

DATE, TIME, PLACE OF MEETING

The Calcasieu Parish School Board met in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Tuesday, August 6, 2013, at 4:45 p.m. The meeting was called to order by Randy Burleigh, President. The prayer was led by Mack Dellafosse; the Pledge of Allegiance was led by Randy Burleigh.

ROLL CALL

The roll was called by Superintendent Savoy and the following members were present: Annette Ballard, Dale Bernard, Billy Breaux, Randy Burleigh, Mack Dellafosse, Clara Duhon, Chad Guidry, Bill Jongbloed, Jim Karr, Bryan LaRocque, Jim Schooler, and R. L. Webb.

Mr. Andrepont was absent; Mr. Hardy and Mr. Thompson arrived after the roll was called.

APPROVAL OF MINUTES

Mr. Dellafosse made a motion to approve the Minutes of the CPSB meetings of July 16, 2013 and July 30, 2013 and with a second by Mr. Webb, the motion carried.

SUPERINTENDENT'S REPORT**Mr. Savoy gave the following report:**

1. All board members have received their July, 2013 Headstart report.
 - Pre-K and Head Start students will report to school Thursday, August 20, 2013
 - Early Childhood Director and Early Childhood Instructional Coach attended Teaching Strategies GOLD Training for Administrators. This is the *New* Child Assessment for Head Start, Pre-K, and Child Cares.
 - Staff provided training on Saturday, July 27, 2013 for approximately 50 child care providers on the *New* Louisiana's Birth to Five Early Learning and Development Standards that will be implemented in Head Start, Pre-K, and Child Cares this school year. There are 12 child cares participating in the Early Childhood Care and Education Network Pilot Grant in Calcasieu Parish for 2013 – 2014. This is a one year grant that will provide *New* online child assessment, computers for child cares for data entry, development of a unified application, a *New* Classroom Assessment Scoring System (CLASS), professional development and implementation of Louisiana's Birth to Five Early Learning and Development Standards.

- **There are 70 classrooms**
- **1, 109 letters were mailed out on July 18, 2013**
- **394 children on the waiting list and the application process is ongoing**

2. In an effort to encourage healthier employees, the Calcasieu Parish School Board has established a **wellness program** for its employees.

We kicked the summer off with offering free fitness classes to CPSB employees. Over 30 free classes were offered between Christus Louisiana Athletic Club, Gigi's Downtown and Hurricane Crossfit.

CPSB will kick off the school year with the CPSB Health and Wellness Fair, [Saturday, August 17th, 7-12](#) at the Civic center. This will be free and open to all CPSB full time employees and only retirees who are enrolled in the CPSB health insurance plan.

Christus St Patrick Hospital will be conducting biometric screenings and numerous wellness vendors will be there providing education. The Risk Management Department is encouraging everyone to pre register on the link on CPSB home page by [August 11](#) in order to qualify for door prizes and receive a goody bag.

We are launching two wellness incentive plans:

The Fitness Incentive – Open to ALL full time CPSB employees and only retirees who are enrolled in our health insurance plan. CPSB partnered up with local fitness centers to offer discounted rates to our employees.

The fitness centers will report participants' monthly attendance to CPSB. If participants attend 8 or more times during the month – their names will be entered into a drawing where EIGHT 3 – month memberships (the rate not to exceed \$35/month) will be given out each month.

The Preventative Care Incentive Program – Open only to employees and retirees who are enrolled in our health insurance plan. If participants complete:

1. Biometric screenings at the CPSB Wellness Fair OR at their annual physical and
2. BCBS Online Health Assessment – they will get 5% off the employee's portion of the health insurance premium at our [May 1](#) renewal.

Enrollment forms will be launched at our Wellness & Health Fair, then will be available on-line.

One WELLNESS WARRIOR per school/location will be appointed by the Principal/Department Head.

This person will serve as an ambassador for employee wellness. They will assist in the implementation and coordination of wellness incentives at their location.

They will share information, engage colleagues to participate in wellness programs and create excitement around leading a healthy lifestyle.

In essence, be the "Wellness" committee member and help guide our district through this process of what our needs are on a district and individual school level. The Risk Management Department will look to them for ideas, incentives, etc. to engage our employees.

Lastly, CPSB's 1st Annual "From the Classroom to a 5k" [on November 2, 2013](#). This will be open to all CPSB employees and family members. The goal is to FINISH, not to race. More information to follow.

Mr. Savoy recognized the leadership summit that was held at the Civic Center for all of the administrators and department heads.

COMMITTEE REPORTS

C&I Committee/Chad Guidry, Chair
July 30, 2013

Mr. Guidry gave the following report:

Committee Members Present: Chad Guidry, Chair, Annette Ballard, Dale Bernard, Fred Hardy, Billy Breaux

Other Board Members Present: R.L. Webb, Jim Schooler, Randy Burleigh, Jim Karr, Roman Thompson

The C&I Committee Meeting was called to order at 5:14 p.m. by Mr. Guidry. A quorum was present. The meeting followed a Special Called Board Meeting; there was no additional prayer or pledge.

Approval of Pupil Progression Plan for the 2013-2014 School Year

A motion to approve the Pupil Progression Plan was made by Mr. Webb and seconded by Mr. Hardy. On a vote, the motion carried.

On behalf of the committee, Mr. Guidry made a motion to accept; a second was not needed and on a vote, the motion carried.

A motion to adjourn was made at 5:15 p.m. by Mr. Webb and seconded by Mr. Hardy. On a vote, the motion carried.

TAKE APPROPRIATE ACTION

A. Superintendent's recommendation on a two year performance contract renewal for the following administrators:

(Brent Washington, former Principal at Brentwood Elementary, was excluded from the list in the Minutes, as he is now a Leadership Specialist with the TIFF Grant)

**2013 Expirations
CONSIDERED FOR RENEWAL**

CONTRACTED EMPLOYEE	EXPIRATION DATE
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PRINCIPALS

Bell, Pam	July 31, 2013
Braud, Angie	July 31, 2013
Brown Kenny	July 31, 2013
Crick, Lee	July 31, 2013
Fraser, Beth	July 31, 2013
Guillory, Martin	July 31, 2013
Guillory, Rico	July 31, 2013
Jardell, Marc	July 31, 2013
Kingham, Sabrah	July 31, 2013
Manuel, Mitch	July 31, 2013
Marcantel, Gloria	July 31, 2013
McCardle, Tony	July 31, 2013
Neal, Benny Craig	July 31, 2013
Pete, Robert	July 31, 2013
Thomas-Clark, Carolyn	July 31, 2013
Thompson, Bobby Jack	July 31, 2013
Gerald Treme	July 31, 2013
Victorian, Kay	July 31, 2013

ASSISTANT PRINCIPALS

Abshire, Russell	July 31, 2013
Askew, Kasha	July 31, 2013
Baynes, Samuel	July 31, 2013
Frank, Caldarera	July 31, 2013
Enright, Melissa	July 31, 2013
Fontenot, Mary	July 31, 2013
Foreman, Mary	July 31, 2013
Gauthier, Greg	July 31, 2013
Hansen, Charles	July 31, 2013
LaFargue, Shannon	July 31, 2013
McGuire, Ocie	July 31, 2013
Perkins, Vicki	July 31, 2013
Powers, Jonathan	July 31, 2013
Shelton, Jacqueline	July 31, 2013
Sylvest, Dan	July 31, 2013
Whitaker, Rene	July 31, 2013
Williams, Carla	July 31, 2013
Yellott, Randy	July 31, 2013

SUPERVISORS

Caldarera, Mary Lou	June 30, 2013
Cantrell, Pam	June 30, 2013
Washington, Betty	June 30, 2013

ADMINISTRATIVE COORDINATOR

Micheal Hill June 30, 2013

ADMINISTRATIVE DIRECTORS

Gallemore, Charlotte June 30, 2013

DIRECTORS

Adkins, Charles June 30, 2013
Ardoin, Andy June 30, 2013
Crawford, James June 30, 2013
Deaville, Pat June 30, 2013
Hosemann, Patricia June 30, 2013
Wieschhaus, Steve June 30, 2013

On a motion to approve by Mr. Webb and a second by Mrs. Ballard, the motion carried.

PERMISSION TO ADVERTISE

A. Room Air Conditioners/Central Warehouse

On a motion to approve by Mr. Karr and a second by Mr. Bernard, the motion carried.

B. Technology Supplies and Equipment/District 30/Sulphur Bond Fund

On a motion to approve by Mr. Breaux and a second by Mr. Guidry, the motion carried.

CORRESPONDENCE

A. Change Order Number Eleven (11) for the Project, “Additions and Renovations at Starks High School,” District 24 Bond Funds; C.R. Fugatt, AIA, Designer; Pat Williams Construction, Inc., Contractor; *Increase* of \$3,286.90.

On a motion to approve by Mr. Karr and a second by Mr. Breaux, the motion carried.

B. Change Order Number Two (2) for the Project, “Sam Houston High School New Fieldhouse,” District 25 Bond Funds; Moss Architects, Inc., Designer; Troy Andrew Frick, Contractor; *Increase* of \$7,997.35 and *Increase* of Thirty (30) days.

On a motion to approve by Mr. LaRocque and a second by Mr. Webb, the motion carried.

CONDOLENCES/RECOGNITIONS

Mr. Bernard asked for a letter of condolence to the family of Mr. Charles Youngblood.

Mr. LaRocque asked for a letter of condolence to the family of Mr. Lloyd Hebert and a letter to Courtney Craft, at the loss of her husband.

Mr. Hardy asked for a letter of condolence to each of the following:

The family of Mrs. Melanie Ryan

The family of Mr. Delma Mitchell

The family of Mr. Aaron Joubert, Sr.

Mr. Breaux asked for a letter of appreciation to Mr. E.J. Ellender regarding the architectural work at Maplewood Middle School.

COMMITTEE AGENDA ITEMS

Mr. Breaux asked for information on the following:

Information on school consolidation

Funding to help pay for sports insurance coverage

Mr. Webb asked for information on money saved by the cafeteria satellite program and if the program is working.

Mr. Hardy asked for information on the following:

Viewing transcripts on applicants for administrative positions, why their grades are important and not just their diploma

Information on the gym floors at the Lake Charles-Boston Academy and how the gym is currently being used

Information regarding the hiring of relatives

Mr. Dellafosse asked for information on the following:

A breakdown in certified and non-certified teachers in all schools

A discussion on a better way to handle out of zone paperwork

A report from the Food Services Department regarding students not eating the cafeteria food and an update on federal regulations

Mrs. Duhon asked for information on the following:

The new CPSS telephone directory and when it will be distributed

Parent complaints regarding how they feel they are treated at Child Welfare and Attendance

Mr. LaRocque asked for current information on the distribution of bibles by the Gideons. Mr. Karr asked for the same.

SCHEDULE COMMITTEES

Budget Committee..... September 24, 2013 4:45 p.m.

On a motion to adjourn by Mr. Breaux and a second by Mr. Webb, the meeting adjourned at 5:49 p.m.

Randy Burleigh, President

Wayne Savoy, Secretary