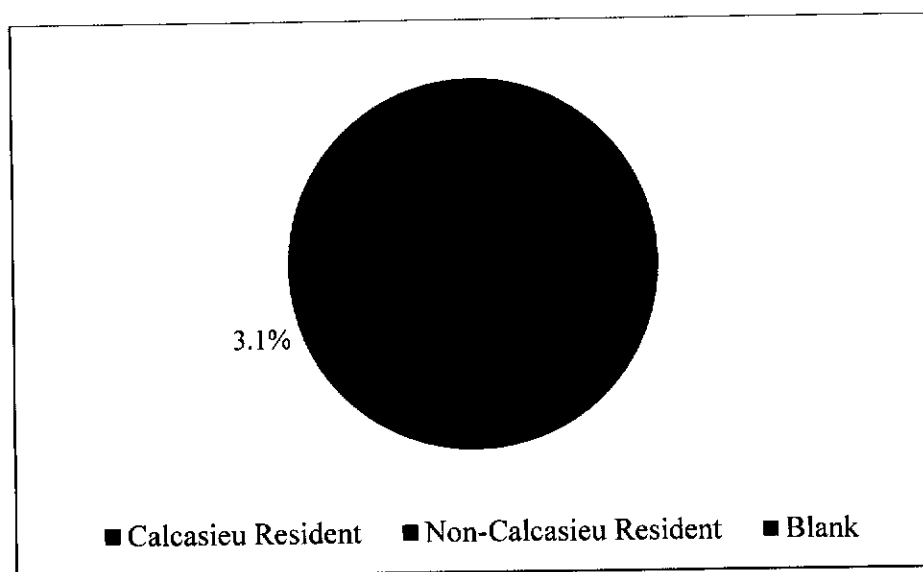
### Question 1 Summary

#### Are you a resident of Calcasieu Parish?

Question 1 was an objective item that asked the respondent to identify whether he/she was a Calcasieu parish resident. Of the 1,394 respondents, 68.4% (n=954) identified themselves as Calcasieu residents. The remaining 31.6% either identified themselves as non-Calcasieu residents (n=43) or did not respond to Question 1 (n=397).

Figure 1

#### *Self-Reported Residencies of Respondents*



## Question 2 Summary

### What are the overall goals and objectives that you would like for the school district?

Question 2 was a constructed response item that asked respondents to describe goals and objectives they felt were important for the district. From the *WordStat* analysis, 10 phrases comprised 1.0% or greater of the responses. These 10 phrases were mentioned in 42.7% (n=264) of the total responses to Question 2 (n=617). The themes with supporting details for these are presented in Table 1.

Table 1

#### *Thematic Analysis of Desired Goals and Objectives for School District*

Theme	Supporting Details
Accountability	<ul style="list-style-type: none"><li>• Hold all individuals accountable for their roles, including parents, students, teachers, and leaders of all levels and duties</li></ul>
Central Office	<ul style="list-style-type: none"><li>• Streamline central office operations and number of staff members</li></ul>
Common Core	<ul style="list-style-type: none"><li>• Leaders who are knowledgeable of Common Core</li><li>• Professional development needed</li><li>• 41% oppose Common Core</li><li>• 59% do not oppose Common Core but believe that a more sound implementation with quality instructional resources, especially textbooks, is necessary</li></ul>
Education of and for All Students	<ul style="list-style-type: none"><li>• Recognize and support the different needs of special education and regular education</li><li>• Emphasize differentiated instruction</li><li>• Provide instructional resources and professional development opportunities that assist teachers in meeting all students needs</li></ul>

(table continues)

Test Scores

- Recognize that test scores are not only accomplishments that matter
- Reduce pressure for increased test scores so that teachers can focus on teaching and students can focus on learning
- Recognize that high or low test scores do not necessarily show greater or lesser learning, respectively

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Note: Themes are presented in alphabetical order.

### Question 3 Summary

#### What do you want a new superintendent of schools to accomplish?

Question 3 was a constructed response item that asked respondents to describe what accomplishments toward which they believed the next superintendent should work. From the *WordStat* analysis, 20 phrases comprised 1.0% or greater of the responses. These 20 phrases were mentioned in 39.4% (n=218) of the total responses to Question 3 (n=552). The themes with supporting details for these are presented in Table 2.

Table 2

*Thematic Analysis of Suggested Accomplishments for Next Superintendent to Pursue*

Theme	Supporting Details
Accountability	<ul style="list-style-type: none"><li>• Be personally accountable for actions and performance</li><li>• Hold all employees accountable for actions and performance</li><li>• Address employee performance matters</li></ul>
Common Core	<ul style="list-style-type: none"><li>• Provide stronger, continuous resources, especially professional development, for Common Core implementation</li></ul>
Failing Schools	<ul style="list-style-type: none"><li>• Seek input from school leaders and teachers to address needs of failing schools</li><li>• Develop and implement action plan for remediating negative factors affecting failing schools</li></ul>
Student Performance	<ul style="list-style-type: none"><li>• Focus efforts on improving student performance, acknowledging that test scores alone are not valid measures of student learning</li></ul>
Supportive Atmosphere	<ul style="list-style-type: none"><li>• Create and sustain a supportive environment for employees</li></ul>

Note: Themes are presented in alphabetical order.

### Question 4 Summary

#### **What personality traits and type of person would you like to see in the new superintendent of schools for Calcasieu Parish Public School System?**

Question 4 was a constructed response item that asked respondents to describe the personality traits they believe the next superintendent should possess. From the *WordStat* analysis, 19 phrases comprised 1.0% or greater of the responses. These 19 phrases were mentioned in 29.0% (n=163) of the total responses to Question 4 (n=562). The themes with supporting details for these are presented in Table 3.

Table 3

#### *Thematic Analysis of Desired Personality Traits of Next Superintendent*

Theme	Supporting Details
Communicator	<ul style="list-style-type: none"><li>• Possesses strong communication skills</li><li>• Implements communication channels top-down and bottom-up</li></ul>
Educator	<ul style="list-style-type: none"><li>• Strong education credentials with extensive educational experience in P-12 environment</li></ul>
Listener	<ul style="list-style-type: none"><li>• Promotes "open door" policy</li><li>• Listens to and considers all perspectives</li></ul>
Personable	<ul style="list-style-type: none"><li>• People-oriented, friendly, "team player"</li><li>• Shows sense of humor</li></ul>
Strong Leader	<ul style="list-style-type: none"><li>• Committed, knowledgeable, proactive individual</li><li>• Recognizes "big picture"</li></ul>

Note: Themes are presented in alphabetical order.



## Item VIII D

April 17, 2014

Wayne Savoy, Superintendent  
Calcasieu Parish School Board  
3310 Broad Street  
Lake Charles, LA 70615

Dear Mr. Savoy:

Chennault International Airport Authority is requesting that the reappointment of Commissioner Kenneth W. Nabours be placed on the first available School Board Meeting agenda given that Mr. Nabours term expires on June 30, 2014.

Thank you for your assistance and cooperation and I await your reply.

Best Regards,

Randy Robb  
Executive Director

RRR:ap

cc: Kenneth W. Nabours

## ITEM VIII E

### Calcasieu Parish School System - Louisiana Technology Plan

Fiscal Years covered in this basic plan include: ☒ 2014-2015 ☒ 2015-2016 ☒ 2016-2017

Both the State of Louisiana- Department of Education and the United States federal government require Technology Plans for the purposes of technology funding and grants. School districts and charter schools who wish to remain eligible for federal technology funding, such as the federal E-rate discount program and federal technology grant initiatives, must develop their next technology plan to cover July 1, 2014 – July 1, 2017. Completion of this 2014-2017 technology plan and submission to the Louisiana Department of Education (LDOE) for approval will maintain the LEA's eligibility for state and federal programs for 2014-2017.

#### **Plan Development**

Technology planning should be an integral part of the strategic planning process of LEAs; therefore, LDOE has compiled the following form to assist with the technology planning and writing process.

#### **Plan Requirements**

The following requirements are imposed by the federal E-rate program and must be met for technology plans submitted for E-rate program eligibility:

1. The plan must establish clear goals and a realistic strategy for using telecommunications and information technology to improve education services.
2. The plan must include a professional development strategy to ensure that staff knows how to use these new technologies to improve education services.
3. The plan must also include an assessment of the telecommunication services, hardware, software, and other services that will be needed to improve education or library services.
4. The plan must include an evaluation process that enables the school or library to monitor progress toward the specified goals and make mid-course corrections in response to new developments and opportunities as they arise.
5. School districts and charter schools receiving E-rate discounts on Internet access must be in compliance with The Children's Internet Protection Act (CIPA). CIPA requires a school district to have an Internet Safety/Acceptable Use Policy in place that has had at least one public hearing.
6. School districts and charter schools receiving E-rate discounts on Internet access must filter Internet access in order to prevent students from accessing material that may be pornographic or otherwise harmful to them.
7. Plans need to include any E-rate eligible services for which a school district is seeking E-rate discounts.
8. The plan must be written and have a date of creation that pre-dates any E-rate Form 470s filed for services for the specific E-rate program year. The technology plan must also cover the entire E-rate program year.

Read more about the E-rate program (<http://www.usac.org>).

#### **Plan Submission and Review**

The 2014-17 Technology Plan must be submitted before June 10, 2014 if you need your plan to be approved for the 2014-15 E-Rate year. Remember that the initial creation date for your technology plan must be written before any Form 470s are filed unless your current technology plan covers any portion of the 2014-15 funding year. *Note most Louisiana district's plans are currently approved through July 1, 2014.*

LDOE will review and approve 2014-2017 Technology Plans as they are received. Approval letters will be sent to LEAs as soon as they are approved.



The 2014-17 Technology Plan template that follows will be reviewed to determine if the LEA has made a good faith effort to address the essential components required for E-rate program eligibility. The LEA may be contacted for specific clarifications, as needed.

Please type information directly into the template, as indicated.

Written/Creation Date 4/28/14

## Section I: Contact/Demographic Information

<b>LEA/School Information</b>			
<b>Name</b>	Calcasieu Parish School System (CPSS)		
<b>Address</b>	3310 Broad Street, Lake Charles, LA 70615		
<b>Main Phone Number</b>	337-217-4000	<b>Main Fax Number</b>	337-217-4121
<b>Site Code</b>	718	<b>E-Rate BEN</b>	139268
<b>Charter Operator Information (if applicable)</b>			
<b>Name</b>			
<b>Address</b>			
<b>Main Phone Number</b>		<b>Main Fax Number</b>	
<b>Site Code</b>		<b>E-Rate BEN</b>	
<b>Contact Name</b>		<b>Contact E-mail address</b>	
<b>Contact Phone Number</b>		<b>Contact Fax Number</b>	
<b>Superintendent/Headmaster/Director</b>			
<b>Superintendent Name</b>	Wayne Savoy	<b>E-mail address</b>	<a href="mailto:wayne.savoy@cpsb.org">wayne.savoy@cpsb.org</a>
<b>District Phone Number</b>	337-217-4000	<b>District Fax Number</b>	337-217-4121
<b>Technology Plan Contact</b>			
<b>Name:</b>	Dr. Sheryl Abshire	<b>E-mail:</b>	<a href="mailto:sheryl.abshire@cpsb.org">sheryl.abshire@cpsb.org</a>
<b>Phone:</b>	337-217-4120, ext. 1001	<b>Fax:</b>	337-217-4101
<b>E-Rate Contact</b>			
<b>Name:</b>	Dr. Sheryl Abshire	<b>E-mail:</b>	<a href="mailto:sheryl.abshire@cpsb.org">sheryl.abshire@cpsb.org</a>
<b>Phone:</b>	337-217-4120, ext. 1001	<b>Fax:</b>	337-217-4101
<b>IT/Network Technical Contact</b>			
<b>Name:</b>	Jerry Baus	<b>E-mail:</b>	<a href="mailto:jerry.baus@cpsb.org">jerry.baus@cpsb.org</a>
<b>Phone:</b>	337-217-4120, ext. 1007	<b>Fax:</b>	337-217-4111
<b>Plan Information</b>			
<b>Expiration Date of Currently Approved Technology Plan</b>	July 1, 2014		
<b>Coverage dates of the plan being submitted</b>	July 1, 2014- July 1, 2017		

**This form is required to be submitted each year to continue the approval of your technology plan for E-Rate support.**

**Mail your original signed (in blue ink) form to:**  
 LA Dept. of Education, Attn: Carol Mosley  
 1201 North Third Street, Ste 5-136  
 Baton Rouge, LA 70802

*If you would like to also email a copy of your signed form, prior to mailing the original form, please send it to:*  
[Carol.Mosley@LA.GOV](mailto:Carol.Mosley@LA.GOV)

Date

Superintendent/Principal/Director Signature

Wayne Savoy

Print Name

E-Rate Coordinator Signature

Dr. Sheryl Abshire

Print Name

## **Section II: Assessment and Strategies Components**

**Instructions:** Add your responses by typing into the document below.

### **Technology Needs Assessment.**

Describe the processes(s) used to determine the technology needs for the LEA for 2014-2017 and briefly summarize the needs that have been determined. Make sure to include any technology needs that will be supported through E-rate discounts, such as telephone, telecommunications access, Internet, and other E-rate eligible services:

Through the district's yearly evaluation surveys, utilization reports, and goal setting process, the district will derive a current state and needs analysis. Based on our districts current 2014 analysis and goals we have determined the following priorities and needs will be addressed throughout 2014-2017.

- Expanded technology capacity for student, teachers and leaders through increased Internet, WAN and LAN bandwidth, provide high density high availability wireless / WIFI access, increased device and resource access both in and out of school, increased access and use of communication tools, including but not limited to phone, email, VoIP, texting, Lync, and mobile apps.
- Expanded access and use of online instructional delivery methodologies.
- Provide anywhere, anytime access to files, materials and educational digital resources though both hosted and on-premise data storage and sharing services.

### **Goals and Strategies:**

List the specific goals and strategies for 2014-2017 that address how your LEA will use technology to deliver education and assist with school administration:

**Goal 1:** All educators and learners will benefit from technology-rich environments that promote maximized student achievement and produce lifelong learners able to excel in a digitally-connected, information-based society.

#### **Strategies:**

- Increase the district's current 100 mb/s Internet bandwidth to our administrative and school sites based on both State and SETDA recommended bandwidth targets and the actual utilization needs of our district to support technology integrated instruction and online assessments.
- Provide all administrators, teachers, and students with access to computers and other digital tools and resources which support instruction and expanded learning options
- Build robust wireless networks for all schools and administrative offices, ensuring both coverage and density.
- Maintain and upgrade internal connections (connections include, but are not limited to, servers, switches, access points, wiring and related components, and uninterruptible power supplies) to facilitate data transport to all schools and administrative offices.
- Provide high-quality internal and contracted technical support to manage and maintain computer networks and plan for future needs.

**Goal 2:** Leaders and teachers will support systemic change and participate in effective professional development to ensure that technology and other educational resources available in schools are being used to enhance student learning.

#### **Strategies:**

- Establish and maintain district-wide systems of communication that support the effective use of electronic communication and remote collaboration.
- Provide each teacher and administrator with an up-to-date computer, software and appropriate training to ensure its effective use.
- Conduct a technology needs assessment of each school and establish a plan for technology professional development for leaders/aspiring leaders.
- Provide a plan to systematically update equipment which keeps pace with the changing world of technology.
- Include an indicator that monitors and evaluates not only the use of classroom technology but curriculum integration with technology on required observation, evaluation or walk-through district forms.
- Recommend implementation of technology-based applications for maintaining and reporting student grades, attendance records, scheduling, and other necessary record keeping.
- Utilize e-mail as a main source of communication.

- Encourage teachers to learn and use correct technology vocabulary.
- Provide teachers with access to appropriate software and hardware in order to integrate technology into daily instruction to facilitate and enhance student learning.
- Recommend a Technology Liaison serve as a member of the school improvement committee.
- Utilize state-provided tools and evaluation instruments for determining teacher technology proficiencies.

**Goal 3:** All educators and learners will benefit from organized online instruction (E-learning) and "virtual" classes and schools, making it possible for educators to receive high quality professional development and students to receive high quality academic and enrichment courses that meet requirements for high school graduation and entrance for higher education.

**Strategies:**

- Inform district and school administrators, teachers, and students of E-learning opportunities provided for them by the district and state.
- Allocate federal, state and local funds and resources for E-learning.
- Offer students the opportunity to take E-learning courses during the entire school year, including summers.
- Disseminate information about and promote the enrollment of students in virtual classes and schools.
- Collaborate with legislators, State Board of Elementary and Secondary Education (SBESE) members, Board of Regents members and other policymakers to identify and secure funds to support E-learning.
- Allocate sufficient funds and resources for high quality professional development and technology support personnel for training personnel in using and creating E-learning opportunities and resources.
- Offer incentives to teachers and administrators who complete E-learning classes and/or workshops.
- Provide all high school students with the opportunity to complete at least one online E-learning experience prior to graduation.

**Goal 4:** All stakeholders will benefit from improved access to high-speed, high-capacity hardware, software, and broadband communications and technology usage empowering educators to transform teaching through integrated, interoperable data systems that are current and well-maintained.

**Strategies:**

- Seek local funding through property tax and sales tax revenues.
- Participate in state contract purchasing opportunities that support the school system.
- Continue to support CPSS budgeted line items for technology bandwidth and infrastructure.
- Seek bundled software packages with software vendors in order to lower costs and increase support.
- Collaborate with other local and state educational entities for purchasing power by establishing a clearinghouse for local bids that can be accessed by schools and systems.
- Participate in E-Rate to maximize the funds available for technology.
- Seek federal, state and corporate grant funding for technology.
- Encourage tracking of bandwidth utilization for district and school network environments.
- Continue to expand the computer education courses of study for students.
- Use data from both administrative and instructional systems to understand relationship between decisions, allocation of resources and student achievement.
- Maximize use of remote real-time monitoring and technology repair tools for technology support in order to enhance user experience.

**Professional Development Plan:**

Describe the professional development strategies you have in place for 2014-2017 to ensure LEA staff are prepared to use the technology infrastructure, software programs, and online resources provided:

**Goal 1:** All educators and learners will benefit from technology-rich environments that promote maximized student achievement and produce lifelong learners able to excel in a digitally-connected, information-based society.

**Strategies:**

- All education/administrators/leaders will regularly participate in leadership and professional development offered by recognized authorities in instructional technology leadership.
- All current education administrators/leaders will routinely model appropriate use of technology resources to support administrative and instructional functions.

- All current education administrators/leaders will use a variety of emerging technology (i.e. E-mail, instant messaging, learning management systems, online assessments, digital content and resources, voice technologies) as primary sources of communication and teaching.
- All current education administrators/leaders will include components of effective technology integration in the development and implementation of school and district strategic plans.

**Goal 2:** Leaders and teachers will support systemic change and participate in effective professional development to ensure that technology and other educational resources available in schools are being used to enhance student learning.

**Strategies:**

- Provide funding and technical support for leaders at all levels to enable participation in ongoing professional development activities.
- Move toward web-based lesson plans, podcasts, webinars, and videos to communicate more effectively with parents and provide them with access to information relative to student learning and classroom activities.
- Recommend educators at all levels model technology integration.
- Recommend authentic assessment of the technology proficiency of returning and newly hired personnel.
- Recommend school websites include homework, weekly content focus of instruction, parent resources to help support curriculum, student products, and other appropriate information.
- Seek all possible alternative sources of funding through strategic partnering with other programs/initiatives at the district and school level.
- Allocate sufficient funds and resources for professional development and technology support personnel.
- Provide opportunities for all teachers to enhance their educational technology knowledge and skills by developing and providing access to professional development programs, funding stipends and substitutes, and providing travel assistance.
- Provide technical troubleshooting training for teachers.
- Require all teachers to complete appropriate technology integration training(s) to become technology proficient by 2017.
- Recommend that school-based, monthly, grade-level meetings include activities that address the integration of technology into the curriculum.
- Send regular email messages/electronic newsletters about sound educational websites, technology lesson plans and resources, and instructional tools.
- Provide access to various levels of technology lesson plans and instructional resources (beginner to advanced) within the school and district.
- Provide access to a school-based Technology Integration Specialist to assist faculty with job-embedded staff development opportunities and needs, classroom modeling, and development of technology integrated curriculum.
- Recommend and support participation in professional organizations (i.e., LACUE, NECC, ISTE, CoSN) by providing financial assistance to staff.
- Incorporate Universal Design for Learning strategies emphasizing accessible technology/curriculum into professional development initiatives.

**Goal 3:** All educators and learners will benefit from organized online instruction (E-learning) and "virtual" classes and schools, making it possible for educators to receive high quality professional development and students to receive high quality academic and enrichment courses that meet requirements for high school graduation and entrance for higher education.

**Strategies:**

- Create E-learning opportunities for educators and learners that support goals and benchmarks provided by the state, district, and local levels.
- Encourage teachers and principals to participate in local, state, and national initiatives that provide E-learning experiences.
- Provide after-hours' access to technology resources.
- Offer incentives to teachers and administrators who complete E-learning classes and/or workshops.

**Evaluation:**

Explain the evaluation process for your technology plan for 2014-2017, including timeline, roles and responsibilities, and information gathered to assess how the technology plan goals and strategies are being met.

**Goal 1:** All educators and learners will benefit from technology-rich environments that promote maximized student achievement and produce lifelong learners able to excel in a digitally connected information-based society.

**Goal 1 Evaluation:**

Monitoring/Evaluation Tool	Person/People Responsible	Timeline
Technology Footprint	Produced by LDOE	Bi-Annually
Technology Readiness Tool	Chief Technology Officer	Bi-Annually
Bandwidth Utilization Reports	District Technology Staff	Monthly
Storage Utilization Reports	District Technology Staff	Weekly
Classroom Observations	School Principal/Curriculum Coordinators	Quarterly
Teacher and Student Portfolios	Teachers and Administrators	Quarterly
Reports to Calcasieu Parish School Board or other state and federal agencies	District Staff	Quarterly reports in SHARE / Annual Report
System Technology Plan associated with grant and/or E-Rate applications	Chief Technology Officer	Fall
Enrollment in state/national leadership network programs (i.e. NSBA, ISTE, CoSN, LACUE, iNacol, ASCD)	Chief Technology Officer	Fall, Spring
District and school-level monitoring as it relates to educational technology leadership	Chief Technology Officer, School Principal/Curriculum Coordinators	Fall, Spring
Appropriate system reports (i.e. Title funds, E-Rate, etc.)	Central Office Staff, District Technology Staff	Fall
Budget reports (federal and/or state grants)	Chief Financial Officer, District Technology Staff	Fall, Spring

**Goal 2:** Leaders and teachers will support systemic change and participate in effective professional development to ensure that technology and other educational resources available in schools are being used to enhance student learning.

**Goal 2 Evaluation:**

Monitoring/Evaluation Tool	Person/People Responsible	Timeline
Technology Footprint	Produced by LDOE	Bi-Annually
Technology Readiness Tool	Chief Technology Officer	Bi-Annually
Reports to Calcasieu Parish School Board or other state and federal agencies	Chief Technology Officer, District Technology Staff	Quarterly reports in SHARE / Annual Report
System Technology Plan associated with grant and/or E-Rate applications	Chief Technology Officer, District Technology Staff	Fall
Certificates or sign in sheets showing participation in teacher professional development opportunities	Chief Technology Officer, District Technology Staff, School Principal/Curriculum Coordinators	Fall, Spring
Appropriate system reports	Central Office Staff, District Technology Staff	Fall
District and school-level monitoring of professional development plans as it relates to educational technology leadership	Chief Technology Officer, School Principal/Curriculum Coordinators	
Teacher professional development portfolios	School Principal/Curriculum Coordinators	Fall, Spring
Classroom observations	School Principal/Administrators	Fall, Spring

Teacher presentations at conferences	School Principal/ Administrators	Fall, Spring, Summer
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**Goal 3:** All educators and learners will benefit from organized online instruction (E-learning) and "virtual" classes and schools, making it possible for educators to receive high quality professional development and students to receive high quality academic and enrichment courses that meet requirements for high school graduation and entrance for higher education.

**Goal 3 Evaluation:**

Monitoring/Evaluation Tool	Person/People Responsible	Timeline
Student enrollment and course number offerings	Management Information Services	Fall, Spring, Summer
Carnegie Units awarded for online course offerings annually	School Principal, Curriculum Directors	Fall, Spring, Summer
Professional development enrollment	District and School Level Staff	Fall, Spring, Summer
Number of E-learning communities	Chief Technology Officer, District Technology Staff	Fall, Spring, Summer
Number of active E-learning users	Chief Technology Officer, District Technology Staff	Fall, Spring, Summer
Needs assessment	Chief Technology Officer, District Technology Staff	End of School Year
Local, state, and national presentations	District and School Level Staff	End of Fiscal Year (July)

**Goal 4:** All stakeholders will benefit from improved access to high-speed, high-capacity hardware, software, and broadband communications and technology usage empowering educators to transform teaching through integrated, interoperable data systems that are current and well-maintained.

**Goal 4 Evaluation:**

Monitoring/Evaluation Tool	Person/People Responsible	Timeline
Report tracking bandwidth utilization of districts/schools	Chief Technology Officer, District Technology Staff	Fall and Late Spring
System technology plan updates	Chief Technology Officer, District Technology Staff	Spring
Human resource records of IT personnel	Central Office Staff, District Technology Staff	Late Spring
Appropriate state and system reports	Central Office Staff, District Technology Staff	Late Spring
Classroom observations and evaluations	School Principal/Administrators	As Conducted
Technology departmental and network statistics	Chief Technology Officer, District Technology Staff	End of Fiscal Year

**Optional Links:**

Provide links to district strategic planning documents, survey instruments, policies, or other resources that were used to provide data and help prepare the technology plan:

**Links and Resources:**

- <http://www.louisianabelieves.com/schools/digital-schools>
- <http://www.setda.org/priorities/equity-of-access/the-broadband-imperative/>
- <http://www.setda.org/wp-content/uploads/2013/11/Class-of-2020-Action-Plan-for-Education.pdf>
- <http://www.setda.org/priorities/digital-content/out-of-print/>
- [www.iste.org/standards.aspx](http://www.iste.org/standards.aspx)
- <http://www.cpsb.org/domain/193>
- <http://www.cpsb.org/Domain/87>

### Section III: IT Infrastructure and Telecommunications Plan Components

List all telecommunication services and IT equipment being procured for the funding year(s) indicated within your technology plan. Be sure to include both E-Rate and non-E-Rate services and equipment that will be obtained to ensure full utilization of all requested E-Rate services. A basic list of services has been included to assist you in this process.

Additionally, included in Appendix A, is a worksheet

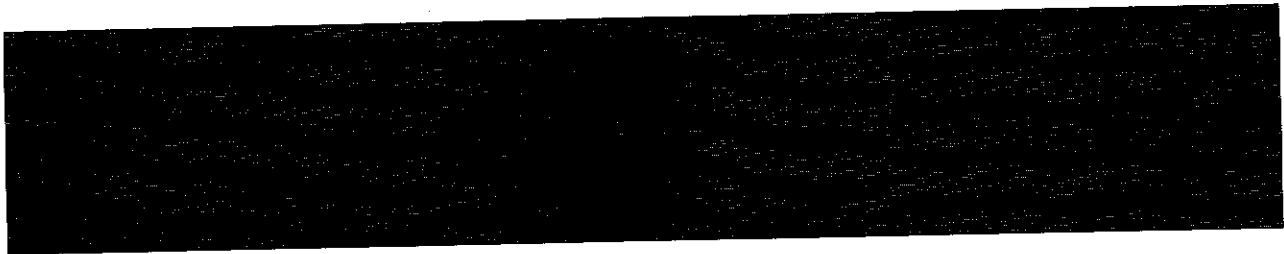
Service	Goals & Strategies	Professional Development	Monitoring & Evaluation
<p>List all services/equipment, as described in the E-Rate Eligible Services List, being procured during the FY 2012-13 funding year. Be sure to include any non-E-Rate services or equipment that will be purchased or implemented to ensure full utilization of requested E-Rate services.</p> <p>Please provide specific quantities and type of service</p>	<p>Provide a clear goal and a realistic strategy for using the requested services and internal connections to improve the delivery of educational services.</p> <p><i>Note: If you have already described your goals and strategies within your technology plan – just write “see plan and the page number” below</i></p>	<p>Provide all professional development strategies being instituted ensure staff and students are able to fully utilize the requested service to improve the delivery of educational services.</p> <p><i>Note: If you have already described your professional development process within your technology plan – just write “see plan and the page number” below</i></p>	<p>Provide a description of the evaluation process the school will utilize to monitor progress toward the identified goals and make mid-course (i.e. mid-year), corrections in response to new developments and opportunities as they arise.</p> <p><i>Note: If the process described in your current technology plan is very general, that description may not be sufficient to meet the expectations of the E-Rate program.</i></p>
Local and Long Distance Telephone Services (POTS)	<p><b>Goal:</b> to provide services that facilitate and enhance voice communication between school/district staff, parents, students and other education stakeholders.</p> <p><b>Strategy:</b> Provide the appropriate number of telephone lines per school site and one phone line for each administrative user. Increases or decreases of lines needed by school and staff will be based on school/district population statistics and determined annually.</p>	Yearly staff in-service on new and existing technology	District/School Staff will monitor actual use through billing and call logs as well collect a yearly survey from users to determine changes or upgrades that may enhance the productivity and effectiveness of these services. The survey will also inform the district about increases or decreases of services required.
Internet Access	See Section 2, page 4	See Section 2, page 4	See Section 2, page 4
WAN Services for 72 sites @ 100 mb/s burstable to 1 gb/s (6 sites)	See Section 2, page 4	See Section 2, page 4	See Section 2, page 4
E-mail services	<p><b>Goal:</b> to provide a service to all students, teachers and administrators which will transmit both text and other embedded data communications between school/district users and their intended audiences</p> <p><b>Strategy:</b> Utilize hosted email services for 36,000 users; increasing or decreasing this number based on school/district population statistics</p>	Yearly staff in-service on new and existing technology	Technology staff will monitor and collect a yearly survey from users to determine the current effectiveness of communication strategies being used and to determine if new or upgraded delivery methods are required to meet communication goals.

Storage Area Network	See Section 2, page 4	See Section 2, page 4	See Section 2, page 4
iPads and Laptops	See Section 2, page 4	See Section 2, page 4	See Section 2, page 4
Support and maintenance of student devices	See Section 2, page 4	See Section 2, page 4	See Section 2, page 4



April 28, 2014

## Item VIII F



**Grant Title:** Calcasieu Child Care Resource and Referral Services (CCCRR)

**Grant Source:** State

**Grant Amount:** \$481,289.88

**Schools:** Calcasieu Parish

**Person Applying:** Sheryl Piper – Early Childhood Director

**Purpose:** To ensure that more children are ready for kindergarten a centralized location in Calcasieu Parish will be utilized to enhance high-quality teaching and early learning environment for children Birth to 5. Louisiana has multiple Early Childhood programs serving birth to age five “at-risk” children that operate with public funds, including public school prekindergarten programs (LA 4, 8g, Title I, IDEA), the Nonpublic School Early Childhood Development (NSECD) program, Head Start, Early Head Start, Early Steps, and the Child Care Assistance Program (CCAP). To ensure that more children are ready for kindergarten, the Early Childhood Care and Education Act of 2012 (Act 3) charged the State Board of Elementary and Secondary Education with unifying these program into a high-quality system. This grant will also provide additional support services through Early Childhood Development and Learning Coaches. The strategies being used to satisfy this mandate are:

1. Unify expectations for high quality teaching and early learning
2. Support teachers and providers to reach expectations
3. Measure and recognize progress
4. Fund providers that serve children well
5. Provide clear information and high quality choices to families

# RESOLUTION

## Item VIII G

BE IT RESOLVED on this May 6, 2014 that the Calcasieu Parish School Board (CPSB) and the Early Childhood Department will provide a high-quality teaching and learning environment of children Birth to 5.

FURTHERMORE CPSB/Early Childhood Department will provide a centralized location in Calcasieu Parish to ensure that more children are ready for kindergarten in Southwest Louisiana.

BE IT FURTHER RESOLVED that CPSB/Early Childhood Department will provide support through professional development, technical assistance, coaching, and resources in order to enhance the learning opportunities for staff and children.

BE IT FURTHER RESOLVED that CPSB/Early Childhood Department will continue to provide networking opportunities for prekindergarten programs (LA 4, 8g, Title I, IDEA), the Nonpublic School Early Childhood Development (NSECD ) program, Head Start, Early Steps, and the Child Care Assistance Program (CCAP).

BE IT FURTHER RESOLVED that CPSB/Early Childhood Department will strive to meet all focus goals set forth by the Early Childhood Care and Education Act of 2012 (Act 3).

\_\_\_\_\_  
School Board President Date \_\_\_\_\_

\_\_\_\_\_  
School Board Secretary Date \_\_\_\_\_

# **Calcasieu Parish Public Schools**

## **Pupil Progression Plan Addendum – 2013-2014**

### **Item VIII I**

*Green font indicates text from LDOE policy which cannot be changed. Blue font specifies the changes for CPSB.*

#### **8<sup>th</sup> Grade Placement**

##### **Pursuant to Section 503 B 1 d. Revised Bulletin 1566 (Regular Placement)**

At the conclusion of the 2013-14 school year, any first time 8<sup>th</sup> grade student who does not meet the passing standard set forth by Section 701 A of Bulletin 1566 and who does not receive any waiver pursuant to 707 C of this bulletin, after taking the state assessments in spring and summer, may be placed on a high school campus in transitional ninth grade.

##### **Pursuant to Section 503 B 1 g. i. Revised Bulletin 1566 (Regular Placement)**

Students in the transitional ninth grade shall participate in the summer remediation program offered by the LEA and the summer retest.

##### **Pursuant to Section 503 B 1 g. iii. Revised Bulletin 1566 (Regular Placement)**

Students enrolled in transitional ninth grade shall receive remediation in any subjects in which they did not score at or above proficient, as determined by BESE. A plan outlining such remediation shall be included in the student's Individual Graduation Plan.

#### **4<sup>th</sup> and 8<sup>th</sup> Grade High Stakes Testing Policy**

##### **Regular Education**

##### **Pursuant to Section 701A Revised Bulletin 1566 (Promotion Standard)**

At the conclusion of the 13-14 school year, a student who is a first time 4<sup>th</sup> grade or 8<sup>th</sup> grader must score at or above the Basic achievement level on the ELA or math components of the LEAP and at or above the Approaching Basic achievement level on the other to be promoted to 5<sup>th</sup> or 9<sup>th</sup> grade respectively.

## 4<sup>th</sup> and 8<sup>th</sup> Grade High Stakes Testing Policy

### LAA 1 and LAA 2 Eligible Students

#### Pursuant to Section 702 Revised Bulletin 1556 (Promotion of LAA 1 Eligible Students)

A. Students with disabilities who participate in the LEAP Alternate Assessment, Level 1 (LAA 1) shall have promotion decisions determined by the School Building Level Committee.

#### Pursuant to Section 703 Revised Bulletin 1456 (Promotion of LAA 2 Eligible Students)

A. The IEP Team shall determine the promotion of each fourth and eighth grade student who is eligible for LAA 2 and does not meet the criteria for promotion on statewide testing based on policies contained in the local pupil progression plan. (\*) The promotion decision shall meet the procedural requirements in subsection B and shall be based on the consideration of information concerning each student's educational needs, including progress toward meeting annual IEP goals, performance on statewide assessment, and the general academic achievement and functional performance of the student. (\*\*)

B. The IEP Team of each fourth and eighth grade student who meets the eligibility criteria for LAA 2 shall convene at least twice per year during the student's fourth and eighth grade years.

1. The IEP Team shall meet once between the beginning of the last grading period of the previous school year and the end of the first grading period of the current school year to review and, if necessary, revise the student's IEP. The revised IEP shall include measurable annual goals, benchmarks, and short-term objectives in each content area for which the student is eligible for LAA 2.

2. The IEP Team shall meet once following the receipt of the student's statewide assessment scores to review and, if necessary, revise the student's IEP and to determine whether the student will be promoted to the next grade level.

C. Participants in the IEP Team meetings required by this section may participate by alternative means consistent with the requirements of Bulletin 1706, *Regulations for Implementation of the Children with Exceptionalities Act*: \*328. Alternative Means of Meeting Participation.

D. LAA 2 eligible students in eighth grade may be promoted to either the ninth grade or the transitional ninth grade.

(\*) Official modified grades, as recorded on the report card and documented on accommodations page of the IEP, may be used by the SBLC in criteria for promotion to 5<sup>th</sup> grade.

(\*\*) Prior Retention History can also be utilized.

## **4<sup>th</sup> Grade High Stakes Testing Policy**

### **Pursuant to Section 701-A 1 Revised Bulletin 1566 (Promotion Standard)**

LEAs may promote any first-time 4th grade student who did not receive sufficient instruction needed to achieve the passing standard on the transitional state assessment but who has demonstrated readiness for fifth grade content through evidence of student learning to the fifth grade. Each LEA shall include guidance in its local pupil progression plan outlining the evidence of student learning used to make such promotion decisions, including but not limited to performance on classroom assignments or benchmark assessments.

### **LEA Criteria for Promotion to 5<sup>th</sup> Grade**

At the end of this school term (13-14), any public, private, or home school student who does not meet the current promotion standard following summer testing, shall be considered for the 5<sup>th</sup> grade in public school based on an SBLC decision. (SBLC conducted at the receiving public school if the promotion consideration is for a private or home school transfer.)

The SBLC shall use the guidelines below to determine promotion to 5<sup>th</sup> grade. If a 4<sup>th</sup> grade student scores at the *Unsatisfactory* level in ELA or Mathematics on the LEAP Assessment, he/she may be promoted if:

- Student scored at the *Basic* or above level on the other.
- In the *Unsatisfactory* subject, the student attended the Summer Remediation program and took the retest. The student must have met the state-mandated attendance regulation.
- The score on the initial test administration or the retest fell within 30 points of the *Approaching Basic* level.
- The student earned at least a 2.0 on a 4.0 scale on the final report card in the subject for which they scored *Unsatisfactory*.
- Student had acceptable attendance during the school year.
- Parental Consent is granted.
- Official modified grades, as recorded on the report card and documented on accommodations page of the IEP, may be used by the SBLC in criteria for promotion to 5<sup>th</sup> grade.

Subjective data such as behavior, motivation to learn, and responsibility will not be considered.

*Note:* Placement of students twelve years old or older will remain the same as in the current pupil progression policy. The criteria required for the fourth grade transitional program will also remain the same. The overage policy shall apply equally to regular education students and students with disabilities.

**CALCASIEU**  
**PARISH SCHOOL SYSTEM**  
WAYNE SAVOY, SUPERINTENDENT

**Item IX A-E**

**TO:** PEGGY CARLILE  
GARY ANDERSON  
KARL BRUCHHAUS  
DENNIS BENT

**FROM:** JOSEPH E. FEUCHT, PURCHASING SUPERVISOR

**RE:** BIDS FOR MAY, 2014

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**BIDS**

**PERMISSION TO ADVERTISE: NONE**

**BID REPORTS:**

ALL BIDS WERE POSTED ON WWW.CENTRALBIDDING.COM AND WWW.CPSB.ORG

**BID 2015-01** JANITORIAL SUPPLIES was opened on March 26, 2014 @ 10:00 am

**BIDS WERE MAILED TO THE FOLLOWING VENDORS:**

A+ CHEMICAL  
ECONOMICAL JANITORIAL  
GRAYBAR ELECTRIC  
JANPAK  
LAKE CITY SUPPLY  
SOUTHWEST BAR NEEDS  
UNIPAK

**BID RESULTS AS FOLLOWS:**

A+ CHEMICAL	\$ 2,752.00
CALICO	\$ 26,188.72
ECONOMICAL	\$ 51,397.52
JANPAK	\$ 2,332.50
LAKE CITY SUPPLY	\$ 52,044.30
SW BAR NEDS	\$ 1,250.00
	\$135,964.94

THE STAFF RECOMMENDS AWARDING IN THE AMOUNTS INDICATED ABOVE AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDERS.

**BID 2015-14** PEST CONTROL was opened on April 15, 2014 @ 10:00 am.

**BIDS WERE MAILED TO THE FOLLOWING VENDORS:**

DEC'S PEST  
EXTERMATRIM  
J&J EXTERMINATING  
ORKIN  
TERMINIX

THE STAFF RECOMMENDS REJECTING ALL BIDS AND RE-BIDDING DUE TO INSUFFICIENT INFORMATION ON ORIGINAL BID DOCUMENTS.

**RFP 2015-26** PLUMBING CONTRACT SERVICES was opened on March 31, 2014 @ 10:00 am.

BIDS WERE MAILED TO THE FOLLOWING VENDORS:

ABLE PLUMBING  
DAUTRIEL'S PLUMBING  
LAKE AREA PLUMBING  
LANIER PLUMBING  
PELICAN PLUMBING  
PORCHE PLUMBING  
ROTO ROOTER  
TROUGH PLUMBING

After negotiations with all bidders, an average billing rate of \$92.60/hour for journeyman labor, \$50.00/hour for plumbers apprentice, \$32.50/hour for laborer, and a 15% mark-up on materials was agreed upon by the following vendors. The cost of these services are "inclusive" of any and all equipment unless pre-approved by the Maintenance/Planning Supervisor.

ABLE PLUMBING  
DAUTRIEL'S PLUMBING  
PELICAN PLUMBING  
ROTO ROOTER  
TROUGH PLUMBING

THE STAFF RECOMMENDS IMPLEMENTING A "ROTATION" SCHEDULE FOR THE RESPONSIBLE RESPONSIVE BIDDERS LISTED ABOVE.

**RFP 2015-27** ELECTRICAL CONTRACT SERVICES was opened on March 31, 2014 @ 11:00 am.

BIDS WERE MAILED TO THE FOLLOWING VENDORS:

BLANCHARD ELECTRIC  
CHIASSON ELECTRIC  
CONNER ELECTRIC  
DOLLAR ELECTRIC  
DUCOTE ELECTRIC  
KELLOGG ELECTRIC  
AK NEWLIN  
SEVEN O ELECTRIC  
THIB'S ELECTRIC

After negotiations with all bidders, an average billing rate of \$64.50/hour for journeyman labor, \$35.00/hour for apprentice labor, \$28.50/hour for laborer, and 15% materials mark-up was agreed upon by the following vendors. The cost of these services are "inclusive" of any and all equipment unless pre-approved by the Maintenance/Planning Supervisor.

BLANCHARD ELECTRIC  
DOLLAR ELECTRIC  
KELLOGG ELECTRIC  
SEVEN O ELECTRIC

THE STAFF RECOMMENDS IMPLEMENTING A "ROTATION" SCHEDULE FOR THE RESPONSIBLE RESPONSIVE BIDDERS LISTED ABOVE.

**RFP 2015-28** GENERAL CONTRACT SERVICES was opened on March 31, 2014 @ 1:00 pm.

**BIDS WERE MAILED TO THE FOLLOWING VENDORS:**

BESSETTE DEVELOPMENT  
GUNTER CONSTRUCTION  
HICKS ENTERPRISES  
SAM ISTRE CONSTRUCTION  
LEWING CONSTRUCTION  
MIKE PORCHE CONSTRUCTION  
VRP CONSTRUCTION  
PAT WILLIAMS CONSTRUCTION

After negotiations with all bidders, an average billing rate of \$42.38/hour for tradesman labor, \$32.00/hour for general apprentice labor, \$22.00/hour laborer, and 15% materials mark-up was agreed upon by the following vendors. The cost of these services are "inclusive" of any and all equipment unless pre-approved by the Maintenance/Planning Supervisor.

BESSETTE DEVELOPMENT  
HICKS ENTERPRISES  
SAM ISTRE CONSTRUCTION  
KEILAND CONSTRUCTION  
PORCHE CONSTRUCTION  
PAT WILLIAMS CONSTRUCTION  
RIBBECK CONSTRUCTION  
VRP CONSTRUCTION

THE STAFF RECOMMENDS IMPLEMENTING A "ROTATION" SCHEDULE FOR THE RESPONSIBLE RESPONSIVE BIDDERS LISTED ABOVE.



# BID REPORT

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

DATE: 30-April,2014

DESCRIPTION:

Iowa Middle School

FUNDS: SCHOOL DISTRICT #25

BID NUMBER: 2014-06PC

DESIGNER: Moss Architects Inc.

CONTRACTOR	BASE BID	ALT #1	ALT #2	ALT #3
ALFRED PALMA, INC.	\$3,128,000.00	\$60,600.00	\$41,000.00	\$218,000.00
BESSETTE DEVELOPMENT CORPORATION	\$9,739,000.00	\$254,000.00	\$461,000.00	\$69,000.00
Keiland Construction	NO Bid			
Miller & Associates	9,300,000.00,	\$	256,000.00	\$ 423,000.00 \$ 60,000.00
Pat Williams Construction	\$	9,469,000.00	\$ 257,000.00	\$ 423,000.00 \$ 86,000.00

The Committee recommends award of the contract to:

Miller & Associates

**BASE BID & Alt #1 IN THE AMOUNT OF: \$9,979,000.00 & Alt #2**

Nine Million Nine Hundred Seventy -Nine Thousand and no/100 as the lowest qualified bidder meeting specifications.

DESCRIPTION OF ALTERNATES:

Alternate #1 - Outdoor pavilion, seating system , lockers, etc.

Alternate#2- Furniture Package for all rooms

Alternate #3- Metal benches and shade structure in courtyard.

Item IX F

## Bid Tabulation Form

### CONSTRUCTION OF COVERED WALKWAY AND DROP-OFF AREA AT MOSS BLUFF MIDDLE SCHOOL Calcasieu Parish School Board

Bid Date - Tuesday, May 6, 2014 at 10:30 a.m.

Bidder	License #	Bid Bond	Addendum #1	Base Bid	Calendar Days
SAM ISTRE CONSTRUCTION					120
K & J DEVELOPMENT OF SWLA LLC					120
SHANNON SMITH CONSTRUCTION					120
JOHN D MYERS & ASSOC. INC.					120
FREY CONSTRUCTION & DIRT SERVICES, LLC					120

**TOTAL BASE BID:** For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

Item IX G

C. R. Fugatt, AIA  
824 Sam Houston Jones Pkwy, Ste G  
Lake Charles, LA 70611

# BID REPORT

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

DATE: 9 April, 14

## DESCRIPTION:

Phase 1- Building Renovations Vinton Middle School

FUNDS: SD # 26 Bond Funds

BID NUMBER: 2014-09PC

DESIGNER: Ellender Architects & Associates Inc.

CONTRACTOR	BASE BID	ALT. # 1	ALT. # 2
Bessette Development	\$1,220,000.00		\$67,530.00
Bryan Contracting Group	No Bid		
John D Myers	No Bid		
Gunter Construction	\$1,546,675.00		\$70,900.00
Pat Williams Construction	\$1,283,000.00		\$85,000.00
Ragan builders	\$1,486,000.00		\$86,450.00
Shannon Smith Construction	NO Bid		
W.B. Construction & Sona	No Bid		

The Committee recommends award of the contract to:

Bessette Development

BASE BID AND ALTERNATE NO. 1 IN THE AMOUNT OF:

One Million two hundred eighty -seven thousand five hundred thirty dollars and 00/100 as the lowest qualified bidder meeting specifications.

DESCRIPTION OF ALTERNATES:

ALTERNATE #1: Replace glass block at Administration / Classroom Wing

# CHANGE ORDER

## Item XI A

Change Order No: One

Date: April 4, 2014

Project: J. I. Watson - New Middle School  
Site Preparation

Project No: MA1310A

To: Calcasieu Parish School Board

You are directed to make the following change in this contract:  
(Attach itemized breakdown)

The Original Contract Sum \$560,700.00

Net Change by Previous Change Orders \$0.00

Contract Sum Prior to this Change Order \$560,700.00

Contract Sum will be unchanged by this change order: \$0.00

New Contract Sum including this Change Order \$560,700.00

Contract Time will be increased by this change order: 32 Days

Revised Contract Completion Date May 8, 2014

### RECOMMENDED

Moss Architects, Inc.  
(Designer)

3221 Ryan Street, Ste B  
Lake Charles, LA 70601

By: *[Signature]*

Date: 4/2/14

### ACCEPTED

McManus Construction LLC  
(Contractor)

3955 Hwy 90 E  
Lake Charles, LA 70615

By: *[Signature]*

Date: 4/8/14

### APPROVED

Calcasieu Parish School Board  
(Owner)

PO Box 800  
Lake Charles, LA 70602

By: \_\_\_\_\_

Date: \_\_\_\_\_