

Drew Grants 2019 Timeline

Oct. 30, 2019	<p>Thank You Notes Due Create two different thank you notes. (One note to each trustee; not one note per student; signatures from each student on the notes are a nice touch.) The completed notes will be posted to the Grants Department Blackboard Discussion Board.</p> <ol style="list-style-type: none"> 1) Address the first thank you note to: <ul style="list-style-type: none"> - Drew Trustee Mr. C. Wade Shaddock 2) Address the second thank you note to: <ul style="list-style-type: none"> - Drew Trustee Mr. Louie D. (Beau) Barbe, III 3) Student created notes are preferred. Please create notes on full 8 1/2 x 10 Sheet of paper using MS Word or PowerPoint. (no full page color backgrounds) The notes will be printed in the Grants Department, hole-punched, and placed in a binder that will be presented to the corresponding trustee by the Grants Department. 4) Student signatures are a nice added touch. This will require you to scan the signatures prior to posting to Blackboard. If no scanner is available, the document may be sent via interoffice mail to the Grants Department. If you use interoffice mail, be sure to indicate that in a post in the Discussion board. 5) Each note must include digital pictures. 6) Don't forget to include your name and the name of your school. 7) Notes will be posted to Blackboard via the Discussion Board <u>DO NOT SEND TO THE DREW ESTATE!</u>
Oct. 30, 2019	<p>Drew Grant Project Report Due</p> <ol style="list-style-type: none"> 1) An electronic copy of the End of the Year Report can be downloaded from blackboard under documents. 2) Refer to your P.O.'s to complete the report. 3) Questions that you will need to address are: <ul style="list-style-type: none"> - How were the materials and equipment utilized? - What impact will this grant have on the students in your school? - What is the total number of students that were impacted? 4) Provide a digital picture of the students utilizing the supplies or equipment. 5) Follow the blackboard instruction for posting your report. <u>DO NOT SEND TO THE DREW ESTATE!</u>
Spring 2020	<p>Drew Trustees visitation of the 2019 Drew Grant recipients. Schools selected for visitation will be notified prior to visitation.</p>

Drew Grants 2020 Timeline

Sept. 2019	Information for 2020 applications distributed to Principals and on Grants website.
Nov. 14, 2019	2020 Drew Grant Applications due by 4:00 P.M. to the Grants Department

Reminder inter-office mail is sent to Broad Street before it is brought to us. Allow 5-8 days delivery time if you send through inter-office mail.

Grants Dept., 600 S. Shattuck St., Lake Charles, LA. 70601