

DATE, TIME, PLACE OF MEETING

Due to the Covid-19 quarantine guidelines, the Calcasieu Parish School Board meeting was held on June 9, 2020, at 3310 Broad Street, Lake Charles, Louisiana, 70615, as well as using a ZOOM video conference for the public. The public was invited to view the meeting and submit comments on agenda items, with ZOOM instructions posted in the Lake Charles American Press and on the CPSB website.

The meeting was called to order by Dean Roberts, President. The prayer and pledge were led by Russell Castille.

ROLL CALL

The roll was called by Superintendent Bruchhaus and the following members were present:

Mack Dellafosse, Eric Tarver, Aaron Natali, John Duhon, Annette Ballard, Russell Castille, Bliss Bujard, Billy Breaux, Alvin Smith, Fred Hardy, Damon Hardesty, Desmond Wallace, and Dean Roberts.

Glenda Gay and Mark Young were absent.

APPROVAL OF MINUTES

On a motion to approve by Mr. Breaux and a second by Mr. Tarver, the Minutes of the CPSB Meeting of May 12, 2020, were approved on a unanimous vote.

SUPERINTENDENT'S REPORT

Mr. Bruchhaus gave the following report:

1. All Board Members have received the May, 2020, Head Start Report.

Program Governance

- Policy Council meeting was held on May 18, 2020. The following items were approved:
 - ✓ March 16th Policy Council minutes
 - ✓ May's Director's Report
 - ✓ May's Financial Report
 - ✓ Cost of Living (COLA) and Quality Improvement Head Start grant applications for Calcasieu and Beauregard
 - ✓ Head Start Supplemental Summer 2020 grant application

2. All Board Members will receive the next school population report at the September 8th meeting, reflecting the numbers at the end of the year for 2019-2020 and the first month of the 2020-2021 school year.

3. I would like to report our May, 2020, sales tax numbers for our general fund which show collections at \$1,009,604 or 8.5% below budget for the 11th month of the 2019-2020 school year.

- Collections are \$5,428,305 or 33.2% below collections for the same month last year.
- Collections after eleven months of 2019-2020 are \$17,536,328 or 11.2% below budget and \$22,334,873 or 13.9% below the same period last year.

4. 2020 Graduation information: We held 12 graduations in 5 days, thanks to the whole team and CPSB TV, with many volunteers led by Tony McCardle, CTE Director. We received 350,000 views.

TAKE APPROPRIATE ACTION

Mr. Roberts read the following:

A. Approval of Resolution/LDOE Allow Local School Systems to Make Decisions Regarding Opening of Schools 20-21

RESOLUTION REQUESTING THAT THE LOUISIANA DEPARTMENT OF EDUCATION ALLOW LOCAL SCHOOL SYSTEMS TO MAKE DECISIONS REGARDING OPENING OF SCHOOLS FOR THE 2020-2021 SCHOOL YEAR

WHEREAS, on March 11, 2020, the Governor of the State of Louisiana declared a Public Health Emergency due to the threat posed to public safety by the COVID-19 outbreak; and

WHEREAS, on March 16, 2020, the Governor issued proclamation JBE 2020-30, entitled *Additional Measures for COVID-19 Public Health Emergency*; and

WHEREAS, the purpose of proclamation JBE 2020-30 was to provide, in part, for additional measures to be taken by governmental entities to help combat the spread of COVID-19; and

WHEREAS, pursuant to Proclamation JBE 2020-27 all public schools in the State of Louisiana were mandated to close their facilities to students; and

WHEREAS, the dates of school closures were extended and subsequently in Proclamation 52 JBE 2020 all public schools in the State of Louisiana were ordered to close facilities to students for the duration of the 2019-2020 academic calendar year; and

WHEREAS, in Proclamation 58 JBE 2020 the governor issued a “Phase I” order which revised

and lessened various restrictions of prior Proclamations; and

WHEREAS, on June 1, 2020, Governor Edwards announced that Louisiana is ready to move to Phase II of the White House's reopening strategy on June 5, 2020; and

WHEREAS, the number of Covid-19 reported cases and deaths have varied by not only region, but also by parish; and

WHEREAS, the Louisiana Department of Education has provided interim guidance regarding opening of summer schools, which guidance and efforts are appreciated; and

WHEREAS, local school systems are in a better position than the State Department of Education to determine when and under what circumstances their schools may be opened; and

NOW, THEREFORE, BE IT DULY RESOLVED that the Calcasieu Parish School Board does hereby request the Louisiana Department of Education allow local school systems autonomy in determining the circumstances under which their schools may be opened for the 2020-2021 academic year; and

BE IT FURTHER RESOLVED that the Calcasieu Parish School Board hereby requests the Louisiana Department of Education permit local school systems to determine the capacity at which each of their schools will be allowed to open, up to and including opening schools at the normal capacity of their facilities; and

BE IT FURTHER RESOLVED, that the Calcasieu Parish School Board will provide to the Department of Education the measures which the School Board will take to protect staff, students, parents, and visitors, should it be permitted to determine the circumstances under which it will open schools for the 2020-2021 academic year.

This Resolution adopted and approved at Lake Charles, Louisiana, this 9th day of June, 2020.

On a motion to approve by Mr. Hardesty and a second by Mr. Tarver, the motion carried on a unanimous vote. Mr. Tarver asked that it be on the record that this Resolution be delivered to the CPSB BESE representative, as well as our legislators.

COMMITTEE REPORT

A. Budget Committee/May 26, 2020/Billy Breaux, *Chair*

Mr. Breaux gave the following report:

The Calcasieu Parish School Board Budget/Fiscal Management Committee met at 5:00 p.m., Tuesday, May 26, 2020 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana. Both the prayer and pledge were led by Alvin Smith. A quorum was present.

Present: Billy Breaux, Chair, Eric Tarver, Vice Chair, Annette Ballard, Bliss Bujard, Russell Castille, Mack Dellafosse, Damon Hardesty, Fred Hardy, Aaron Natali, Dean Roberts, Alvin Smith, Desmond Wallace

Absent: John Duhon

Other Board Members present: Glenda Gay, Mark Young

Mr. Breaux called the meeting to order.

Mr. Bourne presented Budget Revision #2 for the 2019-2020 General Fund which included revenues and other sources of funds of \$331,513,381, a decrease of \$13,024,786, and expenditures and other uses of funds of \$378,931,184, an increase of \$24,314,810 over revision #1.

Mr. Bourne also presented General Fund budget revision #3 which included revenues and other sources of funds of \$329,192,173, a decrease of \$2,321,208 and expenditures and other uses of funds of \$375,312,317, a decrease of \$3,618,867 over revision #2. General Fund budget revision #3 projects a current deficit of \$46,120,144 resulting in an unassigned fund balance of \$12,245,951, or 3.72% of projected expenditures.

Mr. Bourne highlighted several items that led to the larger deficit and negative fund balance which included an initial deficit, sales tax revenue reductions and salary supplements paid in the fall.

On motion by Mr. Dellafosse, seconded by Mr. Tarver, it was recommended that Budget Revision #2 & #3 to the 2019-2020 General Fund be approved as presented. The motion passed.

On behalf of the committee, Mr. Breaux offered a motion to accept the recommendation. A second was not needed and the motion carried on a unanimous vote.

Next, the 2019-2020 Special Revenue Budget Revision #1 was presented for approval. Projected revenue and other sources of funds were \$54,970,191, an increase of \$1,920,455 from the original budget. Expenditures and other uses of funds are \$57,324,107 an increase of \$5,004,978, with a projected deficit of \$2,353,916, all in School Food Services. School Food Services is the largest of the Special Revenue Funds with projected revenues and other sources of funds of \$12,620,790, an decrease of \$1,493,946, from the original budget. The Food Services Fund is projecting a deficit of \$2,353,916, leaving a fund balance of \$5,427,827, or 43.01% of projected revenues.

On a motion by Mr. Tarver, seconded by Mr. Hardesty, it was recommended that the 2019-2020 Special Revenue Budget Revision #1 be approved as presented.

The motion passed.

On behalf of the committee, Mr. Breaux offered a motion to accept the recommendation. A second was not needed and the motion carried on a unanimous vote.

Mr. Bourne then presented the first draft of the 2020-2021 Proposed General Fund Budget. Proposed revenues and other sources of funds are \$330,430,697, an increase of \$1,238,524 from the final revision for 2019-2020. Expenditures and other uses of funds are projected at \$349,615,643, a decrease of \$25,262,883 from the final revision of 2019-2020. The proposed budget for 2020-2021 projects an operating deficit of \$19,184,946 leaving a projected unassigned fund balance of negative \$6,934,395 or -2.10% of projected expenditures.

Mr. Bourne stated that the 2020-2021 Proposed General Fund Budget would not be presented for approval until August due to measures being taken to correct the deficit. The proposed budget was presented as information only at this time.

Mr. Bruchhaus then presented the Staff recommendation for the school reconfiguration of John F. Kennedy and T. H. Watkins. The proposal reconfigures Kennedy Elementary into an Early Learning Center serving Head start and Pre-Kindergarten students. The proposal projects that all K-5th graders zoned for Kennedy and Watkins Elementary Schools for the 2020-2021 school year will attend T. H. Watkins Elementary. If approved by CPSB, additional information will follow soon after the meeting to all stakeholders with specific timelines, open house opportunities, and scheduling information.

Mr. Desmond Wallace, Board Member then presented his proposal for re-zoning in lieu of reconfiguration of John F. Kennedy and T. H. Watkins.

A motion was made by Mr. Dellafosse and seconded by Mr. Hardesty to approve staff's recommendation for the reconfiguration of John F. Kennedy and T. H. Watkins.

A substitute motion was made by Mr. Wallace and seconded by Mrs. Gay to send the three re-zoning options back to staff for additional information and present at the next board meeting.

BLUE CARDS:

Ellaweena Woods
Paul Geary
Hilda Wiley
Germica Reed
Charlitta Thibodeaux
Tareze Sandifer
Wilbert Malbroux
Lois Malvo
Greg Perkins

Email submitted:
Elizabeth Holder

A vote was taken on the substitute motion for the three-re-zoning options study on a roll call. YEAS: 4; Mr. Hardy, Mr. Wallace, Mrs. Gay and Mr. Young. NAYS: 10; Mr. Breaux, Mr. Tarver, Mrs. Ballard, Mr. Bujard, Mr. Castille, Mr. Dellafosse, Mr. Hardesty, Mr. Natali, Mr. Roberts and Mr. Smith. ABSENT: 1, Mr. Duhon. The motion failed.

Then a vote was taken on the original motion of approving staff's recommendation for the reconfiguration of John F. Kennedy and T. H. Watkins. On a roll call vote YEAS:11; Mr. Breaux, Mr. Tarver, Mrs. Ballard, Mr. Bujard, Mr. Castille, Mr. Dellafosse, Mr. Hardesty, Mr. Natali, Mr. Roberts, Mr. Smith and Mr. Young. NAYS: 3; Mr. Hardy, Mr. Wallace and Mrs. Gay. ABSENT: 1, Mr. Duhon. The motion passed.

A break was called at 7:45 p.m. and the committee meeting resumed at 8:00 p.m.

At the Board Meeting:

Blue cards submitted to address the Board:

**Ellaweena Woods
Paul Geary
Charlitta Thibodeaux
Hilda Wiley**

On behalf of the committee, Mr. Breaux offered a motion to accept the recommendation. A second was not needed.

Mr. Hardy offered a substitute motion to change the sites to Kennedy Elementary housing the K-5 grades and T.H. Watkins

Elementary the pre-kindergarten classes. Mr. Wallace seconded the motion. On a roll call vote, the motion failed on a 10 to 3 count.

Yes: Mr. Hardy, Mr. Wallace, Mr. Natali

No: Mrs. Ballard, Mr. Breaux, Mr. Bujard, Mr. Castille, Mr. Dellafosse, Mr. Duhon, Mr. Hardesty, Mr. Roberts, Mr. Smith, Mr. Tarver

On the original motion to accept the committee recommendation, the motion carried 11 to 2 on a roll call vote.

Yes: Mrs. Ballard, Mr. Breaux, Mr. Bujard, Mr. Natali, Mr. Castille, Mr. Dellafosse, Mr. Duhon, Mr. Hardesty, Mr. Roberts, Mr. Smith, Mr. Tarver

No: Mr. Hardy, Mr. Wallace

On a motion by Mr. Dellafosse and seconded by Mr. Natali, supplemental proposals provided by Mr. Hardy, Board Member were added to the agenda as item 4.B. for Combre-Fondel & J. D. Clifton proposals. The vote was unanimous to add agenda item 4.B.

Mr. Bruchhaus then presented the next item, the Staff recommendation for school reconfiguration of Combre-Fondel & J.D. Clifton. The proposal reconfigures Combre-Elementary into an Early Learning Center serving Head start and Pre-Kindergarten students. The proposal projects that all K-5th graders zoned for Combre-Fondel and Clifton Elementary Schools for CPSB, additional information will follow soon after the meeting to all stakeholders with specific timelines, open house opportunities, and scheduling information.

A motion was made by Mr. Dellafosse and seconded by Mr. Hardesty to approve staff's recommendation for the reconfiguration of Combre-Fondel & J. D. Clifton.

Mr. Hardy made a substitute motion to the original motion and seconded by Mrs. Gay to adopt one or more of his six proposals for the reconfiguration of Combre-Fondel & J. D. Clifton.

Mr. Hardy presented his proposals for Combre-Fondel & J. D. Clifton reconfiguration.
BLUE CARDS:

Harold Winey
Ann Ragsdale
Mike Smith
Gayle Sledge

Mr. Natali left the meeting at 8:27 p.m.

After discussion Mr. Hardy changed his substitute motion and seconded by Mrs. Gay to accept his proposal #3. On a roll call vote- YEAS: 2; Mr. Hardy and Mrs. Gay. NAYS: 11; Mr. Breaux, Mr. Tarver, Mrs. Ballard, Mr. Bujard, Mr. Castille, Mr. Dellafosse, Mr. Hardesty, Mr. Roberts, Mr. Smith, Mr. Wallace and Mr. Young. ABSENT: 2, Mr. Duhon and Mr. Natali. The substitute motion failed.

Mr. Dellafosse then made a motion to amend the original motion, to add that after the reconfiguration has been completed at Combre-Fondel and J.D. Clifton, that the staff and students at the reconfigured J.D. Clifton be moved to the Combre-Fondel facility, and the reconfigured Combre-Fondel staff and students be moved to the J.D. Clifton facility. Staffing is to remain as chosen by the superintendent and his administrators. Mr. Roberts seconded, and the motion passed unanimously.

Then the vote was taken on the amended original motion for the reconfiguration of Combre-Fondel and J. D. Clifton. The motion passed unanimously.

At the Board Meeting:

Blue cards submitted to address the Board:

Gail Sledge

Lois Malvo

On behalf of the committee, Mr. Breaux offered a motion to accept the recommendation. A second was not needed.

Mr. Hardy offered a substitute motion that of the two campus sites, Combre-Fondel be the K-5 site and that Clifton be the 3-year-old and Head Start site. Mr. Wallace seconded the motion. The substitute motion failed on an 11 to 2 vote.

On the original motion to accept the committee recommendation, the motion carried unanimously.

Next, Mr. Bourne presented a current update on the status of POD Project #11. Five pods are in progress, one is near completion. Three should be finished by the summer. This was for information only and did not require a motion for action.

The next item on the agenda was employee count data. This information is reported periodically to the board or when requested. The current number of active employees as of May 18, 2020

was 4,950. This active number of employees fluctuates from day to day. This was for information only and did not require a motion for action.

Mr. Bourne provided a report of Calcasieu Parish School Board state and federal grant funded personnel. The report shows the salary paid from grant funds to each listed employee. This was given for informational purposes only and did not require a motion.

Mrs. Skylar Fontenot next presented the renewal information for Property & Casualty Insurance.

On motion by Mr. Dellafosse, seconded by Mr. Castille, it was recommended to approve the Property & Casualty Renewal with Lloyds of London, for 2020-2021. The motion passed.

On behalf of the committee, Mr. Breaux offered a motion to accept the recommendation. A second was not needed and the motion carried on a unanimous vote.

Mr. Dellafosse then made a motion, seconded by Mr. Castille, to grant authority to the Superintendent to waive the uninsured/underinsured motorist coverage for 2020-2021. The motion passed.

On behalf of the committee, Mr. Breaux offered a motion to accept the recommendation. A second was not needed and the motion carried on a unanimous vote.

Next, Mrs. Skylar Fontenot presented renewal information for Student/Athletic Accident Catastrophic/Extended Day Insurance.

On motion by Mr. Dellafosse, seconded by Mr. Breaux, it was recommended to approve the Student/Athletic Accident Catastrophic/Extended Day Insurance with Regions Insurance, Inc., for 2020-2021. The motion passed.

On behalf of the committee, Mr. Breaux offered a motion to accept the recommendation. A second was not needed and the motion carried on a unanimous vote.

There being no further business to discuss, on motion by Mr. Hardesty and seconded by Mr. Tarver, the committee adjourned the meeting at 9:02 p.m.

Wilfred Bourne
Secretary

PERMISSION TO ADVERTISE

Mr. Roberts read the following:

A. Phase 2/Improvements to R.D. Molo Middle School/District 31 Bond Funds

On a motion to approve by Mr. Dellafosse and a second by Mr. Hardesty, the motion carried on a unanimous vote.

BID REPORTS

Mr. Roberts read the following:

A. Bid #2020-14PC/A.A. Nelson Elementary Restroom Renovations/\$50 million allocation

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

DESCRIPTION:	<u>A.A.Nelson Elementary Restroom Renovations</u>
FUNDS:	<u>2017 All Districts Capital Projects Fund</u>
BID NUMBER:	<u>2020-14PC</u>
DESIGNER:	<u>Brossett Architect, LLC</u>

CONTRACTOR	
Gunter Construction, Inc	\$ 231,300.00
John D. Myers & Associates, Inc.	No Bid
K&J Development of SWLA, LLC	\$ 237,000.00
Kraus Construction, Inc	\$ 226,000.00
Pat Williams Construction, LLC	\$ 236,000.00
Perc Development, LLC	\$ 236,000.00
Sam Istre Construction, Inc.	\$ 273,000.00
Seth Priola Construction, LLC	\$ 225,700.00
Shannon Smith Construction, LLC	\$ 244,300.00
Skeeter Properties & Contractors LLC	\$ 339,000.00
Central Auction House	No Bid

The Committee recommends award of the contract to:

Seth Priola Construction LLC

BASE BID IN THE AMOUNT OF: \$ 225,700.00
Two Hundred Twenty Five Thousand, Seven Hundred Dollars and no/100

as the lowest qualified bidder meeting specifications.

On a motion to approve by Mr. Dellafosse and a second by Mr. Tarver, the motion carried on a unanimous vote.

B. Bid#2020-15PC/Re-roofing S.P. Arnett Middle/District 23 Bond Funds

BID NUMBER: 2020-15PC

DESIGNER: King Architect, Inc.

CONTRACTOR	BASE BID	ALT. #1	Total
Morcore Roofing	\$ 1,310,000.00	\$ 45,000.00	\$ 1,355,000.00
Daughdrill Roofing	\$ 1,287,927.00	\$ 44,325.00	\$ 1,329,252.00
Chatman Construction LLC	No Bid		
Ferguson Roofing	No Bid		
Industrial Roofing & Construction	No Bid		
Rycar Construction	\$ 1,629,550.00	\$ 21,835.00	\$ 1,651,385.00
Roofing Solutions	\$ 1,728,600.00	\$ 15,100.00	\$ 1,743,700.00
All South Subcontractors	No Bid		

The Committee recommends award of the contract to:

Daughdrill Roofing

BASE BID AND ALTERNATE 1 & 2 IN THE AMOUNT OF: \$ 1,329,252.00
 One Million Three Hundred Twenty -Nine Thousand Two Hundred Fifty- Two Dollars and
No/100

as the lowest qualified bidder meeting specifications.

DESCRIPTION OF ALTERNATES:

Alt #1 Cap all drains , slope roof to perimeter and install gutters and downspouts

On a motion to approve by Mr. Dellafosse and a second by Mr. Tarver, the motion carried on a unanimous vote.

C. Bid #2020-15PC/DeQuincy High School/Weight Training Classroom/\$50 million allocation

BID NUMBER: 2020-15PC

DESIGNER: Duhon & Pleasant Civil and Structural Engineers

CONTRACTOR	BASE BID
K & J Development	\$449,000.00
Perc	\$511,900.00
John D Myers & Associates	\$509,700.00
Pat Williams Construction	\$503,000.00
Seth Priola Construction	\$499,000.00
Gunter Construction Inc.	\$497,000.00

Shannon Smith Construction LLC \$463,000.00
Central Auction House No Bid

The Committee recommends award of the contract to:

K & J Development of SWLA, LLC

(Base Bid) in the amount of: \$449,000.00

Four Hundred Forty Nine thousand and No/100
as the lowest qualified bidder meeting
specifications.

On a motion to approve by Mr. Dellafosse and a second by Mr. Tarver, the motion carried on a unanimous vote.

D. Bid 2020-25 – Face Masks/CARES ACT

BID 2020-25 – FACE MASKS was opened on June 9, 2020 @ 10:00 A.M.

BIDS WERE RECEIVED FROM 64 VENDORS RANGING IN PRICE FROM \$0.54 TO \$8.00

THE STAFF RECOMMENDS AWARDING TO CHESTNUT IDENTITY APPAREL AT \$0.69/EA BASED ON PRICING AND QUALITY.

On a motion to approve by Mr. Dellafosse and a second by Mr. Tarver, the motion carried on a unanimous vote.

E. Bid 2021—2 – Magazines for CPSB Libraries/General Funds

BID 2021-02 – MAGAZINES was opened on May 21, 2020 @ 10:00 A.M.

BIDS WERE SENT TO THE FOLLOWING:

- DISCOUNT MAGAZINES
- EBSCO
- POPULAR SUBSCRIPTIONS SVC
- SUBSCRIPTION SVC OF AMERICA
- WT COX SUBSCRIPTIONS

BID RESULTS AS FOLLOWS:

DISCOUNT MAGAZINES	\$11,217.60
MAGAZINE SUBSCRIPTIONS PTP	\$12,041.79
POPULAR SUBSCRIPTIONS SVC	\$12,759.98
WT COX SUBSCRIPTIONS	\$13,787.36

THE STAFF RECOMMENDS AWARDING DISCOUNT MAGAZINES AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

On a motion to approve by Mr. Dellafosse and a second by Mr. Tarver, the motion carried on a unanimous vote.

F. Bid 2021-08 – Food and Supplies/Food Services Department

BID 2021-08 FOOD & SUPPLIES was opened on April 28, 2020 @ 10:00 A.M.

BIDS WERE SENT TO THE FOLLOWING:

AMBROSIA FOODS
 DAXWELL
 DIAMOND FOODS
 ECONOMICAL JANITORIAL
 LACASSAGNES
 LAMM FOOD SERVICE
 NATIONAL FOOD GROUP
 NARDONE BROS
 PON FOODS
 SCHREIBNER FOODS
 SCHWANS
 SUPREME RICE
 WILLIAM GEORGE

BID RESULTS AS FOLLOWS:

BIMBO BAKERIES	\$ 101,510.00
CEBEV	\$ 267,480.00
DAXWELL	\$ 22,267.50
DIAMOND FOODS	\$ 753,177.63
ECONOMICAL	\$ 136,032.27
LACASSAGNE	\$ 93,268.35
LAMM FOOD	\$ 540,505.00
NATIONAL FOOD	\$ 940.00
PON FOODS	\$1,299,447.79
SCHREIBER FOODS	\$ 38,586.12
SUPREME RICE	\$ 16,400.00
WILLIAM GEORGE	\$ 337,958.28
TOTALS	\$3,607,572.94

THE STAFF RECOMMENDS AWARDING AS INDICATED ABOVE AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDERS.

On a motion to approve by Mr. Dellafosse and a second by Mr. Tarver, the motion carried on a unanimous vote.

G. RFP 2021-18- Milk Products/Food Services Department

RFP 2021-18 – MILK PRODUCTS was opened on April 28, 2020 @ 2:00 P.M.

BIDS WERE SENT TO THE FOLLOWING:

BORDEN DAIRY
 KLEINPETER
 OAK FARMS DAIRY

THE STAFF, AT THE DIRECTION OF THE FOOD SERVICE DIRECTOR, RECOMMENDS AWARDING TO OAK FARMS DAIRY IN THE ESTIMATED VALUE OF \$908,790.00 BASED ON RFP SCORING CRITERIA.

On a motion to approve by Mr. Dellafosse and a second by Mr. Tarver, the motion carried on a unanimous vote.

F. RFP 2021-19- Fresh Produce/Food Services Department

RFP 2021-19 – FRESH PRODUCE was opened on April 28, 2020 @ 2:30 P.M.

BIDS WERE SENT TO THE FOLLOWING:

CAPITOL CITY PRODUCE
KEVIN GUIDRY PRODUCE
WILLIAM GEORGE

THE STAFF, AT THE DIRECTION OF THE FOOD SERVICE DIRECTOR, RECOMMENDS AWARDING TO CAPITOL CITY PRODUCE BASED ON RFP SCORING CRITERIA.

On a motion to approve by Mr. Dellafosse and a second by Mr. Tarver, the motion carried on a unanimous vote.

CORRESPONDENCE

Mr. Roberts read the following:

A. Change Order Number Three (3) for the Project, “Phase 2, Two-story classroom wing, restroom renovations, hydronic piping/Washington-Marion High School”, District 31 Bond Funds; Ellender Architects & Associates, LLC., Architect; Pat Williams Construction, LLC., Contractor; *Increase* of \$6,016.00.

On a motion to approve by Mr. Hardesty and a second by Mr. Tarver, the motion carried on a unanimous vote.

B. Change Order Number Seven (7) for the Project, “Sam Houston High School New Gymnasium and Band Building”; Sales Tax District 3; Champeaux, Evans, Hotard, APAC, Architect; Pat Williams Construction, LLC., Contractor; *Increase* of \$17,461.00 and *Increase* of thirty- nine (39) days.

On a motion to approve by Mr. Hardesty and a second by Mr. Tarver, the motion carried on a unanimous vote.

C. Change Order Number Two (2) for the Project, “Covered Pavilions and Restrooms, R.W. Vincent Elementary and Alonzo LeBlanc Middle School”; \$50 million allocation; Ellender Architects & Associates, LLC., Designer; K&J Development, LLC., Contractor; *Increase* of \$13,956.25.

On a motion to approve by Mr. Hardesty and a second by Mr. Tarver, the motion carried on a unanimous vote.

D. Change Order Number One (1) for the Project, “A/C Systems Upgrades to North two-story building at W.W. Lewis Middle School”; \$50 million allocation; Ellender Architects, LLC., Designer; Seth Priola Construction, LLC., Contractor; *Increase* of sixty (60) days.

On a motion to approve by Mr. Hardesty and a second by Mr. Tarver, the motion carried on a unanimous vote.

E. Change Order Number Three (3) for the Project, “Classroom Pods, Pod Project 11”; Riverboat and \$50 million allocation; Champeaux, Evans, Hotard, APAC, Architect; Keiland Construction, LLC., Contractor; *Increase* of \$141,637.00; *Increase* of twenty (20) days.

On a motion to approve by Mr. Hardesty and a second by Mr. Tarver, the motion carried on a unanimous vote.

CONDOLENCES/RECOGNITIONS

Mr. Castille asked for a letter of condolence to the family of Mrs. Barbara Cormier. Mr. Hardesty, Mr. Hardy, and Mr. Castille asked for a letter of condolence to the family of Mrs. Mary Helen Whiteard.

Mr. Breaux asked that we remember Mrs. Gay during the illness of her husband and asked for a letter to Mrs. Julie Breaux on her retirement as a 30 year teacher with CPSB.

Mr. Hardy asked for a letter of condolence to Brian Fontenot at the loss of his wife, Karen.

Mr. Dellafosse and Mr. Wallace asked for a letter of condolence to the family of Mr. John Frank.

ADJOURN MEETING

On a motion to adjourn by Mr. Hardy and a second by Mr. Natali, the meeting was adjourned at 6:33 p.m. on a unanimous vote.

Dean Roberts, President

Karl Bruchhaus, Secretary