

Transportation Codes in JCampus

Please use the following Transportation Codes in JCampus.

They are located on the Student Master screen when you click on the Transportation box.

Transportation :

Only Four codes should be utilized:

Code 01 – Transported at Public Expense

- Use this code when a student rides a bus
- Coding a student with this code will have Versatrans (Transportation Software) route the student on a bus during the next nightly import.
- You should see a bus number in JCampus for this student within the next few days
- ELink remains the initial/ultimate source for bus information

Code 05 – Private Car

- Use this code when a student is transported to school by the parent or someone else.
- Versatrans will not route these students automatically during the nightly import.

Code 08 – Walker

- Use this code if a student walks to/from school
- Versatrans will not route these students automatically during the nightly import.

Code 10 – Special Needs Bus

- DO NOT USE THIS CODE AT THE SCHOOL LEVEL
- Versatrans will not route these students automatically during the nightly import.
- When a student is assigned a SPED Bus by transportation, they will assign this code.

What if a kid rides a bus sometimes and rides a car or walks other times?

Code them as Code 01. This will allow a bus to be assigned and routed for them.

Thank you for your patience and attention in this matter.

If you have any questions about:

- codes or how to use them, contact Jason VanMetre at jason.vanmetre@cpsb.org or 337-217-4180 ext.2501.
- buses or routing, contact Mary Fontenot at mary.bass@cpsb.org or 337-217-4330 ext. 5401