

FEDERAL PROGRAMS

Application for Paraprofessional Tuition & Praxis Assistance

Section 1: To be completed by applicant (Print or Type)

_____ Semester _____ Year _____
 (Name of Regionally Accredited College/University)

Name: _____
 Last First Middle/Maiden Employee I.D. #
 ()

Home Address Home Telephone Number

City, State and Zip Code School Assignment Specific Job Assignment

Area(s) of Certification working towards: (check one) Regular Ed (Available for Title I Schools only)
 Special Ed (Available for all CPSB schools)

*Title I School Paraprofessional Teacher Certification (only in regular education core content area)
 *Only teacher education degree programs are allowable for reimbursement.

Only courses meeting the requirements of degrees leading to certification will be approved for reimbursement by Federal Funds. These funds may not be used specifically for coursework needed (a) to increase overall grade point average for acceptance into a teacher education program; (b) certification in guidance counseling or library science; and/or (c) for advanced degrees. Reimbursement unavailable for books or other fees. Maximum of 9 hours per semester may be reimbursed. Reimbursement schedule as funds are available: \$500 for 3 hours; \$900 for 6 hours; \$1,300 for 9 hours. Please submit proof of final grade and payment receipt for reimbursement. Praxis reimbursement of 100% as funds are available: copy of paid receipt and a copy of passing score.

Courses Requested: The Department, Course #, and Course Title must be provided by the applicant.

Department	Course #	Course Title	Approved/Denied LEA Adm. Must Initial/Date Review
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Section II: (Please read the statement below carefully before signing).

I understand that if I drop, withdraw, or fail to complete a credit course successfully for which tuition assistance has been granted, no tuition will be remitted to me. I give permission for all concerned in the implementation of the Federal Funds Program to release information as required. Tuition will be reimbursed as funds are available. Reimbursement pending other funding sources.

Are you receiving money or reimbursement from any other grants and/or funding sources. ___Yes ___No
 If yes, list: _____

Applicant's Signature Date Principal's Signature Date

Agency Superintendent/Director/Administrator Signature Date

*Submit application: Regular education certification (Title I Schools only)-Federal Programs Director
 Special education certification-Administrative Director of Special Services*

DEADLINES FOR SUBMITTING REIMBURSEMENT TO FEDERAL PROGRAMS:

Fall Semesters: Last working day in January Spring Semester: Last working day in June
Summer Semester: Last working day in August