

**DATE, TIME, PLACE OF MEETING**

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Tuesday, March 10, 2015, at 5:00 p.m.

The meeting was called to order by Mack Dellafosse, President. The prayer was led by Chuck Hansen; the Pledge of Allegiance was led by Heidi Zaunbrecher, a student at Bell City High School. Jaylin Williams, a student at Molo Middle School, sang the National Anthem.

**ROLL CALL**

The roll was called by Superintendent Bruchhaus and the following members were present: Aaron Natali, Fredman Hardy, Glenda Gay, Annette Ballard, Ron Hayes, Dean Roberts, Mack Dellafosse, Eric Tarver, Max Calderera, Alvin Smith, Chad Guidry, Chuck Hansen, Billy Breaux, Wayne Williams, and John Duhon.

**APPROVAL OF MINUTES**

The Minutes of the Calcasieu Parish School Board meeting of February 10, 2015, were approved by vote on a motion by Mr. Guidry and a second by Mr. Breaux. The Minutes of the Calcasieu Parish School Board meeting of February 11, 2015 were approved by vote on a motion by Mr. Hardy and a second by Mr. Hayes.

**SUPERINTENDENT’S REPORT**

**Mr. Bruchhaus gave the following report:**

1. All board members have received their February, 2015 Head Start report:

Funded enrollment – 450 – Actual Enrollment – 456

Waiting List –87 - Disabilities – 44 and 51 additional evaluations in process

Families and children will participate in Kids Zone at the Black Heritage Festival

Recruitment for 2015 – 2016 is ongoing

Head Start staff is reviewing procedures in place to ensure the safety of students on bus and supervision on playground. Staff members also attended Southwest Louisiana Grandparents Raising Grandchildren 2015 Workshop.

The Kiwanis Club of Southwest Contraband made their annual visit for *Read Around the World* at J.D. Clifton Head Start. They distributed Mardi Gras beads, books to each child and they also provided each classroom with a big book. In May, they will award a boy and a girl for reading the most books with a bicycle.

Brenda Hunter Head Start (BHH) - Calcasieu Parish Title I Parent Coordinator, Loree Smith dressed as the Cat in the Hat and visited all of the classrooms during Dr. Seuss week.

Up and Coming activities at BHH:

Fatherhood Activity - March 10, 2015 at 5:30

Incredible Kid Day - March 12, 2015

Madd Science Night - March 24, 2015 at 5:30

2. All board members have received their school population reports, as of February 28, 2014.

3. Continuing with our renewed efforts to keep the Board informed on financial matters, I would like to report our current sales tax numbers for our general fund show February, 2015, collections at **\$1,211,740** over budget for the month. For the 2014-2015 year, collections are **\$8,200,586** over budget. Collections for the first eight months of the year are **\$8,841,514** over the same eight months last year.

4. This month is the “Month of the Young Adolescent” or National Middle School Month as proclaimed by the Association of Middle Level Educators. We appreciate the following students taking the time to come to our meeting:

Jaylin Williams---- singing our National Anthem (Molo Middle School),  
Teacher Mike Brignac’s News Team: Caius Brignac, Grant Caldwell, and Ben Reid (F.K. White), and Daren Nixson (S.J. Welsh) playing the violin in the lobby.

5. WENDY GILLET, a Senior at Starks High School, was recently named to the “2015 Softball Factory/Under Armour Pre-Season High School All-American Softball Team” at 1<sup>st</sup> Base for the second year in a row. At the 2014 event, she led her team to an undefeated record and the tournament championship with a .600 batting average and was named one (1) of the thirteen (13) “Top Performers”. She is 1 of 3 players out of the 40 girls chosen last year to be selected again this year for the team. More than 12,000 girls were evaluated at previous Softball Factory/Under Armour events to get the 37 members of this year’s team. She was also named one

(1) of the nine (9) “Top Performers” at th2 2015 event.

Wendy is the first and only player ever to be selected for this team from Calcasieu Parish and Southwest Louisiana.

Going into the 2015 season, she has been a LHSAA Class B & C Coaches All-State player for Coach Jack Miller and the Lady Panthers for four (4) years (2011 & 2012 at 1<sup>st</sup> Base; 2013 & 2014 as a Pitcher), a Louisiana Sports Writers All-State player for three (3) years (2012 at 1<sup>st</sup> Base; 2013 & 2014 as a Pitcher), an American Press All-Southwest Louisiana selection for two (2) years (2012 at 1<sup>st</sup> Base; 2014 as a Pitcher); and a member of the Softball Factory National Team for five (5) years (2011-2015).

She was invited and recognized at an awards banquet, and participated in a camp and 3-game tournament with the other All-Americans at the National Training Center in Clermont, Florida on January 16-18, 2015.

She has attended Starks High School for five (5) years and is the daughter of Wade and Janice Gillet of Orange, Texas. She also plays for the “Orange Crush 18U Gold Travel Team” coached by John Harrell.

Wendy signed a scholarship on February 4, 2015 to continue her softball career and education at Centenary College of Louisiana in Shreveport, Louisiana.

While achieving this honor Wendy has maintained a 3.95 GPA. She is currently ranked as 1 of the top 3 graduates of her class. Wendy has challenged herself academically by taking all AP classes that were offered at Starks HS as well as Math 113 & 231 through McNeese State Univ. Dual Enrollment and has achieved and maintained perfect attendance each year she has been at Starks H.S.

## **COMMITTEE REPORT**

### **C&I Committee, February 26, 2015/Annette Ballard, Chair**

#### **Mrs. Ballard gave the following report:**

The Calcasieu Parish School Board Curriculum and Instruction Committee met at 5:00 p.m., Thursday, February 26th, 2015 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana.

Committee Members Present: Annette Ballard, Chair, Glenda Gay, Chad Guidry, Chuck Hansen, Fred Hardy, Ron Hayes, Dean Roberts, Eric Tarver

Other Board Members Present: Max Calderera, Billy Breaux, Alvin Smith, Wayne Williams, Mack Dellafosse

Committee Member Absent: John Duhon

Eric Tarver arrived after roll call.

The C&I Committee Meeting was called to order by Mrs. Ballard, Chairman. A quorum was present. The prayer was led by Mr. Hayes and Mr. Roberts led the pledge of allegiance.

Submitting a blue card to address the Board:

Angela Gibson; passed

**1. Progress Grant Presentation**

Lauren Beckham; Progress Grant Coordinator

Matthew Rion; HCS

Nadine Dickerson; IC LeBlanc Middle

Kelly Juneau; AI Henry Heights Elementary

Travis Hardin; STEMMT

Kathrin Caldwell; STEMMT

Willona Jackson; Principal College Oaks Elementary

Karen Hardy, DEMO T.H. Watkins

Mrs. Beckham used a PowerPoint presentation to provide board members with information on how and why the Progress Project grant was awarded to CPSB. CPSB was awarded \$29 million dollars for a five year period to impact student achievement in schools with a SPS of D or F. The participating priority schools include 14 Elementary; 4 Middle and 2 High Schools. Several presenters explained the duties of the Instructional Coach/STEMMT teachers and stipends for Proficient/Highly Effective teachers and administrators to ensure recruitment and retaining highly effective teachers in the priority schools. Following the informational presentation; questions were fielded by the presenters.

**This information was for information only and required no board action.**

**2. 2015-2016 Calendar Proposal**

Tommy Campbell, Chief Academic Officer, presented the Board with the proposed 2015-2016 District Calendar.

A motion was made by Mr. Dellafosse and seconded by Mr. Williams to accept the proposed calendar. The motion passed.

**Mrs. Ballard offered a motion to accept the committee recommendation. A second was not needed and the motion carried on a vote.**

3. Resource Review Committee Update

Tommy Campbell, Chief Academic Officer explained the Phase I Resource Review Committee process in identifying additional resources, Vendor presentations and making recommendations for which resources will be displayed for public review. Once the two week public review period is over; all public feedback, survey results and recommendations from the Phase II Committees will be compiled and sent to the Board for review at the March Curriculum and Instruction Committee meeting.

Following the update; questions were fielded and answered by Mr. Campbell.

**This information was for information only  
and required no board action.**

Future Items:

- A. Resource Review Committee Curriculum Recommendations
- B. Recommendation for approval of Phase II initiatives for Progress High Schools
- C. Recommendation for the reconfiguration of Westlake Elementary schools into an upper and lower elementary.

A motion to adjourn was made at 6:55 p.m. by Mr. Hardy, seconded by Mr. Hansen, and carried.

**Insurance Committee, March 4, 2015/Ron Hayes, Chair**

**Mr. Hayes gave the following report:**

The Calcasieu Parish School Board Employee Benefits Committee met in the Board Room at 3310 Broad Street, Lake Charles, Louisiana, on Wednesday, March 4, 2015, at 5:00 p.m. The meeting was called to order by Ron Hayes, Chairman. Eric Tarver gave the invocation and Dean Roberts led the Pledge of Allegiance.

The roll was called with a quorum being present. The following committee members were in attendance; Ron Hayes, Chairman; Billy Breaux, Dean Roberts, Eric Tarver, Glenda Gay, Diane Bagwell, Karen Bryant, Wayne Foster, Mike Hill, Gerald Treme, Kimberly Tyree, Mary Margaret David, Hattie White, Suzanne Heath, Carolyn Toups, and Sue Hinchee. Board Members also in attendance were Annette Ballard and Wayne Williams.

Mr. Hayes called the meeting to order and informed the committee of the agenda items the Blue Cross renewal and the MetLife Dental renewal.

Ms. Skylar Giardina introduced Ms. Kathy Sonnier, Account Executive with Blue Cross Blue Shield of Louisiana, for presentation of the group health insurance renewal for the policy year May 1, 2015 - April 30, 2016.

Ms. Sonnier's presentation included a financial overview and claims analysis of the group's health insurance plan, RX utilization analysis, the network's report card & member cost share. The following data is based on over all claims utilization for the time period of (May – January). Overall claims utilization was up 9.15% at a cost of \$2,783,956 from the previous year. The average net claim per contract per month for 2013/2014 was \$649.38 and \$683.71 for 2014/2015. The health plan averaged 52 additional contracts per month with 3,128 single and 2,072 family contracts covered under the group plan. The Rx drug claims have increased 28% at a cost of \$2.78 million. The large claims over \$100,000, was 44 vs. 26 the prior year at an increase of \$3.505 million spent. There were 4 claims over \$250,000 vs. 1 the prior year at an increased cost of \$1.624 million. The reinsurance reimbursement to the plan for 2013/2014 was \$323,380.20 and for 2014/2015 as of January is \$1,197,656, which is an increase of \$874,276 to date.

Ms. Sonnier discussed the drug utilization for the Hepatitis C, Rheumatoid Arthritis and Specialty compound drugs. Specialty compound drugs increased from 1,117 fills for 2013 vs. 1,170 for 2014 at a cost of \$663,313 for 2013 vs. \$1,006,348 in 2014. The compounding problem in healthcare claims including workman's comp have seen a steady increase in topical compounded preparations and sterile compounded drugs along with increased utilization prices charged for compounds rising as well.

Ms. Sonnier explained that The Affordable Care Act (PPACA) impact to the plan would be to implement a new additional benefit plan choice for 5/1/2015 to insure that CPSB is ACA compliant for all employee income levels which would be adding a \$5,000 single/\$9,000 family high deductible, BlueSaver – HSA Eligible Plan, with a \$93 premium for single coverage.

Ms. Giardina explained the Voluntary Preventive Care Incentive for 5/1/2014 – 4/15/2015, the completed requirements will result in a 5% reduction off employee only premium. This incentive is offered to all full time CPSB employees and retirees enrolled in the school boards health insurance plan, by earning 8 of the possible 20 points on the Preventive Care Incentive Form by April 15, 2015. The number of people that took advantage of the 5% discount was 703 for the year 2014-2015. Currently there are 545 enrolled in Preventive Care Incentive Program for the year 2015-2016.

Ms. Sonnier concluded her presentation with overall claims trending at 9.15%, but on a per contract per month basis trend is 5.3% or \$34.33. Rx claims trending at 28%, with the recommendation of prior authorization on Compound Rxs over \$100; large claims over \$100,000, increased by \$3.5M and almost \$1.2M has already been paid by reinsurance. With the PPACA fees and the new plan being added with a

\$5,000 single/\$9,000 family deductible. A motion by Mike Hill, seconded by Mary Margaret David and passed unanimously to approve the 6.9% increase on the BCBS renewal of the group health insurance plan and to add prior authorization for all compound drugs over \$100 for the 5/1/15-4/30/16 policy year.

**Mr. Hayes offered a motion to accept the committee recommendation. A second was not needed and the motion carried on a vote**

A motion by Mike Hill, seconded by Mary Margaret David, passed unanimously to adopt the Blue Saver Plan (\$5,000 single/\$9,000 family deductible) to be compliant with the Patient Protection and Affordable Care Act (PPACA).

**Mr. Hayes offered a motion to accept the committee recommendation. A second was not needed and the motion carried on a vote.**

Ms. Skylar Giardina introduced Mr. Richie Gregory of Regions Insurance for presentation of MetLife renewal for dental coverage renewing May 1, 2015, - April 30, 2016. Mr. Gregory explained to the committee the renewal with MetLife would increase by 7.00%. The current dental premium for employees is \$26.80 employee and \$68.13 family. The renewal with MetLife would be \$28.68 employee and \$72.90 family. A motion was made by Suzanne Heath, seconded by Mike Hill, passed unanimously to accept the 7% increase on the MetLife group dental renewal for the CPSB.

**Mr. Hayes offered a motion to accept the committee recommendation. A second was not needed and the motion carried on a vote**

There being no further business, a motion to adjourn was made by Billy Breaux and seconded by Mike Hill and passed unanimously at 6:20 p.m.

### **TAKE APPROPRIATE ACTION**

Mr. Dellafosse read the following items:

A. Approval of Resolution to Employ for 2015-2016

#### RESOLUTION

AUTHORIZING RECRUITMENT AND EMPLOYMENT FOR THE 2015-2016

SESSION

Superintendent Karl Bruchhaus is hereby authorized to continue the employment and contract for the 2015-2016 session, as needed, those regular, special, state, and federally funded teachers, instructional support personnel, and administrators whose continuous employment with the Calcasieu Parish School Board began on or before January 5, 2015, except in the following cases:

- a) Employees with certification concerns;
- b) Employees who have been evaluated as ineffective
- c) Employees assigned to programs wherein deletions may be made, and;
- d) Employees assigned to programs wherein students' participation is considered marginal for funding

Additionally, Superintendent Bruchhaus is hereby authorized to provide Notices of Intent to Employ and/or contracts to those teachers, instructional support personnel, and administrators who began working for the Calcasieu Parish School Board after January 5, 2015, and other employees provided that in each case the items a-d of paragraph one above are met where applicable.

Finally, Superintendent Bruchhaus is hereby authorized to recruit and render personnel decisions pursuant to policy for the 2015-2016 session, staff teaching and instructional support positions, and make adjustments to present teaching and support assignments in order to enhance the instructional program and meet other goals of the district.

CONTINUED EMPLOYMENT

WHEREAS, the schools within the jurisdiction of the Calcasieu Parish School Board will close on Tuesday, May 26, 2015 , for a regularly scheduled vacation period; and,

WHEREAS, the Calcasieu Parish School Board has approved annual vacation periods and holidays between and within schools sessions; and,

WHEREAS, the Calcasieu Parish School Board does not interrupt the continuous employment of employees as a result of an annual vacation or holiday period; and,

WHEREAS, employees of the Calcasieu Parish School Board do not accrue additional property rights during an annual vacation or holiday period pursuant to the statutes of the State of Louisiana; and,

WHEREAS, the Calcasieu Parish School Board is considering revenues, expenditures, and the staffing allocations pursuant thereto for the ensuing session; and,



WHEREAS, the Calcasieu Parish School Board may alter and revise a proposed budget for the ensuing session until September 15, 2015, therefore,

BE IT RESOLVED, that the Calcasieu Parish School Board offer reasonable assurance of employment to all existing personnel in their present assignments and within the limits of their approved work schedules except those specifically notified appropriately of a change in status pursuant to policy or those employees who may request to resign; and,

BE IT FINALLY RESOLVED that the Superintendent or his designee notifies in an appropriate manner, each employee whose assignment is for less than twelve months, of this reasonable assurance of continuous employment.

On a motion to approve by Mr. Guidry and a second by Mr. Duhon, the motion carried on a vote.

#### **B. Approval of Believe and Prepare Grant Proposal**

**Grant Title:** Believe and Prepare Grant

**Funding Authority:** Louisiana Department of Education

**Person Applying for Grant:** Sheryl Abshire, CTO

**Grant Amount:** \$100,000

**Grant Period:** April 1, 2015 – September 30, 2016

**Purpose:** The Ensuring Educational Excellence (E3) project is an innovative and collaborative venture between Calcasieu Parish School Board (CPSB) and McNeese State University (MSU) to provide a relevant education preparation program designed to recruit and train our future workforce for effective teaching on **day one** of their classroom careers. The E3 goal is to deliver a relevant readiness approach for pre-service teachers, both student observers and student teachers, through the development of a one-year apprenticeship focusing on a clinical experience for classroom success with an emphasis on authentic mentoring and best practices applying the technology our 21<sup>st</sup> century students have used since Pre-K. By partnering pre-service high school teachers with highly-qualified CPSB mentor teachers (MT) who work collaboratively with supervising MSU professors/instructors, pre-service teachers will develop competency and confidence, and their teaching will reflect best practices outlined in the *Louisiana Teacher Performance Evaluation Rubric*, best known as COMPASS. Primary focus for transformation will be three-pronged: leading-edge professional development (PD) in differentiated instruction through technology, professional learning communities (PLCs) featuring Blackboard, and effective grant implementation to cultivate learner-ready educators.

#### **Program Goals:**

1. Provide an innovative approach to readying pre-service teachers for classroom success
2. Increase the passage rate on the PRAXIS
3. Train and retain pre-service teachers

On a motion to approve by Mrs. Ballard and a second by Mr. Guidry, the motion

carried on a vote.

C. Approval of Iowa Sewer Line Servitude Request

STATE OF LOUISIANA

PERMANENT UTILITY EASEMENT

PARISH OF CALCASIEU

KNOW ALL MEN BY THESE PRESENTS THAT **CALCASIEU PARISH SCHOOL BOARD**, herein represented by **Karl Bruchhaus, Superintendent**, hereinafter referred to as "GRANTOR", for public and mutual benefit, does hereby grant unto **THE TOWN OF IOWA, LOUISIANA**, a political subdivision of the State of Louisiana herein after referred to as "GRANTEE" its successors and assigns, a permanent utility easement, all as set forth on the tract referred to herein and as more specifically identified on the attached exhibit to enter upon and thereon to construct, operate and maintain sewer lines, water lines, and/or other utilities (at no cost and liability to GRANTOR), together with all rights of ingress and egress to and from said works for the purposes authorized herein.

Said utility easement is more particularly described on accompanying plat, Exhibit A, dated February 4, 2015, and Exhibit B, dated February 20, 2015, prepared by D.W. Jessen & Associates, L.L.C., attached hereto and made a part hereof by reference as Parcel No.'s 1-2-U-1.

This utility easement is an exclusive servitude in favor of GRANTEE; the utility easement being perpetual.

This agreement is in the nature of a covenant running with the land and shall inure to the benefit of and be binding upon the heirs, successors and assigns of the respective parties hereto.

Thus done and signed at the Town of Iowa, Parish of Calcasieu, State of Louisiana, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

WITNESSES:

\_\_\_\_\_

Printed: \_\_\_\_\_

\_\_\_\_\_

Printed: \_\_\_\_\_

**KARL BRUCHHAUS,  
SUPERINTENDENT OF CALCASIEU  
PARISH SCHOOL BOARD**

WITNESSES:

\_\_\_\_\_

Printed: \_\_\_\_\_

\_\_\_\_\_

Printed: \_\_\_\_\_

**MAYOR CAROL PONTHEUX  
TOWN OF IOWA**

\_\_\_\_\_  
NOTARY PUBLIC

Printed Name: \_\_\_\_\_

Notary No.: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**EXHIBIT B**  
**LEGAL DESCRIPTION**  
**FOR A**  
**20' UTILITY EASEMENT**  
**February 20, 2015**

**Utility Easement**

Owner: Calcasieu Parish School Board

A 20 foot wide utility easement located in Section 30, Township 9 South, Range 6 West, Calcasieu Parish, Louisiana, being the South 20 feet of the Parcel owned by Calcasieu Parish School Board West of Thomson Ave., adjoining the South by the South Line of the Southwest Quarter of the Northeast Quarter of Section 30, Township 9 South, Range 6 West, in the Town of Iowa, LA.

Being more particularly described as follows:

For a Point of Beginning, commence at the southwest corner of Lot 7 of the Miller Subdivision as per Plat Book 13, Page 85 in the records of Calcasieu Parish, said POB also lying on the South line of the SW ¼ of the NE ¼ of Section 30 - Township 9 South – Range 6 West; Thence West 581 feet along the said South line of the SW ¼ of the NE ¼ to the parcel owned by the Town of Iowa; thence North 20 feet; Thence East 581 feet to the West line of said Miller Subdivision,; Thence South 20 feet along said West line of Miller Subdivision to the Point of Beginning.

Containing 11,620 square feet, more or less.

On a motion to approve by Mr. Hardy and a second by Mr. Caldarrera, the motion carried on a vote.

D. Approval of Loan for District 30 Turf Project from General Fund

To: Karl Bruchhaus, Superintendent of Schools

From: Robert Barrentine, Principal Sulphur High 

Date: March 2, 2015

Subject: SHS Football Field Turf

Donations of \$410,000 have been received for installment of turf at Sulphur High School football stadium. The remaining balance of \$500,000 will need to be borrowed and paid back by Sulphur High School within five years. An auction will be held each year to raise money for the payment of this loan.

Thank you for your attention in this matter.

Mr. Hansen offered a motion to approve, with a second by Mr. Guidry. There was a lengthy discussion by board members on both sides of the issue. Mr. Dellafosse passed the gavel to Mrs. Ballard during his portion of the discussion.

Mr. Hardy made a substitute motion to table this item until a later date with more clarification on repayment options and commitments; Mrs. Gay seconded the motion. The substitute motion failed on a vote. The original motion passed on a roll call vote:

**For:** Mrs. Ballard, Mr. Breaux, Mr. Caldarera, Mr. Duhon, Mr. Guidry, Mr. Hansen, Mr. Hayes, Mr. Natali, Mr. Roberts, Mr. Tarver, Mr. Smith

**Against:** Mr. Dellafosse, Mrs. Gay, Mr. Hardy, Mr. Williams

**E. Approval of New Millennium 2015 Contract for Services- Charter Application Review**

**CONSULTING AGREEMENT  
BETWEEN  
CALCASIEU PARISH SCHOOL SYSTEM  
AND  
NEW MILLENNIUM EDUCATION, LLC**

THIS AGREEMENT is made and entered into this \_\_\_\_ day of March 2015, by and between Calcasieu Parish School Board (CPSB), a Louisiana political subdivision and, New Millennium Education, LLC, a Louisiana limited liability company, 15244 Russell Lane Glynn, LA 70736 (“Consultant”), collectively, the “Parties”.

In consideration of the mutual promises contained herein, CPSB and Consultant agree as follows:

1. **Services.** Consultant shall perform the services described in Exhibit “A”, attached hereto and incorporated herein. As compensation for the performance of said services, CPSB shall pay Consultant in accordance with the fee schedule set forth in Exhibit “A”. Payment will be made upon signing, as set forth in Exhibit “A”.
2. **Relationship of Parties.** It is expressly acknowledged by the parties hereto that Consultant is an independent contractor, and nothing in this Agreement is intended nor shall be construed as conferring upon Consultant any other status in relationship to CPSB. Additionally, nothing in this Agreement is intended nor shall be construed to create an employer/employee relationship between Consultant and its employees or independent contractors to CPSB. In performing services under this Agreement, Consultant shall be solely responsible for determining the means and methods for performing the professional and/or technical services described in Exhibit “A”. Consultant shall observe and abide by all applicable laws and regulations, including, but not limited to, those of CPSB relative to conduct on its premises.
3. **Confidentiality.** CPSB recognizes that Consultant may have the following information: future plans, business affairs, trade secrets, and other proprietary information (collectively, "Information") which are valuable, special and unique assets of CPSB and need to be protected from improper disclosure. In consideration for the disclosure of the Information, Consultant agrees that Consultant will not at any time or in any manner, either directly or indirectly, use any Information for Consultant's own benefit, or divulge, disclose, or communicate in any manner any Information to any third party without the prior written consent of CPSB. Consultant will protect the Information and treat it as strictly confidential. A violation of this paragraph shall be a material violation of this Agreement.
4. **Term.** This Agreement is effective upon the date signed and will terminate \_\_\_\_\_. The parties may renew this agreement or come to a new consulting arrangement upon mutual agreement.
5. **Termination.** If Consultant defaults in its performance under this agreement, and does not cure the

default within (10) days after written notice of default, CPSB may terminate this agreement upon written notice, without penalty. Either Party may terminate this Agreement at any time by giving thirty (30) days written notice to the other party.

6. **Availability.** The Parties shall be reasonably available to each other through telephone and electronic mail access and Consultant shall notify CPSB promptly of any absence or anticipated delay in the performance of services under this Agreement.

7. **Amendments.** This Agreement may be amended by mutual written consent of the Parties.

8. **Insurance.** Consultant shall obtain at Consultant’s expense any necessary insurance in such form and amount as required by law. Consultant shall maintain such Insurance in full force and effect during the life of this Agreement. Consultant shall indemnify and hold CPSB harmless for any damages resulting from failure of the Consultant to obtain and or maintain such insurance.

9. **Indemnification.** Consultant agrees to and hereby does indemnify, defend and hold harmless CPSB, its agents, employees, servants, and contractors from and against any and all claims, judgments, costs, liabilities, damages and expenses, including reasonable attorney’s fees, whatsoever arising in connection with any actions or omissions by Consultant, its agents, servants, employees, partners, contractors or sub-contractors, in the performance of its obligations under this Agreement. Consultant further agrees to indemnify and hold CPSB harmless against all liability and loss in connection with, and shall assume full responsibility for, payment of all federal, state and local taxes or contributions imposed or required under unemployment insurance, Social Security and income tax laws, with respect to any Consultant’ performance of duties pursuant to this Agreement. The terms of this provision shall survive the termination or completion of this Agreement.

10. **Notice.** Whenever either party desires or is required under this Agreement to give notice to any other party, it must be given in writing, sent by registered United States mail, with return receipt requested, addressed to the party for whom it is intended at the following addresses.

**CPSB:**  
Karl Bruchhaus, Superintendent  
Calcasieu Parish School Board  
3310 Broad Street  
Lake Charles, LA 70615

**CONSULTANT:**  
Kimberly Williams  
New Millennium Education, LLC  
15244 Russell Lane  
Glynn, LA 70736

11. **Severability.** In the event that any clause or portions of this Agreement shall be construed or held to be null and void by a court of law, the Louisiana legislature, a federal or any other authorized entity, that portion or clause of the Agreement shall be deemed to be severed from the Agreement with the remaining portions of the Agreement held to be in full force and effect.

12. **Venue.** This Agreement has been executed and delivered in, and shall be interpreted, construed and enforced pursuant to and in accordance with the laws of the State of Louisiana.

AGREED AND ACCEPTED by the Parties, Calcasieu School Board, through the authorized representatives, and Consultant, through its duly authorized representative, on the respective dates under each signature.

**EXHIBIT “A”**

**Scope of Services:**

This position will support CPSB in the development of and evaluation of its district charter process. Scope of activities include:

- Oversight of district charter process
- Conduct 3<sup>rd</sup> Party Review of any applications received
- Develop and document the process for continued implementation and use.
- Board Policy and training (As needed)
- Staff training and development (As needed)

- Assistance with contract drafting and negotiations, shared service costs, etc.
- Assistance in providing responses to BESE regarding district charter application process and/or application results.

**Fees:**

CPSB will pay Consultant fee of \$10,000 for services, which shall be due as follows:  
\$5000 due upon signing  
\$2500 due after board presentation of reviews  
\$2500 due upon completion of services or by June 30, 2015.

This fee shall cover up to the review of five (5) applications. In the event that the district receives more than five (5) applications the cost shall be \$500 per additional application received.

In addition consultant may submit invoices to include itemized expenses (not to exceed \$500) to cover reimbursement for transportation, lodging, and other reasonable overhead. Invoices that include reimbursement for expenses must include supporting documentation (copies of receipts, etc.).

On a motion to approve by Mr. Hayes and a second by Mrs. Ballard the motion carried on a vote.

**E. Renewal of 3<sup>rd</sup> Party Administrative Services for Worker Comp/General Liability/Automobile Insurance Coverage**

*FARA, a York Risk Services Company*

**Service Fee Proposal**

**For**

**Calcasieu Parish School Board**

**Term: April 1, 2015 – March 31, 2016**

**Claims Services**

FARA will provide claims handling at the following rate(s):

Flat Annual Fee / New and Open Workers Compensation/Liability Claims

\$136,536.00 Annual fee to be paid in monthly installments of \$11,378.00. Annual fee includes: Loss Fund Management, Monthly Loss Runs, View Only Access to iClaimsExpert, handling of all new and open workers' compensation/liability claims, data transfer of both the liability and workers' compensation history. Pricing contemplates CPSB using FARA Bill Review and the printing of all checks.

**General Services and Conditions**

- MMSEA reporting charged at \$8.75 per reportable claim.
- Index / OFAC \$9.00 per index
- Outside Activity/Field Investigations will be billed at time and expense.
- Billing: FARA will issue an electronic invoice monthly, via e-mail. Payments shall be due and payable no later than thirty days from the invoice date.
- This proposal contemplates that FARA will be entering into a direct contract with CPSB. Should FARA be required to contract with any other party, different terms may apply.
- Pricing has been developed based on provided loss data. In the event that the loss data is erroneous or otherwise incorrect both parties agree to discuss an equitable adjustment of service fees.

- CPSB will have the right to direct that the services FARA performs be rendered in a particular or different way or additional services be provided. If such direction increases FARA's cost of providing the services, FARA shall be entitled to an equitable adjustment in its compensation.
- Subrogation: FARA's fee per feature pricing includes placing responsible parties on notice. Pursuit of subrogation beyond this point can be performed on a Time & Expense basis.
- Pricing contemplates FARA having \$0 settlement authority and \$25, 000 in reserve authority.
- This will be a "Client Handled" bank account.

**Allocated Loss Adjustment Expenses**

FARA will arrange for various services and other costs as agent for our client. These costs are referred to as Allocated Loss Adjustment Expenses (ALAE). A list of these expenses follows. Payment of ALAE is the responsibility of CPSB. FARA's fees do not cover ALAE and is under no obligation to pay ALAE with its own funds.

- Fees of outside counsel for claims in suit, coverage opinions and litigation and for representation at hearings or pretrial conferences
- Fees of court reporters
- All court costs, court fees and court expenses
- Fees for service of process
- Costs of undercover operatives and detectives
- Costs for employing experts for the preparation of maps, professional photographs, accounting, chemical or physical analysis, diagrams
- Costs for employing experts for the advice, opinions or testimony concerning claims under investigation or in litigation or for which a declaratory judgment is sought
- Costs for independent medical examination or evaluation for rehabilitation
- Costs of legal transcripts of testimony taken at coroner's inquests, criminal or civil proceeding
- Costs for copies of any public records or medical records
- Costs of depositions and court reported or recorded statements
- Costs and expenses of subrogation
- Costs of engineers, handwriting experts or any other type of expert used in the preparation of litigation or used on a one-time basis to resolve disputes
- Witness fees and travel expenses
- Costs of photographers and photocopy services
- Costs of appraisal fees and expenses (not included in flat fee or performed by others)
- Costs of indexing claimants
- Services performed outside FARA's normal geographical regions
- Costs of outside investigation, signed or recorded statements
- Out of the ordinary expenses incurred in connection with an individual claim or requiring meeting with Customer
- Any other extraordinary services performed by FARA at Customer's request
- Investigation of possible fraud including SIU services and related expenses
- Any other similar cost, fee or expense reasonably chargeable to the investigation, negotiation, settlement or defense of a claim or loss or to the protection or perfection of the subrogation rights of Customer.

FARA may, but need not, elect to utilize its own staff to perform these services. Associated fees and costs will be charged as ALAE.

On a motion to approve by Mr. Caldarera and a second by Mrs. Ballard the motion carried on a vote.

**PERMISSION TO ADVERTISE**

Mr. Dellafosse read the following items:

A. Gym floor repairs/Iowa High & Molo Middle/General Funds

On a motion to approve by Mr. Hardy and a second by Mrs. Breaux the motion carried on a vote.

B. Security camera installation/Bond Funds/W.W. Lewis Middle, Starks High School, Iowa High School

On a motion to approve by Mr. Breaux and a second by Mr. Hardy the motion carried on a vote.

**BID REPORTS**

Mr. Dellafosse read the following items:

BID 2015-35 – SECURITY CAMERA EQUIPMENT, BOND FUNDS FOR WW LEWIS, STARKS, AND IOWA was opened on February 12, 2015 at 10:00 a.m.

BIDS WERE SENT TO THE FOLLOWING VENDORS:

- ANIXTER
- HOUSTON WHOLESALE
- NORTH AMERICAN VIDEO
- RED HAWK
- SYLVAN SPECIAL SYSTEMS

THE STAFF RECOMMENDS AWARDING AS INDICATED BELOW AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDERS:

HOUSTON WHOLESALE	\$156,519.25
IES	\$ 577.72
SYLVAN	<u>\$ 13,135.00</u>
TOTAL	\$170,231.97

On a motion to approve by Mr. Guidry and a second by Mr. Hansen the motion carried on a vote.

BID 2015-39 – BUS TIRES, GENERAL FUNDS, was opened on March 3, 2015 @ 10:00p a.m.



BIDS WERE SENT TO THE FOLLOWING VENDORS:

- ADAY TIRES
- ADVANTAGE TIRE
- FIRESTONE TIRE
- PUMPELLY TIRE
- SOUTHERN TIRE
- TWIN TIRES
- WINGFOOT TIRE

BID RESULTS AS FOLLOWS:

CASING CREDIT

	<u>11R22.5 TIRE</u>	<u>DISPOSAL FEE</u>	
ADVANTAGE TIRE	DID NOT MEET SPECS		
SOUTHERN TIRE	\$345.00	\$5.00	(\$42.00)
TWIN TIRE	DID NOT MEET SPECS		
WINGFOOT TIRE	\$350.92	\$5.00	(\$34.00)

THE STAFF RECOMMENDS AWARDING TO SOUTHERN TIRE IN THE AMOUNT OF \$154,000.00 AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

Mr. Mike Shafer of Twin Commercial Tire submitted a blue card to address the Board in protest of the bid award.

On a motion to approve by Mr. Hardy and a second by Mr. Hayes the motion carried on a vote.

BID 2016-04 – PRE-PACKAGED SCHOOL SUPPLIES, MCKINNEY-VENTO PROGRAM, was opened on February 13, 2015 @ 10:00p a.m.

BIDS WERE SENT TO THE FOLLOWING VENDORS:

- EDUCATIONAL PRODUCTS (EPI)
- MANNINGS SCHOOL SUPPLY
- MY OFFICE PRODUCTS
- SCHOOL SPECIALTY
- TEACHERS PET

STAFF RECOMMENDS AWARDING TEACHERS PET AS THE MOST RESPONSIBLE RESPONSIVE BIDDER AS FOLLOWS:

Pre-K	\$18.50 per pkg
Kind/Elem	\$31.00 per pkg
Mdl/High	\$28.50 per pkg
Backpacks	\$24.00 ea
Kinder mats	\$ 7.00 ea

On a motion to approve by Mr. Hardy and a second by Mrs. Ballard the motion carried on a vote.

BID 2016-06 – GRASS CUTTING SERVICES, GENERAL FUNDS, was opened on February 26, 2015 @ 10:00p a.m.

BIDS WERE SENT TO THE FOLLOWING VENDORS:

DC LAWN & LANDSCAPE  
 HICKS ENTERPRISES  
 LANDSCAPE MANAGEMENT  
 MOORE LAND MGMT  
 QUALITY SERVICES  
 TITAN SALES & SERVICE  
 WILKINSON TREE FARM

THE STAFF RECOMMENDS AWARDING AS FOLLOWS AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDERS:

Group 1	Smith's Lawn Service	\$ 410.00 per group cut
Group 2	Smith's Lawn Service	\$ 605.00 per group cut
Group 3	Titan Sales & Service	\$ 495.00 per group cut
Group 4	Titan Sales & Service	\$ 415.00 per group cut
Group 5	Titan Sales & Service	\$ 510.00 per group cut
Group 6	Smith's Lawn Service	\$1098.00 per group cut
Group 7	Titan Sales & Service	\$ 925.00 per group cut
Group 8	Titan Sales & Service	\$1075.00 per group cut
Group 9	Titan Sales & Service	\$ 775.00 per group cut

On a motion to approve by Mr. Hayes and a second by Mr. Guidry the motion carried on a vote.

BID 2016-11 – HOOD SYSTEM INSPECTIONS, GENERAL FUNDS, was opened on February 25, 2015 @ 10:00p a.m.

BIDS WERE SENT TO THE FOLLOWING VENDORS:

BAYOU FIIRE & SECURITY  
 FIREMASTER  
 FIRETROL  
 HOODZ OF ACADIANA  
 RM FIRE PROTECTION

BID RESULTS WERE AS FOLLOWS:

FIRE & SAFETY	\$4653.00
FIREMASTER	\$8577.90

STAFF RECOMMENDS AWARDING TO FIRE & SAFETY AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

On a motion to approve by Mr. Hayes and a second by Mr. Guidry the motion carried on a vote.

BID 2016-12 – SECURITY GUARD SERVICES, GENERAL FUNDS, was opened on February 23, 2015 @ 10:00p a.m.

BIDS WERE SENT TO THE FOLLOWING VENDORS:

AMERICAN CITADEL  
 LOFTON SECURITY  
 SECURITAS SECURITY

VINSON GUARD  
WEISER SECURITY

BID RESULTS AS FOLLOWS:	<u>BILLING RATE</u>
LOFTON SECURITY	\$11.28/HOUR
VINSON SECURITY	\$13.14/HOUR
WEISER SECURITY	\$12.21/HOUR

STAFF RECOMMENDS AWARDING TO LOFTON SECURITY AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER

On a motion to approve by Mr. Hayes and a second by Mr. Guidry the motion carried on a vote.

BID 2016-19 – WELL WATER & SEWER TESTING, GENERAL FUNDS, was opened on February 26, 2015 @ 1:00 p.m.

BIDS WERE SENT TO THE FOLLOWING VENDORS:

ARABIE ENVIRONMENTAL  
HOH-PAK LAB  
JESCO ENVIRONMENTAL  
PSI  
SEMS, INC.

BID RESULTS AS FOLLOWS:

A&B LAB	\$ 10,530.00
ARABIE ENVIRONMENAL	\$ 53,872.00
HOH PAK LAB	\$ 16,720.00
PSI	\$118,920.00
SEMS, INC.	\$636,810.00

STAFF RECOMMENDS AWARDING A&B LABS AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

On a motion to approve by Mr. Hayes and a second by Mr. Guidry the motion carried on a vote.

### CORRESPONDENCE

Mr. Dellafosse read the following items:

A. Recommendation of Acceptance for the Project, “Phase 3, Vinton High School, Building Renovations, Secondary Gym and Dressing Area, Two Story Classroom Building and Primary Gym,” District 26 Bond Funds.

On a motion to approve by Mr. Guidry and a second by Mrs. Ballard the motion carried on a vote.

**B. Recommendation of Acceptance for the Project, “Phase 1, Vinton Middle School, Building Renovations, Front Classroom Building, Band Room Wing, and North Building, Canopy Upgrades, Reroofing, Hard Surface Parking and Drainage,” District 26 Bond Funds.**

On a motion to approve by Mr. Guidry and a second by Mr. Hardy the motion carried on a vote.

### **CONDOLENCES/RECOGNITIONS**

Mr. Hardy asked for the following:

Recognition letter to Mr. Albert Hartwell at Washington-Marion High School regarding the 2014-2015 basketball season  
Congratulations to Mr. and Mrs. Rodney Geyen on their 50<sup>th</sup> anniversary  
Condolence to the family of Mr. Alvin Verdin  
Condolence to the family of Ms. Myra Mouton

Mr. Hansen asked for a letter of condolence to Coach Mouton.

Mrs. Ballard congratulated the middle school students participating in the board meeting.

Mr. Caldarera asked for the following:

Congratulations to Principal Gerald Treme at Westwood Elementary School regarding winning the Go Noodle contest  
Congratulations to Karen Ashworth, a teacher at Westwood Elementary, regarding the Beta Club’s winning entry in the Mardi Gras shoebox float contest  
Congratulations to Cameron Anderson for her Youth Art award

Mr. Dellafosse asked for a letter of recognition to Hamilton Christian regarding their recent basketball season.

### **COMMITTEE AGENDA ITEMS**

Mr. Caldarera asked for discussion on separating Western Heights and Westwood Elementary Schools into upper and lower grades.

Mrs. Gay asked for information on understaffed cafeterias.

Mr. Hardy asked for several items for policy development:  
Continued advertisements for certified teachers  
Second chance options

Superintendent obligation to help understaffed schools

Mr. Breaux asked for budget information on after school tutoring and an update on literacy challenges.

Mr. Dellafosse asked for policy discussion on loaning money and teacher evaluations or review on principals.

**SCHEDULE COMMITTEES**

Budget Committee.....March 24, 2015, 5:00 p.m.  
Curriculum & Instruction Committee .....March 26, 2015, 5:00 p.m.

On a motion to adjourn by Mr. Duhon and a second by Mr. Williams, the meeting was adjourned at 7:43 p.m.

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Mack Dellafosse, President

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Karl Bruchhaus, Secretary

**Future Committee Items:**

- Operation Plan for each school, tied to budget
- Legislative Updates
- Natural gas or propane vehicles
- Update of grant positions
- Administrative Interns to Assistant Principals
- Supplements for High School Counselors
- Lesson Plans
- Investment Policy
- Riverboat Funds
- Teacher evaluations on Principals
- Loaning money to Districts
- Literary challenges
- After school tutoring
- Westwood/Western Heights separating into upper/lower grade levels
- Understaffed cafeterias
- Continued advertisements for certified teachers
- Second chance options
- Superintendent obligation to help understaffed schools