

DATE, TIME, PLACE OF MEETING

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Tuesday, November 18, 2014, at 4:45 p.m. The meeting was called to order by Annette Ballard, President. The prayer was led by Randy Burleigh; the Pledge of Allegiance was led by Victoria Herline, a student at Vinton High School.

ROLL CALL

The roll was called by Mr. Bruchhaus and the following members were present: Joe Andrepont, Annette Ballard, Billy Breaux, Randy Burleigh, Mack Dellafosse, Clara Duhon, Chad Guidry, Fred Hardy, Bill Jongbloed, Jim Karr, Bryan LaRocque, Jim Schooler, and R. L. Webb.

Mr. Thompson arrived after the roll was called. Mr. Bernard was absent.

APPROVAL OF MINUTES

The Minutes of the Calcasieu Parish School Board Meeting of October 7, 2014, were approved by vote on a motion by Mr. Dellafosse and a second by Mr. Karr.

PRESENTATIONS

“From the Classroom to a 5K” T-Shirt Logo Contest Winners were presented by Skylar Giardina, Risk Manager.

Aubree Jackson, 5th grade student at TS Cooley Elementary for winning the “[From the Classroom to a 5K](#)” T-shirt Logo Contest.

2nd Place Award, Ghazanfar Chaudhry, 5th grade student at Nelson Elementary.

3rd Place Award, Linley Wilcox, 4th grade student at Moss Bluff Elementary.

SUPERINTENDENT’S REPORT

Mr. Bruchhaus gave the following report:

1. All board members have received their October 2014 Head Start report:

- Calcasieu Parish Police Jury Department of Human Resources has developed a program in collaboration with Brenda Hunter Head Start to engage fathers in promoting positive parenting in order to increase children's self esteem. Eighty fathers participated in the first orientation meeting.
 - Policy Council members received training on Roles and Responsibilities by Dr. Joseph Guillory, Head Start Consultant. New officers were elected and Ms. Kristina Daigle, Jake Drost Head Start parent, is the new president for 2014-2015.
 - J. D. Clifton Head Start hosted a "Dads in Action" activity which started with a workshop for Dads, led by Mr. Willie King, and then students were able to participate in a "Trunk or Treat" with the dads handing out candy and books to students. Moms decorated trunks while dads attended the workshop.
 - Jake Drost in collaboration with the Junior League of Lake Charles hosted *Read for the Record*. Two members of the Junior League came with a therapy dog dressed as a bunny and read the book "Bunny Cakes" to the students. The students were able to interact with the dog. The activity also included making and decorating cupcakes with their parents.
 - Head Start at J. I. Watson recently completed a study on community helpers. School safety officer, Chris Holmes discussed school safety with children in the Head Start classes.
 - The following staff presented at Louisiana Early Childhood Association (LAECA) in Alexandria:
 - Dawn Kreider
 - Elizabeth Thibodeaux
 - Megan Manual
 - Shelley Roach
 - Jason McGee
 - Andrea Malbreaux – designed the cover for the LAECA conference
 - Enrollment – 459 - Waiting List – 110 - Disabilities – 37 – 18 in progress
2. All board members have received their school population reports, as of October 31, 2014.
 3. Continuing with our renewed efforts to keep the Board informed on financial matters, I would like to report our current sales tax numbers for our general fund show November, 2014 collections at \$1, 703,352 over budget for the month. For the 2014-2015 year, collections are \$4,133,794 over budget. Collections for the first four months of the year are \$4,362,070 over the same four months last year.
 4. I would like to recognize Coach Bryan Whitley, Nurse Kay Sonnier, Nurse Marie Rougeau, regarding a situation that occurred at Western Heights Elementary School with a student. According to Ginger Pearson, our CPSB Nurse Coordinator: Saving the life of the student was a perfect example of teamwork with divine intervention. Not only the ones directly involved, but the staff not directly involved,

played a vital part by calmly taking the student's classmates back to class while others performed life saving measures. Thank you for your service under pressure.

5. In keeping with the Board's intent that the issue of closing schools be brought up in November, I would just like to say that staff has no plans to recommend school closings for the 2015-2016 school year. We will continue to emphasize improvements in school performance and operational efficiency without shuttering any buildings for 2015-2016.

TAKE APPROPRIATE ACTION

Mrs. Ballard read the following items:

A. Instructional Resource Review Process for 2015-2016

November 18, 2014 – Ask that the Calcasieu Parish School Board approve the proposed Instructional Resource Action Plan and Timeline and grant the C&I Department permission to proceed with the review process using the current CPSB Textbook Selection and Adoption Policy.

December 1, 2014 - Present to the C&I Committee for approval the proposed procedures to be used by each grade band to review instructional resources for the 2015-16 school year along with a list of the stakeholders that will serve on each committee.

Early January 2015 - C&I Staff will begin assembling sample materials to distribute to committee members.

January – February 2015 – Window for Instructional Review Committees to meet and evaluate current and possible new instructional resources in each core subject.

Late February 2015 – All CPSB teachers and administrators will be anonymously surveyed to gather feedback concerning instructional resources.

Early March 2015 – Resources recommended by the Instructional Resource Review Committees will be displayed in the lobby of the CPSB for parental review.

Late March 2015 – Present Instructional Review Committee's recommendations to C&I Committee for appropriate action

April 2015 – The Calcasieu Parish School Board will take final action on resources to be used and purchased for the 2015-16 school year at the regular April School Board Meeting.

From now until the end of this school year, the C&I Staff will continue to do the following:

- Provide grade level and subject specific training and support to teachers in all subjects using the ELA Guidebooks, Core Knowledge, or Eureka Math.
- Encourage schools to continue to provide workshop opportunities for parents to become more familiar with new instructional strategies.
- Provide support to parents and students by continually updating and improving Homework Help

- Continue to monitor the current curriculum implementation and make appropriate adjustments as concerns arise.

There was much discussion and the following submitted blue cards to address the Board:

Monica Baumgarten
Annette McClenahan
Tiffany Guidry
Shawna Dufrene
Barry Badon
Leslie Truax
Jimmie Richard
Marla Baldwin
Derek Smith

Mr. LaRocque offered a motion, seconded by Mr. Burleigh, to include a resolution submitted by Mr. Smith into the minutes. The motion carried, with one nay vote. The resolution pertains to St. Tammany Parish and Mr. Smith asked that the word Calcasieu replace the words St. Tammany for the Board's consideration.

Whereas, the ~~St. Tammany~~ Parish School Board Members and our stakeholders believe that commitment to providing a challenging and relevant curriculum will lead to constant improvement and high performance of Louisiana school systems; and

Whereas, effective instruction must meet the needs of all students allowing every child to learn at expected high levels; and

Whereas, the ~~St. Tammany~~ Parish School Board has unanimously opposed the Common Core State Standards since the idea was first introduced to the state of Louisiana through the rejection of a Race To The Top agreement in January of 2010 and support for a ~~St. Tammany~~ Parish School Board resolution asking for removal of the ~~Saint Tammany~~ Parish School Board and other School Districts in Louisiana from implementation of Common Core State Standards and participation in Partnership for Assessment of Readiness for College and Careers (PARCC) testing in October of 2013; and

Whereas, the ~~St. Tammany~~ Parish School Board members are duly elected by the citizens of the parish to represent them on the local level along with the elected members of the Northshore delegation to the Louisiana legislature who all agree and believe that education is not the mandate of the Federal government or any national board; and

Whereas, the ~~St. Tammany~~ Parish School Board believes that the Common Core State Standards are an inappropriate overreach based on standards that do not allow for local educational autonomy, does not allow deviation from a set of standards that are unproven while reflecting the interests and priorities of corporate education reformers and small interest groups, were piloted incorrectly, implemented too quickly and as a result has produced developmentally inappropriate expectations that do not meet the needs of every child, every day; and

Whereas, the members of the ~~St. Tammany~~ Parish School Board believe the PARRC testing no longer represents a consortium that will benchmark our students performance on a national level based on a dwindling membership; and

Whereas, our belief is that Louisiana educators along with parents, local business members, school superintendents, education stakeholder associations, and school board members should develop and implement a set of Louisiana Educational Standards that will reflect our state's commitment to providing a challenging and relevant curriculum, innovative instruction, and accountability that will lead to solid student achievement gains while allowing students to flourish as life long learners; and

Whereas, we further believe that high quality schools and exemplary school achievement are the responsibility of the local community with backing and support from members of the Louisiana legislature, elected and appointed Louisiana Board of Elementary and Secondary Education members, the appointed State Superintendent of Education and the elected Governor of the state of Louisiana.

Now therefore be it resolved that the members of the ~~St. Tammany~~ Parish School Board do hereby respectfully request members of the Louisiana legislature to join school board members and citizens across the great state of Louisiana to support removing Louisiana from the Common Core State Standards and charging the Louisiana State Superintendent of Education and Louisiana Board of Elementary and Secondary Education with developing, along with stakeholders input, Louisiana Standards for Education Excellence.

Furthermore, the members of the ~~St. Tammany~~ Parish School Board do hereby request an immediate moratorium on participating in PARRC testing by Louisiana students and at this time suggest using the current Louisiana assessments until a new assessment instrument is developed.

Be it further resolved that this resolution be spread upon the official minutes of this Board, with copies being sent to Governor Bobby Jindal, State Superintendent of Education John White, members of the Louisiana Board of Elementary and Secondary Education, all members of the Louisiana Legislature, the President and Superintendent of every Louisiana School Board, the executive director of the Louisiana School Board Association, all public education stakeholder organizations/associations, all declared candidates for Governor in the 2016 Louisiana governor's race, presidents or chairmen of every Louisiana parish government, Chamber of Commerce offices in Louisiana and all schools in ~~St. Tammany~~ Parish.

On a motion to approve the Review Process by Mr. Webb and a second by Mr. Dellafosse, the motion carried.

B. Approval of School Out of State Trips:

1. Request to approve Lake Charles Boston Academy Television Production Class trip to San Diego, California/March 31-April 4, 2015/Student Television Network Convention

On a motion to approve by Mr. Webb and a second by Mr. Burleigh, the motion carried.

2. Request to approve Iowa High School Marching Band trip to Dallas, Texas/April 10-12, 2015

On a motion to approve by Mr. Webb and a second by Mr. Burleigh, the motion carried.

3. Request to approve Washington-Marion High School Band trip to Orlando, Florida/March 26-29, 2015

On a motion to approve by Mr. Webb and a second by Mr. Burleigh, the motion carried.

4. Request to approve W.W. Lewis Middle School Chorus trip to Kemah, Texas/ May 9, 2015

On a motion to approve by Mr. Webb and a second by Mr. Burleigh, the motion carried. Mr. Hardy asked that the form be corrected to include a signature line for the appropriate Administrative Director.

C. Approval to Accept Donated Property Adjacent to Iowa High School from Richard and Donna Richard

On a motion to approve by Mr. Webb and seconded by Mr. Burleigh, the motion carried.

**RESOLUTION ACCEPTING
ACT OF DONATION ITEM VIII C**

WHEREAS Richard Nathan Richard and Dona Dean Richard have offered to donate to the Calcasieu Parish School Board immovable property located adjacent to Iowa High School's property; and

WHEREAS the Calcasieu Parish School Board desires to accept the generous donation by Richard Nathan Richard and Dona Dean Richard;

NOW THEREFORE BE IT RESOLVED by the Calcasieu Parish School Board, in regular session convened on November 18, 2014, that the Calcasieu Parish School Board does hereby accept the donation by Richard Nathan Richard and Dona Dean Richard of immovable property located adjacent to Iowa High School property, more fully described in the form of the Act of Donation attached hereto.

BE IT FURTHER RESOLVED that the Calcasieu Parish School Board President, Annette Ballard, be and she is hereby authorized to execute the Act of Donation and accept the aforesaid donation on behalf of the Calcasieu Parish School Board, and to include therein such terms as she deems necessary and appropriate.

BE IT FURTHER RESOLVED that the Calcasieu Parish School Board President, Annette Ballard, is authorized to express to the donors, Richard Nathan Richard and Dona Dean Richard, the gratitude of the Calcasieu Parish School Board for their generosity and support for public education in Calcasieu Parish.

ADOPTED AND APPROVED on this 18th day of November 2014.

D. Approval of Donation of Property, "Sidewalk", to the Calcasieu Parish Police Jury

On a motion to approve by Mr. Andrepont and seconded by Mr. Guidry, the motion carried.

Ward 2
Bell City Road Sidewalk
Calcasieu Parish, Louisiana

ITEM VIII D

ACT OF DONATION

STATE OF LOUISIANA:

PARISH OF CALCASIEU:

BE IT KNOWN, that on the dates and before the Notaries Public set forth below, in and for the State of Louisiana, Parish of Calcasieu, and in the presence of the undersigned lawful witnesses, personally came and appeared,

Calcasieu Parish School Board, a political subdivision of the State of Louisiana, appearing herein through its duly authorized President, Annette Ballard, and

Calcasieu Parish Police Jury, a political subdivision of the State of Louisiana, appearing herein through its duly authorized President, Dennis Scott.

The Calcasieu Parish School Board, as owner, does hereby give, grant, donate, transfer, assign, set over, convey and deliver unto Calcasieu Parish Police Jury, who hereby accepts the donation and acknowledges delivery and possession for the Calcasieu Parish Police Jury, the following property as shown on plat attached hereto and made a part of this instrument by reference and more particularly described as follows:

DESCRIPTION

Beginning at the Southwest corner of Lot 6 of Block 4 of Bell City Townsite as recorded in Conveyance Book 49, page 486 of the Records of Calcasieu Parish, Louisiana, thence N 0° 36' 0" E (call North) along the West line of Lots 6, 5 and 4 of said Block 4 a distance of 102.82 feet, thence N 89° 24' 00" E distance of 6.00 feet, thence S 0° 36' 00" W along a line that is parallel to and 6.00 feet East of the West line of Lots 4, 5 and 6 a distance of 102.82 feet to a point on the South line of Lot 6 of Block 4, thence S 89° 24' 00" W (call West) along said South line of Lot 6 of Block 4 a distance of 6.00 feet to Point of Beginning. Contains 0.014 acres.

The parties expressly agree that this conveyance is made by authority of Article VII § 14 of the Constitution of the State of Louisiana of 1974 and La. R.S. 33:1321 *et seq.*, the Local Services Law. The parties further agree that the consideration for the conveyance from the Calcasieu Parish School Board to the Calcasieu Parish Police Jury is the benefit, use, and advantage accruing to the Calcasieu Parish School Board by reason of the Bell City Road Sidewalk Project on Highway 14. Calcasieu Parish Police Jury agrees to construct or to have a sidewalk constructed upon the above described property under such other terms and conditions or considerations hereinafter expressed.

The Calcasieu Parish School Board does hereby convey the above described property with all lawful warranties and with substitution and subrogation to all of the Calcasieu Parish School Board's rights and action of warranty.

The parties agree that the conveyance of the above described property is in exchange for the benefit of pedestrian flow to Bell City school.

It is expressly agreed and understood that Calcasieu Parish School Board has been afforded the right and opportunity to have the above described property appraised and has been afforded the right and opportunity to receive just compensation for such property, and that Calcasieu Parish School Board has elected to forego, waive and extinguish such rights and opportunities in favor of this conveyance to the Calcasieu Parish Police Jury.

Calcasieu Parish School Board further hereby grants to Calcasieu Parish Police Jury a temporary construction easement over the following described property:

TEMPORARY CONSTRUCTION EASEMENT

Beginning of the Northwest corner of Lot 4 of Block 4 of Bell City Townsite as recorded in Conveyance Book 49, page 486 of the Records of Calcasieu Parish, Louisiana, thence N 89° 24' 00" E (call East) along said North line of Lot 4 a distance of 5.00 feet, thence S 0° 36' 00" W along a line that is parallel to and 5.00 feet East of the West line of Lot 4, a distance of 41.18 feet thence N 89° 24' 00" E a distance of 7.00 feet, thence S 0° 36' 00" W a distance of 108.82 feet to a point on the South line of Lot 6 of Block 4, thence S 89° 24' 00" W (Call West) along said South line of Lot 6 of Block 4 a distance of 6.00 feet to the Southeast corner of above described Required Right of Way, thence following the East line of above described Required Right of Way: N 0° 36' 00" E 102.82', S 89° 24' 00" W 6.00 feet to a point on the West line of Lot 4, thence N 0° 36' 00" E (call North) along said West line a distance of 47.18 feet to Point of Beginning.

The aforesaid property is conveyed and the Temporary Construction Easement is granted subject to other easements or servitudes which may exist regarding the property described herein. It is expressly understood that the above-described Temporary Construction Easement is made solely for and shall terminate upon completion of the construction of said project.

Calcasieu Parish School Board acknowledges and agrees that the consideration provided herein constitutes full and final consideration for the property herein conveyed and for any and all diminution in the value of Calcasieu Parish School Board's remaining property as a result of the transfer set forth herein.

It is understood and agreed that Calcasieu Parish School Board reserves unto itself, its successors and assigns, all oil and gas minerals beneath the above described property; it is specifically understood, however, that while no exploration, drilling, or mining of oil or gas minerals of any kind shall be conducted upon said are, there may be directional drilling from adjacent lands to extract the oil and gas minerals from under said areas.

Calcasieu Parish Police Jury agrees to hold Calcasieu Parish School Board harmless and indemnify Calcasieu Parish School Board from damages which may be caused on said property during the period of construction of the sidewalk referred to above.

E. Approval of Grant Award (5 Years) Designation Renewal System/Head Start Program

Grant Title: Calcasieu Parish School Board (CPSB) Head Start Program

Grant Source: Federal

Grant Amount: \$3,698,218.00 per year

Schools: DeQuincy Primary, J. D. Clifton Elementary, Jake Drost Middle, Brenda H. Hunter, and J. I. Watson Middle

Person Applying: Sheryl Piper – Early Childhood Director

Purpose: The Head Start Program provides an integrated approach of early childhood

care and education that includes comprehensive services to four hundred fifty (450) children ages 3 and 4. It is designed to focus on providing early literacy and mathematical skills necessary for children to become Kindergarten ready. The program promotes school readiness by enhancing social and cognitive development of children by providing health, nutritional, social and other services. CPSB School Readiness Goals are aligned with the Head Start Childhood Development and Early Learning Framework and the Louisiana Birth to 5 Early Learning and Development Standards. Research-based assessment methods are being used to support teacher-child interactions and children's progress towards the school readiness goals. The program is currently participating in the implementation of the Community Network Pilot (Act 3). Head Start program also includes engaging parents, families and communities in their child's learning.

On a motion to approve by Mr. Dellafosse and a second by Mr. Burleigh, the motion carried.

F. Resolution for Disclosure Review and Participation in the Disclosure Cooperation Initiative

Lake Charles, Louisiana
November 18, 2014

The Parish School Board of Calcasieu Parish, Louisiana, met in regular public session at 4:45 o'clock p.m. on Tuesday, November 18, 2014, at the regular meeting place of said Board in the Calcasieu Parish School Board Office, 3310 Broad Street, Lake Charles, Louisiana, pursuant to the provisions of written notice given to each and every member thereof and duly posted in the manner required by law.

President, Annette Ballard, called the meeting to order and on roll call, the following members were present:

Joe A. Andrepont, Annette Ballard, Billy Breaux, Randall Burleigh, Mack Dellafosse, Clara Duhon, Chad Guidry, Fredman Hardy, Jr., Bill Jongbloed, James W. Karr, Sr., Bryan LaRocque, Jim Schooler, Roman Thompson and R. L. Webb

ABSENT: Dale Bernard

Karl Bruchhaus, Board Secretary, also attended. The meeting was called to order and the roll called with the above results.

Thereupon, the following resolution was introduced, and pursuant to a motion made by Mr. Guidry and seconded by Mr. Dellafosse, was adopted by the following vote:

YEAS: Mr. Andrepont, Mr. Breaux, Mr. Burleigh, Mr. Dellafosse, Mrs. Duhon, Mr. Guidry, Mr. Hardy, Mr. Jongbloed, Mr. Karr, Mr. LaRocque, Mr. Schooler, Mr. Thompson and Mr. Webb

NAYS: None

ABSENT: Mr. Bernard

NOT VOTING: President Ballard

RESOLUTION

A RESOLUTION DIRECTING UNDERTAKING OF A CONTINUING DISCLOSURE REVIEW AND AUTHORIZING PARTICIPATION IN THE MUNICIPALITIES CONTINUING DISCLOSURE COOPERATION INITIATIVE OF THE DIVISION OF ENFORCEMENT OF THE U.S. SECURITIES AND EXCHANGE COMMISSION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Parish School Board of Calcasieu Parish, Louisiana, (the “Board”), the governing authority of the School System of Calcasieu Parish, Louisiana, and various districts school bond created by the Board as authorized by state law (the “Districts”) from time to time has issued its bonds on behalf of itself and its various Districts to finance various capital projects and refund various bond issues (the “Prior Bond Issues”); and

WHEREAS, the Board has entered into continuing disclosure agreement(s) in connection with certain of its Prior Bonds, agreeing to file certain financial information and operating data and certain enumerated event notices with the former nationally recognized municipal securities information repositories or the Municipal Securities Rulemaking Board (the “MSRB”) pursuant to the provisions of Rule 15c2-12 of the Securities Exchange Act of 1934, as amended (the “Rule”);

WHEREAS, the Board has made certain representations regarding its continuing disclosures in bond offering documents in connection with its Prior Bonds;

WHEREAS, in response to widespread concerns that many municipal issuers have not complied with their obligations to file continuing disclosure documents under the Rule, and furthermore have made or may have made false or misleading representations concerning compliance in bond offering documents, the Division of Enforcement (the “Division”) of the U.S. Securities and Exchange Commission (the “SEC”) has set forth its Municipalities Continuing Disclosure Cooperation Initiative (the “MCDC Initiative”), attached hereto as **Exhibit A**;

WHEREAS, the MCDC Initiative provides that the Division will recommend favorable settlement terms to municipal issuers involved in the offer or sale of municipal securities if they self-report to the Division, by 5:00 pm (EST) on December 1, 2014, possible violations during the previous five years involving materially inaccurate statements in bond and note offering documents relating to prior compliance with continuing disclosure obligations pursuant to the Rule;

WHEREAS, one or more of the Board’s underwriters for some of the Prior Bonds has notified the Board that it has self-reported to the SEC possible violations involving material inaccurate statements in the offering documents for some of the Prior Bonds; and

WHEREAS, in order to be able to participate in the MCDC Initiative and obtain favorable settlement terms with the SEC, the Board needs to undertake a Review (as hereinafter defined) and authorize participation in the MCDC Initiative, if appropriate, as determined by the facts of the Review;

NOW, THEREFORE, BE IT RESOLVED by the Parish School Board of Calcasieu Parish, Louisiana, acting on its behalf and as the governing authority of its various Districts, that:

SECTION 1. The Board, through its Secretary and Finance Director, are hereby directed to conduct a continuing disclosure review of its prior continuing disclosure

undertakings (the "Review"), and the Board and its various bond Districts hereby ratifies any such previously conducted Review. Such Review by the Secretary and Finance Director shall include, but is not limited to, a historical review of the Board's continuing disclosure obligations and filings in connection with its Prior Bonds that are presently outstanding and which are no longer outstanding but, as of the date five years prior to the date of submission of the Questionnaire (as hereinafter defined), were outstanding. Such Review by the Board and each District shall include, but is not limited to, a historical review of the Board's continuing disclosure obligations and filings in connection with its Prior Bonds issued by itself and each of the Board's Districts that are presently outstanding and which are no longer outstanding but, as of the date five years prior to the date of submission of the Questionnaire (as hereinafter defined), were outstanding.

SECTION 2. The Board and the Districts are hereby authorized to participate in the MCDC Initiative, if in the discretion of the Secretary and Finance Director and bond counsel for Prior Bonds, it is determined the Board and/or the Districts may have made materially inaccurate statements in its bond offering documents relating to prior compliance with continuing disclosure obligations pursuant to the Rule in connection with its Prior Bonds issued during the period beginning five years prior to the date of submission of the Questionnaire.

SECTION 3. The Secretary and the Finance Director are hereby authorized to execute and deliver any and all documents and instruments, including the Municipalities Continuing Disclosure Cooperation Initiative Questionnaire for Self-Reporting Entities contained in the MCDC Initiative (the "Questionnaire"), and to do and cause to be done any and all acts and things necessary or proper for participating in the MCDC Initiative and all related transactions, including the Review, contemplated by this resolution relating to the Prior Bonds.

SECTION 4. The Secretary and the Finance Director are hereby directed to establish appropriate policies and procedures and provide appropriate training to ensure that the Board and its various bond Districts timely complies with all of its continuing disclosure

obligations in the future, and to complete any applicable remedial filings with the MSRB deemed necessary for compliance with its existing continuing disclosure obligations relating.

SECTION 5. This resolution shall become effective immediately upon its adoption.

This Resolution adopted and passed on this 18th day of November, 2014.

Exhibit A

On a motion to approve by Mr. Guidry and a second by Mr. Dellafosse, the motion carried.

G. Discuss and Take Appropriate Action on Hearing Procedures for Employee Discipline Required by Act 570

HEARING PROCEDURES FOR EMPLOYEE DISCIPLINE

La. R.S. 17:443 and La. R.S. 17:444 require school districts to utilize Disciplinary Hearing Officers (DHO) when certain disciplinary actions as defined by law are contemplated against tenured teachers and against administrators. This procedure shall govern the conduct of such hearings before a DHO within the school district.

I. LIST OF HEARING OFFICERS

A list of persons meeting those qualifications imposed by law to serve as a DHO shall be approved and maintained by the school board. The minimum number of persons on such list shall be fixed in accordance with law depending upon the number of students enrolled in the school district.

II. SELECTION OF DISCIPLINARY HEARING OFFICERS; CONFLICTS OF INTEREST

When the services of a DHO are required, the Superintendent shall randomly select the name of a DHO from the Board-approved list in the presence of at least one witness, shall immediately provide the DHO with notice of selection and shall provide the teacher or administrator with the name and contact information of the DHO. Such random appointment shall be made by the use of either a random name generator or by the blind drawing of a name from the entire list of board-approved DHOs.

Within five (5) days of notice of selection of the DHO each party shall provide the DHO and the other party with a list of potential witnesses. The DHO must promptly respond to the parties with a notification attesting to both the DHO's continued qualification to serve and the absence of a conflict of interest that would prohibit him/her from serving.

In the event that the DHO selected is an immediate family member of any of the parties or witnesses to testify at the hearing, prohibited from serving due to a conflict of interest proscribed by the Louisiana Rules of Professional Conduct, or is otherwise unavailable to conduct the hearing within the time delays provided by law, another name shall be randomly selected.

III. COMPENSATION OF DISCIPLINARY HEARING OFFICERS

Each person selected as a DHO shall be entitled to compensation at the maximum rate provided for attorneys with like experience by the Louisiana Attorney General. The DHO shall submit a detailed, itemized invoice to the Superintendent no later than 15 days after the conclusion of his duties. The invoice of the DHO shall be paid by this Board no later than 45 days after submission. Any expense for which reimbursement is sought must be supported by detailed receipts.

IV. DUTIES OF AND RESPONSIBILITIES DISCIPLINARY HEARING OFFICERS

The DHO appointed as provided herein shall have the duty and responsibility to:

- A. Confer with the parties and their counsel regarding scheduling;
- B. Advise the teacher or administrator that the hearing will be either public or private, at the option of the teacher or administrator;
- C. Review whether the interim decision of the Superintendent was arbitrary or capricious and shall either affirm or reverse the action of the Superintendent;
- D. Notify the Superintendent and the teacher or administrator of his final determination, with written reasons, within ten (10) days of the conclusion of the hearing;
- E. Maintain and safeguard all exhibits accepted or proffered into evidence at the hearing; and

F. Such other duties and responsibilities as may be imposed upon him by law and/or this policy.

V. POWERS AND AUTHORITY OF DISCIPLINARY HEARING OFFICERS

The DHO appointed as provided herein shall have the powers and authority to:

A. Schedule the date, time and location of the hearing, if the parties cannot agree;

B. Administer oaths and affirmations;

C. Regulate the course and conduct of the hearings;

D. Fix the time for filing pre or post-hearing briefs, if requested;

E. Direct the parties to appear and confer to consider simplification of the issues; and

F. Sign and issue subpoenas requiring attendance, giving of testimony by witnesses, and/or production of documents at the hearing.

All parties shall have the right to (1) present evidence on issues of fact, (2) present argument on issues of law and policy, and (3) conduct such examination of witnesses as may be required for the development of a complete record, subject to the authority of the DHO to regulate the course and conduct of the proceedings.

VI. GENERAL RULES CONCERNING HEARINGS

A. Hearings shall be scheduled in accordance with the timelines established by law and shall be held in private or open session, at the option of the teacher or administrator. Hearings shall be held at the school board's central office, unless a different location is fixed by the DHO.

B. Hearings shall be conducted on weekdays during normal business hours, unless the DHO determines that the just and efficient completion of the hearing, compliance with the mandated delays, or the DHO's, counsel's or party's schedule requires a deviation from such times.

C. The DHO may suspend a hearing, upon both parties' agreement and request, when it appears that a resolution of the disciplinary action at issue has been reached between the parties. Before the proceedings are dismissed, the fact of such resolution, but not the terms thereof, shall be entered upon the record of such proceedings. Any verbal agreements placed into the record shall be memorialized in

writing and signed by all parties within 7 calendar days.

D.The DHO shall require that the proceedings be conducted with dignity and in an orderly and expeditious manner and shall control the proceedings so that justice is done.

E.The normal order of the hearing shall be as follows:

1.The opening statements by the Superintendent and the teacher or administrator, in that order;

2.The presentation of the evidence of the Superintendent and of the teacher or administrator, in that order;

3.The presentation of the evidence of the Superintendent in rebuttal; and

4.The argument of the Superintendent, of the teacher or administrator, and of the Superintendent in rebuttal, in that order.

This order may be varied by the DHO when circumstances so justify.

F.Before testifying, every witness shall be required to declare that he will testify truthfully, by oath or affirmation.

G.A witness who is subpoenaed but who fails to appear or a witness who appears but refuses to testify without proper cause shall be considered in contempt, and the DHO may apply to a district judge in the Parish where the hearing is being held for an Order holding the recalcitrant witness in contempt.

H.The DHO may order, upon a showing of appropriate safeguards, live testimony of a witness to be presented during the hearing by teleconference, video link, or other visual remote technology, if the witness is beyond the subpoena power of the DHO or when compelling circumstances are shown.

I.Formal exceptions to rulings or orders of the DHO are unnecessary. Contemporaneous objections with the reasons stated therefore to such rulings are sufficient.

J.In all cases, the DHO shall state the reason for his ruling as to the inadmissibility of the evidence.

K. When the DHO rules against the admissibility of any evidence, he shall either permit the party offering such evidence to make a complete record thereof, or permit the party to make a statement setting forth the nature of the evidence.

L. At the request of any party, the DHO may allow any excluded evidence to be proffered, subject to cross-examination on the record during a recess or such other time as the DHO shall designate. When the record is completed during a recess or other designated time, there will be no necessity for the requesting party to make a statement setting forth the nature of the evidence.

M. If the DHO permits a party to make a complete record of the evidence held inadmissible, it shall allow any other party the opportunity to make a record in the same manner of any evidence bearing upon the evidence held to be inadmissible or, in case of the unavailability of such evidence or inability of the other party to do so, to make a statement setting forth the nature of the evidence.

N. The Louisiana Administrative Code is not applicable to hearings conducted before the DHO. In addition, a strict interpretation of the Louisiana Code of Evidence shall not be used to exclude evidence when, in the opinion of the DHO, the principles underlying the Code of Evidence and attendant circumstances suggest that such evidence is competent and reliable.

O. Each hearing shall be recorded by a certified court reporter.

P. Such court reporter's appearance fee shall be paid by the Board within 45 days of the presentation of an invoice.

Q. Upon the request of any party to the DHO, he/she shall request the court reporter to transcribe the record of the entire hearing and transmit the original transcript of the hearing to the DHO. The requesting party shall be obligated to pay all costs and fees associated with the transcription of the hearing by the certified court reporter and for obtaining a copy thereof. Notice of such request for transcription shall be contemporaneously transmitted to all parties who may obtain a copy of such transcript from the court reporter upon paying for same.

R. Upon request of any party directed to the DHO, he/she shall cause the original transcript of the hearing and all exhibits accepted or proffered into evidence to be filed with the appropriate district court. The requesting party shall be obligated to pay all costs and fees associated with the filing of the transcript and exhibits directly to the clerk of court at the time of filing.

S.All exhibits accepted or proffered into evidence shall be maintained and safeguarded by the DHO for a period of not less than 120 days after transmission of his/her final determination to the Superintendent. After the expiration of such 120 day period, all evidence shall be sealed and returned to the superintendent.

T.The DHO shall not be called as a witness upon review by the District Court, unless there is a dispute as to the formalities required by law for such hearings and only when ordered by the District Court.

On a motion to approve by Mr. Dellafosse and a second by Mr. Webb, the motion carried.

H. Discuss and Approve List of Persons to Serve as Disciplinary Hearing Officers for the Calcasieu Parish School Board

DISTRICT HEARING OFFICER LIST

Gregory J. Bergstedt
Michael C. Cassidy
Michael K. Dees
Mark A. Delphin
J. Lee Hoffoss, Jr.
Leonard K. Knapp
Gregory P. Marceaux
Terrence D. McCay
David L. Morgan
Shayna L. Sonnier
Terry Thibodeaux
James A. Watson

On a motion to approve by Mr. Dellafosse and a second by Mr. Webb, the motion carried.

I Request to Approve Second Supplemental Bond Resolution in Connection with the Issuance, Sale, and Delivery of \$690,900 of Revenue Bonds

Lake Charles, Louisiana
November 18, 2014

The Parish School Board of Calcasieu Parish, Louisiana, met in regular public session at 4:45 o'clock p.m. on Tuesday, November 18, 2014, at the regular meeting place of said Board in the Calcasieu Parish School Board Office, 3310 Broad Street, Lake Charles,

November 18, 2014

Lake Charles, Louisiana

Louisiana, pursuant to the provisions of written notice given to each and every member thereof and duly posted in the manner required by law.

President, Annette Ballard, called the meeting to order and on roll call, the following members were present:

Joe A. Andrepont, Annette Ballard, Billy Breaux, Randall Burleigh, Mack Dellafosse, Clara Duhon, Chad Guidry, Fredman Hardy, Jr., Bill Jongbloed, James W. Karr, Sr., Bryan LaRocque, Jim Schooler, Roman Thompson and R. L. Webb

ABSENT: Dale Bernard

Karl Bruchhaus, Board Secretary, also attended. The meeting was called to order and the roll called with the above results.

Thereupon, the following resolution was introduced, and pursuant to a motion made by Mr. Dellafosse and seconded by Mr. Guidry, was adopted by the following vote:

YEAS: Mr. Andrepont, Mr. Breaux, Mr. Burleigh, Mr. Dellafosse, Mrs. Duhon, Mr. Guidry, Mr. Hardy, Mr. Jongbloed, Mr. Karr, Mr. LaRocque, Mr. Schooler, Mr. Thompson and Mr. Webb

NAYS: None

ABSENT: Mr. Bernard

NOT VOTING: President Ballard

SECOND SUPPLEMENTAL BOND RESOLUTION

A SECOND SUPPLEMENTAL BOND RESOLUTION AMENDING AND SUPPLEMENTING THE GENERAL BOND RESOLUTION ADOPTED SEPTEMBER 9, 2014 AND THE SUPPLEMENTAL BOND RESOLUTION ADOPTED OCTOBER 7, 2014 IN CONNECTION WITH ISSUANCE,

SALE AND DELIVERY OF \$690,900.00 OF CALCASIEU PARISH SCHOOL BOARD REVENUE BONDS (SCHOOL TRANSPORTATION FACILITIES PROJECT), 2014 SERIES A, AND \$954,100.00 OF CALCASIEU PARISH SCHOOL BOARD TAXABLE REVENUE BONDS (SCHOOL TRANSPORTATION FACILITIES PROJECT), 2014 SERIES B.

WHEREAS, on September 9, 2014, the Calcasieu Parish School Board (the “Issuer”) adopted a General Bond Resolution (the “General Bond Resolution”) which provided for future indebtedness of the Issuer secured by and payable from income, revenues and receipts derived or to be derived from any sources whatsoever, including the Issuer’s excess of annual revenues above statutory, necessary and usual charges; and

WHEREAS, on October 7, 2014, the Issuer adopted a Supplemental Bond Resolution (the “Supplemental Bond Resolution” and, together with the General Bond Resolution, the “Bond Resolution”), to amend, supplement and modify certain of the terms of General Bond Resolution; and

WHEREAS, the Issuer desires to further supplement the Bond Resolution to modify certain of the terms thereof; and

WHEREAS, except to the extent amended, supplemented or modified herein, the provisions of the General Bond Resolution and the Supplemental Bond Resolution shall remain unchanged;

NOW THEREFORE, BE IT RESOLVED by the Calcasieu Parish School Board, as follows:

Section 1. SECTION 11 of the General Bond Resolution is hereby amended to have the same read as follows:

SECTION 11. Additional Series of Bonds. All bonds of a series shall enjoy complete parity of lien on the revenues of the Issuer despite the fact that any of the Bonds may be delivered at an earlier or later date than any other of the Bonds.

The Issuer may issue other series of bonds or obligations payable from or enjoying a lien on its revenues on a parity with the Bonds, so long as the excess revenues during the prior two fiscal years is at least 1.20x the highest combined debt service requirements on all outstanding revenue debt. For purposes of the additional bonds test, the coverage calculation shall exclude non-recurring expenses, including but not limited to supplement payments to employees and capital outlay expenditures.

It is specifically understood that after funds have been set aside out of the revenues of any year sufficient to pay the principal of and the interest on all outstanding revenue Bonds for the then current year and such funds have been deposited in the respective **Revenue Bond Sinking Fund**, then any excess of annual revenues remaining in that year will be free for expenditure by the Issuer for any other lawful purpose.

Section 2. Publication. A copy of this Second Supplemental Bond Resolution shall be published immediately after its adoption in one (1) issue of the official journal of the Issuer.

This Resolution adopted and passed on this 18th day of November, 2014.

On a motion to approve by Mr. Dellafosse and a second by Mr. Guidry, the motion carried.

J. Approval of Resolution to Provide a Salary Supplement to all Eligible Employees

Staff is recommending the following one-time supplement for employees with active status at the end-of-day on Friday, November 14, 2014, to be paid in the November paychecks:

- \$900 – Employees based on the Teachers’ Salary Schedule
- \$550 – All other employees

- 1/2 – All part-time regular employees (4 hours or less)
- Combined with regular paycheck on November 21, 2014

The total cost of the supplement is \$4,888,257 including associated benefit costs for 4,885 employees. Grant funds will be used as possible to pay supplements for grant employees, while the balance will be paid from General Fund Reserves using restricted accumulated amounts from the 1995 sales tax of \$2,100,000 and the balance from the 2013-2014 (last year) General Fund surplus. The use of the estimated General Fund portion applied to a budget revision will lower the unassigned fund balance to \$36,109,275 or 12.58% of projected revenues.

On a motion to approve by Mr. Guidry and a second by Mr. Webb, the motion carried. Teri Johnson, representing CFT, thanked the Board.

BID REPORTS

Mrs. Ballard read the following items:

A. Phase I- New Ball Field, Site Clearing and Dirt Work and Phase 2, Construction of Ball Fields at Vinton High School, District 26 Bond Funds

On a motion to approve by Mr. Guidry and a second by Mr. Webb, the motion carried.

BID REPORT

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

DATE: 10-Nov-14

DESCRIPTION:

Phase 1- New Ball Field - Site Clearing & Dirt Work & Phase 2- Construction of Ballfields at Vinton High School

FUNDS: Sd # 26 Bond Funds

BID NUMBER: 201505PC

DESIGNER: Ellender Architects & Associates, llc

CONTRACTOR	BASE BID	ALT. #1	ALT. #2	ALT. #3
Alfred Palma , LLC	\$3,019,000.00	\$82,000.00	\$17,400.00	\$38,000.00
Bessette Development	\$3,029,000.00	\$171,500.00	\$16,800.00	\$44,700.00
Frey Construction	\$2,900,000.00	\$110,100.00	\$17,700.00	\$42,600.00
Gunter Construction	\$2,998,000.00	\$109,422.00	\$18,500.00	\$46,100.00
John Bailey, Inc.	No Bid			
John D. Myers & Associates	No Bid			
Pat Williams Commstruction	\$2,885,000.00	\$82,500.00	\$17,000.00	\$21,000.00
SeTex Construction	\$ 3,328,000.00	\$ 150,000.00	\$ 17,000.00	\$ 55,000.00
Shannon Smith Construction	No Bid			
Trehan construction	\$ 3,086,000.00	\$ 90,300.00	\$ 17,600.00	\$ 19,900.00
Central Auction House	No Bid			

The Committee recommends award of the contract to:

Pat Williams Construction

BASE BID , Alt. #1 & THE AMOUNT OF: Two Million Nine Hundred Eighty- Eight Thousand Five Hundred dollars and no/100

Base Bid in amount of \$2,885,000.00

Alt # 1 in amount of \$82,500.00 and Alt. #3 in the amount of \$21,000.00 for a total of ,2,985,500.00

DESCRIPTION OF ALTERNATES:

Alternate #1 -Provide concrete paving at drives and parking.

Alternate #2- Provide electric water coolers in dugouts.

Alternate # 3-Provide perimeter fencing.

B.RFP 2015-33/Hardware for Access Control Project

On a motion to approve by Mr. Dellafosse and a second by Mr. Hardy, the motion carried.

RFP 2015-33 – HARDWARE FOR ACCESS CONTROL PROJECT was opened on November 5, 2014 @ 10:00 a.m.

BIDS WERE SENT TO THE FOLLOWING VENDORS:
 ASSURED LOCK TOOL
 BEAUMONT ARCHITECTURAL & SALES
 HILL-HARRIS & CO
 HIMMELS' ARCHITECTURAL HDWE

BID RESULTS AS FOLLOWS:
 ACCREDITED LOCK SUPPLY CO \$18,303.25
 IDN-ACME, INC. BID DISQUALIFIED (DID NOT BID AS SPECIFIED)

THE STAFF RECOMMENDS AWARDING TO ACCREDITED LOCK SUPPLY AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

C.RFP 2015-24/Uniform Rental & Laundry Service

On a motion to approve by Mr. Karr and a second by Mr. Burleigh, the motion carried.

RFP 2015-24 – UNIFORM RENTAL & LAUNDRY SERVICE was opened on October 16, 2014 @ 10:00 a.m.

BIDS WERE SENT TO THE FOLLOWING VENDORS:
 ARAMARK
 AMERIPRIDE
 CINTAS
 G&K SERVICES
 UNI-FIRST (CURRENT SUPPLIER)

BID RESULTS AS FOLLOWS:
 CINTAS \$0.41 PER CHANGE
 UNI-FIRST \$0.23 PER CHANGE

THE STAFF RECOMMENDS AWARDING TO UNI-FIRST AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

PERMISSION TO ADVERTISE

Mrs. Ballard read the following item:

PERMISSION TO ADVERTISE:

SECURITY CAMERAS
 SULPHUR BOND, STARKS BOND, VINTON BOND, IOWA BOND

On a motion to approve by Mr. Andrepont and a second by Mr. Guidry, the motion carried.

CORRESPONDENCE

Mrs. Ballard read the following items:

A. Change Order Number Four (4) for the Project, "CPSB T&I Renovations, Phase 2B" Project Number IEDU-00091; CDBG Funds; Shannon Smith

Construction, Contractors; Brossett Architect, LLC, Designer; *Increase* of \$11,492.00 and *Increase* of Forty Five (45) days.

On a motion to approve by Mr. Burleigh and a second by Mr. Guidry, the motion carried.

B. Change Order Number One (1) for the Project, “Construction of Covered Walkway and Drop-off area at Moss Bluff Middle School,” Sales Tax District 3; C.R. Fugatt, AIA; John D. Myers & Associates, Inc., Contractor; *Increase* of Twenty Nine (29) days.

On a motion to approve by Mr. LaRocque and a second by Mr. Webb, the motion carried.

C. Change Order Number Two (2) for the Project, “J.I. Watson New Middle School,” Bid #2014-06PC; School District #25 Bond Funds; Moss Architects, Inc., *Decrease* of \$22,145.00

On a motion to approve by Mr. Webb and a second by Mr. Burleigh, the motion carried.

D. Recommendation of Acceptance for the Project, “Phase 2-Multipurpose Building, Vinton Elementary School,” District 26 Bond Funds; Ellender Architects & Associates, LLC., Designer; Pat Williams Construction, Inc., Contractor.

On a motion to approve by Mr. Guidry and a second by Mr. Karr, the motion carried.

EXECUTIVE SESSION

Expulsion Appeal # 13-002

Ms. Nova White requested open session discussion regarding her minor daughter and their request to appeal her expulsion. After explanations, discussion, and questions on the surrounding issues, the question was called and voted on to cease discussion by Mr. Burleigh and seconded by Mr. Dellafosse. On a motion by Mr. Breaux and a second by Mr. Dellafosse the Board voted to uphold the expulsion decision on a roll call vote:

For: Mr. Andrepont, Mrs. Ballard, Mr. Breaux, Mr. Burleigh, Mr. Dellafosse, Mrs. Duhon, Mr. Guidry, Mr. Hardy, Mr. Jongbloed, Mr. Karr, Mr. LaRocque, Mr. Schooler, Mr. Webb

Against: Mr. Thompson

CONDOLENCES/RECOGNITIONS

Mr. Thompson asked for a letter of condolence to the following:

The family of Mrs. Willie Aaron
The family of Mrs. Alberta Delahoussaye
The family of Mr. Odell Rogers

Mr. Hardy asked for a letter of condolence to the following:

The family of Mrs. Alberta Delahoussaye
The family of Mrs. Mazie Washington
The family of Mr. Odell Rogers

Mr. Guidry mentioned his appreciation to the athletes at the Barbe/SHHS game for the respect shown by wearing the jersey number of the student that died recently from Sam Houston High School.

Mr. Breaux asked for a letter of recognition to the coaches at Sulphur High School. He asked for a letter to his daughter for being named an Academic All American.

Mr. Webb asked for a letter of condolence to the family of Stephen Coleman.

Mr. Andrepont asked that a picture be taken of the Board at the meeting in December, as it will be the last one for many of them.

COMMITTEE AGENDA ITEMS

Mr. LaRocque asked for information on booster clubs.

Mr. Webb asked for information regarding a possible sales tax in March for employee pay raises.

Mr. Hardy asked for a report on River Boat Funds and Bond Funds, balances and distribution. Mr. Hardy asked that Mr. Belfour research the policy on the election date for Board officers by the next meeting. He requested that for each failing school the particular board member be invited in to learn what staff has planned.

Mr. Schooler wanted the Budget Committee to meet before the next board meeting, to discuss employee pay raises.

Mr. Breaux asked for discussion on creating a position of Special Projects Coordinator/Director for Literacy.

Mr. Dellafosse asked that Mr. Hardy's request to discuss the board officer election date be added to the agenda for the December 1 C&I meeting. He asked for information regarding consolidation of Ward 3 and where we are with that discussion.

Mr. Thompson asked for an update on grants and how information is being given to principals on what is available. He asked about the qualifications for the open Director of Transportation position and whether the degree requirement could be waived.

SCHEDULE COMMITTEES

C&I Committee Meeting.....December 1, 2014, 4:45 p.m.
A&P Committee Meeting..... December 16, 2014, 4:45 p.m.

Mr. Breaux asked for an Insurance Committee Meeting in January.

On a motion to adjourn by Mr. Burleigh and a second by Mrs. Duhon, the meeting was adjourned at 7:01 p.m.

Annette Ballard, President

Karl Bruchhaus, Secretary

Future Committee Items:

Explanation of seat time, credit recovery, grade recovery
Curriculum Update and Balanced Scorecard
Common Core
Operation Plan for each school, tied to budget
Legislative Updates
Natural gas or propane vehicles
Update of grant positions
Administrative Interns to Assistant Principals
Supplements for High School Counselors