

DATE, TIME, PLACE OF MEETING

The Calcasieu Parish School Board meeting was held at 3310 Broad Street, Lake Charles, Louisiana, on Tuesday, October 13, 2020, at 5:00 p.m.

The meeting was called to order by Dean Roberts, President. The prayer and pledge were led by Mr. Dellafosse.

ROLL CALL

The roll was called by Superintendent Bruchhaus and the following members were present: Mack Dellafosse, Glenda Gay, Annette Ballard, John Duhon, Russell Castille, Bliss Bujard, Alvin Smith, Damon Hardesty, Dean Roberts, Mark Young, Aaron Natali, and Desmond Wallace. Eric Tarver and Billy Breaux arrived after the roll was called.

Absent: Fred Hardy

Mr. Roberts stated that Items 11.C and 11.E would be removed from the agenda and discussed at a later date.

APPROVAL OF MINUTES

A. August 11, 2020

B. September 8, 2020

Mr. Dellafosse offered a motion to approve the Minutes of August 11, 2020 and September 8, 2020. With a second by Mr. Duhon, the motion carried on a unanimous vote.

SUPERINTENDENT'S REPORT

1. There is no Head Start report or population report, due to the storms and no information to report. Current reports should be available at our next board meeting.

2. I would like to report our September 2020, sales tax numbers for our general fund which show collections at (\$697,860) or 5.6% below budget for the 3rd month of the 2020-2021 school year.

Collections are \$3,496,897 or 9.4% below collections for the same month last year.

Collections after three months of 2020-2021 are \$2,700,727 or 18.8% below budget and \$7,540,293 or 18.2% below the same period last year.

(Mr. Bruchhaus reported to the Board regarding the two recent hurricanes and the re-starting of schools and repairs to facilities.)

TAKE APPROPRIATE ACTION

A. Inter-fund loan authorizations

TO: Board Members
FROM: Wilfred Bourne, CFO
SUBJECT: Interfund Loan Authorizations
DATE: October 7, 2020

In the coming months, CPSB may experience some uncertainty in cash flow needs at any given time caused by costly expenditure progress payments related to Hurricane Laura for various items such as restoration services, roof protection and repairs, and other necessary spending needed to get CPSB schools operational. A special accounting fund has been created to track all revenues from insurance proceeds, FEMA claim reimbursements and any other revenues along with all hurricane related expenditures.

Cash shortages may be unavoidable due to the differences in the timing of expenditures and the ability to request reimbursement from FEMA after insurance proceeds are exhausted. Total damages will far exceed total insurance proceeds.

Staff is requesting authorization to utilize short term interfund loans when necessary to facilitate cash flow while navigating through this time period. As insurance proceeds and FEMA reimbursements are received the interfund loans will be repaid. It's not possible to predict at the current time when this may occur nor how much will be needed.

Staff recommendation: Staff is recommending granting authorization to the Superintendent to approve short term interfund loans as needed to facilitate cash flow needs caused by Hurricane Laura recovery.

On a motion by Mr. Dellafosse, seconded by Mr. Hardesty, authorization for short-term interfund loans to the extent permitted by law, from non-dedicated funds to facilitate cash flow needs was approved unanimously.

CORRESPONDENCE

Mr. Roberts read the following:

A. Change Order Number Five (5) for the Project, "Combre-Fondel Improvements, Phase 11," District 31 Bond Funds; Moss Architects, Inc., Designer; John D. Myers & Associates, Contractor; *Increase* of \$1,290.00 and *Increase* of one hundred and thirteen (113) days.

On a motion to approve by Mr. Dellafosse and a second by Mr. Wallace, the motion carried on a

unanimous vote.

B. Recommendation of Acceptance for the Project, “College Oaks Elementary AC Improvements”; Moss Architects, Inc.; Pat Williams Construction, LLC.

On a motion to approve by Mrs. Ballard and a second by Mr. Natali, the motion carried on a unanimous vote.

C. (Removed from agenda) Recommendation of Acceptance for the Project, “Renovations to Westlake High School Baseball Field”; King Architects, Inc., GeoSurfaces, Inc.

D. Change Order Number Six (6) for the Project, “Classroom Pods, Phase 11,” Riverboat and \$50 million allocation funds; Champeaux, Evans, Hotard, APAC, Architect; Keiland Construction, LLC., Contractor; *Increase* of \$105,120.37 and *Increase* of fifteen (15) days.

On a motion to approve by Mrs. Ballard and a second by Mr. Young, the motion carried on a unanimous vote.

E. (Removed from Agenda) Covered Pavilions & Restrooms/R.W. Vincent Elementary and Alonzo LeBlanc Middle”; *credit* of < \$4,234.00.> (Documentation available prior to Board Meeting)

F. Recommendation of Acceptance for the Project, “Covered Pavilions & Restrooms/R.W., Vincent Elementary and Alonzo LeBlanc Middle”; Ellender Architects & Associates, LLC; K&J Development of SWLA

On a motion to approve by Mr. Bujard and a second by Mr. Breaux, the motion carried on a unanimous vote.

G. Recommendation of Acceptance for the Project, “Phase 2- Washington-Marion New Two-Story Classroom Wing/Restroom Renovations, New Hydronic Piping”; Ellender Architects & Associates, LLC; Pat Williams Construction, LLC

On a motion to approve by Mr. Dellafosse and a second by Mr. Young, the motion carried on a unanimous vote.

CONDOLENCES

Mr. Duhon asked for a get-well card to be sent to Yvette Ardoin.

Mr. Breaux and Mrs. Ballard asked for a letter of condolence to the family of Charlene Chiasson.

Mrs. Ballard thanked the staff for their hard work concerning the two hurricanes and back-to-school preparations.

ADJOURN MEETING

OCTOBER 13, 2020

Mr. Bruchhaus stated that there might be the need for a special called meeting and he would be in touch if that was necessary.

On a motion to adjourn by Mr. Breaux and a second by Mr. Dellafosse, the meeting was adjourned at 5:34 p.m. on a unanimous vote.

President
Dean Roberts

Secretary
Karl Bruchhaus